Trustees' Report and Unaudited Financial Statements

For the period ended 31 May 2012

**Charity Number: SC042329** 

Company Registration Number: SC399758



# Report of the Trustees and Financial Statements

# For the period ended 31 May 2012

| Contents                                      | Pages  |
|---|--------|
| Report of the Trustees                        | 1-2    |
| Independent Examiner's Report to the Trustees | 3      |
| Statement of Financial Activities             | 4      |
| Balance Sheet                                 | 5      |
| Notes to the Financial Statements             | 6 - 10 |

# Reference and administrative details

# Trustees (Directors for company law purposes)

C Anderson (appointed 18/05/11)
J M Gibson (appointed 18/05/11)
S E Hicks (appointed 18/05/11)
A P S Johnstone (appointed 18/05/11)
K Muir (appointed 18/05/11)
P D O'Rourke (appointed 18/05/11, resigned 23/07/12)
E Stewart (appointed 18/05/11, resigned 06/12/12)

## Registered office

Craigengillan Dalmellington Ayr KA6 7PZ

# **Bankers**

The Royal Bank of Scotland plc Dalmellington Branch 27 Main Street Dalmellington KA6 7QJ

# Independent examiner

Scott-Moncrieff Exchange Place 3 Semple Street Edinburgh EH3 8BL

Company Registration No: SC042329

Charity No: SC399758

#### Report of the Trustees

#### For the period ended 31 May 2012

The trustees have pleasure in presenting their report for the period ended 31 May 2012. This report is prepared in accordance with the recommendations of Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) and complies with applicable law.

## Structure, Governance and Management

The company, which is limited by guarantee and has charitable status, was incorporated on 18 May 2011. Management of the company has been delegated to the trustees who are appointed in accordance with the Memorandum and Articles of Association.

Trustees are appointed by ordinary resolution of the members or by resolution of the trustees. Trustees are not required to serve fixed terms or to retire by rotation.

#### Risk Management

The trustees have conducted a review of the major risks to which the company is exposed and systems have been established to mitigate these risks.

#### **Objectives and Activities**

The company's charitable purposes as defined by the Memorandum and Articles of Association are:

- the advancement of science, education, the arts and environmental protection by the construction of an observatory to complement the Dark Sky Park in Galloway Forest Park; and
- the promotion of social, economic and environmental regeneration of Dalmellington and the Upper Doon Valley in East Ayrshire.

# **Achievements and Performance**

The company had several set-backs during the period to 31 May 2012 which resulted in a delay to the construction timetable for the observatory. The main set-back was the loss of the initial main contractor. This meant that the company had to complete the tender process for a second time before construction could begin. A main contractor was selected during the period and the trustees are pleased with the progress on the build up to 31 May 2012. Construction was completed in September 2012 and the observatory opened in October 2012.

# **Financial Review**

The financial statements have been prepared in accordance with current statutory requirements and the company's Memorandum and Articles of Association.

The net incoming resources for the period is £418,917 as stated in the Statement of Financial Activities. The trustees confirm that the assets are available and adequate to fulfil the obligations of the charitable company.

#### **Reserves Policy**

The trustees' principal objective with regard to reserves is to ensure that the company has adequate working capital to meet cash flow requirements and to enable the company to meet all legal obligations. The trustees consider that the level of unrestricted funds at 31 May 2012 of £211,883 are adequate for these purposes.

## **Report of the Trustees**

# For the period ended 31 May 2012

## **Taxation**

The charity is recognised as such by HMRC for taxation purposes. As a result, there is no liability to taxation on any of its charitable income.

#### Statement of trustees' responsibilities

The trustees (who are also directors of The Dark Sky Observatory for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Independent examiner

Scott-Moncrieff, Chartered Accountants, were appointed Independent Examiner for the period ended 31 May 2012.

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Trustees on 1955 2013 and signed on their behalf by:

T MARK 91350~

# Independent Examiner's Report to the Trustees of The Dark Sky Observatory

#### For the period ended 31 May 2012

I report on the financial statements of The Dark Sky Observatory for the period ended 31 May 2012, which comprise the Statement of Financial Activities, Balance Sheet and the related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005. My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my examination, for this report, or for the opinions I have formed.

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006(as amended) (the Regulations). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations:
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Harburess

Michael Harkness, FCCA Scott-Moncrieff Chartered Accountants Exchange Place 3 Semple Street Edinburgh EH3 8BL

14 May 2013

# Statement of Financial Activities (including income and expenditure account)

# For the period ended 31 May 2012

|  | Notes | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£              | 2012<br>Total<br>£ |
|--|-------|----------------------------|---------------------------------------|--------------------|
| Incoming resources                               |       |                            |                                       |                    |
| Voluntary income:                                |       |                            | •                                     |                    |
| - Donations                                      | 2     | 2,500                      | • 1                                   | 2,500              |
| Activities for generating funds                  | _     |                            |                                       |                    |
| - Charitable activities                          | 3     | -                          | 465,177                               | 465,177            |
| Investment income                                |       | 18<br>                     | -                                     | 18                 |
| Total incoming resources                         |       | 2,518                      | 465,177                               | 467,695            |
| Resources expended                               |       |                            | · · · · · · · · · · · · · · · · · · · |                    |
| Charitable activities                            | 4     | 191                        | 45,368                                | 45,559             |
| Governance costs                                 | 5     | 3,219                      | -                                     | 3,219              |
| Total resources expended                         |       | 3,410                      | 45,368                                | 48,778             |
| Net (outgoing)/incoming resources for the period |       | (892)                      | 419,809                               | 418,917            |
| Transfers between funds                          |       | 212,775                    | (212,775)                             | -                  |
| Total funds brought forward                      |       | -                          | -                                     | -                  |
| Total funds carried forward                      | 13    | 211,883                    | 207,034                               | 418,917            |

All results relate to continuing activities.

#### **Balance Sheet**

#### As at 31 May 2012

|  | Notes          | 2012                        |
|--|----------------|-----------------------------|
|  | •              | £ £                         |
| Fixed assets Tangible fixed assets                   | 9              | 242,256                     |
| Current assets Debtors Cash at bank and in hand      | 10             | 91,616<br>87,295<br>———     |
| Creditors: amounts falling due within one year       | 11             | 178,911<br>(2,250)          |
| Net current assets                                   |                | 176,661                     |
| Net assets   | 14             | 418,917                     |
| Funds  |                |                             |
| Unrestricted funds Designated funds Restricted funds | 13<br>13<br>13 | 7,412<br>204,471<br>207,034 |
| Total reserves                                       | 13             | 418,917                     |

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the financial period ended 31 May 2012. The members have not required the company to obtain an audit of its financial statements for the period ended 31 May 2012 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibility for:

- (a) ensuring that the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its results for the financial period in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements were authorised for issue on

1415

2013 and signed on their behalf by:

T MARK 5/850N Chairman

ANNE PS JOH

**Company Registration Number SC399758** 

The notes on pages 6 to 10 form part of these financial statements

#### Notes to the Financial Statements

#### For the period ended 31 May 2012

#### 1. Accounting policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards in the United Kingdom, with Charities Accounts (Scotland) Regulations 2006 (as amended), Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) and the Companies Act 2006. The financial statements have also been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### Going concern

The trustees have considered a period of at least 12 months from the date of signing the financial statements. The trustees expect the company to continue to operate at a surplus and have therefore adopted the going concern basis of accounting in preparing the financial statements.

#### Incoming resources

Incoming resources are recognised when they meet the criteria of certainty, measurement and entitlement. When income has been received but the criteria for recognition has not been met, it is deferred as recommended by the SORP.

#### Resources expended

Expenditure is recognised when a legal or constructive obligation has been entered into. It has been charged directly to charitable expenditure or governance costs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.

#### **Funds**

## Restricted funds

Restricted funds are funds subject to specific conditions imposed on them by the funder. They may only be expended on items specified within the terms of the agreement on the basis they were awarded.

Where restricted funds fall in to deficit the amount needed to break even is transferred from the unrestricted funds.

# Unrestricted and designated funds

Unrestricted funds are expendable at the discretion of the trustees in the furtherance of the company's objectives.

The trustees may designate funds for specific purpose to ensure that funds are available to meet future commitments.

# Notes to the Financial Statements - continued

## For the period ended 31 May 2012

# 1. Accounting policies (continued)

# Tangible fixed assets and depreciation

All fixed assets are included at cost. Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

| Land and buildings   | 2%  | straight line    |
|----------------------|-----|------------------|
| Plant and machinery  | 20% | reducing balance |
| Fixture and fittings | 20% | reducing balance |
| Computer equipment   | 33% | straight line    |

No provision is made for depreciation on assets which have not been brought into use.

# 2. Donations

| General donations Donations - Trusts | 2012<br>£<br>500<br>2,000 |
|--------------------------------------|---------------------------|
|                                      | 2,500                     |

2012

# . 3. Charitable activities - incoming resources

|                                   | £       |
|-----------------------------------|---------|
| William Grant & Sons Ltd          | 100,000 |
| The Scottish Government           | 94,000  |
| The Coalfields Regeneration Trust | 89,918  |
| The Robertson Trust               | 69,000  |
| The Monument Trust                | 50,000  |
| East Ayrshire Council             | 39,707  |
| SCVO                              | 17,575  |
| South Ayrshire Council            | 3,577   |
| Skills Development Scotland       | 1,400   |
|                                   | 465,177 |

# 4. Charitable activities - resources expended

|                                  | 2012   |
|----------------------------------|--------|
|                                  | £      |
| Wages and salaries               | 25,555 |
| Training costs                   | 2,942  |
| Feasibility costs                | 11,163 |
| General administration costs     | 170    |
| Land operators fund contribution | 5,708  |
| Travel costs                     | 21     |
|                                  | 45.559 |

## Notes to the Financial Statements - continued

# For the period ended 31 May 2012

## 5. Governance costs

|    | Independent examiner's fee  | <b>2012</b><br>£<br>2,250 |
|----|---|---------------------------|
|    | Company formation costs Accountancy                               | 619<br>350                |
|    |   | 3,219                     |
| 6. | Staff numbers and costs   | 2012                      |
|    | Gross wages and salaries  | £<br>25,555               |
|    |   | No No                     |
|    | The average number of employees during the period was as follows: | 5                         |
|    | No employee received remuneration in excess of £60,000.           | ,                         |

# 7. Trustees

No trustee received any remuneration or reimbursement of expenses from the charity during the period.

# 8. Taxation

There is no charge to taxation as the company is regarded as being established for charitable purposes in terms of section 505 of the Corporation Taxes Act 1988 and so is exempt from corporation tax.

# 9. Tangible fixed assets

|   | Land<br>& buildings | Plant & machinery | Fixtures<br>& fittings | Computer equipment | Total   |
|---|---------------------|-------------------|------------------------|--------------------|---------|
| Cost                                      | _                   | •                 | •                      |                    |         |
| Additions                                 | 200,806             | 34,888            | 5,029                  | 1,533              | 242,256 |
| As at 31 May 2012                         | 200,806             | 34,888            | 5,029                  | 1,533              | 242,256 |
| <b>Depreciation</b> Charge for the period | -                   | -<br>-            | -                      | -                  | -       |
| As at 31 May 2012                         | -                   | -                 | -                      | -                  |         |
| Net book value<br>As at 31 May 2012       | 200,806             | 34,888            | 5,029                  | 1,533              | 242,256 |

No depreciation was charged in the period as the assets have not been brought in to use.

# Notes to the Financial Statements - continued

# For the period ended 31 May 2012

| 10. Debtors |
|-------------|
|-------------|

|     | Accrued income<br>Value added tax | <b>2012</b><br>£<br>54,922<br>36,694 |
|-----|-----------------------------------|--------------------------------------|
|     | :                                 | 91,616                               |
| 11. | Creditors                         | 2012                                 |
|     | Accruals                          | £<br>2,250                           |

# 12. Liability of members

The company is limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to  $\mathfrak{L}1$ . As at 31 May 2012, there were 3 members.

## 13. Analysis of reserves

| Incoming<br>resources<br>£ | Resources<br>expended<br>£   | Transfers<br>£  | Balance at<br>31 May 2012<br>£   |
|----------------------------|--|---|--|
|                            |  |   |  |
| 100,000                    | (1,704)  | (46,296)  | 52,000   |
| 94,000                     | -  | -   | 94,000   |
| 89,918                     | -  | (28,884)  | 61,034   |
| 69,000                     | -  | (69,000)  | -  |
| 50,000                     | -  | (50,000)  | -  |
| 39,707                     | (29,579)   | (10,128)  | -  |
| 22,552                     | (14,085)<br>———  | (8,467)   |  |
| 465,177                    | (45,368)   | (212,775)   | 207,034  |
|                            |  | •   |  |
| -                          | -  | •   | 204,471  |
| 2,518                      | (3,410)  | 8,304   | 7,412  |
| 2,518                      | (3,410)  | 212,775   | 211,883  |
| 467,695                    | (48,778)<br>———  |   | 418,917  |
|                            | 100,000<br>94,000<br>89,918<br>69,000<br>50,000<br>39,707<br>22,552<br>465,177 | resources £ £  100,000 (1,704) 94,000 - 89,918 - 69,000 - 50,000 - 39,707 (29,579) 22,552 (14,085)  465,177 (45,368)  2,518 (3,410) 2,518 (3,410) | resources         expended         Transfers           £         £         £           100,000         (1,704)         (46,296)           94,000         -         -           89,918         -         (28,884)           69,000         -         (69,000)           50,000         -         (50,000)           39,707         (29,579)         (10,128)           22,552         (14,085)         (8,467)           465,177         (45,368)         (212,775)           -         -         204,471           2,518         (3,410)         8,304           2,518         (3,410)         212,775 |

The restricted funds all relate to the construction of the observatory.

The amount transferred to designated funds equals the net book value of fixed assets once the initial restriction on the funds has been met.

Transfers between restricted funds and the general fund occur where funds received include an allowance for general administration or where there is no longer a requirement for funds to be treated as restricted.

# Notes to the Financial Statements - continued

# For the period ended 31 May 2012

# 14. Analysis of net assets among funds

|                       | Restricted funds | Designated<br>funds<br>£ | Unrestricted<br>General<br>funds<br>£ | Total<br>funds<br>£ |
|-----------------------|------------------|--------------------------|---------------------------------------|---------------------|
| Tangible fixed assets | 37,785           | 204,471                  | -                                     | 242,256             |
| Current assets        | 169,249          | -                        | 9,662                                 | 178,911             |
| Current liabilities   |                  |                          | (2,250)                               | (2,250)             |
|                       | 207,034          | 204,471                  | 7,412                                 | 418,917             |

# 15. Capital commitments

During the period, the company entered into a non-cancellable contract with Hope Homes Limited for the construction of the observatory. The value of the commitment at the balance sheet date totals £203,307.