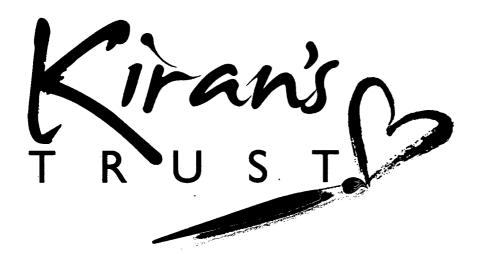
Registered Charity Number SC040864

Registered Company Number SC365591



KIRAN'S TRUST

**Report and Accounts** 

For The Year Ended

31 December 2014

Sarah Grant BA. FCCA.
Chartered Certified Accountant
Suite 12/3
9 Maritime Street
Leith
EH6 6SB





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# KIRAN'S TRUST Report and accounts Contents

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# KIRAN'S TRUST Company Information

# **Directors**

J A Martin M K Short H Martin

# Secretary

J A Martin

# Accountants

Sarah Grant, BA. FCCA. Suite 12/3, 9 Maritime Street Leith EH6 6SB

## **Bankers**

Bank of Scotland 38 St Andrews Square Edinburgh EH3 8BL

# **Solicitors**

Currie Gilmour & Co 41-43 Warrender Park Road Edinburgh EH9 1EU

# Registered office

5 Belford Mews Edinburgh EH4 3BT

# Charity number

SC040864

# Company number

SC365591

# The report of the trustees for the year ended 31 December 2014

#### Introduction

The Directors, who are the charity trustees for the purposes of Charity Law, have pleasure in presenting their annual report and accounts for the year ended 31st December 2014.

The directors are satisfied with the performance of the charity during the year and the position at 31st December 2014 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

# Name, registered office and constitution of the charity

The full name of the charity is Kiran's Trust

The legal registration details are :-

Company Registration Number

The Registered Office is

5 Belford Mews, Edinburgh EH4 3BT

**Charity Registration Number** 

SC040864

SC365591

#### **Directors**

The following directors served from 1 January 2014

J A Martin M K Short H Martin

# Objectives and Activities of the Charity

# Summary of main activities of the charity in relation to its objects

The objectives of the charity are to advance the education and participation of young people in Scotland in the subjects of music, creative art, creative writing and sport (currently Taekwondo and football) by providing and assisting in the provision of tuition and facilities (not required to be provided by the local education authority) for such education and participation.

### Falkirk Area

Larbert High School, Kiran's former secondary school, continues to be an outlet for Kiran's Trust to support creative arts education. Three school prizes are awarded each year: creative design, music, and creative writing. A three year scholarship is also awarded to support a creative design/art pupil from their fourth year onwards (monies increase each year through to sixth with the potential to assist if students go on to study design/art at college.) The current scholarship recipient is in her fourth year of school.

The report of the trustees for the year ended 31 December 2014

Summary of main activities of the charity in relation to its objects (cont) Falkirk Area (cont)

Support was continued for Carrongrange School, as well as several primary schools in the area.

While the relationship with Delta Art Studio continues, no monies were paid in 2014 as the staff were developing other ways to engage and promote artistic activity. This will be detailed in the 2015 report.

Central Taekwondo Academy, where Kiran trained and competed, is where we support young people in their advancement in the sport of Taekwondo. The three scholarships continue under the designations of 'sustaining' and 'developing'. The Kiran Martin Indomitable Spirit Prize is awarded annually to recognise an individual committed to the sport of Taekwondo but who does not participate at a competition level. We support Asia Bailey in the Elite Athletes programme for Team GB as she prepares for the 2016 Olympics in Rio. As part of this sponsorship, Asia will promote Kiran's Trust in her training for national and international competitions.

#### Fife/Pittenweem Area

This year Pittenweem Primary School awarded the annual creative prize to a student selected by school staff, the recipient was chosen for his artwork and creative writing.

We continue to support the Fife Society for the Blind in their efforts to use creative art as an educational and inclusion tool.

Kiran's Trust hosted a venue at the Pittenweem Arts Festival where our art scholars from Falkirk, Pittenweem, and Edinburgh showcased their work.

# Edinburgh Area

A few opportunities for the area commenced in 2014. We provided funding for a World Cup event with 3V2 Soccer Academy who provide football training for young girls and boys. We formed a partnership with Space Artworks - a gallery that holds various skills workshops and supports individuals with disabilities.

#### National

In conjunction with Taekwondo Scotland, we sponsored the People's Choice Award at their annual awards ceremony.

The report of the trustees for the year ended 31 December 2014

### Achievements and Performance of the Charity

# Summary of the main achievements of the charity during the year

The outgoing Larbert High Scholarship recipient successfully enrolled in Art College and received £300. The third Kiran Martin Art Scholarship winner received her first payment of £100. Prizes of £50, along with trophies (valued at £33 each), were awarded at Larbert High School's summer prize giving for each of the following categories: creative design, music and creative writing.

Carrongrange School received £200 to help host The Young Americans, who promote music education and performance. With the assistance of Karen McCabe, the following Primary Schools were awarded monies for creative arts and physical education activities: Westquarter, Laurieston, Nethermains, Stenhousemuir, and Bonnybridge.

The Kiran Martin Taekwondo Scholarships at Central Taekwondo Academy were paid out at £300 for sustaining (one recipient) and £300 for developing (two recipients of £150 each). The Kiran Martin Indomitable Spirit Prize was awarded (£50 to spend on Taekwondo equipment) along with an engraved nameplate for the trophy (donated by LECS upholstery). Asia Bailey received a £1,000 sponsorship for her 2016 Olympics preparations.

The creative prize (£50) was awarded at Pittenweem Primary School.

The sponsorship of the Pittenweem Arts Festival totalled £400, and our scholars received proceeds of £160 for the sale of their work.

Fife Society for the Blind received £300 for Bookbug sessions for young people with sight impairment and their parents. This included the use of musical instruments to help interpret the stories.

3V2 Soccer Academy received £200 for their World Cup event.

Space Artworks received £400 to assist with exhibitions and publicity.

The People's Choice Award (a trophy valued at £75) was awarded through Taekwondo Scotland to an athlete chosen by their peers and coaches as the individual who demonstrated the best discipline and performance for the year.

In 2014, we had 20 friends (a minimum of £10 donation), of which 5 make a monthly payment to Kiran's Trust. Friends were given notecards featuring Kiran's own artwork as a token of appreciation. The reminder date for renewal is 9 October.

We now have six different Christmas card designs created by recipients of Kiran's Trust support. They continue to be a good fundraiser, with over £290 raised, and it gives the scholars an opportunity for displaying their artwork.

The directors recognise the importance of diversifying the ways in which we raise funds, especially with continued financial pressures on individuals. There is a Kiran's Trust 'shop' on eBay, where we sell new or second hand items donated to us. For the year, the amount raised was £135. Kiran's Trust is also actively promoting the use of www.easyfundraising.co.uk as a way for people to support while doing their normal online shopping.

The report of the trustees for the year ended 31 December 2014

Summary of the main achievements of the charity during the year (cont)

The Kiran's Trust website (www.kiranstrust.org) has undergone a modernisation and still provides information regarding the charity, about Kiran (and some of her artwork), objectives and funding, upcoming fundraising events and access to newsletters and company reports. Additional information outlets are provided via direct mail/email of newsletters, Facebook, Twitter, and Instagram.

The directors express their gratitude to the many individuals who became Friends, made donations, attended and /or supported fundraising events. The directors wish to acknowledge the special efforts of Martin Spence and Adam Pender for their organisation of the karting fundraiser; Emma Phillips, Jillian McDonald, Laurie Risk, and Deborah Campbell for their Colour Me Rad fundraiser; Jordyn Smith for her lead on OperationSmarties; and lastly Pat Kramek for the donation of a framed print for raffle and everyone who donated a portion of their sales from the Pittenweem Arts Festival - the "professionals" (Moraig Page and Mahri Ivey) and the scholars (Sam Mutch, Meghan Grieve, Caitlin MacInnes, Maisie Cotter, and Beth Rundle). The directors also wish to acknowledge Ele Erskine, Victoria Nicholson, Sam Mutch, Edina Donald, Meghan Grieve and the parents of Esme McIntyre for their donation of artwork to produce Christmas cards for sale to the benefit of Kiran's Trust. Thanks are also extended to the following companies for their donations, services and prizes to the benefit of fundraising events or awards: Central Taekwondo, LECS Upholstery, Xtreme Karting, Certas Energy, The Salon, and Parc Hair and Beauty (in Falkirk area); Wm Christie and Sons, Montpeliers of Bruntsfield, Cork and Cask (in Edinburgh); Mark Holden Art; BP Safety Reps and the Andrew and Clair platforms.

# Structure, Governance and Management Nature of the Governing Document and constitution of the charity

Kiran's Trust is a company limited by guarantee, and is governed by the regulations set out in the memorandum and articles of association, incorporated on 15 September 2009, and is recognised as a charity by the Office of the Scottish Charity Regulator.

The directors meet a minimum of twice a year to conduct the business of Kiran's Trust. The directors, on behalf of Kiran's Trust, award prizes and scholarships in the area of creative arts-design, music and writing, and for participation in Taekwondo. The recipients are selected by the administrative staff among those organisations to which Kiran's Trust provides support.

# Training of Directors/Trustees

Directors' training in developments affecting the charity's areas of activity is addressed as part of the directors' meetings.

All directors are familiar with the work of the charity. If there are any areas where additional training is required this would be discussed at a directors' meeting and a suitable solution identified.

## The major risks to which the charity is exposed and reviews and systems to mitigate risks

The directors have assessed the major risks to which the charity is exposed, in particular those related to the operation and finances of the charity, and are satisfied that systems are in place to mitigate their exposure.

# The report of the trustees for the year ended 31 December 2014

# Availability and adequacy of assets of each of the funds

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

# Transactions and Financial position

The financial statements are set out on pages 10 to 15. As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of £9,244 (prior year £10,132). The resources expended were £6,926 (prior year £5,349), giving a surplus of £2,318 (prior year £4,783).

The total reserves at the year end stand at £29,901 (prior year £27,583).

Free unrestricted reserves amounted to £25,026 (prior year £22,708). These reserves are held to ensure that the company's commitments to their scholarships and prizes are able to be fulfilled until such time as additional funding can be put in place.

The designated reserves amounted to £4,875 (prior year £4,875). These are set aside for use during the next financial year to ensure that commitments are met.

## Share Capital

The company is limited by guarantee and therefore has no share capital.

The members of the Board of Trustees of the Charity during the year ended 31st December 2014 were:-

J A Martin M K Short H Martin

# Independent Examiner

Sarah Grant, BA. FCCA. Chartered Certified Accountant Suite 12/3, 9 Maritime Street Leith

The report of the trustees for the year ended 31 December 2014

#### Statement of Directors' and Trustees' Responsibilities

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent; and
- -prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the charity will continue in business.
- -state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

# Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 31 May 2015.

M K Short

**Director and Trustee** 

# Independent Examiner's Report to the trustees of the charity on the accounts of the Charity for the year ended 31 December 2014

I report on the financial statements of the Charity on pages 10 to 15 for the year ended 31 December 2014 which have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005 (The 2005 Act) and the Charities Accounts (Scotland) Regulations 2006 (The 2006 Accounts Regulations) and with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, as modified by the Statement of Recommended Practice for Accounting and Reporting, effective April 2005 as modified in May 2008. (The SORP), under the historical cost convention and the accounting policies set out on page 12.

# Respective responsibilities of trustees and examiner

The Charity's trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the accounts in accordance with the terms of The 2005 Act and The 2006 Accounts Regulations.

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) The 2006 Accounts Regulations does not apply.

Having satisfied mysef that the charity is not subject to audit under company or charity law, or otherwise, and is eligible for independent examination, it is my responsibility to examine the accounts as required under section 44(1) (c) of The 2005 Act and to state whether particular matters have come to my attention.

#### Basis of opinion and scope of work undertaken

I conducted my examination in accordance with Regulation 11 of The 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

Independent Examiner's Report to the trustees of the charity on the accounts of the Charity for the year ended 31 December 2014 (Cont)

# Independent Examiner's Statement, report and opinion

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination, I can confirm that no matter has come to my attention:

- 1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of The Accounts Regulations have not been met, or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I can also confirm that this is a report under section 44(1) (c) of The 2005 Act.

Sarah Grant, BA. FCCA. Chartered Certified Accountant Suite 12/3, 9 Maritime Street EH6 6SB

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The date upon which my opinion is expressed is :-

31 May 2015

KIRAN'S TRUST
Statement of Financial Activities (Incorporating Income and Expenditure Account) for the year ended 31 December 2014

		Unrestricted Restricted		Total	Last Year	
		Funds Funds		Funds	<b>Total Funds</b>	
	Notes	2014	2014	2014	2013	
		£	£	£	£	
Incoming resources						
Incoming resources from generated funds						
Voluntary Income		4,672	-	4,672	7,308	
Activities for generating funds		4,175	-	4,175	2,426	
Investment Income	4	397	-	397	398	
Total incoming resources		9,244		9,244	10,132	
Costs of generating funds						
Costs of generating voluntary income		1,753	_	1,753	668	
Costs of charitable activities		395	4,328	4,723	4,081	
Governance costs		450	-	450	600	
Total resources expended	3	2,598	4,328	6,926	5,349	
Net incoming resources						
before transfers between funds		6,646	(4,328)	2,318	4,783	
Gross transfers between funds		(4,328)	4,328	-	-	
Net incoming resources before						
Other recognised gains and losses		2,318	-	2,318	4,783	
Other recognised gains and losses						
Net movement in funds		2,318	-	2,318	4,783	
Reconciliation of funds						
Total funds brought forward		22,708	4,875	27,583	22,800	
Total Funds carried forward		25,026	4,875	29,901	27,583	

The Statement of Financial Activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

# KIRAN'S TRUST Company Number Balance Sheet as at 31 December 2014

SC365591

		2014			2013	
		£	£	£	£	
Current assets						
Debtors	6	1,050		2,965		
Cash at bank and in hand		29,224		25,164		
Total current assets		30,274		28,129		
Creditors:-						
amounts due within one year	7	(373)		(546)		
Net current assets			29,901		27,583	
Total assets less current liabilities		-	29,901	_	27,583	
		_				
Net assets		_	29,901	_	27,583	
The funds of the charity :						
Unrestricted income funds						
Unrestricted revenue accumulated funds			25,026		22,708	
Designated revenue funds			4,875		4,875	
Total charity funds		_	29,901	_	27,583	
1 our charty fullus		_	27,701	_	21,303	

The directors are satisfied that for the year ended on 31 December 2014 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section section 44 of the Charities and Trustee Investment (Scotland) Act 2005, the accounts have been examined by an Independent Examiner whose report appears on pages 8 - 9.

The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

M K Short

Trustee

Approved by the board of trustees on 31 May 2015

# 1 Accounting policies Basis of preparation of the accounts

The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (Revised 2005), applicable accounting standards and the Companies Act 2006.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement, on the grounds that it is a small company.

## Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention.

# Incoming Resources and resources expended

Incoming resources are accounted for on a receivable basis.

Resources expended are recognised in the period in which they are incurred.

Governance costs include the general running expenses of the company and consist mainly of those relating to statutory requirements.

#### Investment Income

Bank Interest received is included on an actual receipts basis.

## **Taxation**

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

# Funds structure policy

Funds are classified as either restricted or unrestricted funds, defined as follows:

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the directors' discretion to apply the fund.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

# 2 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Costs of genera	ting	income
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Costs of generating incor	ne			•
	Cost of			
	Generating Charitable G	overnance	Total	Total
	Funds Activities	Costs	2014	2013
	£	£	£	£
Fundraising Costs	1,753		1,753	668
Scholarships	1,000		1,000	1,200
Prizes	3,328		3,328	2,593
Computer & stationery	350		350	288
Bank charges	32		32	-
Companies House fee	13		13	•
Professional fees		450	450	600
	1,753 4,723	450	6,926	5,349
Governance Costs		•		
Companies house fees			13	-
Independent Examiner's Fe	ees		450	600
		_	463	600
Investment Income	•		2014	2013
			£	£
Bank deposit interest recei	ved	_	<u>397</u>	398
Trustees' remuneration Neither the trustees nor an the current year or the price Debtors	ny persons connected with the or year.	em have receive	ed any remunerat  2014 £	ion, either in 2013 £
Other Debtors		_	1,050	2,965
Creditors: amounts falling	ng due within one year			

# 8 Particulars of Individual Funds and analysis of assets and liabilities representing funds

At 31 December 2014	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
Current Assets	25,399	4,875	<b>d-</b>	30,274
Current Liabilities	(373)	4,073	_	(373)
Current Liabilities	25,026	4,875	<del></del> -	29,901
	25,020	4,673	<del></del> -	29,901
The individual funds inclu	ided above are :-			
	Funds at	Movements	Transfers	Funds at
	2013	in	Between	2014
		Funds	funds	
	£	£	£	£
Unrestricted funds	22,708	6,646	(4,328)	25,026
Larbert High School	900	(616)	616	900
Carrongrange	200	(200)	200	200
Falkirk Area Primary School	ol 400	-	-	400
Delta Studios	400	-	-	400
Central Taekwondo	1,650	(1,650)	1,650	1,650
Forth Valley Sensory Centre	e 100	-	-	100
Edinburgh Area	400	(600)	600	400
Pittenweem Primary School	200	(50)	50	200
Fife Society for the Blind	200	(500)	500	200
Pittenweem Arts Festival	350	(636)	636	350
Scottish Taekwondo	75	(76)	76	. 75_
	27,583	2,318		29,901

# Analysis of movements in funds as shown in the table above

	Incoming Resources	Outgoing Resources	Gains & Losses	Movement in funds
	£	£	£	£
Unrestricted funds	9,244	2,598		6,646
Larbert High School	-	616		(616)
Carrongrange	-	200		(200)
Central Taekwondo	-	1,650		(1,650)
Edinburgh Area	-	600		(600)
Pittenweem Primary School	-	50		(50)
Fife Society for the Blind	-	500		(500)
Pittenweem Arts Festival		636		(636)
Scottish Taekwondo		76		(76)
	9,244	6,926		2,318

The transfers to designated funds represents the anticipated costs for the next financial year.

# 9 Share Capital

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter

There are 3 members of the company (2013 - 3 members).