COMPANY REGISTRATION NUMBER: SC360020 CHARITY REGISTRATION NUMBER: SC003620

Avoch Amenities Association

Company Limited by Guarantee

Unaudited Financial Statements

31 August 2018

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RITSONS

Chartered Accountants
Forbes House
36 Huntly Street
Inverness
IV3 5PR

Company Limited by Guarantee

Financial Statements

Year ended 31 August 2018

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 August 2018

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2018.

Reference and administrative details

Registered charity name

Avoch Amenities Association

Charity registration number

SC003620

Company registration number SC360020

Principal office and registered Beechlea

office

Station Road

Avoch

IV9 8RW

The trustees

Mrs J Jack

Mr C Mcleman

Miss K Eastwood

Mr J Weaver

(Appointed 8 November 2017)

Mrs M Leggatt

(Appointed 8 November 2017)

Company secretary

Miss D Eadie

Independent examiner

Daniel Palombo M.A. (Hons), C.A.

Ritsons Chartered Accountants

Forbes House 36 Huntly Street Inverness

IV3 5PR

Bankers

Bank of Scotland

23 High Street

Fortrose IV10 8SX

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2018

Structure, governance and management

Avoch Amenities Association is a company limited by guarantee. Directors are appointed by the members at the Annual General meeting or being co-opted. New directors with suitable experience are suggested by the existing directors, members and other interested parties, including the general public. The decision making process of the charity is carried out by the directors who meet as required.

Directors are supported by volunteers. No director has a beneficial interest in the company.

Recruitment and Appointment of Board of Directors

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the board of directors. Under the requirements of the Memorandum and Articles of Association the members of the board are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

The board seeks to ensure that the needs of the Association are appropriately reflected through the diversity of the board. The more traditional business skills are well represented on the board. In an effort to maintain this broad skill mix, members of the board are requested to provide a list of their skills and in the event of particular skills being lost due to retirements; individuals are approached to offer themselves for election to the board. Board members may also be nominated by the membership.

Board Induction and Training

New trustees are provided with a copy of the strategy document for the charity, the Memorandum and Articles of Association, an up to date forecast of the company's income and expenditure and a copy of the latest published accounts.

Explanations and any queries regarding the company business are answered by the existing board members or the company secretary.

Risk Management

The board of directors has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is reviewed at each quarterly board meeting. Where appropriate, systems or procedures have been established to mitigate the risks that the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff and volunteers, employment law, data protection and confidentiality; these procedures are periodically reviewed to ensure that they continue to meet the requirements of law and the needs of the charity.

Organisational Structure

The maximum number and minimum number respectively of the directors may be determined from time to time by ordinary resolutions. Subject to and in default of any such determinations, there shall be no maximum number of directors and the minimum number of directors shall be three.

Currently the board has three members from a variety of backgrounds relevant to the work of the charity. The company secretary also sits on the board but has no voting rights.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued) Year ended 31 August 2018

Objectives and activities

The principal objectives of the company are to promote the wellbeing of the community resident in the parish of Avoch by associating with local authorities, voluntary organisations and residents, in a common effort to provide meeting places and facilities for physical and mental training and recreation, and social, moral and intellectual development and to foster a community spirit for the achievement of these aims and other such objectives as may by law be deemed charitable.

Achievements and performance

A number of charity events for the community took place during the year including Halloween night, bonfire night, Christmas party, Easter egg hunt, senior citizen outing and fun day in the village. We offer football training free of charge for younger primary kids as this isn't offered in the school for their age group. Fundraising is taking place for the development of the old tennis courts to multi purpose all weather sports courts. A bar has been set up as a community project and operates from the pavilion 3 nights per week and is run by volunteers from the community. All profits going back to the community for use for the activities listed. The local football club have use of the pavilion on match days.

Volunteers

Many volunteers give up their time to help Avoch Amenities Association. The trustees are greatly indebted to these volunteers for their commitment and support, without whom the Association could not operate.

Financial review

During the year the charity made a surplus of £16,913. At 31 August 2018 the charity has reserves of £89,232 of which £26,753 was restricted and £62,479 was unrestricted. Of the unrestricted reserves £27,074 relate to fixed assets, £40,126 relates to current assets and £4,721 to current liabilities.

Reserves policy

The charity does not currently have a reserves policy but this is under review and in the process of being prepared.

Plans for future periods

Plans are in place for two phases of improvements to take place. The first being the upgrade of the tennis courts to an all weather court and the construction of changing room facilities. Applications have been made for grant funding and these have been successful. A planning application has been made to the local Council. It is anticipated that this phase will commence at the beginning of 2019.

Phase 2 is the conversion of the old bowling green being replaced with two all weather football pitches. The teams will have the use of the changing facilities being constructed with Phase 1. Funding application will have to be made for this and it is understood that grant support will be available. In the meantime, fundraising will continue for the both phases. Phase 2 will commence once Phase 1 has been completed. Approximately £150,000 will be needed for the improvements to be carried out.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 31 August 2018

The trustees' annual report was approved on 19 June 2019 and signed on behalf of the board of trustees by:

Mrs J Jack

Trustee

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Avoch Amenities Association

Year ended 31 August 2018

I report to the trustees on my examination of the financial statements of Avoch Amenities Association ('the charity') for the year ended 31 August 2018.

To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's members as a body for our work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
- 2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Avoch Amenities Association (continued)

Year ended 31 August 2018

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Daniel Palombo M.A. (Hons), C.A. Independent Examiner

Ritsons Chartered Accountants Forbes House 36 Huntly Street Inverness IV3 5PR

19 June 2019

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 August 2018

			2018		2017
		Unrestricted	Restricted		
		funds	funds	Total funds	Total funds
•	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	2,616	_	2,616	10,264
Other trading activities	6	54,341	_	54,341	66,811
Investment income	7	2,400	_	2,400	-
Other income	8	· <u>·</u>	_	_	1,139
Total income		59,357	_	59,357	78,214
Expenditure Expenditure on raising funds:	_				
Costs of other trading activities	9	35,654	_	35,654	39,553
Expenditure on charitable activities	10,11	3,076	886	3,962	6,097
Taxation	12	2,828	_	2,828	5,340
Total expenditure		41,558	886	42,444	50,990
Net income and net movement in fu	unds	17,799	(886)	16,913	27,224
Reconciliation of funds Total funds brought forward		44,680	27,639	72,319	45,095
Total funds carried forward		62,479	26,753	89,232	72,319

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

31 August 2018

	2018			2017	
	Note	£	£	£	
Fixed assets					
Tangible fixed assets	17		53,787	52,012	
Current assets					
Stocks	18	2,000		1,800	
Debtors	19	186		157	
Cash at bank and in hand	•	37,980		24,739	
		40,166		26,696	
Creditors: amounts falling due within one year	20	4,721		6,389	
Net current assets			35,445	20,307	
Total assets less current liabilities			89,232	72,319	
Net assets			89,232	72,319	
Funds of the charity					
Restricted funds			26,753	27,639	
Unrestricted funds			62,479	44,680	
Total charity funds	21		89,232	72,319	
•			<u> </u>		

For the year ending 31 August 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19 June 2019, and are signed on behalf of the board by:

Mrs J Jack Trustee

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 August 2018

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Beechlea, Station Road, Avoch, IV9 8RW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Staff cost

The charity did not employ any staff in the year ended 31 August 2018 (2017 - nil).

Basis of preparation

These financial statements have been prepared in compliance with FRS102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' and the Charities SORP (FRS 102).

The charity constitutes a public benefit entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income tax

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period.

Current tax is recognised on taxable income or expenditure for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Deferred tax is recognised in respect of all timing differences at the reporting date. Unrelieved tax losses and other deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date that are expected to apply to the reversal of the timing difference.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

3. Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
 contracted service. This is classified as unrestricted funds unless there is a contractual
 requirement for it to be spent on a particular purpose and returned if unspent, in which case
 it may be regarded as restricted.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

3. Accounting policies (continued)

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
 activities that further its charitable aims for the benefit of its beneficiaries, including those
 support costs and costs relating to the governance of the charity apportioned to charitable
 activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment

20% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

3. Accounting policies (continued)

Impairment of fixed assets (continued)

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

4. Limited by guarantee

Avoch Amenities Association is a company limited by guarantee and accordingly does not have share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of it being wound up white he or she is a member, or within one year after he or she cease to be a member.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Donations Donations	2,616	_	2,616
Grants Awards for All Scotland		_	
•	2,616	_	2,616 ———

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

5. Donations and legacies (continued)

	Donations Donations		Unrestricted Funds £ 4,689	Restricted Funds £	Total Funds 2017 £ 4,689
	Grants Awards for All Scotland		4,689	5,575 5,575	5,575 10,264
6.	Other trading activities				
	Fundraising events Social lotteries Bar income Membership income	Unrestricted Funds £ 6,578 2,215 44,343 1,205 54,341	Total Funds 2018 £ 6,578 2,215 44,343 1,205 54,341	Unrestricted Funds £ 1,756 - 63,075 1,980 66,811	Total Funds 2017 £ 1,756 — 63,075 1,980 66,811
7.	Investment income				
	Rent received	Unrestricted Funds £ 2,400	Total Funds 2018 £ 2,400	Unrestricted Funds £ —	Total Funds 2017 £
8.	Other income				
	Other income	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £ 1,139	Total Funds 2017 £ 1,139
	Other income			1,139	1,139

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

9. Costs of other trading activities

		Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
	Fundraising costs Prizes	1,967 413	1,967 413	1,645 –	1,645 —
	Purchases	23,923	23,923	31,624	31,624
	Rates and water	767	767 2,562	513 2,523	513 2,523
	Light and heat Repairs and maintenance	2,562 2,053	2,053	1,571	
	Licences and insurance	788	788	448	448
	Legal and professional fees	360	360	-	_
	Telephone	651	651	362	362
	Sundry expenses	610	610	46	46 126
	Depreciation Cleaning	211 1,349	211 · 1,349	126 695	126 695
	Clearing				
		35,654	35,654	39,553	39,553
10.	Expenditure on charitable activities	by fund type			
			Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
	General operations		3,076	886	3,962
			Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
	General operations		4,990	1,107	6,097
11.	Expenditure on charitable activities	by activity typ	е		
			directly £	Total funds 2018 £	Total fund 2017 £
	General operations		3,962	3,962	6,097
12.	Taxation				
	Major components of tax expense				
				2018 £	2017 £
	Current tax: UK current tax expense			2,828	5,340
	Taxation			2,828	5,340

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

12. Taxation (continued)

Reconciliation of tax expense

The tax assessed on the income for the year is lower than (2017: lower than) the standard rate of corporation tax in the UK of 19% (2017: 19.58%).

	Income before taxation	2018 £ 19,741	2017 £ 32,564
	Income by rate of tax Effect of expenses not deductible for tax purposes Effect of capital allowances and depreciation Effect of income exempt from tax	3,751 1,205 40 (2,168)	6,376 1,515 25 (2,576)
	Tax on income	2,828	5,340
13.	Net income		
	Net income is stated after charging/(crediting):	2018	2017
	Depreciation of tangible fixed assets	£ 1,655	£ 2,067
14.	Independent examination fees		
	Fees payable to the independent examiner for:	2018 £	2017 £
	Independent examination of the financial statements	1,218	990

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No trustee expenses have been incurred during the year.

16. Transfers between funds

During the year £nil (2017 - £23,171) was transferred from unrestricted to restricted to correct the balance on restricted funds.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

17. Tangible fixed assets

		Land and buildings	Equipment £	Total £
	Cost At 1 September 2017 Additions	43,740	11,435 3,430	55,175 3,430
	At 31 August 2018	43,740	14,865	58,605
	Depreciation At 1 September 2017 Charge for the year	-	3,163 1,655	3,163 1,655
	At 31 August 2018		4,818	4,818
	Carrying amount At 31 August 2018	43,740	10,047	53,787
	At 31 August 2017	43,740	8,272	52,012
18.	Stocks		2242	0047
	Raw materials and consumables		2018 £ 2,000	2017 £ 1,800
19.	Debtors			
	Prepayments and accrued income		2018 £ 186	2017 £ 157
20.	Creditors: amounts falling due within one year			
	Trade creditors Accruals and deferred income Corporation tax		2018 £ 428 1,465 2,828 4,721	2017 £ 1,048 5,341 6,389

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

21. Analysis of charitable funds

Unrestricted funds General funds	At 1 September 2017 £ 44,680	Income £ 59,357	Expenditure £ (41,558)	Transfers £ —	At 31 August 2018 £ 62,479
General funds	At 1 September 2016 £ 45,095	Income £ 72,639	Expenditure £ (49,883)	Transfers £ (23,171)	At 31 August 2017 £ 44,680
Restricted funds					
Pavilion	At 1 September 2017 £	Income £	Expenditure £	Transfers £	At 31 August 2018 £
Pavilion building Awards for All Scotland	23,171	-	-	-	23,171
Gardening equipment	4,468 27,639	<u>-</u> <u>-</u>	(886) (886)	_ _ _	3,582 26,753
Pavilion	At 1 September 2016 £	Income £	Expenditure £	Transfers £	At 31 August 2017 £
Pavilion Building	-	_	-	23,171	23,171
Awards for All Scotland Gardening equipment	· _	5,575	(1,107)	_	4,468
		5,575	(1,107)	23,171	27,639

Pavilion

This relates to the pavilion building that was transferred to the association.

Awards for All Scotland

Funding was received from Awards for All Scotland to purchase various gardening equipment for use in the community green space.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 August 2018

22. Analysis of net assets between funds

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2018
	£	£	£
Tangible fixed assets	27,074	26,713	53,787
Current assets	40,126	40	40,166
Creditors less than 1 year	(4,721)	_	(4,721)
Net assets	62,479	26,753	89,232
	Unrestricted	Restricted	Total Funds
	Funds	Funds	2017
	£	£	£
Tangible fixed assets	24,413	27,599	52,012
Current assets	26,655	40	26,695
	20,000	, ,	,
Creditors less than 1 year	(6,388)	-	(6,388)
	•	27,639	•