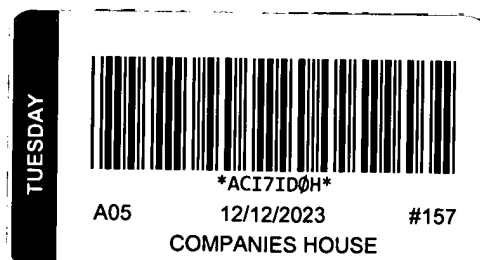


REGISTERED COMPANY NUMBER: SC350008 (Scotland)  
REGISTERED CHARITY NUMBER: SC039995

**REPORT OF THE TRUSTEES AND  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023  
FOR  
LEARNING NETWORK WEST**

Milne Craig  
Chartered accountants  
Statutory auditor  
Abercorn House  
79 Renfrew Road  
Paisley  
Renfrewshire  
PA3 4DA



## LEARNING NETWORK WEST

### CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 6
<b>Report of the Independent Auditors</b>	7 to 10
<b>Statement of Financial Activities</b>	11
<b>Balance Sheet</b>	12
<b>Cash Flow Statement</b>	13
<b>Notes to the Cash Flow Statement</b>	14
<b>Notes to the Financial Statements</b>	15 to 25
<b>Detailed Statement of Financial Activities</b>	26 to 27

**LEARNING NETWORK WEST**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The directors are pleased to present their report together with the audited financial statements for the year ended 31 March 2023.

**OBJECTIVES AND ACTIVITIES**

**Learnings Network's three core aims**

1. To act as a significant conduit for Learning and Development in Social care across the west of Scotland by:
  - providing a range of opportunities to the workforce to be informed of current strategic priorities and practices in-social care and delivery;
  - providing opportunities to the workforce to engage in dialogue that informs and changes practice; and
  - delivery which enables better outcomes for service users and carers.
2. To support and enable the Higher Education Institutes (HEI) of West Scotland to deliver a resonant experience in a work setting to Degree and Master students studying Social Work by:
  - sourcing new and innovative placement settings and locations for students studying social work;
  - facilitating and organising student placements into appropriate settings, based on set criteria from Universities;
  - ensuring there is linked support to those students where appropriate with identified matched Independent Practice Teachers; and
  - providing the recognised SQA qualification (PDAPL) to current qualified social work staff to enable them to become Practice Teachers.
3. To support and enhance the delivery of the Social Work Mental Health Officers Award in partnership with Higher Education Institutes by:
  - coordinating the delivery of mental health training to social work staff in the West of Scotland;
  - supporting course development;
  - monitoring and evaluating the training and on-going feedback to Local Authorities and HEI's; and
  - providing on-going support to practice assessors.

**Background and principal activity**

Learning Network West, having been one of four Networks set up and funded by the Scottish Government in 2006, is now firmly established as an organisation in its own right. It is funded by 12 Local Authorities and 5 HEIs in the West of Scotland. In addition, it secures discrete funding from the Scottish Government for a variety of projects.

We currently have funding agreed until March 2024, that will allow us to pay staff until September 2023.

We hosted an AGM in September 2022, our accounts being received and authorised by the board.

**LEARNING NETWORK WEST**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**OBJECTIVES AND ACTIVITIES**

**Plans for future periods**

Over the next year we will continue to support our core functions on an operational level and Learning Network West will prevail as a conduit between practice and academia. This will include, under new management, the significant development of various internal systems that will enhance current operational services.

The board approved an internal restructuring of the team, which will see a temporary finance officer coming into post, and the reshaping of other posts to allow for meaningful involvement with, and contribution to, national developments, which is particularly important given the changing climate in social work education.

The PDAPL programme will undergo the Scottish Social Services Monitoring Review in May 2022, as well as SQA External Qualification verification in July 2022 and SQA systems verification visit in November 2022.

There will however be significant changes in the national picture of Practice Learning and MHO delivery. No less the National Care Service, a potential new Social Work Agency, and the national and regional infrastructure plans by the Social Work Education Partnership (SWEP).

Learning Network West currently sits on the SWEP National Strategic Partnership Group meeting and will continue to do, which will ensure we maintain a close presence and influence in these ongoing strategic discussions with all the leading agencies involved, further enhanced by internal development. Our aim in attendance at various strategic planning groups will be to make recommendations, improvements, and strategies priorities for practice learning for the future.

## **LEARNING NETWORK WEST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

#### **STRATEGIC REPORT**

##### **Achievement and performance**

##### **Charitable activities**

The team have adopted a balanced, hybrid working model in terms of office working and program delivery. It is felt by all stakeholders that this approach is beneficial as it allows for flexibility and most effective productivity and engagement.

During 2022-23 we continued to deliver and support our partners in the three core functions of our work.

- o The delivery of the Mental Health Officer Award Programme
- o The delivery of the Professional Development Award in Practice Learning
- o Facilitation of social work education placements.

As noted, our programmes are delivered using a hybrid model.

The MHO programme is currently delivering at scale to approx. 35 candidates and LNW is integral in the development of Practice Assessor training across all the national programmes. The programme was officially reviewed in June 2021 with a fit for purpose outcome.

Our PDAPL programme is currently delivering on a scale to approx. 22 candidates and will this year, see various reviews leading to developments within the programme.

The Network has and will continue to develop and pilot systems to allow more effective placement matching, as well as continue to work on quality assurance processes for placement developments and IPEs held on register.

This year saw a combination of the continuation of 120 placements as well as the resumption of 'normal i.e., two placement patterns, and between January 2022 and January 2023, the Network facilitated **568** placements that were completed. This resulted in a surge for independent practice educators, which the team worked to recruit, and we have over 100 IPEs registered with us.

We continue to run regular stakeholder groups, including the Practice Learning Subgroup, IPE meetings, MHO providers and reference group meetings, all of which ensure the Network is able to fulfil its role as conduit by gathering and sharing relevant information.

Learning Network has continued to Link worker Training Module and have delivered consistently two modules a month nationally, with each session consistently seeing attendance of approximately 25-30 colleagues. We will seek funding to continue to deliver this programme, given the high demand. The Link Work programme will also undergo significant development in 23-24, to ensure it is up to date and effective in supporting practice learning.

We have provided ongoing forums and workshops to a range of target groups and professionals exploring new ways to deliver practice learning pre and post pandemic. We also facilitated a very successful 'Marketplace' event, hosted in an HEI, which brought the opportunity for various stakeholders to Network, in turn, promoting workforce planning by way of linking social work students with potential employment links. We do plan to host another.

**LEARNING NETWORK WEST**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**Risk Policy**

The Board regularly reviews the major risks to which the Network is exposed, and new systems are being put in place to strengthen financial and operational controls. The Board will continue to monitor the potential risks.

**Financial review**

**Financial position**

The charitable company recorded a surplus for the year of £74,581 (2022: £25,234) leaving total funds carried forward of £222,297 (2022: £147,716). Of this total, £70,753 (2022: £16,936) relates to restricted funds and £151,544 (2022: £130,780) relates to unrestricted funds.

**Reserves policy**

The charitable company endeavours to hold a minimum level of reserves to cover the costs that will allow them to continue to meet their objectives for a period of six months. Any monies carried forward will be utilised in the coming year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Board matters**

**Appointment of directors**

When new directors are appointed, they are provided with a short induction and training programme. The programme includes awareness of the statutory duties and responsibilities of a charitable company director, awareness of the purpose and aims of the Network as detailed earlier in this report and awareness of various aspects of the charitable company's operations.

**Network team**

At 31 March 2023, Learning Network West consisted of 9 staff:

Manager: Dayna Mehrdad

Practice Learning Development Officers: Barrie Levine, Egzon Sadiku, Sarah McCulloch (PL) and Mary Jo Furlong (MHO Award)

Office Manager: Caty McColgan

Administrator: Martin Ryan

In September 2021 we recruited Claire Wilson a secondee from Glasgow City Council into the vacant Practice Learning Development Officers post.

In November 2022, Darren Chapman, PLDO for PDAPL embarked on secondment with the Scottish Social Services Council and we recruited Cath Montgomery, a secondee from Independent Living Fund in place.

**LEARNING NETWORK WEST**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Legal status and governance**

To enable good governance a decision was taken for Learning Network West to become a company limited by guarantee with charitable status: this took effect in October 2008. The company is governed by its memorandum and articles of association dated 17 October 2008.

**MHO Reference Group**

Throughout the year we have held regular advisor and support groups maintaining standards for each of our core functions. These are regularly attended by all partners who fulfil their role in the governance of the PDAPL, MHO and Practice learning functions.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

SC350008 (Scotland)

**Registered Charity number**

SC039995

**Registered office**

117 Brook Street  
Glasgow  
G40 3AP

**Trustees**

M Godfrey (Chair)  
B Coyle  
B Fisher  
C Hancock-Fraser  
D Fitzpatrick  
I McDade  
J Currie  
S Roy  
A Tavendale (resigned 21/8/23)  
A McGowan (resigned 26/1/23)  
E Kirkwood (resigned 26/1/23)  
K Foster (resigned 8/8/23)

**Company Secretary**

D Mehrdad

**Auditors**

Milne Craig  
Chartered accountants  
Statutory auditor  
Abercorn House  
79 Renfrew Road  
Paisley  
Renfrewshire  
PA3 4DA

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Learning Network West for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**LEARNING NETWORK WEST**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

To the knowledge and belief of each of the persons who are directors at the time the report is approved:

- so far as the director is aware, there is no relevant information of which the charitable company's auditor is unaware; and
- he/she has taken all the steps that he/she ought to have taken as a director in order to make himself/herself aware of any relevant audit information, and to establish that the charitable company's auditor is aware of the information.

**Small company exemptions**

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime within part 15 of the Companies Act 2006.

**AUDITORS**

The auditors, Milne Craig, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 4 December 2023 and signed on the board's behalf by:



.....  
M Godfrey (Chair) - Trustee



## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES AND MEMBERS OF LEARNING NETWORK WEST**

### **Opinion**

We have audited the financial statements of Learning Network West (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES AND MEMBERS OF LEARNING NETWORK WEST**

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES AND MEMBERS OF LEARNING NETWORK WEST**

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charitable company, and determined that the most significant are those that relate to the form and content of the financial statements such as the accounting policies and the UK Companies Act 2006.

We assessed how the charitable company is complying with these frameworks by observing the oversight of those charged with governance, the culture of honesty and ethical behaviours and a strong emphasis placed on fraud prevention, which may reduce opportunities for fraud to take place, and fraud deterrence, which could persuade individuals not to commit fraud because of the likelihood of detection and punishment.

We assessed the susceptibility of the charitable company financial statements to material misstatement, including how fraud might occur, by making an assessment of the key fraud risks to the charitable company, and the manner in which such risks may occur in practice, based on our previous knowledge of the charitable company, as well as an assessment of the current business environment.

Based on this understanding, we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered higher, we performed audit procedures to address each identified fraud risk, including management override of controls. These procedures included testing manual journals and were designed to provide reasonable assurance that the financial statements were free from fraud or error. We evaluated the design and operational effectiveness of controls put in place to address the risks identified, or that otherwise prevent, deter and detect fraud.

In addition, our audit procedures included enquiring of management concerning actual and potential litigation and claims, and performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud. We addressed the fraud risk in relation to revenue recognition by testing completeness and cut off of income.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards.

As with any audit, there remains a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance, and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES AND MEMBERS OF  
LEARNING NETWORK WEST**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and the trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Milne Craig

William Vernal BA CA (Senior Statutory Auditor)  
for and on behalf of Milne Craig  
Chartered accountants  
Statutory auditor  
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
Abercorn House  
79 Renfrew Road  
Paisley  
Renfrewshire  
PA3 4DA

Date: 4 December 2023

**LEARNING NETWORK WEST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>	2				
Social care training		<u>290,045</u>	<u>524,657</u>	<u>814,702</u>	<u>1,033,232</u>
 <b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	3				
Social care training		<u>280,266</u>	<u>459,855</u>	<u>740,121</u>	<u>1,007,998</u>
 <b>NET INCOME</b>		9,779	64,802	74,581	25,234
<b>Transfers between funds</b>	13	<u>10,985</u>	<u>(10,985)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		20,764	53,817	74,581	25,234
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		130,780	16,936	147,716	122,482
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u>151,544</u>	<u>70,753</u>	<u>222,297</u>	<u>147,716</u>

The notes form part of these financial statements

# LEARNING NETWORK WEST

## BALANCE SHEET 31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	10	11,232	-	11,232	12,724
<b>CURRENT ASSETS</b>					
Debtors	11	115,023	-	115,023	177,985
Cash in hand		<u>284,939</u>	<u>70,753</u>	<u>355,692</u>	<u>352,009</u>
		399,962	70,753	470,715	529,994
<b>CREDITORS</b>					
Amounts falling due within one year	12	(259,650)	-	(259,650)	(395,002)
<b>NET CURRENT ASSETS</b>		<u>140,312</u>	<u>70,753</u>	<u>211,065</u>	<u>134,992</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>151,544</u>	<u>70,753</u>	<u>222,297</u>	<u>147,716</u>
<b>NET ASSETS/(LIABILITIES)</b>		<u>151,544</u>	<u>70,753</u>	<u>222,297</u>	<u>147,716</u>
<b>FUNDS</b>	13				
Unrestricted funds				151,544	130,780
Restricted funds				<u>70,753</u>	<u>16,936</u>
<b>TOTAL FUNDS</b>				<u>222,297</u>	<u>147,716</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 4 December 2023 and were signed on its behalf by:



.....  
M Godfrey (Chair) - Trustee

The notes form part of these financial statements

**LEARNING NETWORK WEST**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>8,913</u>	<u>221,465</u>
Net cash provided by operating activities		<u>8,913</u>	<u>221,465</u>
 <b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(5,230)</u>	<u>(13,360)</u>
Net cash used in investing activities		<u>(5,230)</u>	<u>(13,360)</u>
 <b>Change in cash and cash equivalents in the reporting period</b>		 3,683	 208,105
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>352,009</u>	<u>143,904</u>
 <b>Cash and cash equivalents at the end of the reporting period</b>		 <u>355,692</u>	 <u>352,009</u>

The notes form part of these financial statements

# LEARNING NETWORK WEST

## NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2023

### 1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	74,581	25,234
<b>Adjustments for:</b>		
Depreciation charges	6,722	3,467
Decrease/(increase) in debtors	62,962	(60,060)
(Decrease)/increase in creditors	<u>(135,352)</u>	<u>252,824</u>
<b>Net cash provided by operations</b>	<u><u>8,913</u></u>	<u><u>221,465</u></u>

### 2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/22 £	Cash flow £	At 31/3/23 £
<b>Net cash</b>			
Cash at bank and in hand	<u>352,009</u>	<u>3,683</u>	<u>355,692</u>
	<u>352,009</u>	<u>3,683</u>	<u>355,692</u>
<b>Total</b>	<u><u>352,009</u></u>	<u><u>3,683</u></u>	<u><u>355,692</u></u>

The notes form part of these financial statements



**LEARNING NETWORK WEST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" and the Companies Act 2006.

The financial statements are presented in pounds sterling as that is the currency in which the charity's transactions are denominated.

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing these financial statements, the trustees have made the following judgements:

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

Assets are considered for indications of impairment. If required an impairment review will be carried out and a decision made on possible impairment. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash-generating unit, the viability and expected future performance of that unit.

Bad debts are provided for where objective evidence of the need for a provision exists.

**Going concern**

The charitable company relies upon funding from grants and donations to fulfil its current and future commitments. Continued funding for the network onto March 2024 is scheduled and the directors therefore believe that the charitable company is a going concern for the 12 months from the date of signing of the accounts.

**Income**

Income is recognised when the charitable company is legally entitled to it, there is a probability of the receipt and the amount is measurable, except as follows:

- where donors specify that the income must be used in future accounting periods, the income is deferred until those periods;
- where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not recognised in the Statement of Financial Activities until the pre-conditions for use have been met.

**Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its charitable activities and services.

**Impairment of assets**

Assets, other than those measured at fair value, are assessed for indicators of impairment at each balance sheet date. If there is objective evidence of impairment, an impairment loss is recognised as described below.

## LEARNING NETWORK WEST

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 1. ACCOUNTING POLICIES - continued

##### Impairment of assets

###### Non-financial assets

An asset is impaired where there is objective evidence that, as a result of one or more events that occurred after initial recognition, the estimated recoverable value of the asset has been reduced. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Where indicators exist for a decrease in impairment loss, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

###### Financial assets

For financial assets carried at amortised cost, the amount of impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost less impairment, the impairment loss is the difference between the asset's carrying amount and the best estimate of the amount that would be received for the asset if it were to be sold at the reporting date.

Where indicators exist for a decrease in impairment loss, and the decrease can be related objectively to an event occurring after the impairment was recognised, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired financial asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

###### Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Company's balance sheet when the Company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

###### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transactions costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

###### Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the Company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

###### Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Company after deducting all of its liabilities.

## LEARNING NETWORK WEST

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 1. ACCOUNTING POLICIES - continued

##### **Impairment of assets**

##### **Basic financial liabilities**

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

##### **Tangible fixed assets**

Tangible fixed assets are charged at cost less depreciation. Assets are capitalised if their estimated useful life exceeds one year. Depreciation on computer equipment is provided at the annual rate of 33.3% straight line in order to write off each asset over its estimated useful life.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Grants	Social care training	<u>814,702</u>	<u>1,033,232</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
HEI Contributions (Core)	31,926	102,713
Agency Contributions (Core)	239,059	257,659
Placements including ASM placement fees	371,152	499,616
PDAPL/LW courses	6,100	16,140
Scottish Government Linkwork	-	20,000
Scottish Government Local Authority support	-	124,000
Scottish Government Web Design	-	8,400
Digital Boost fund	-	4,704
PLDO Resource	113,865	-
PE CPD Fund	40,000	-
Scottish Government - Independent Verifiers	<u>12,600</u>	-
	<u>814,702</u>	<u>1,033,232</u>

# **LEARNING NETWORK WEST**

## **NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023**

### **3. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 4) £	Support costs (see note 5) £	Totals £
Social care training	<u>287,105</u>	<u>453,016</u>	<u>740,121</u>

### **4. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2023 £	2022 £
Telephone	10,533	9,020
Postage and stationery	541	89
Sundries	6,188	9,623
Equipment	6,414	2,935
Travel	1,646	25
Core Network Activity	8,828	8,923
Independent Practice Teachers	227,783	582,134
SQA Fees	5,005	2,821
Other Fees	4,555	15,098
Bank Charges	160	196
Independent Practice Tutors	1,275	195
Placement Fees	-	89,240
Professional Fees	1,615	2,200
Independent Assessor Verifier	20	11,520
Bad debts	-	315
Conference costs	<u>12,542</u>	<u>-</u>
	<u>287,105</u>	<u>734,334</u>

### **5. SUPPORT COSTS**

	Management £	Other £	Governance costs £	Totals £
Social care training	<u>6,722</u>	<u>442,454</u>	<u>3,840</u>	<u>453,016</u>

## LEARNING NETWORK WEST

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 5. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2023	2022
	Social care training	Total activities
	£	£
Depreciation of tangible and heritage assets	6,722	3,467
Wages	328,550	240,228
Secondment costs	111,102	24,933
Other staff costs	2,149	841
Property costs	653	535
Auditors' remuneration - Audit fee	2,560	2,440
Auditors' remuneration - Accounting services	<u>1,280</u>	<u>1,220</u>
	<u>453,016</u>	<u>273,664</u>

#### 6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration - Audit fee	2,560	2,440
Auditors' remuneration - Accounting services	1,280	1,220
Depreciation - owned assets	<u>6,722</u>	<u>3,467</u>

#### 7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

#### 8. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	<u>328,550</u>	<u>240,228</u>
	<u>328,550</u>	<u>240,228</u>

Total remuneration and benefits paid to key management personnel in the year were £51,424 (2022: £50,308).

The average monthly number of employees during the year was 8 (2022: 6), comprising 3 management and admin employees and 5 development and coordination employees.

# LEARNING NETWORK WEST

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 8. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

### 9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Social care training	<u>391,500</u>	<u>641,732</u>	<u>1,033,232</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Social care training	<u>343,765</u>	<u>664,233</u>	<u>1,007,998</u>
<b>NET INCOME/(EXPENDITURE)</b>	47,735	(22,501)	25,234
<b>Transfers between funds</b>	<u>(1,150)</u>	<u>1,150</u>	<u>-</u>
<b>Net movement in funds</b>	46,585	(21,351)	25,234
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	84,195	38,287	122,482
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>130,780</u></u>	<u><u>16,936</u></u>	<u><u>147,716</u></u>

### 10. TANGIBLE FIXED ASSETS

	Computer equipment £
<b>COST</b>	
At 1 April 2022	61,457
Additions	5,230
Disposals	<u>(42,773)</u>
At 31 March 2023	<u>23,914</u>
<b>DEPRECIATION</b>	
At 1 April 2022	48,733
Charge for year	6,722
Eliminated on disposal	<u>(42,773)</u>
At 31 March 2023	<u>12,682</u>
<b>NET BOOK VALUE</b>	
At 31 March 2023	<u><u>11,232</u></u>
At 31 March 2022	<u><u>12,724</u></u>

# LEARNING NETWORK WEST

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	4,894	16,531
Other debtors	27,448	13,238
Accrued income	78,479	145,917
Prepayments	<u>4,202</u>	<u>2,299</u>
	<u>115,023</u>	<u>177,985</u>

### 12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	-	960
Social security and other taxes	8,473	5,713
Deferred income	98,000	189,221
Accrued expenses	<u>153,177</u>	<u>199,108</u>
	<u>259,650</u>	<u>395,002</u>

During the year, income of £98,000 (2022: £189,221) was deferred and £189,221 (2022: £130,414) was released to the Statement of Financial Activities.

### 13. MOVEMENT IN FUNDS

	At 1/4/22	Net movement in funds	Transfers between funds	At 31/3/23
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	130,780	9,779	10,985	151,544
<b>Restricted funds</b>				
Scottish Government Linkworker	10,045	(7,758)	-	2,287
Scottish Government ASM	3,811	(3,811)	-	-
Scottish Government - Local Authority support	3,080	(3,080)	-	-
Scottish Government PE CPD	-	40,000	-	40,000
Scottish Government PLDO	-	28,466	-	28,466
Scottish Government - Independent Verifiers	<u>-</u>	<u>10,985</u>	<u>(10,985)</u>	<u>-</u>
	<u>16,936</u>	<u>64,802</u>	<u>(10,985)</u>	<u>70,753</u>
<b>TOTAL FUNDS</b>	<u>147,716</u>	<u>74,581</u>	<u>-</u>	<u>222,297</u>

# LEARNING NETWORK WEST

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	290,045	(280,266)	9,779
<b>Restricted funds</b>			
HEI Contributions (Core)	358,192	(358,192)	-
Scottish Government Linkworker	-	(7,758)	(7,758)
Scottish Government ASM	-	(3,811)	(3,811)
Scottish Government - Local Authority support	-	(3,080)	(3,080)
Scottish Government PE CPD	40,000	-	40,000
Scottish Government PLDO	113,865	(85,399)	28,466
Scottish Government - Independent Verifiers	<u>12,600</u>	<u>(1,615)</u>	<u>10,985</u>
	<u>524,657</u>	<u>(459,855)</u>	<u>64,802</u>
<b>TOTAL FUNDS</b>	<u>814,702</u>	<u>(740,121)</u>	<u>74,581</u>

### Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/22 £
<b>Unrestricted funds</b>				
General fund	84,195	47,735	(1,150)	130,780
<b>Restricted funds</b>				
GCC Sensory Impairment	18,987	(18,987)	-	-
Scottish Government Linkworker	8,500	1,545	-	10,045
Scottish Government ASM	10,800	(6,989)	-	3,811
Scottish Government - Local Authority support	-	3,080	-	3,080
Scottish Government Web Design	<u>-</u>	<u>(1,150)</u>	<u>1,150</u>	<u>-</u>
	<u>38,287</u>	<u>(22,501)</u>	<u>1,150</u>	<u>16,936</u>
<b>TOTAL FUNDS</b>	<u>122,482</u>	<u>25,234</u>	<u>-</u>	<u>147,716</u>



# LEARNING NETWORK WEST

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	391,500	(343,765)	47,735
<b>Restricted funds</b>			
HEI Contributions (Core)	484,628	(484,628)	-
GCC Sensory Impairment	-	(18,987)	(18,987)
Scottish Government Linkworker	20,000	(18,455)	1,545
Scottish Government ASM	-	(6,989)	(6,989)
Scottish Government - Local Authority support	124,000	(120,920)	3,080
Scottish Government Web Design	8,400	(9,550)	(1,150)
Digital Boost fund	<u>4,704</u>	<u>(4,704)</u>	<u>-</u>
	<u>641,732</u>	<u>(664,233)</u>	<u>(22,501)</u>
<b>TOTAL FUNDS</b>	<u>1,033,232</u>	<u>(1,007,998)</u>	<u>25,234</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/21 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
<b>Unrestricted funds</b>				
General fund	84,195	57,514	9,835	151,544
<b>Restricted funds</b>				
GCC Sensory Impairment	18,987	(18,987)	-	-
Scottish Government Linkworker	8,500	(6,213)	-	2,287
Scottish Government ASM	10,800	(10,800)	-	-
Scottish Government Web Design	-	(1,150)	1,150	-
Scottish Government PE CPD	-	40,000	-	40,000
Scottish Government PLDO	-	28,466	-	28,466
Scottish Government - Independent Verifiers	<u>-</u>	<u>10,985</u>	<u>(10,985)</u>	<u>-</u>
	<u>38,287</u>	<u>42,301</u>	<u>(9,835)</u>	<u>70,753</u>
<b>TOTAL FUNDS</b>	<u>122,482</u>	<u>99,815</u>	<u>-</u>	<u>222,297</u>

## LEARNING NETWORK WEST

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	681,545	(624,031)	57,514
<b>Restricted funds</b>			
HEI Contributions (Core)	842,820	(842,820)	-
GCC Sensory Impairment	-	(18,987)	(18,987)
Scottish Government Linkworker	20,000	(26,213)	(6,213)
Scottish Government ASM	-	(10,800)	(10,800)
Scottish Government - Local Authority support	124,000	(124,000)	-
Scottish Government Web Design	8,400	(9,550)	(1,150)
Digital Boost fund	4,704	(4,704)	-
Scottish Government PE CPD	40,000	-	40,000
Scottish Government PLDO	113,865	(85,399)	28,466
Scottish Government - Independent Verifiers	<u>12,600</u>	<u>(1,615)</u>	<u>10,985</u>
	<u>1,166,389</u>	<u>(1,124,088)</u>	<u>42,301</u>
<b>TOTAL FUNDS</b>	<u>1,847,934</u>	<u>(1,748,119)</u>	<u>99,815</u>

#### Explanation of funds

##### Unrestricted funds

General Fund - this comprises all unrestricted reserves, where there are no specified purposes for these funds. Transfers can be made to restricted funds to meet any shortfalls in those activities.

##### Restricted funds

HEI & Agency Contributions - these were received from various Higher Education Institutions and agencies for the cost of placements and PT/LDW posts. Contributions were received in the year from the following institutions: Glasgow Caledonian University, Glasgow School of Social Work; Open University; Stirling University; and the University of the West of Scotland.

GCC Sensory Impairment - income from Glasgow City Council to fund a Senior Learning and Development Officer in order to progress the Sensory Impairment training plan.

Scottish Government Local Authority support - to support local authorities to meet the additional costs of practice day placements and to increase their practice teacher capacity.

Scottish Government Linkworker Fund - funding received to support the delivery of Link Worker training.

Scottish Government ASM Fund - funding received to support the IT resourcing needs of Practice Educators.

Scottish Government Web Design - enable Learning Network West to improve its website accessibility to practice learning resources.

## LEARNING NETWORK WEST

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

#### 13. MOVEMENT IN FUNDS - continued

Digital Boost Fund - funding to augment and support the cost of upgrading the old server and installing new server in 2021.

Scottish Government PE CPD – funding to work with SWEP on developing a CPD framework and material for Practice Educators and Link Workers. This work has not yet begun and will be carried on in the next year.

Scottish Government PLDO – funding received to recruit a placement development team, who would develop placements within the third sector.

Scottish Government - Independent Verifiers - funding to recruit several Independent Internal Verifiers.

#### Fund transfer

There was a transfer of £10,985 from restricted to general funds where approval has been received from the funder to reassign the income to general purposes.

There was a transfer in the prior year of £1,150 from general funds to cover the shortfall in the Scottish Government Web Design fund.

#### 14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

#### 15. LIABILITY OF MEMBERS

The charity is limited by guarantee, with the liability of each of the members limited to £1.

#### 16. FINANCIAL INSTRUMENTS

##### **Financial assets**

At the year end date, the charity has basic financial assets measured at amortised cost totalling £466,513 (2022 - £527,695). This comprises trade debtors, accrued income, other debtors and cash at bank and in hand.

##### **Financial liabilities**

At the year end date, the charity has basic financial liabilities measured at amortised cost totalling £259,650 (2022 - £395,002). This comprises trade creditors, accruals and deferred income, other tax and social security and other creditors.