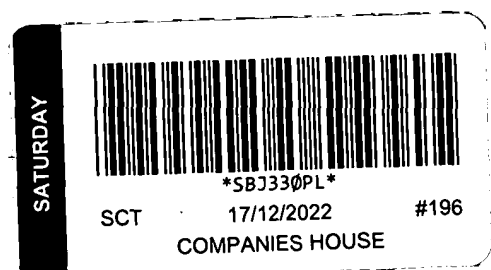




Scottish Charity Number: SC039995
Company Number: SC350008

Learning Network West

Annual Report and Financial Statements
Year Ended 31 March 2022





Learning Network West

Contents

	Page
Reference and Administrative Details	1
Report of the Directors	2 - 5
Report of the Independent Auditor	6 - 8
Income and Expenditure Account and Statement of Financial Activities	9
Balance Sheet	10
Cash Flow Statement	11
Notes to the Financial Statements	12 - 19

Learning Network West

Reference and Administrative Details

Directors

Deirdre Fitzpatrick (Chair) – Open University
Anthony Mackie Glasgow HSCP – resigned 23/6/21
Audrey Baird (Kibble co-opted)
Billy Fisher – South Ayrshire
Clare Hancock Fraser – Robert Gordon University
David Watt – SQA
Irene McDade (NES co-opted)
Roisin McGoldrick – Strathclyde University – resigned 23/6/21
Anne Tavendale – SSSC
Elizabeth Kirkwood
Brian Coyle – appointed 23/6/21
Karen Foster – appointed 23/6/21
Moira Godfrey – appointed 23/6/21
Angela McGowan – appointed 23/6/21
Susan Roy – appointed 23/6/21

Secretary

Anne Conlin

Registered Office

117 Brook Street
Bridgeton
Glasgow
Lanarkshire
Scotland
G40 3AP

Registered Number

SC350008

Charity Number

SC039995

Bankers

Clydesdale Bank
30 St Vincent Place
Glasgow
G1 2HL

Auditors

Milne Craig
Chartered Accountants
Statutory Auditors
Abercorn House
79 Renfrew Road
Paisley
PA3 4DA

Learning Network West

Report of the Directors for the year ended 31 March 2022

The directors are pleased to present their report together with the audited financial statements for the year ended 31 March 2022.

Objectives and activities

Learning Network's three core aims

1. To act as a significant conduit for Learning and Development in Social care across the west of Scotland by:
 - providing a range of opportunities to the workforce to be informed of current strategic priorities and practices in social care and delivery;
 - providing opportunities to the workforce to engage in dialogue that informs and changes practice; and
 - delivery which enables better outcomes for service users and carers.
2. To support and enable the Higher Education Institutes (HEI) of West Scotland to deliver a resonant experience in a work setting to Degree and Master students studying Social Work by:
 - sourcing new and innovative placement settings and locations for students studying social work;
 - facilitating and organising student placements into appropriate settings, based on set criteria from Universities;
 - ensuring there is linked support to those students where appropriate with identified matched Independent Practice Teachers; and
 - providing the recognised SQA qualification (PDAPL) to current qualified social work staff to enable them to become Practice Teachers.
3. To support and enhance the delivery of the Social Work Mental Health Officers Award in partnership with Higher Education Institutes by:
 - co-ordinating the delivery of mental health training to social work staff in the West of Scotland; supporting course development;
 - monitoring and evaluating the training and on-going feedback to Local Authorities and HEI's; and providing on-going support to practice assessors.

Background and principal activity

Learning Network West, having been one of four Networks set up and funded by the Scottish Government in 2006, is now firmly established as an organisation in its own right. It is funded by 12 Local Authorities and 5 HEIs in the West of Scotland. In addition it secures discrete funding from the Scottish Government for a variety of projects.

Learning Network West secured continued committed funding from 8 local authorities and 5 Universities to 2024, 4 local authorities committing only to 2023. This will allow staff contracts to be issued for current staff to September 2023.

We held a virtual AGM in June 2021 our accounts being received and authorised by the board.

Achievements and performance

In March 2020 staff of the network left their desks at Brook Street to start remote working. At the time no one knew two years later we would not have returned ... and have not significantly returned in 21-22. It is anticipated that in the coming year a hybrid version of home working and office base will ensue.

One major and very significant change in circumstances for the network in 2021-2022 was the withdrawal of payroll and HR facilities by Kibble Education and Care. In June 2021 Learning Network West became a full PAYE employer and through a TUPE process Learning Network West now has the facility to hire and fire employees. The Network recruited Glasgow Council for Voluntary services (GCVS) to provide ongoing HR and payroll facilities. This was a major development for the network and provides us with more autonomy in our employment dealings.

Learning Network West

Report of the Directors (continued) for the year ended 31 March 2022

Achievements and performance (cont'd)

During the pandemic premises in Brooke street took on a different nature and we moved offices into smaller rooms with hot desking facilities. The majority of our network staff remain working from home and despite this, productivity has not eased

During 2021-22 we continued to deliver and support our partners in the three core functions of our work.

- The delivery of the Mental Health Officer Award Programme
- The delivery of the Professional Development Award in Practice Learning
- Facilitation of social work education placements.

We continued to deliver both the PDAPL and MHO programmes having been adapted remotely online.

In early April 2021 and following the first round delivery of the ASM in March 21, we were involved in the initial evaluation of same with Dr Jean Gordon in recruiting participants and programme organisers. Following the ASM our task was to locate and provide 120 day placements in Aug/Sep 21 for those students who completed the ASM. We were in position to ensure all placements albeit some starting later were fulfilled. There will be further evaluation of these in due course.

Two Universities continued to deliver the ASM in Feb 22 and once again LNW recruited the Independent Practice Educators for these. 120-day placements for these students will be realised by the network in Aug/Sep 22.

The MHO programme is currently delivering at scale to approx. 35 candidates and LNW is integral in the development of Practice Assessor training across all the national programmes. The programme was officially reviewed in June 2021 with a fit for purpose outcome.

Our online PDAPL Moodle platform is fully functioning for new candidates. The PDAPL is now recruiting candidates for a fifth cohort since the start of the pandemic. This will hopefully be a blend of classroom again and remote as we gradually emerge from Covid-19. Ongoing challenges for the PDAPL is the sustainability of Internal Verification. Scot Gov provided some funds to the network to recruit several Independent Internal Verifiers which we have used to augment the support received from several local authorities.

The network has been integral in developing contingency planning in the support of Practice Learning. With the Scottish Social Service Council (SSSC) and the Social Work Education Partnership (SWEP), the network has been at the front line of securing placements and learning for our social work students impacted by the pandemic.

Placements have not yet returned to a "normal" two placement pattern however in academic year 2021-22 LNW continued to facilitate 470+ student placements with innovative planning and support by social work teams in local authorities and the third sector.

Learning Network secured additional funding of £20,000 in Dec 2021 from the Scottish Government through the office of the Chief Social Worker to continue our Link worker Training Module and have delivered consistently two modules a month nationally. We have used some of this funding to source an independent evaluation of the programme which will be presented at our AGM in Sept 2022.

We have provided ongoing forums and workshops to a range of target groups and professionals exploring new ways to deliver practice learning pre and post pandemic.

Due to Covid we had not been able to meet as a full team and in person however on 17th November 2021 we had a team development day with lunch and did some forward planning through our 3 core functions. Some team members only coming together for the first time in 18months..!

Financial review

The charitable company recorded a surplus for the year of £25,234 (2021: £54,044) leaving total funds carried forward of £147,716 (2021: £122,482). Of this total, £16,936 (2021: £38,287) relates to restricted funds and £130,780 (2021: £84,195) relates to unrestricted funds.

Learning Network West

Report of the Directors (continued) for the year ended 31 March 2022

Risk policy

The Board regularly reviews the major risks to which the Network is exposed and new systems are being put in place to strengthen financial and operational controls. The Board will continue to monitor the potential risks.

Reserves policy

The charitable company endeavours to hold a minimum level of reserves to cover the costs that will allow them to continue to meet their objectives for a period of six months. Any monies carried forward will be utilised in the coming year.

Plans for future periods

In the next two years we will continue to support our core functions on an operational level and Learning Network West will prevail as a conduit between practice and academia.

There will however be significant changes in the national picture of Practice Learning and MHO delivery. No less the National Care Service, A potential new Social Work Agency and the national and regional infrastructure plans by the Social Work Education Partnership.

We will maintain a close presence and influence in these ongoing strategic discussions with all the lead agencies involved. Our aim in attendance at various strategic planning groups will be to make recommendations, improvements and strategies priorities for practice learning for the future.

We plan to make representation to SWEP on building a small team of Practice Learning Development posts to secure a more stable pool of third sector and innovative placement opportunities for the future.

Structure, governance and management

Board matters

Following the retirement of Tony Mackie in July 2021, our new Chair Deirdre Fitzpatrick was elected into post agreeing to hold this for one year.

MHO Reference Group, Practice Learning Award Management Group and Practice Learning Strategy Group

Throughout the year we have held regular advisor and support groups maintaining standards for each of our core functions. These are regularly attended by all partners who fulfil their role in the governance of the PDAPL, MHO and Practice learning functions.

Appointment of directors

When new directors are appointed, they are provided with a short induction and training programme. The programme includes awareness of the statutory duties and responsibilities of a charitable company director, awareness of the purpose and aims of the Network as detailed earlier in this report and awareness of various aspects of the charitable company's operations.

Network team

At 31 March 2022, Learning Network West consists of 7 staff:

Manager: Anne Conlin

Practice Learning Development Officers: Tony Hayler (P/T PL), Vacancy (PL), Darren Chapman (PDAPL) and Mary Jo Furlong (MHO Award)

Resource Officer: Caty McColgan

Administrator: Martin Ryan

Learning Network West

Report of the Directors (continued) for the year ended 31 March 2022

Following the loss of Cath Shaw as Practice Learning Development Officer, Glasgow Caledonian University with their funding provided a full time staff development officer, Sahmeena Ali to work at the network and she was with us for approx. 5 months.

In September 2021 we recruited Claire Wilson a secondee from Glasgow City Council into the vacant Practice Learning Development Officers post.

In April 2021 we lost Chole Todd our modern apprentice to the SQA and recruited a new modern apprentice Martin Ryan in June 2021.

Legal status and governance

To enable good governance a decision was taken for Learning Network West to become a company limited by guarantee with charitable status: this took effect in October 2008. The company is governed by its memorandum and articles of association dated 17 October 2008.

Statement of responsibilities of the Members of the Board of Directors

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company and charity law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the UK Accounting Standards have been followed, subject to any material disputes disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to the auditor

To the knowledge and belief of each of the persons who are directors at the time the report is approved:

- so far as the director is aware, there is no relevant information of which the charitable company's auditor is unaware; and
- he/she has taken all the steps that he/she ought to have taken as a director in order to make himself/herself aware of any relevant audit information, and to establish that the charitable company's auditor is aware of the information.

Small company exemptions

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime within part 15 of the Companies Act 2006.

Approved by the directors on 16 September 2022 and signed on their behalf by:



Deirdre Fitzpatrick (Chair)
Director

Learning Network West

Report of the Independent Auditors to the Directors and Members of Learning Network West

Opinion on financial statements

We have audited the financial statements of Learning Network West for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 to 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors have been prepared in accordance with applicable legal requirements.

Learning Network West

Report of the Independent Auditors to the Directors and Members of Learning Network West

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity, and determined that the most significant are those that relate to the form and content of the financial statements such as the accounting policies and the Charities SORP (FRS102).

We assessed how the charity is complying with these frameworks by observing the oversight of those charged with governance, the culture of honesty and ethical behaviours and a strong emphasis placed on fraud prevention, which may reduce opportunities for fraud to take place, and fraud deterrence, which could persuade individuals not to commit fraud because of the likelihood of detection and punishment.

We assessed the susceptibility of the charity financial statements to material misstatement, including how fraud might occur, by making an assessment of the key fraud risks to charity, and the manner in which such risks may occur in practice, based on our previous knowledge of the charity, as well as an assessment of the current business environment.

Learning Network West

Report of the Independent Auditors to the Directors and Members of Learning Network West

Based on this understanding, we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered higher, we performed audit procedures to address each identified fraud risk, including management override of controls. These procedures included testing manual journals and were designed to provide reasonable assurance that the financial statements were free from fraud or error. We evaluated the design and operational effectiveness of controls put in place to address the risks identified, or that otherwise prevent, deter and detect fraud.

In addition, our audit procedures included enquiring of management concerning actual and potential litigation and claims, and performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud. We addressed the fraud risk in relation to revenue recognition by testing completeness and cut off of income.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards.

As with any audit, there remains a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance, and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and the trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Milne Craig

William Vernal BA CA, Senior Statutory Auditor

For and on behalf of Milne Craig, Statutory Auditors

Milne Craig is eligible to act as auditor in terms of section 1212 of the Companies Act 2006

Abercorn House

79 Renfrew Road

Paisley

Renfrewshire

PA3 4DA

Dated: 16 September 2022

Learning Network West

Income and Expenditure Account and Statement of Financial Activities

for the year ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Income and endowments from:					
Charitable activities	3	391,500	641,732	1,033,232	463,138
Total income and endowments		391,500	641,732	1,033,232	463,138
Expenditure on:					
Charitable activities	4	343,765	664,233	1,007,997	409,094
Total expenditure		343,765	664,233	1,007,997	409,094
Net income/(expenditure)		47,735	(22,501)	25,234	54,044
Transfers between funds		(1,150)	1,150	-	-
Net movement in funds		46,585	(21,351)	25,234	54,044
Reconciliation of funds:					
Total funds brought forward		84,195	38,287	122,482	68,438
Total funds carried forward		130,780	16,936	147,716	122,482
Comprising:-					
Unrestricted Funds					
General	13	130,780	-	130,780	84,195
Restricted Funds					
GCC Sensory Impairment	14	-	-	-	18,987
Scottish Government - IT Grant	14	-	3,080	3,080	-
Scottish Government - ASM	14	-	3,811	3,811	10,800
Scottish Government - Linkworker	14	-	10,045	10,045	8,500
		130,780	16,936	147,716	122,482

The notes on pages 12 to 19 form part of these financial statements.

Learning Network West (registered number SC350008)**Balance Sheet at 31 March 2022**

	Notes	2022	2021
		£	£
Fixed Assets			
Tangible assets	9	12,724	2,831
		<u>12,724</u>	<u>2,831</u>
Current Assets			
Debtors	10	177,985	117,926
Cash at bank and in hand		352,009	143,904
		<u>529,994</u>	<u>261,830</u>
Creditors: Amounts falling due within one year	11	<u>395,002</u>	<u>142,179</u>
Net Current Assets		134,992	119,651
Net Assets		<u>147,716</u>	<u>122,482</u>
The funds of the charity			
Unrestricted Funds			
General fund	13	130,780	84,195
Restricted funds	14	16,936	38,287
Total charity funds		<u>147,716</u>	<u>122,482</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were authorised for issue by the board of directors and are signed on their behalf by:



Deirdre Fitzpatrick (Chair) - Director

Date: 16 September 2022

The notes on pages 12 to 19 form part of these financial statements.

Learning Network West

Cash Flow Statement for the year ended 31 March 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net income/(expenditure) for the year	25,234	54,044
Adjustments for:		
Depreciation charges	3,467	2,246
Decrease/(increase) in debtors	(60,059)	77,381
(Decrease)/increase in creditors	252,823	(89,335)
Net cash used in operating activities	<u>221,465</u>	<u>44,336</u>
Cash flows from investing activities		
Purchase of property, plant and equipment	<u>(13,360)</u>	<u>(3,170)</u>
Net cash from investing activities	<u>(13,360)</u>	<u>(3,170)</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Increase in cash and cash equivalents	208,105	41,166
Cash and cash equivalents at beginning of year	143,904	102,738
Cash and cash equivalents at end of year	<u>352,009</u>	<u>143,904</u>

The notes on pages 12 to 19 form part of these financial statements.

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

1. Accounting Policies

Basis of accounting

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" and the Companies Act 2006.

The financial statements are presented in pounds sterling as that is the currency in which the charity's transactions are denominated.

Critical accounting judgements and key sources of estimation uncertainty

In preparing these financial statements, the trustees have made the following judgements:

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

Assets are considered for indications of impairment. If required an impairment review will be carried out and a decision made on possible impairment. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash-generating unit, the viability and expected future performance of that unit.

Bad debts are provided for where objective evidence of the need for a provision exists.

Going concern

The charitable company relies upon funding from grants and donations to fulfil its current and future commitments. Continued funding for the network onto March 2024 is scheduled and the directors therefore believe that the charitable company is a going concern for the 12 months from the date of signing of the accounts.

Income

Income is recognised when the charitable company is legally entitled to it, there is a probability of the receipt and the amount is measurable, except as follows:

- where donors specify that the income must be used in future accounting periods, the income is deferred until those periods;
- where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not recognised in the Statement of Financial Activities until the pre-conditions for use have been met.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its charitable activities and services.

VAT

The company is not VAT registered and so expenditure is stated gross of VAT.

Tangible fixed assets

Tangible fixed assets are charged at cost less depreciation. Assets are capitalised if their estimated useful life exceeds one year. Depreciation on computer equipment is provided at the annual rate of 33.3% straight line in order to write off each asset over its estimated useful life.

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

1. Accounting Policies (cont'd)

Impairment of assets

Assets, other than those measured at fair value, are assessed for indicators of impairment at each balance sheet date. If there is objective evidence of impairment, an impairment loss is recognised as described below.

Non-financial assets

An asset is impaired where there is objective evidence that, as a result of one or more events that occurred after initial recognition, the estimated recoverable value of the asset has been reduced. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Where indicators exist for a decrease in impairment loss, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

Financial assets

For financial assets carried at amortised cost, the amount of impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost less impairment, the impairment loss is the difference between the asset's carrying amount and the best estimate of the amount that would be received for the asset if it were to be sold at the reporting date.

Where indicators exist for a decrease in impairment loss, and the decrease can be related objectively to an event occurring after the impairment was recognised, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired financial asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Company's balance sheet when the Company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transactions costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the Company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

1. Accounting Policies (cont'd)

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Funds

Unrestricted funds – are funds built up in the normal course of the general objectives of the charitable company. They are available for use at the discretion of the directors in the furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds – are funds received for specific purposes and are subjected to restrictions on their expenditure imposed by the donor.

Where restricted funding received does not cover the expenditure, a transfer of unrestricted funds to cover the additional expenditure not covered by the restricted funding received can be made.

Taxation

As a registered charity, the company is exempt from corporation tax.

2. Net expenditure

Net expenditure for the year is stated after charging:

	2022 £	2021 £
Auditor's remuneration - Audit fee	2,440	2,320
Auditor's remuneration - Accounting services	1,220	1,160
Depreciation on owned fixed assets	<u>3,467</u>	<u>2,246</u>

3. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
HEI Contributions (Core)	102,712	-	102,712	99,878
Agency Contributions (Core)	257,659	-	257,659	255,061
HEI & Agency Placement fees including ASM placement fees @ £28 per day	14,988	484,628	499,616	54,630
Agency & HEI Contributions to PDAPL/LW courses	16,140	-	16,140	10,754
Glasgow Womens Aid	-	-	-	15
Scottish Government - Local Authority support	-	124,000	124,000	-
Scottish Government - Web Design	-	8,400	8,400	-
Digital Boost fund	-	4,704	4,704	12,000
Scottish Government - Linkworker training	-	20,000	20,000	20,000
Scottish Government - ASM	-	-	-	10,800
	<u>391,500</u>	<u>641,732</u>	<u>1,033,232</u>	<u>463,138</u>

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

4. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Postage, printing and stationery	89	-	89	93
Telephone and IT support	9,020	-	9,020	12,403
Equipment	1,935	1,000	2,935	2,506
Sundry	9,622	-	9,622	4,371
Travel	25	-	25	23
Core Network Activity	523	8,400	8,923	(75)
Independent Practice Teachers	58,837	523,297	582,134	76,683
Independent Practice Tutors	195	-	195	-
Placement Fees	-	89,240	89,240	-
Professional Fees	2,200	-	2,200	-
SQA Fees	2,821	-	2,821	1,274
Other Fees	429	14,669	15,098	3,509
Bank Charges	196	-	196	155
Depreciation	3,467	-	3,467	2,246
Governance costs (note 5)	3,660	-	3,660	3,480
Support costs (note 6)	238,910	27,627	266,537	302,425
	343,765	664,233	1,007,997	409,094

5. Governance costs

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Audit fees	2,440	-	2,440	2,320
Accountancy fees	1,220	-	1,220	1,160
	3,660	-	3,660	3,480

6. Support costs

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Staff costs (note 7)	212,601	27,627	240,228	302,425
Secondment costs	24,933	-	24,933	-
Other staff costs	841	-	841	-
Property costs	535	-	535	-
	238,910	27,627	266,537	302,425

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

7. Staff costs

	2022	2021
	£	£
Wages and salaries	240,228	302,425
	240,228	322,336

The average number of employees was 6 (2021 - 7).

The directors received no remuneration (2021 - £nil) and no reimbursement of expenses in the year (2021 - £nil).

No employee received remuneration of £60,000 or more.

Total remuneration and benefits paid to key management personnel in the year were £50,308 (2021 - £52,793).

8. Comparative Statement of Financial Activities

	Unrestricted Funds £	Restricted Funds £	2021 Total £
Income and endowments from:			
Charitable activities	367,347	95,791	463,138
Total income and endowments	367,347	95,791	463,138
Expenditure on:			
Charitable activities	308,911	100,183	409,094
Total expenditure	308,911	100,183	409,094
Net income/(expenditure)	58,436	(4,392)	54,044
Transfers between Funds	(23,692)	23,692	-
Net movement in Funds	34,744	19,300	54,044
Reconciliation of funds:			
Total funds brought forward	49,451	18,987	68,438
Total funds carried forward	84,195	38,287	122,482
Comprising:-			
Unrestricted Funds			
General	84,195	-	84,195
Restricted Funds			
GCC Sensory Impairment	-	18,987	18,987
Scottish Government - ASM	-	10,800	10,800
Scottish Government - Linkworker	-	8,500	8,500
	84,195	38,287	122,482

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

9. Tangible Fixed Assets

	Computer Equipment £
<i>Cost</i>	
As at 1 April 2021	48,096
Additions	13,360
At 31 March 2022	<u>61,456</u>
<i>Depreciation</i>	
As at 1 April 2021	45,265
Charge for year	3,467
At 31 March 2022	<u>48,732</u>
<i>Net Book Value</i>	
At 31 March 2022	<u>12,724</u>
At 31 March 2021	<u>2,831</u>

10. Debtors

	2022 £	2021 £
Debtors	16,531	100,754
Prepayments	2,299	1,443
Accrued income	145,917	15,728
Other debtors	13,238	-
	<u>177,985</u>	<u>117,926</u>

11. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	960	-
Accruals	199,108	11,714
Deferred income	189,221	130,414
Other creditors	-	49
Other tax and social security	5,713	-
	<u>395,002</u>	<u>142,177</u>

Movements in deferred income in the year are as follows:

At 1 April 2021	130,414	165,687
Released in year	(130,414)	(165,687)
Received in year	189,221	130,414
At 31 March 2022	<u>189,221</u>	<u>130,414</u>

Deferred income relates to invoices which have been raised in advance for 2022/23 agency core contributions and grant income.

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

12. Summary of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Tangible fixed assets	12,724	-	12,724	2,831
Net current assets	118,056	16,936	134,992	119,651
	130,780	16,936	147,716	122,482

13. Unrestricted funds

	Balance at 01.04.21 £	Incoming resources £	Resources Expended £	Transfers £	Balance at 31.03.22 £
General Fund	84,195	391,500	(343,765)	(1,150)	130,780
	84,195	391,500	(343,765)	(1,150)	130,780

General Fund - this comprises all unrestricted reserves, where there are no specified purposes for these funds. Transfers can be made to restricted funds to meet any shortfalls in those activities.

14. Restricted funds

	Balance at 01.04.21 £	Incoming resources £	Resources Expended £	Transfers £	Balance at 31.03.22 £
HEI & Agency Contributions	-	484,628	(484,628)	-	-
GCC Sensory Impairment	18,987	-	(18,987)	-	-
Scottish Government - Local Authority support	-	124,000	(120,920)	-	3,080
Scottish Government - Linkworker	8,500	20,000	(18,455)	-	10,045
Digital Boost fund	-	4,704	(4,704)	-	-
Scottish Government - Web Design	-	8,400	(9,550)	1,150	-
Scottish Government - ASM	10,800	-	(6,989)	-	3,811
	38,287	641,732	(664,233)	1,150	16,936

HEI & Agency Contributions - these were received from various Higher Education Institutions and agencies for the cost of placements and PT/LDW posts. Contributions were received in the year from the following institutions: Glasgow Caledonian University, Glasgow School of Social Work; Open University; Stirling University; and the University of the West of Scotland.

GCC Sensory Impairment - income from Glasgow City Council to fund a Senior Learning and Development Officer in order to progress the Sensory Impairment training plan.

Scottish Government Local Authority support - to support local authorities to meet the additional costs of practice day placements and to increase their practice teacher capacity.

Scottish Government Linkworker Fund - funding received to support the delivery of Link Worker training.

Scottish Government ASM Fund - funding received to support the IT resourcing needs of Practice Educators.

Scottish Government Web Design - enable Learning Network West to improve its website accessibility to practice learning resources.

Digital Boost Fund - funding to augment and support the cost of upgrading the old server and installing new server in 2021.

Fund transfer

There has been a transfer of £1,150 from general funds to cover the shortfall in the Scottish Government Web Design fund.

Learning Network West

Notes to the Financial Statements for the year ended 31 March 2022

15. Financial Instruments

Financial Assets

At the year end date, the charity has basic financial assets measured at amortised cost totalling £527,695 (2021 - £260,387). This comprises trade debtors, accrued income, other debtors and cash at bank and in hand.

Financial Liabilities

At the year end date, the charity has basic financial liabilities measured at amortised cost totalling £395,002 (2021 - £142,179). This comprises trade creditors, accruals and deferred income, other tax and social security and other creditors.

16. APB Ethical Standard - Provisions Available for Small Entities

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and to assist with the preparation of the financial statements.

17. Related Parties

During the year, Learning Network West ("the charity") were invoiced £41,094 (2021 - £305,425) for salary costs by Kibble Education and Care Centre, a charity from whom Audrey Baird was co-opted as a director during the year. There is no balance due to or from Kibble Education and Care Centre at 31 March 2022 (2021: £nil).

18. Liability of Members

The charity is limited by guarantee, with the liability of each of the members limited to £1.