

*Scottish Charity Number: SC039995*  
*Company Number: SC350008*

Companies House



## **Learning Network West**

**Annual Report and Financial Statements**  
*Year Ended 31 March 2020*

# **Learning Network West**

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# **Learning Network West**

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## **Reference and Administrative Details**

### **Directors**

Anthony Mackie (Chair) Glasgow HSCP  
Audrey Baird (Kibble co-opted)  
Roger Bruce Davis - Open University (resigned June 2019)  
Billy Fisher – South Ayrshire  
Deirdre Fitzpatrick – Open University (appointed June 2019)  
Clare Hancock Fraser – Robert Gordon University  
Louise Gaddi – SQA (resigned June 2019)  
David Watt – SQA (appointed June 2019)  
Irene McDade (NES co-opted)  
Roisin McGoldrick – Strathclyde University  
Anne Ritchie – Independent (resigned June 2020)  
Anne Tavendale - SSSC

### **Secretary**

Anne Conlin

### **Registered Office**

117 Brook Street  
Bridgeton  
Glasgow  
Lanarkshire  
Scotland  
G40 3AP

### **Registered Number**

SC350008

### **Charity Number**

SC039995

### **Bankers**

Clydesdale Bank  
30 St Vincent Place  
Glasgow  
G1 2HL

### **Auditors**

Milne Craig  
Chartered Accountants  
Statutory Auditors  
Abercorn House  
79 Renfrew Road  
Paisley  
PA3 4DA

# **Learning Network West**

## **Report of the Directors for the year ended 31 March 2020**

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The directors are pleased to present their report together with the audited financial statements for the year ended 31 March 2020.

### **Objectives and activities**

#### ***Learning Network's three core aims***

1. To act as a significant conduit for Learning and Development in Social care across the west of Scotland by:
  - providing a range of opportunities to the workforce to be informed of current strategic priorities and practices in social care and delivery;
  - providing opportunities to the workforce to engage in dialogue that informs and changes practice; and
  - delivery which enables better outcomes for service users and carers.
2. To support and enable the Higher Education Institutes (HEI) of West Scotland to deliver a resonant experience in a work setting to Degree and Master students studying Social Work by:
  - sourcing new and innovative placement settings and locations for students studying social work;
  - facilitating and organising student placements into appropriate settings, based on set criteria from Universities;
  - ensuring there is linked support to those students where appropriate with identified matched Independent Practice Teachers; and
  - providing the recognised SQA qualification (PDAPL) to current qualified social work staff to enable them to become Practice Teachers.
3. To support and enhance the delivery of the Social Work Mental Health Officers Award in partnership with Higher Education Institutes by:
  - co-ordinating the delivery of mental health training to social work staff in the West of Scotland;
  - supporting course development;
  - monitoring and evaluating the training and on-going feedback to Local Authorities and HEI's; and
  - providing on-going support to practice assessors.

### ***Background and principal activity***

Learning Network West, having been one of four Networks set up and funded by the Scottish Government in 2006, is now firmly established as an organisation in its own right. It is funded by 13 Local Authorities and 5 HEIs in the West of Scotland. In addition it secures discrete funding from the Scottish Government for a variety of projects.

Learning Network West secured continued committed funding from 12 local authorities and 5 Universities to 2021, following distribution of our Impact Statement, continued with our core activities of Practice Learning and the Mental Health officer award programme.

One local Authority, Dumfries and Galloway, declined the presented request for funding during the round of continued funding correspondence and have indicated their desire to leave the partnership.

2019 AGM was held once again in the City Halls recital rooms. This was a very well attended event and presented a full programme and update on the work of the network in the last year.

### **Achievements and performance**

#### ***Practice learning***

Our PDAPL programme continues at a pace unfortunately the start of our second cohort for 19-20 was interrupted by the Covid-19 pandemic and did not start as planned mid March 2020.

## **Learning Network West**

### **Report of the Directors (continued) for the year ended 31 March 2020**

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#### **Achievements and performance (cont'd)**

##### ***Practice learning (cont'd)***

The New revised programme continues to prove to be fit for purpose in qualifying new Practice Teachers. As testified by an External Verification visit from SQA which secured “high confidence” in all aspects of the PDAPL award. Approximately 25 candidates registered with the network for the PDAPL in 2019/20 excluding the postponed March 20 cohort. Originally planned for the Sept 19 cohort the network completed the work on the moodle platform to start registering candidates however due to ongoing development was once again postponed to the March 2020 cohort. A full review of the programme will take place mid 2020.

Whilst there are no real changes in its content delivery this new award is assessed as a group award and is no longer delivered as separate units. The whole assessment process has become less onerous with the process streamlined. In theory it should take less time for candidates to complete the award and be practice teaching for their agencies sooner.

The Network continues to augment the challenges of TV personal with the continued use of Independent Internal Verifiers to manage the assessment pinch points.

The research document on Practice teaching in west Scotland continues to be widely circulated ([https://www.westlearningnetwork.org.uk/images/Final\\_PT\\_Research.pdf](https://www.westlearningnetwork.org.uk/images/Final_PT_Research.pdf)) throughout 2019 and used in several significant publications one such being the Scottish Government’s Health and Social Care Workforce plan. Learning Network West (as at June 2019) has been invited to participate in the Scottish Governments National Partnership Programme to implement the finding of the social work review.

##### ***MHO Award co-ordination***

This area of the work of the Network has also continued very well and the Mental Health Officer Award reference group has been strengthened with increased representation from local authority practitioners. We continue to support approx. 25 candidates per year between both universities delivering the Award.

The interest in the MHO award from local authorities is consistent and the programme continues to receive on average 30-35 applicants in 2019. Since the change over in personnel GCU have now indicated their withdrawal of jointly presenting the award therefore the award is now offered by Strathclyde University and Learning Network West. All partners have been informed and although initially a significantly increased input from LNW, Strathclyde University have added personnel to the course team.

##### ***Sensory Impairment Strategy***

The network secured additional funding to continue the Senior Learning Development post for Glasgow Health and Social Care Partnership. Jean McCallum continued to deliver a programme of training to several targeted Glasgow Integration services, Child and Families, Elderly Residential and Duty Teams. Piloted training completed and evaluated to HSCP staff. North West Glasgow new integrated Health Hub (Maryhill). A further programme was co-ordinated and delivered by two third sector Sensory Impairment organisations, Action on Hearing Loss and Visibility which meant the same core awareness training was delivered across both statutory and voluntary organisations. Moving forward the next stage of the SI programme is the delivery of training for trainers and training dissemination throughout a greater staff team in Glasgow. As of March 2020 training packs have been developed for both areas and remain available for delivery. Jean McCallum retired in March 2020.

##### ***Newly Qualified Social Workers***

The Scottish Government and The Scottish Social Services Council procured Learning Network West to be one of the three test pilot sites to pilot a model for the support and assessment of newly qualified social workers in their 1st year in practice. A full programme of activities supporting NQSW’s, line managers and mentors across our partnership area took place in 2019/20. An independent evaluation will be published in early 2020.

## **Learning Network West**

### **Report of the Directors (continued) for the year ended 31 March 2020**

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#### **Achievements and performance (cont'd)**

##### ***Social Work Education Partnership***

Learning Network West was invited to participate in the Scottish Government's development of both a national and regional Social Work Education partnership in 2019. The network has attended inaugural meetings of same and chaired the short life working group on the structure of regional partnerships.

#### **Financial review**

The charitable company recorded a deficit for the year of £112,886 (2019: surplus of £41,075) leaving total funds carried forward of £68,438 (2019: £181,324). Of this total, £18,987 (2019: £78,061) relates to restricted funds and £49,451 (2019: £103,263) relates to unrestricted funds.

#### **Risk policy**

The Board regularly reviews the major risks to which the Network is exposed and new systems are being put in place to strengthen financial and operational controls. The Board will continue to monitor the potential risks.

#### **Reserves policy**

The charitable company endeavours to hold a minimum level of reserves to cover the costs that will allow them to continue to meet their objectives for a period of six months. Any monies carried forward will be utilised in the coming year.

#### **Plans for future periods**

The charity's plans include the following:

- Using the research develop a programme to re-engage Practice Teachers and support for placement
- Development of link worker training
- Launch e-portfolio for PDAPL candidates
- Continue delivery of 4 PDAPL Programmes
- Co-ordination of the MHO practice assessors in 13 local authorities. Selection process completed by end March 2019 for start in September 2019.
- 9 Practice Learning Strategy Group meetings and 6 Practice Learning Management Group meetings for the PDAPL specifically.
- 8 CPD and QA monitoring events for Independent Practice Teachers
- 16 standardisations meetings
- Review and update the Practice Learning Toolkit on Assessed practice (to include new standards Social work)
- Development of new and innovative practice learning opportunities to support the facilitation of 400 students into placement settings.

#### **Structure, governance and management**

##### ***Board matters***

There were limited changes to board throughout 2019 Tony Mackie continued as Chair and David Watt from SQA was confirmed as replacement to Louise Gaddi. The Board and Finance committee continue to meet four times per year.

Board members and the manager attended several one to one meetings with partners to secure continued funding and as at the funding deadline (14<sup>th</sup> August 2019) most partners had confirmed funding to March 2022.

## **Learning Network West**

### **Report of the Directors (continued) for the year ended 31 March 2020**

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#### **Structure, governance and management (cont'd)**

##### ***Appointment of directors***

When new directors are appointed, they are provided with a short induction and training programme. The programme includes awareness of the statutory duties and responsibilities of a charitable company director, awareness of the purpose and aims of the Network as detailed earlier in this report and awareness of various aspects of the charitable company's operations.

##### ***Network team***

The network team also encountered limited changes in personnel over the last year. Nicola Bain continued to be seconded from Glasgow City Council up to September 2019 then returned to her substantive post end September 2019.

##### ***Legal status and governance***

To enable good governance a decision was taken for Learning Network West to become a company limited by guarantee with charitable status: this took effect in October 2008. The company is governed by its memorandum and articles of association dated 17 October 2008.

#### **Statement of responsibilities of the Members of the Board of Directors**

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company and charity law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that year. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the UK Accounting Standards have been followed, subject to any material disputes disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Statement of disclosure of information to the auditor**

To the knowledge and belief of each of the persons who are directors at the time the report is approved:

- so far as the director is aware, there is no relevant information of which the charitable company's auditor is unaware; and
- he/she has taken all the steps that he/she ought to have taken as a director in order to make himself/herself aware of any relevant audit information, and to establish that the charitable company's auditor is aware of the information.

## **Learning Network West**

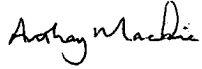
### **Report of the Directors (continued) *for the year ended 31 March 2020***

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#### **Small company exemptions**

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime within part 15 of the Companies Act 2006.

**Approved by the directors and signed on their behalf by:**



*Anthony Mackie (Chair)*  
Director

Dated: 1 February 2021



# Learning Network West

## Report of the Independent Auditors to the Directors and Members of Learning Network West

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### Opinion on financial statements

We have audited the financial statements of Learning Network West for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members, as a body, and the charitable company's trustees, as a body, those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members, as a body, and the charitable company's trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 to 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Learning Network West**

### **Report of the Independent Auditors to the Directors and Members of Learning Network West**

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#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Respective Responsibilities of the Directors and Auditors**

As explained more fully in the Directors' Responsibilities Statement set out on page 5, the trustees (who are the directors for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

*Milne Craig*

William Vernall BA CA, Senior Statutory Auditor

For and on behalf of Milne Craig, Statutory Auditors

Milne Craig is eligible to act as auditor in terms of section 1212 of the Companies Act 2006

Abercorn House

79 Renfrew Road

Paisley

Renfrewshire

PA3 4DA

Dated: 1 February 2021

## Learning Network West

### Income and Expenditure Account and Statement of Financial Activities

for the year ended 31 March 2020

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
<b>Income and endowments from:</b>					
Charitable activities	3	310,881	235,066	545,946	676,993
<b>Total income and endowments</b>		<b>310,881</b>	<b>235,066</b>	<b>545,946</b>	<b>676,993</b>
<b>Expenditure on:</b>					
Charitable activities	4	320,790	338,042	658,832	635,918
<b>Total expenditure</b>		<b>320,790</b>	<b>338,042</b>	<b>658,832</b>	<b>635,918</b>
<b>Net income/(expenditure)</b>		(9,910)	(102,976)	(112,886)	41,075
Transfers between funds		(43,902)	43,902	-	-
<b>Net movement in funds</b>		(53,812)	(59,074)	(112,886)	41,075
<b>Reconciliation of funds:</b>					
Total funds brought forward		103,263	78,061	181,324	140,249
<b>Total funds carried forward</b>		<b>49,451</b>	<b>18,987</b>	<b>68,438</b>	<b>181,324</b>
Comprising:-					
<b>Unrestricted Funds</b>					
General	13	49,451	-	49,451	103,263
<b>Restricted Funds</b>					
GCC Sensory Impairment	14	-	18,987	18,987	19,123
Newly Qualified Social Workers Programme	14	-	-	-	58,938
		<b>49,451</b>	<b>18,987</b>	<b>68,438</b>	<b>181,324</b>

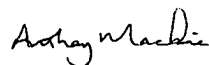
The notes on pages 12 to 19 form part of these financial statements.

**Learning Network West (registered number SC350008)****Balance Sheet at 31 March 2020**

	Notes	£	2020 £	£	2019 £
<b>Fixed Assets</b>					
Tangible assets	9		1,907		1,753
			<u>1,907</u>		<u>1,753</u>
<b>Current Assets</b>					
Debtors	10	195,307		231,536	
Cash at bank and in hand		102,738		99,527	
		<u>298,045</u>		<u>331,064</u>	
<b>Creditors: Amounts falling due within one year</b>	11	<u>231,514</u>		<u>151,492</u>	
<b>Net Current Assets</b>			<b>66,531</b>		<b>179,571</b>
<b>Net Assets</b>			<u><b>68,438</b></u>		<u><b>181,324</b></u>
<b>The funds of the charity</b>					
<b>Unrestricted Funds</b>					
General fund	13		49,451		103,263
<b>Restricted funds</b>	14		18,987		78,061
<b>Total charity funds</b>			<u><b>68,438</b></u>		<u><b>181,324</b></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were authorised for issue by the board of directors and are signed on their behalf by:



*Anthony Mackie - Director*

Date: 1 February 2021

The notes on pages 12 to 19 form part of these financial statements.

## Learning Network West

### Cash Flow Statement for the year ended 31 March 2020

	2020	2019
	£	£
<b>Cash flows from operating activities</b>		
Net income/(expenditure) for the year	(112,886)	41,075
Adjustments for:		
Depreciation charges	1,999	1,893
Increase/(decrease) in debtors	36,229	(42,737)
Decrease in creditors	80,022	(17,965)
Net cash used in operating activities	<u>5,364</u>	<u>(17,734)</u>
<b>Cash flows from investing activities</b>		
Purchase of property, plant and equipment	<u>(2,153)</u>	<u>(1,414)</u>
Net cash from investing activities	<u>(2,153)</u>	<u>(1,414)</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
<b>(Decrease)/increase in cash and cash equivalents</b>	<b>3,211</b>	<b>(19,148)</b>
<b>Cash and cash equivalents at beginning of year</b>	<b>99,527</b>	<b>118,675</b>
<b>Cash and cash equivalents at end of year</b>	<b><u>102,738</u></b>	<b><u>99,527</u></b>

The notes on pages 12 to 19 form part of these financial statements.

# Learning Network West

## Notes to the Financial Statements for the year ended 31 March 2020

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### 1. Accounting Policies

#### **Basis of accounting**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" and the Companies Act 2006.

The financial statements are presented in pounds sterling as that is the currency in which the charity's transactions are denominated.

#### **Critical accounting judgements and key sources of estimation uncertainty**

In preparing these financial statements, the trustees have made the following judgements:

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

Assets are considered for indications of impairment. If required an impairment review will be carried out and a decision made on possible impairment. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash-generating unit, the viability and expected future performance of that unit.

Bad debts are provided for where objective evidence of the need for a provision exists.

#### **Going concern**

The charitable company relies upon funding from grants and donations to fulfil its current and future commitments. Most local authority funding has been confirmed to March 2022. The directors therefore believe that the charitable company is a going concern for the 12 months from the date of signing of the accounts.

#### **Income**

Income is recognised when the charitable company is legally entitled to it, there is a probability of the receipt and the amount is measurable, except as follows:

- where donors specify that the income must be used in future accounting periods, the income is deferred until those periods;
- where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not recognised in the Statement of Financial Activities until the pre-conditions for use have been met.

#### **Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its charitable activities and services.

#### **VAT**

The company is not VAT registered and so expenditure is stated gross of VAT.

#### **Tangible fixed assets**

Tangible fixed assets are charged at cost less depreciation. Assets are capitalised if their estimated useful life exceeds one year. Depreciation on computer equipment is provided at the annual rate of 33.3% straight line in order to write off each asset over its estimated useful life.

# Learning Network West

## Notes to the Financial Statements for the year ended 31 March 2020

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### 1. Accounting Policies (cont'd)

#### **Impairment of assets**

Assets, other than those measured at fair value, are assessed for indicators of impairment at each balance sheet date. If there is objective evidence of impairment, an impairment loss is recognised as described below.

#### Non-financial assets

An asset is impaired where there is objective evidence that, as a result of one or more events that occurred after initial recognition, the estimated recoverable value of the asset has been reduced. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Where indicators exist for a decrease in impairment loss, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

#### Financial assets

For financial assets carried at amortised cost, the amount of impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost less impairment, the impairment loss is the difference between the asset's carrying amount and the best estimate of the amount that would be received for the asset if it were to be sold at the reporting date.

Where indicators exist for a decrease in impairment loss, and the decrease can be related objectively to an event occurring after the impairment was recognised, the prior impairment loss is tested to determine reversal. An impairment loss is reversed on an individual impaired financial asset to the extent that the revised recoverable value does not lead to a revised carrying amount higher than the carrying value had no impairment been recognised.

#### **Financial instruments**

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the Company's balance sheet when the Company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transactions costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the Company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

#### Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Company after deducting all of its liabilities.

#### Basic financial liabilities

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

## Learning Network West

### Notes to the Financial Statements for the year ended 31 March 2020

#### 1. Accounting Policies (cont'd)

##### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

##### Funds

Unrestricted funds – are funds built up in the normal course of the general objectives of the charitable company. They are available for use at the discretion of the directors in the furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Restricted funds – are funds received for specific purposes and are subjected to restrictions on their expenditure imposed by the donor.

Where restricted funding received does not cover the expenditure, a transfer of unrestricted funds to cover the additional expenditure not covered by the restricted funding received can be made.

##### Taxation

As a registered charity, the company is exempt from corporation tax.

#### 2. Net expenditure

Net expenditure for the year is stated after charging:	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Auditor's remuneration - Audit fee	2,260	2,200
Auditor's remuneration - Accounting services	1,130	1,100
Depreciation on owned fixed assets	<u>1,999</u>	<u>1,893</u>

#### 3. Income from charitable activities

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020 Total</b>	<b>2019 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
HEI Contributions (Core)	82,774	-	82,774	81,280
Agency Contributions (Core)	206,886	-	206,886	193,768
HEI & Agency Contributions to Placements & PT/LDW post Agency & HEI Contributions to PDAPL/LW courses	7,173	231,939	239,112	248,784
Sensory Impairment	8,380	-	8,380	16,577
UWS Observational Placement	2,529	24,096	26,625	54,696
Newly Qualified Social Workers Programme	(3,500)	-	(3,500)	3,500
Modern Apprentice Fund	-	(19,946)	(19,946)	76,000
Other income	-	(1,023)	(1,023)	2,389
	6,638	-	6,638	-
	<u>310,881</u>	<u>235,066</u>	<u>545,946</u>	<u>676,993</u>



## Learning Network West

### Notes to the Financial Statements for the year ended 31 March 2020

#### 4. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Postage, printing and stationery	3,525	-	3,525	4,751
Telephone	5,972	-	5,972	4,218
Equipment	4,297	-	4,297	12,905
Sundry	5,343	-	5,343	2,692
Travel	897	-	897	2,575
Core Network Activity	2,614	-	2,614	2,305
Independent Practice Teachers	-	275,841	275,841	237,975
Independent Practice Tutors	-	-	-	4,549
Placement Fees	-	-	-	25
Professional Fees	2,986	-	2,986	3,824
SQA Fees	3,822	-	3,822	5,953
Other Fees	5,727	-	5,727	5,874
Catering	692	-	692	598
Bank Charges	318	-	318	338
Depreciation	1,999	-	1,999	1,893
Newly Qualified Social Workers				
Programme - project costs	-	19,073	19,073	9,485
Governance costs (note 5)	3,390	-	3,390	3,300
Support costs (note 6)	279,208	43,128	322,336	332,659
	<b>320,790</b>	<b>338,042</b>	<b>658,832</b>	<b>635,918</b>

#### 5. Governance costs

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Audit fees	2,260	-	2,260	2,200
Accountancy fees	1,130	-	1,130	1,100
	<b>3,390</b>	<b>-</b>	<b>3,390</b>	<b>3,300</b>

#### 6. Support costs

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Staff costs (note 7)	279,208	43,128	322,336	306,450
Other staff costs	-	-	-	26,209
	<b>279,208</b>	<b>43,128</b>	<b>322,336</b>	<b>332,659</b>

# Learning Network West

## Notes to the Financial Statements for the year ended 31 March 2020

### 7. Staff costs

	2020 £	2019 £
Wages and salaries	322,336	306,450
	<u>322,336</u>	<u>306,450</u>

The average number of employees was 9 (2019 - 9).

The directors received no remuneration (2019 - £nil) and no reimbursement of expenses in the year (2019 - £nil).

No employee received remuneration of £60,000 or more.

Total remuneration and benefits paid to key management personnel in the year were £50,826 (2019: £48,868).

### 8. Comparative Statement of Financial Activities

	Unrestricted Funds £	Restricted Funds £	2019 Total £
<b>Income and endowments from:</b>			
Charitable activities	309,664	367,329	676,993
<b>Total income and endowments</b>	<u>309,664</u>	<u>367,329</u>	<u>676,993</u>
<b>Expenditure on:</b>			
Charitable activities	351,068	284,851	635,918
<b>Total expenditure</b>	<u>351,068</u>	<u>284,851</u>	<u>635,918</u>
<b>Net income/(expenditure)</b>	(41,403)	82,478	41,075
Transfers between Funds	128,141	(128,141)	-
<b>Net movement in Funds</b>	<u>86,738</u>	<u>(45,663)</u>	<u>41,075</u>
<b>Reconciliation of funds:</b>			
Total funds brought forward	16,525	123,724	140,249
<b>Total funds carried forward</b>	<u>103,263</u>	<u>78,061</u>	<u>181,324</u>
Comprising:-			
<b>Unrestricted Funds</b>			
General	103,263	-	103,263
<b>Restricted Funds</b>			
HEI & Agency Contributions	-	19,123	19,123
GCC Sensory Impairment	-	58,938	58,938
	<u>103,263</u>	<u>78,061</u>	<u>181,324</u>

# Learning Network West

## Notes to the Financial Statements for the year ended 31 March 2020

### 9. Tangible Fixed Assets

	Computer Equipment £
<i>Cost</i>	
As at 1 April 2019	42,774
Additions	2,153
<b>At 31 March 2020</b>	<b><u>44,927</u></b>
<i>Depreciation</i>	
As at 1 April 2019	41,021
Charge for year	1,999
<b>At 31 March 2020</b>	<b><u>43,020</u></b>
<i>Net Book Value</i>	
<b>At 31 March 2020</b>	<b><u>1,907</u></b>
At 31 March 2019	<u>1,753</u>

### 10. Debtors

	2020 £	2019 £
Debtors	159,892	150,839
Prepayments	1,197	1,261
Accrued income	34,218	79,436
	<b><u>195,307</u></b>	<b><u>231,536</u></b>

### 11. Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals	65,486	75,315
Deferred income	165,687	74,267
Other creditors	341	1,910
	<b><u>231,514</u></b>	<b><u>151,492</u></b>

Movements in deferred income in the year are as follows:

At 1 April 2019	74,267	96,010
Released in year	(74,267)	(96,010)
Received in year	165,687	74,267
<b>At 31 March 2020</b>	<b><u>165,687</u></b>	<b><u>74,267</u></b>

Deferred income relates to invoices which have been raised in advance for 2020/21 agency core contributions and grant income.

## Learning Network West

### Notes to the Financial Statements for the year ended 31 March 2020

#### 12. Summary of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2019 £	2019 £
Tangible fixed assets	1,907	-	1,907	1,753
Net current assets	47,544	18,987	66,531	179,571
	<b>49,451</b>	<b>18,987</b>	<b>68,438</b>	<b>181,324</b>

#### 13. Unrestricted funds

	Balance at 01.04.19 £	Incoming resources £	Resources Expended £	Transfers £	Balance at 31.03.20 £
General Fund	103,263	310,881	(320,790)	(43,902)	49,451
	<b>103,263</b>	<b>310,881</b>	<b>(320,790)</b>	<b>(43,902)</b>	<b>49,451</b>

**General Fund** - this comprises all unrestricted reserves, where there are no specified purposes for these funds. Transfers can be made to restricted funds to meet any shortfalls in those activities.

#### 14. Restricted funds

	Balance at 01.04.19 £	Incoming resources £	Resources Expended £	Transfers £	Balance at 31.03.20 £
HEI & Agency Contributions	-	231,939	(275,841)	43,902	-
GCC Sensory Impairment	19,123	24,096	(24,232)	-	18,987
NQSW Pilot	58,938	(19,946)	(38,992)	-	-
Modern Apprentice Fund	-	(1,023)	1,023	-	-
	<b>78,061</b>	<b>235,066</b>	<b>(338,042)</b>	<b>43,902</b>	<b>18,987</b>

**HEI & Agency Contributions** - these were received from various Higher Education Institutions and agencies for the cost of placements and PT/LDW posts. Contributions were received in the year from the following institutions: Glasgow Caledonian University, Glasgow School of Social Work; Open University; Stirling University; and the University of the West of Scotland.

**GCC Sensory Impairment** - income from Glasgow City Council to fund a Senior Learning and Development Officer in order to progress the Sensory Impairment training plan.

**Modern Apprentice Fund** - funding received from Glasgow Guarantee towards the wages of an employee.

**Newly Qualified Social Workers Programme** - funding received from the Scottish Social Services Council for the development of a pilot model for the support and assessment of newly qualified social workers.

#### Fund transfer

There has been a transfer of £43,902 from general funds to cover the shortfall in the HEI & Agency Contributions fund.

## **Learning Network West**

### **Notes to the Financial Statements for the year ended 31 March 2020**

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#### **15. Financial Instruments**

##### **Financial Assets**

At the year end date, the charity has basic financial assets measured at amortised cost totalling £296,848 (2019: £329,802). This comprises trade debtors, accrued income and cash at bank and in hand.

##### **Financial Liabilities**

At the year end date, the charity has basic financial liabilities measured at amortised cost totalling £231,514 (2019: £151,492). This comprises trade creditors, accruals and deferred income and other creditors.

#### **16. APB Ethical Standard - Provisions Available for Small Entities**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and to assist with the preparation of the financial statements.

#### **17. Related Parties**

During the year, Learning Network West ("the charity") were invoiced £324,086 (2019: £309,450) for salary costs by Kibble Education and Care Centre, a charity from whom Audrey Baird was co-opted as a director during the year. There is no balance due to or from Kibble Education and Care Centre at 31 March 2020 (2019: £nil).

#### **18. Liability of Members**

The charity is limited by guarantee, with the liability of each of the members limited to £1.