

AA01

Change of accounting reference date



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to change the accounting reference date relating to either the current, or the immediately previous, accounting period.

What this form is N

You cannot use this for - change a period for

accounts are alread
- extend a period beyoneths unless the co-

months unless the company administration.



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Company details

Company number

Company name in full

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→ Filling in this form

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

Date of accounting reference period

Please enter the end date of the current, or the immediately previous, accounting period.

Accounting period ending on

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2010

● Date of period you wish to change

The current period means the present accounting period which has not yet come to an end.

The immediately previous period means the period immediately preceding your present accounting period.

New accounting reference date •

Has the accounting reference period been shortened or extended?

- → Shortened. Please complete 'Date shortened so as to end on'.
- → Extended. Please complete 'Date extended so as to end on'.

Please enter the date the accounting reference period has been shortened to.

Date **Shortened** so as to end on

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Please enter the date the accounting reference period has been extended to.

Date **Extended** so as to end on

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New accounting reference date If you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'.

If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'.

You cannot change a period for which the accounts are overdue.

You cannot extend a period beyond 18 months unless the company is in administration.



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	Extending more than once in five years ●	
	Have you extended the accounting reference period more than once in five years? → Yes. Please complete the section below. → No. Please go to Section 5.	 Extending more than once in five years You only need to complete this section if you have extended your accounting reference period more
Extending more than once in five years	You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box. The company is in administration. You have specific approval from the Secretary of State (please enclose a copy). You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area. You are submitting the form on behalf of an overseas company.	than once in five years.
	Signature	
Signature	I am signing this form on behalf of the company. Signature X This form may be signed by: Director ●, Secretary, Person authorised ●, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006.