# **INSPIRE VENTURES LIMITED** FINANCIAL STATEMENTS 31 MARCH 2009

**Charity Number SC038479** 



WILLIAMSON & DUNN
Chartered Accountants & Registered Auditors 3 West Craibstone Street Aberdeen **AB11 6YW** 

# **FINANCIAL STATEMENTS**

# YEAR ENDED 31 MARCH 2009

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## **MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

Registered charity name Inspire Ventures Limited

Charity number SC038479

Company registration number 327812

Registered office Beach Boulevard

Aberdeen AB24 5HP

**Directors** Mr R Hessing

Mr J Chessor Mrs M F Morris Mr I Logan Ms M Mackie Ms S Elston Ms S Lane

Secretary Catriona McPhee-Smith

Auditor Williamson & Dunn

Chartered Accountants & Registered Auditors 3 West Craibstone Street

Aberdeen AB11 6YW

## **CHAIRMAN'S STATEMENT**

### YEAR ENDED 31 MARCH 2009

Inspire Ventures Limited was formed in 2007 as a wholly owned charitable subsidiary of Inspire (PTL) Limited with the specific objectives of running the Charity's social enterprises. The year to 31 March 2009 is the first full trading year of the company.

The performance and the results of the business have been in line with the original business plan which we feel is acceptable in the current economic climate.

The two principal enterprises, Café Coast and Inspire Conferences, have undoubtedly been affected by the general economic downturn and as a result we have reviewed our operating model to fit with the current market requirements. These changes have resulted in our turnover and margin levels remaining on course whilst we have successfully reduced our staff costs in line with new operating hours. Our customer base continues to grow and we are grateful for the support we have received from both the public and private sectors.

Our aims for the year ahead are to continue to grow these enterprises which will allow us to expand the opportunities we offer to adults with learning disabilities and at the same time provide necessary unrestricted income for the main charity to offer services or options for our service users which are not currently funded by the local authorities.

We continue to discuss the prospects for additional social enterprises with Aberdeen City Council and other local authorities. Unfortunately, since the end of the financial year, we had to take the decision not to progress the re-opening of an aluminium can recycling facility in Dyce, which would have provided supported employment for a number of people with a learning disability. The company worked hard for an extended period to get this project up an running but due to a number of changes that were outwith our control, coupled with the recession and the subsequent crash in the market price of aluminium, this has not been possible. We are however actively looking to grow our business and explore new opportunities. The strategic aim of the company is to develop activities that are sustainable and economically viable whilst offering training and employment to disadvantaged people who need our help to gain mainstream employment.

We remain confident that the Inspire Ventures will succeed and that our planned developments will allow us to further benefit those we care for.

### **DIRECTORS' REPORT**

### YEAR ENDED 31 MARCH 2009

The directors present their report and the financial statements of the charity for the year ended 31 March 2009.

### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### THE DIRECTORS

The directors who served the charity during the period were as follows:

Mr R Hessing Mr J Chessor Mrs M F Morris Mr I Logan Ms M Mackie Ms S Elston Ms S Lane

The company is a wholly owned subsidiary and the interests of group directors are disclosed in the accounts of the parent company.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Charitable Status**

The company is a wholly owned subsidiary of Inspire (Partnership Through Life) Limited and is recognised by the Inland Revenue as a charitable body.

### Governance

The company is governed by a Board of voluntary directors who meet monthly. The directors receive no remuneration other than the reimbursement of out of pocket expenses.

### Recruitment and appointment of directors

The directors of the company are also charity trustees for the purposes of charity law. Potential directors are identified through their association with Inspire or by recommendation. Directors are individuals with particular relevant skills and experience.

### Director induction and training

Most directors are already familiar with the practical work of the charity having visited Inspire and the social enterprises. Additionally, new directors are invited and encouraged to meet with senior staff to familiarise themselves with the charity and the context within which it operates. Both new and longer serving directors have regular opportunities to meet trainees, service users and staff. All new directors receive an Induction Pack and undergo appropriate training in accordance with the Director Training Plan.

## **DIRECTORS' REPORT** (continued)

### YEAR ENDED 31 MARCH 2009

### Risk management

The Board conducts reviews of the major risks to which the charity is exposed and systems have been established to mitigate these risks. Any significant external risks to funding will lead to the development of a strategic plan which will allow for the diversification of funding and activities. Internal risks are minimised by the implementation of policies and procedures which ensure consistent quality of delivery for all operational, health and safety, and financial aspects of the company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

### **OBJECTIVES AND ACTIVITIES**

The principal activity of the company is the establishment and operation of social enterprises, providing training, work placements and social inclusion opportunities for those in need by reason of disability in Scotland.

### ACHIEVEMENTS AND PERFORMANCE

To date Inspire Ventures Limited has set up Inspire Conferences and Café Coast which are run as social enterprises.

We also support adults in training within Inspire Conferences and Café Coast. These students will be trained in all areas of hospitality and we will endeavour to support them to find mainstream employment when they are ready to do so. At the end of the financial period, we were supporting five students, but this number is set to increase steadily in the coming months.

We are currently in discussions with various Local Authorities with regard to future initiatives and hope that during the coming financial year we will be actively planning new ventures.

During the year Café Coast joined in the Inspire achievements of successful awards. During the first year after only 11 months of trading Café Coast reached the final of the Scottish Restaurant of the Year Awards in the category of "best healthy workplace restaurant". Having the business associated with catering industry leaders was a huge coup for the café which beat hundreds of entries to the final. In addition it was also a finalist in the category of Best New Charity in the Charity Times awards.

### FINANCIAL REVIEW

#### Finance

The performance of Inspire Ventures is monitored through monthly board meetings. The meetings look at all financial matters relating to the organisation.

### Reserves policy

The directors have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the charity should aim to achieve a minimum of one month's operating expenditure. At this level, the Board considers that it would have achieved an appropriate degree of financial stability: being able to continue the current activities in the event of an interruption to funding and being able to meet a measure of unexpected financial obligations. By the year end 31 March 2009, due to the tightening funding conditions the company has not been able to achieve this aim. The Board is, however, reviewing its policy in respect of minimum reserve levels in the light of changing funding conditions and developments in the economic and business environment.

### Investment policy

The Board has considered that the most appropriate policy for investing funds is to utilise bank deposits, paying interest gross. In this the directors are cognisant of the necessity to ensure that any risk is minimised, income generated is maximised, and that the funds can be accessed readily.

### **DIRECTORS' REPORT** (continued)

### YEAR ENDED 31 MARCH 2009

### PLANS FOR FUTURE PERIODS

The directors plan to develop the existing activities of the company and are investigating opportunities to provide further social enterprises within the Grampian area.

### RESPONSIBILITIES OF THE DIRECTORS

The directors are responsible for preparing the Directors' report, the Chairman's statement and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors

### are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### In so far as the directors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any
  relevant audit information and to establish that the auditor is aware of that information.

## **DIRECTORS' REPORT** (continued)

## YEAR ENDED 31 MARCH 2009

## **AUDITOR**

A resolution to re-appoint auditors for the ensuing year will be proposed at the Annual General Meeting.

Registered office: Beach Boulevard Aberdeen AB24 5HP

25 August 2009

Signed on behalf of the directors

Mr R Hessing
Company director

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INSPIRE VENTURES LIMITED

### YEAR ENDED 31 MARCH 2009

We have audited the financial statements of Inspire Ventures Limited for the year ended 31 March 2009 on pages 9 to 15 which have been prepared under the historical cost convention and the accounting policies set out on page 11.

### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND AUDITORS

The responsibilities of the directors for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Directors on page 5.

We have been appointed auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 1985 and report to you in accordance with those Acts.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006, and whether the information given in the Directors' report is consistent with the financial statements. The information given in the Directors' Report includes that specific information presented in the Chairman's statement that is cross referred from the Business Review section of the Directors' Report.

In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if the charitable company's financial statements are not in agreement with these accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding remuneration of the directors and other transactions is not disclosed.

We read other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. This other information comprises only the Directors' report and the Chairman's statement. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

### BASIS OF AUDIT OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INSPIRE VENTURES LIMITED (continued)

### YEAR ENDED 31 MARCH 2009

#### **OPINION**

### In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006;

• the information given in the Directors' Report is consistent with the financial statements.

WILLIAMSON & DUNN

Eligible to act as an auditor in terms of section 25 of the Companies Act 1989

Chartered Accountants & Registered Auditors

3 West Craibstone Street

Aberdeen

**AB11 6YW** 

25 August 2009

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

## YEAR ENDED 31 MARCH 2009

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year to 31 Mar 09 £	Total Funds Period from 16 Jul 07 to 31 Mar 08 £
INCOMING RESOURCE Incoming resources from generating funds:	S				
Voluntary income Activities for generating	2	20,109	20,000	40,109	_
funds Investment income	3 4	346,586 339	- 796	346,586 1,135	82,815 296
TOTAL INCOMING RESOURCES		367,034	20,796	387,830	83,111
RESOURCES EXPENDE Costs of generating funds: Fundraising trading: cost of goods sold and other costs	5	(390,348)	(16,026)	(406,374)	(124,387)
Governance costs	6	(1,500)		(1,500)	
TOTAL RESOURCES EXPENDED		(391,848)	(16,026)	(407,874)	(124,387)
NET OUTGOING RESOURCES FOR THE YEAR/NET EXPENDITURE FOR THE YEAR RECONCILIATION OF FUNDS	8	(24,814)	4,770	(20,044)	(41,276)
Total funds brought forward	l	(41,276)		(41,276)	
TOTAL FUNDS CARRIE FORWARD	D	(66,090)	4,770	(61,320)	(41,276)

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 15 form part of these financial statements.

## **BALANCE SHEET**

# 31 MARCH 2009

		2009	)	2008	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	10		6,508		10,825
CURRENT ASSETS					
Stocks	11	3,333		3,846	
Debtors	12	11,380		23,148	
Cash at bank and in hand		204,203		7,401	
		218,916		34,395	
CREDITORS: Amounts falling due		210,510		34,373	
within one year	13	(203,644)		(18,396)	
•					
NET CURRENT ASSETS			15,272		15,999
TOTAL ASSETS LESS CURRENT	LIABI	LITIES	21,780		26,824
CREDITORS: Amounts falling due					
after more than one year	14		(83,000)		(68,000)
·					
NET LIABILITIES ,			(61,220)		(41,176)
FUNDS					
Share capital	15		100		100
Restricted income funds	16		4,770		_
Unrestricted income funds	17		(66,090)		(41,276)
TOTAL FUNDS			(61,220)		(41,176)
IVIALFUNDS			(01,220)		=====

These financial statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statements were approved by the members of the committee on the statement and the statement approved by the members of the committee on the statement and the statement approved by the members of the committee on the statement approved by the members of the committee on the statement approved by the statement

MR R HESSING

Director

Company Registration Number:50327812

The notes on pages 11 to 15 form part of these financial statements.

### NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 MARCH 2009

### 1. ACCOUNTING POLICIES

### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 1985.

### Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

### Fixed assets

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Kitchen equipment

over 3 years

### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### 2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Donations				
Donations	16,120	_	16,120	
Grants receivable				
Training grants	3,989	_	3,989	_
Scottish Executive grants	-	20,000	20,000	_
<u>-</u>			40.400	
	20,109	20,000	40,109	

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 MARCH 2009

## 3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2009	Total Funds 2008
	£	£	£
Cafe Coast sales	240,526	240,526	48,641
Conference income	105,960	105,960	34,137
Other income	100	100	37
	346,586	346,586	82,815

## 4. INVESTMENT INCOME

	Unrestricted	Restricted	<b>Total Funds</b>	Total Funds
	Funds	Funds	2009	2008
	£	£	£	£
Bank interest receivable	339	796	1,135	296

## 5. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Cafe Coast	285,243	_	285,243	89,381
Conferences	58,280	_	58,280	27,223
Aye-Can	_	16,026	16,026	_
Support costs	46,825	_	46,825	7,783
<u>-</u> -			<del></del>	
	390,348	16,026	406,374	124,387

## 6. GOVERNANCE COSTS

	Unrestricted	<b>Total Funds</b>	<b>Total Funds</b>
	Funds	2009	2008
	£	£	£
Audit fees	1,500	1,500	<del></del>
	<del></del>		

## 7. ANALYSIS OF SUPPORT COSTS

	Total 2009	Total 2008
	£	£
Premises	4,094	1,711
Communications and IT	611	_
Legal and professional	3,738	2,112
Depreciation	4,317	2,125
Cleaning	11,588	_
Repairs and maintenance	1,995	468
Other costs	4,793	1,367
Heat and light	15,689	_
	46,825	7,783
	<del></del>	

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 MARCH 2009

## 8. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging:

		Period from
	Year to	16 Jul 07 to
	31 Mar 09	31 Mar 08
	£	£
Staff pension contributions	320	_
Depreciation	4,317	2,125
Auditors' remuneration:		
- audit of the financial statements	1,500	_

### 9. STAFF COSTS AND EMOLUMENTS

### Total staff costs were as follows:

		Period from
	Year to	16 Jul 07 to
	31 Mar 09	31 Mar 08
	£	£
Wages and salaries	216,833	78,344
Social security costs	15,712	6,507
Other pension costs	320	_
	232,865	84,851
	<del></del>	

## Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

		Period from
	Year to	16 Jul 07 to
	31 Mar 09	31 Mar 08
	No	No
Number of staff	20	14

No employee received emoluments of more than £60,000 during the year (2008 - Nil).

## NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

# 10. TANGIBLE FIXED ASSETS

			Kitchen equipment
	COST		_
	At 1 April 2008 and 31 March 2009		12,950
	DEPRECIATION	•	
	At 1 April 2008		2,125
	Charge for the year		4,317
	At 31 March 2009		6,442
	NET BOOK VALUE		
	At 31 March 2009		6,508
	At 31 March 2008		10,825
11.	STOCKS		
		2000	2009
		2009 £	2008 £
	Stock	3,333	3,846
12.	DEBTORS		
		2009	2008
		£	£ 2008
	Trade debtors	7,575	15,240
	Amounts owed by group undertakings	-	7,908
	Other debtors	3,805	
		11,380	23,148
13.	CREDITORS: Amounts falling due within or	ne year	
		2009	2008
	Tarde and days	<b>£</b>	£
	Trade creditors Amounts owed to group undertakings	7,947 55,302	5,688
	Taxation and social security	10,091	12,707
	Deferred income	121,037	-
	Accruals	9,267	_
		203,644	18,395
		20J,044	10,393

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 MARCH 2009

## 14. CREDITORS: Amounts falling due after more than one year

	2009	2008
	£	£
Amounts owed to group undertakings	83,000	68,000

### 15. SHARE CAPITAL

## Authorised, issued and fully paid

Ordinary shares of £1 each	100	100

## 16. RESTRICTED INCOME FUNDS

	Incoming	Outgoing	Balance at	
	resources	resources	31 Mar 2009	
	£	£	£	
Aye Can fund	20,795	(16,025)	4,770	

Aye-Can fund

This project supports a can re-cycling plant which gives employment to people with disabilities.

### 17. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2008	Incoming resources	Outgoing resources	Balance at 31 Mar 2009
	£	£	£	£
General Funds	(41,276)	367,033	(391,847)	(66,090)

### 18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Long term liabilities £	Total £
Restricted Income Funds:				
Aye Can fund	_	4,770	_	4,770
Unrestricted Income Funds	6,508	10,502	(83,000)	(65,990)
Total Funds	6,508	15,272	(83,000)	(61,220)

### 19. ULTIMATE PARENT COMPANY

The ultimate parent company is Inspire (Partnership Through Life) Limited.