

COMPANY REGISTRATION NUMBER: SC325053
CHARITY REGISTRATION NUMBER: SC040766

Contin Community Trust
Company Limited by Guarantee
Unaudited Financial Statements
For the year ended
31 July 2016



MACDOWALL & CO
Chartered Certified Accountants
Tulloch Street
Dingwall
IV15 9JY

Contin Community Trust
Company Limited by Guarantee
Financial Statements
Year ended 31 July 2016

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Contin Community Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2016

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2016.

Reference and administrative details

Registered charity name Contin Community Trust

Charity registration number SC040766

Company registration number SC325053

Principal office and registered office The Old School
Contin
Strathpeffer
Ross-shire
IV14 9ES

The trustees

Mr J.N. Ramsay
Miss I Williams
Mr S Fraser
Mrs S Clark
Miss H MacKenzie

Mr E Dow (Retired 30 June 2016)
Mr J MacGillivray (Retired 25 February 2016)

Company secretary Elaina Hermitage

Accountants Macdowall & Co
Chartered Certified Accountants
Tulloch Street
Dingwall
IV15 9JY

Structure, governance and management

Contin Community Trust was incorporated on 6th June 2007 as a Company Limited by Guarantee and does not have any Share Capital. The Organisation is governed by its Memorandum and Articles of Association. The management of the Organisation is the responsibility of the Trustees who are elected under the terms of the Articles. A list of those serving is given above.

The current Chairperson and the current Treasurer is Dr J Ramsay. The Company Secretary manages to the day to day management of the hall and undertakes any other duties as directed by the Board decided at regular monthly Board meetings.

The Company has Charitable Status as from 19 August 2009.

Contin Community Trust
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 July 2016

Objectives and activities

The principal activity of the company during the year were managing and operating the existing community buildings: organising and hosting community events; and continuing to forward the funding proposal of the new Village Hall incorporating a new Village Square.

The main activities of the Trust and the Secretary have been concentrated on the strategic development of the Village Square Project with support again from the Fairburn Windfarm Fund. The Trust have moved forward with developing activities in the current hall to deliver a greater level of public benefit. With support again from Fairburn Wind Farm Fund, new activities such as an art group and a social lunches groups have been introduced. These are currently appearing to be self-sustaining so the Trust plans to continue with these activities while target groups who may be isolated and suffering from loneliness in the mainly rural geography that the Trust covers.

The Trust also gained their SCVO Keystone Level 1 award for excellence in Village Hall Operations.

The hall itself continues to be a drain on resources with many more repairs being required as weather conditions continue to take a toll on the building.

Financial review

The Trustees have continued to work hard over this period with many fund raising events to boost funds been held plus promotion of the hall as a venue for various social events. The Board recognises that the hall is limited in the nature and the condition of the building which has resulted in the loss of commercial and social incomes. Although the location is ideal for many potential customers the poor overall condition of the facility has deterred a significant number of clients. This highlights the requirement to have a new building sooner rather than later.

The Trust continues to enjoy the support of the SSE Fairburn Wind farm Fund to which much gratitude is extended for all the items to enhance the hall that this has allowed and also as many events would not be financially viable without this support.

Overall the Trustees are satisfied with the performance of the organisation although this financial period resulted in a lower than anticipated income due to the loss of support for the Gala as without funding this event to too much of a financial risk for the Trust to undertake on its own.

Contin Community Trust
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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 July 2016

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 21 April 2017 and signed on behalf of the board of trustees by:



Miss H MacKenzie
Trustee

Contin Community Trust
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

31 July 2016

		Unrestricted funds £	2016 Restricted funds £	Total funds £	2015 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	5,420	6,526	11,946	27,072
Other trading activities	6	23,704	–	23,704	22,447
Other income	7	102	–	102	345
Total income		<u>29,226</u>	<u>6,526</u>	<u>35,752</u>	<u>49,864</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies	8	(24,067)	–	(24,067)	(28,058)
Costs of other trading activities	9	–	(8,699)	(8,699)	(20,482)
Expenditure on charitable activities	10,11	(806)	–	(806)	(1,129)
Total expenditure		<u>(24,873)</u>	<u>(8,699)</u>	<u>(33,572)</u>	<u>(49,669)</u>
Net income		<u>4,353</u>	<u>(2,173)</u>	<u>2,180</u>	<u>195</u>
Transfers between funds		(273)	273	–	–
Net movement in funds		<u>4,080</u>	<u>(1,900)</u>	<u>2,180</u>	<u>195</u>
Reconciliation of funds					
Total funds brought forward		301,404	2,125	303,529	303,334
Total funds carried forward		<u>305,484</u>	<u>225</u>	<u>305,709</u>	<u>303,529</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 6 to 14 form part of these financial statements.

Contin Community Trust
Company Limited by Guarantee
Statement of Financial Position
31 July 2016

		Year to 31 Jul 16 £	£	Period from 1 Jul 14 to 31 Jul 15 £
Fixed assets				
Tangible fixed assets	15		300,000	300,000
Current assets				
Stocks		423		877
Debtors	17	786		2,180
Cash at bank and in hand		6,070		2,316
		<u>7,279</u>		<u>5,373</u>
Creditors: amounts falling due within one year	18	<u>1,570</u>		<u>1,844</u>
Net current assets			<u>5,709</u>	<u>3,529</u>
Total assets less current liabilities			<u>305,709</u>	<u>303,529</u>
Net assets			<u>305,709</u>	<u>303,529</u>
Funds of the charity				
Restricted funds			498	2,126
Unrestricted funds			305,211	301,404
Total unrestricted funds		<u>305,211</u>		<u>301,404</u>
Total charity funds	19		<u>305,709</u>	<u>303,529</u>

For the year ending 31 July 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21 Apr 17, and are signed on behalf of the board by:

Mr J.N. Ramsay
Trustee

The notes on pages 6 to 14 form part of these financial statements.

Contin Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2016

1. General information

The charity is a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is The Old School, Contin, Strathpeffer, Ross-shire, IV14 9ES.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 Jul 14. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 22.

Disclosure exemptions

Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Contin Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2016

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Contin Community Trust
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 July 2016

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Limited by guarantee

Limited by Guarantee

Contin Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2016

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Donations	670	–	670
Contin Community Council	–	–	–
Grants			
SSE Fairburn Windfarm Fund	–	6,526	6,526
Highland Council	1,000	–	1,000
Creative Scotland	–	–	–
Voluntary action fund	3,750	–	3,750
	<u>5,420</u>	<u>6,526</u>	<u>11,946</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations			
Donations	608	–	608
Contin Community Council	5,000	–	5,000
Grants			
SSE Fairburn Windfarm Fund	–	18,844	18,844
Highland Council	2,000	–	2,000
Creative Scotland	–	620	620
Voluntary action fund	–	–	–
	<u>7,608</u>	<u>19,464</u>	<u>27,072</u>

Contin Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2016

6. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Fundraising	4,682	—	4,682
Rent	6,106	—	6,106
100 Club	450	—	450
Gala	20	—	20
Youth club	589	—	589
House income	8,893	—	8,893
Lunch club	2,098	—	2,098
Art group	866	—	866
	<u>23,704</u>	<u>—</u>	<u>23,704</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Fundraising	5,058	—	5,058
Rent	11,801	—	11,801
100 Club	320	—	320
Gala	4,063	—	4,063
Youth club	—	1,205	1,205
House income	—	—	—
Lunch club	—	—	—
Art group	—	—	—
	<u>21,242</u>	<u>1,205</u>	<u>22,447</u>

7. Other income

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Other income	<u>102</u>	<u>102</u>	<u>345</u>	<u>345</u>

Contin Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2016

8. Costs of raising donations and legacies

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Secretaries fees	7,200	7,200	8,800	8,800
Wages	3,442	3,442	4,617	4,617
Light and heat	3,921	3,921	4,074	4,074
Repairs and maintenance	925	925	1,096	1,096
Insurance	1,078	1,078	1,050	1,050
Telephone	607	607	627	627
Other office costs	801	801	1,251	1,251
Equipment	–	–	80	80
Lunch club costs	2,052	2,052	–	–
Gala costs	–	–	2,096	2,096
Events and Christmas costs	1,445	1,445	2,003	2,003
Art group costs	870	870	–	–
100 club prizes	300	300	500	500
House costs	1,426	1,426	1,864	1,864
	<u>24,067</u>	<u>24,067</u>	<u>28,058</u>	<u>28,058</u>

9. Costs of other trading activities

	Restricted Funds	Total Funds 2016	Restricted Funds	Total Funds 2015
	£	£	£	£
Expenditure of various Fairburn grants	–	–	1,607	1,607
Expenditure of Fairburn roof repairs grant	–	–	7,944	7,944
Expenditure of Fairburn kids Christmas grant	–	–	1,548	1,548
Expenditure of Fairburn mower grant	–	–	3,900	3,900
Expenditure of Fairburn gala grant	1,774	1,774	3,958	3,958
Expenditure of Creative Scotland grant	–	–	620	620
Expenditure of Youth Club grant	623	623	905	905
Expenditure of Fairburn SSE1 grant	2,796	2,796	–	–
Expenditure of Fairburn SSE2 grant	2,125	2,125	–	–
Expenditure of Fairburn SSE3 grant	1,381	1,381	–	–
	<u>8,699</u>	<u>8,699</u>	<u>20,482</u>	<u>20,482</u>

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Support costs	<u>806</u>	<u>806</u>	<u>1,129</u>	<u>1,129</u>

Contin Community Trust
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Notes to the Financial Statements *(continued)*
Year ended 31 July 2016

11. Expenditure on charitable activities by activity type

	Support costs	Total funds	Total fund
	2016	2015	
	£	£	£
Governance costs	<u>806</u>	<u>806</u>	<u>1,129</u>

12. Analysis of support costs

	Support costs - General	Total 2016	Total 2015
	£	£	£
Governance costs	<u>806</u>	<u>806</u>	<u>1,129</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	Year to 31 Jul 16	Period from 1 Jul 14 to 31 Jul 15
	£	£
Secretary's fees	<u>7,200</u>	<u>8,800</u>
Wages	<u>3,442</u>	<u>4,617</u>
	<u>10,642</u>	<u>13,417</u>

The average head count of employees during the year was 2 (2015: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2016 No.	2015 No.
Number of staff - secretarial	<u>1</u>	<u>1</u>
Number of staff - cleaning	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2015: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees;

Contin Community Trust
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 July 2016

15. Tangible fixed assets

	Freehold property £
Cost	
At 1 Aug 2015 and 31 Jul 2016	300,000
Depreciation	
At 1 Aug 2015 and 31 Jul 2016	—
Carrying amount	
At 31 July 2016	300,000

16. Stocks

	2016 £	2015 £
Stock	423	877

17. Debtors

	2016 £	2015 £
Trade debtors	786	2,180

18. Creditors: amounts falling due within one year

	2016 £	2015 £
Trade creditors	70	154
Other creditors	1,500	1,690
	1,570	1,844

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2015 £	Income £	Expenditure £	Transfers £	At 31 July 2016 £
General funds	301,404	29,226	(24,873)	(273)	305,484

Contin Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2016

19. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 August 2015	Income	Expenditure	Transfers	At 31 July 2016
	£	£	£	£	£
Fairburn Gala	1,542	–	1,774	232	–
Youth Club	583	–	(623)	40	–
Fairburn SSE1	–	3,021	(2,796)	–	225
Fairburn SSE2	–	1,380	(1,380)	–	–
Fairburn SSE3	–	2,125	(2,125)	–	–
Fairburn Gala	<u>2,125</u>	<u>6,526</u>	<u>(8,699)</u>	<u>273</u>	<u>225</u>

20. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Tangible fixed assets	300,000	–	300,000
Current assets	7,279	–	7,279
Creditors less than 1 year	(700)	(70)	(770)
Net assets	<u>306,579</u>	<u>(70)</u>	<u>306,509</u>

21. Related parties

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.

22. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 1 July 2014.

No transitional adjustments were required in the retained funds or income or expenditure for the period.