In accordance with Section 276 of the Companies Act 2006.

# TM02

## Termination of appointment of secretary

Companies House — for the record

**You can use the WebFiling service to file this form online.**
Please go to www.companieshouse.gov.uk

✓ **What this form is for**
You may use this form to terminate the appointment of a secretary (individual or corporate).

✗ **What this form is NO**
You cannot use this for terminating the appoin director. To do this, plea TM01 'Termination of a of director'.

THURSDAY

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COMPANIES HOUSE

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## 1 Company details

| | |
|---|---|
| Company number | S C 3 2 3 3 1 8 |
| Company name in full | A & D CONSULTING LIMITED |

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

## 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register.

| | |
|---|---|
| Title* | MR |
| Full forename(s) | JOHN |
| Surname/Corporate name | MCLACHLAN |

## 3 Termination date ❶

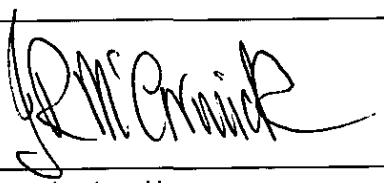
Date of termination of appointment: d 2 d 0 m 1 m 2 y 2 y 0 y 1 y 0

❶ Only one secretary appointment can be terminated per form.

## 4 Signature

I am signing this form on behalf of the company.

Signature

Signature
X  X

This form may be signed by:
Director ❷, Secretary, Person authorised ❸, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.

❷ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

❸ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006.

# TM02
Termination of appointment of secretary

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the secretary being terminated.
- ☐ You have included the date of termination.
- ☐ You have signed the form.

## Important information

**Please note that all information on this form will appear on the public record.**

## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**For companies registered in Scotland:**
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

## Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk