

SCOTLAND'S FINEST WOODS

A Company limited by guarantee
And not having a Share Capital

Charity Registration No. SC039099

Company Registration No. SC294388

**DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013**

SATURDAY



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COMPANIES HOUSE

Directors:

Simon MacGillivray
Christopher Inglis
Peter Wilson
Sir Patrick Hunter Blair
Guy Watt

Secretary:

Peter Wilson

Bankers:

The Royal Bank of Scotland
High Street
Langholm
DG13 0JH

Independent Examiner:

James Anderson C.A.
Pentland Estate
Straiton
EDINBURGH
EH20 9QH

Registered Office:

27/2 North West Circus Place
EDINBURGH
EH3 6TP

Company Registration No:

SC294388

Charity Registration No:

SC039099

Governing Document:

Memorandum and Articles of Association

**Report of the Directors
For the Year ended 30 September 2013**

Reference and Administrative Details

The information relating to Scotland's Finest Woods is contained on page 1.

Structure, Governance and Management

Governing Document

Scotland's Finest Woods is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 8th December 2005. The liability of each member is limited to £1. The company was registered at Companies House as a private limited company on 12th December 2005 and registered as a charity by the Office of the Scottish Charity Regulator (OSCR) with effect from 20th December 2007.

Appointment of new Directors

Directors are appointed by the chairman acting with authority of the Directors by notice in writing.

Recruitment of new Directors

The Directors are recruited to maintain a balance of skills within the Board. Appointees are usually already familiar with the objectives of Scotland's Finest Woods.

No new Directors were appointed and none resigned during the reporting period.

Structure

The Board of Directors carries out all matters in relation to the conduct of the company and meets as necessary.

Risk Management

The Directors are satisfied that the major risks to which the charity is exposed have been reviewed and procedures have been established to mitigate these risks.

Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the profit or loss of the charity for that period. In preparing those financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report of the Directors (Continued)**Charitable Objectives**

For the benefit of the people of Scotland as a whole:

To promote sustainable woodlands and their environs for educational, research, environmental, social and recreational purposes for the benefit of local residents, visitors and the public in general.

To promote a greater understanding and appreciation of the environmental, social and recreational potential of trees, woods and forests.

To promote, encourage and secure the educational value of Scotland's woodlands and its scenic and historic qualities including the provision of facilities in the interests of the physical, social and cultural welfare of the people of Scotland as a whole.

To promote and encourage others to undertake and develop innovative concepts to the benefit of the forestry industry as a whole.

Activities

The company's principal activity is to hold an annual awards programme known as the Scotland's Finest Woods Awards to celebrate the contribution that woodlands can make to the people of Scotland and to its environment and economic prosperity.

The underlying principle of the Awards is that people from across Scotland work hard to support their local communities and the environment and the Awards provide a way to recognise and reward their achievements and so identify exemplars for others to follow.

In 2013, the awards programme comprised four award categories:

- The Community Woodlands Award run in partnership with the Community Woodlands Association. Entrants competed for the Tim Stead Trophy
- The New Native Woods Award run in partnership with Woodland Trust Scotland. Entrants competed for the Woodland Trust Scotland Trophy
- The Quality Timber Awards run in partnership with BSW Timber, Egger Forestry, Iggesund Forestry and James Jones & Sons Ltd., in which three competitions were held focusing on growing quality timber. Whole estates or larger multi-purpose woodlands competed for the John Kennedy Trophy. Single stands or compartments of trees where the exemplary use of silvicultural techniques, practice and management resulted in high quality timber production competed for the Hunter Blair Trophy. New commercial woodlands in which newly planted productive and predominantly conifer woodland designed to result in high quality timber production competed for the James Jones Trophy.
- The Schools Award run in partnership with the Forest Education Initiative.

Financial support for the Awards was provided by a range of Delivery Partners:

- BSW Timber Ltd.
- Egger Forestry
- Forest Education Initiative (in-kind support)
- Forestry Commission Scotland
- Iggesund Forestry
- James Jones & Sons Ltd.
- Scottish Woodlands Ltd.

Report of the Directors (Continued)**Activities (Continued)**

- UPM Tilhill
- Woodland Trust Scotland.

Smaller contributions were made by the following Supporters:

- Alba Trees Ltd. (in-kind support)
- Central Scotland Forest Trust
- Confor
- Institute of Chartered Foresters
- Royal Scottish Forestry Society.

The awards programme attracted 52 entries making it the biggest entry since the awards were established. The prizes were presented by Environment & Climate Change Minister, Mr Paul Wheelhouse MSP, at a reception hosted by Forestry Commission Scotland at the Royal Highland Show, Edinburgh on 21st June 2013.

The Trustees are grateful to these partners and supporters and to the volunteer judging teams who make possible the annual Awards programme.

Prize-winners

The prize-winners for the Scotland's Finest Woods Awards 2013 were:

Community Woodland category***Winner of Tim Stead Trophy for Community Woodlands:***

Viable Livelihoods category: Dunnet Forestry Trust for Dunnet Forest, Dunnet, Thurso, Caithness
Healthy Lifestyles category: The Falkland Centre for Stewardship for The Forest of Falkland, Falkland Estate, Fife

Highly Commended:

Castlemilk Park Partnership for Castlemilk Park, Glasgow
Coigach-Assynt Living Landscape Partnership for Little Assynt Tree Nursery, Sutherland

Commended:

Abbotshaugh Community Woodland, Langlees, Falkirk
Kilfinan Community Forest, Tighnabruaich, Argyll

New Native Woods category***Winner of Woodland Trust Scotland Trophy for New Native Woods:***

Jane Bower for Gorrenberry 'Princess Jubilee Woodland', Hawick, Roxburghshire

Highly Commended:

Aberdeen City Council for Tullos Hill, East Tullos, Aberdeen
National Trust for Scotland for Mar Lodge Estate, Braemar, Aberdeenshire

Commended:

Central Scotland Forest Trust and CEMEX for Kettlestoun Mains, Linlithgow, West Lothian
S&M MacKenzie for Caulternich Farm, Kilmorack, by Beauly, Inverness-shire
James D Reid & Partners for Milton of Mathers, St Cyrus, Kincardineshire

Report of the Directors (Continued)**Prize-winners (Continued)****Quality Timber category**

Winner of the Hunter Blair Trophy for silvicultural excellence:

Mr Billy Martin for Curr Wood, Dulnain Bridge, Morayshire

Winner of the James Jones Trophy for new commercial woods:

Forestry Commission Scotland (Scottish Lowlands Forest District) for Auchlochan, Lesmahagow, Lanarkshire

Winner of the John Kennedy Trophy for quality timber production in multi-purpose woods:

The Duke of Buccleuch for Bogrie Wood, Drumlanrig, Thornhill, Dumfries-shire

Winner of the Dulverton Flagon for successful integration of commercial forestry with native woodland creation and carbon sequestration:

Mr Jeremy Finnis & Diana Cole for Ardoch New Productive Forest, Dell Estate, Inverness-shire

Highly Commended:

Mr Richard Davidson for Cliffhope Forest, Newcastleton, Roxburghshire

Commended:

Lord Johnstone for Annandale Estates, Lockerbie, Dumfries-shire

Schools category

Winner of the Schools Award:

Howden St. Andrew's RC Primary School, Livingston, West Lothian

Runner up:

Girvan Academy, Girvan, Ayrshire

Prize-winners receive custody of the relevant trophy for the coming year, engraved wooden plaques to record their achievement and a winner's cheque in support of their ongoing activities. For full details on the winners, runners-up and judges' commendations, see www.sfw.co.uk.

Future Activities

In 2014 the Trustees will seek to build on the success of the three previous years of competition. In particular the Directors will seek to continue raising the profile and relevance of the Awards and to increase the financial contributions and the diversity of those contributing to the Awards.

Financial Review

The financial statements follow on pages 8 to 11. They have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2005), the Charities Accounts (Scotland) Regulations 2006 and the Companies Act 2006.

The principal funding sources are grants received from parties interested in the promotion of the objectives of the company and are shown in the financial statements.

Expenditure on these activities is disclosed in note 3 of the financial statements. A surplus resulted for the year which is added to the reserves brought forward for use in future years.

Independent Examiner

James Anderson Chartered Accountant is willing to continue to undertake this office. The Directors will consider the matter of reappointment at their next meeting.

By Order of the Board

A handwritten signature in black ink, appearing to be 'Peter Wilson', written over the printed name.

**Peter Wilson
Director**

27 February 2014

**Independent Examiner's Report to the Members
For the Year ended 30 September 2013**

I report on the accounts of the Company for the year ended 30 September 2013 which are set out on pages 8 to 11.

Respective responsibilities of the Directors and independent examiner

The Directors are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Directors consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the Directors and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement

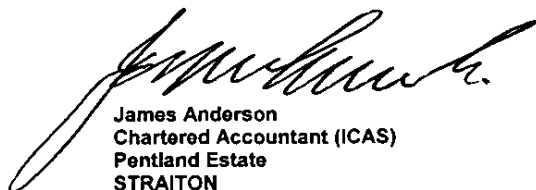
In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



James Anderson
Chartered Accountant (ICAS)
Pentland Estate
STRAITON
Edinburgh
EH20 9QH

27 February 2014

Income and Expenditure Account and Statement of Financial Activities
For the Year ended 30 September 2013

| | Notes | 2013 £ | 2012 £ |
|---|-------|---------------|---------------|
| Incoming Resources | | | |
| Incoming resources from generated funds | | | |
| - bank interest | | 24 | 14 |
| Incoming resources from charitable activities | 2 | 27,050 | 33,050 |
| | | <u>27,074</u> | <u>33,064</u> |
| Resources Expended | | | |
| Charitable activities | 3 | 23,998 | 20,656 |
| Governance costs | 4 | 433 | 422 |
| | | <u>24,431</u> | <u>21,078</u> |
| Surplus for the Year | | 2,643 | 11,986 |
| Fund balance brought forward | | <u>18,402</u> | <u>6,416</u> |
| Fund balances carried forward | 6 | <u>21,045</u> | <u>18,402</u> |

The results set out above derive wholly from the continuing operations of the company. The company has no recognised gains or losses other than as stated above. The above income and expenditure relate to an unrestricted fund.

Balance Sheet
As at 30 September 2013

| | Notes | 2013 £ | 2012 £ |
|---------------------------------------|-------|---------------|---------------|
| Current Assets | | | |
| Bank and cash | | <u>21,465</u> | <u>18,810</u> |
| Creditors | | | |
| Amount falling due within one year | 5 | <u>420</u> | <u>408</u> |
| Net Assets | | <u>21,045</u> | <u>18,402</u> |
| Reserves | | | |
| Unrestricted Funds | 6 | <u>21,045</u> | <u>18,402</u> |

These annual accounts have not been audited because the company is entitled to the exemption provided by S477 of the Companies Act 2006 and members have not required the company to obtain an audit of its accounts for the period in accordance with S476 of the Companies Act 2006. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records that comply with S386 of the Companies Act 2006. The directors also acknowledge their responsibilities for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year in accordance with S396 Companies Act 2006, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company. The financial statements on pages 8 to 11 were approved on 27 February 2014 and signed on its behalf by Peter Wilson.


Peter Wilson Director

Notes to the Financial Statements
For the Year ended 30 September 2013

1. Accounting Policies

(a) Basis of Accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice - Accounting and Reporting of Charities (SORP 2005), the Charities Accounts (Scotland) Regulations 2006 (as amended) and in accordance with the Companies Act 2006.

(b) Income from Grants

Grants are credited in the period to which they relate.

(c) Resources Expended

Where possible, expenditure has been charged direct to charitable expenditure, and governance costs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

| | 2013 £ | 2012 £ |
|---|---------------|---------------|
| 2. Incoming Resources from Charitable Activities | | |
| Grants & Sponsorship | | |
| Forestry Commission Scotland | 15,000 | 20,000 |
| Woodland Trust | 3,000 | 3,000 |
| BSW Timber Ltd | 1,500 | 1,500 |
| Iggesund Paperboard (Workington) Ltd | 1,000 | 1,000 |
| Egger Forestry Products Ltd | 1,500 | 1,500 |
| James Jones & Sons Ltd | 2,000 | 3,000 |
| Scottish Woodlands Ltd | 1,500 | 1,500 |
| UPM Tilhill | 750 | 750 |
| Confor | 200 | 200 |
| Institute of Chartered Foresters | 200 | 200 |
| Royal Scottish Forestry Society | 200 | 200 |
| Central Scotland Forest Trust | 200 | 200 |
| | <u>27,050</u> | <u>33,050</u> |
| 3. Charitable Activities | | |
| Plaques & trophy maintenance | 1,239 | 761 |
| Prize money | 7,750 | 6,500 |
| Judging expenses | 1,801 | 944 |
| Travelling | 37 | 30 |
| Awards ceremony | 1,917 | 1,022 |
| Coordinator's fee | 10,800 | 10,800 |
| Insurance | 233 | 326 |
| Website & internet costs | 221 | 205 |
| Miscellaneous outlays | - | 68 |
| | <u>23,998</u> | <u>20,656</u> |

Notes to the Financial Statements (continued)
For the Year ended 30 September 2013

| | 2013 £ | 2012 £ | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------|-----------------------------------|
| 4. Governance Costs | | | | | |
| Independent examiner | 420 | 408 | | | |
| Company registration fee | 13 | 14 | | | |
| | <hr/> | <hr/> | | | |
| | 433 | 422 | | | |
| | <hr/> | <hr/> | | | |
| 5. Creditors | | | | | |
| Amounts falling due within one year | | | | | |
| Accruals | 420 | 408 | | | |
| | <hr/> | <hr/> | | | |
| 6. Statement of Funds | | | | | |
| | Balance 30/09/2012 £ | Incoming Resources £ | Outgoing Resources £ | Transfer £ | Balance 30/09/13 £ |
| Unrestricted Funds | | | | | |
| Income & expenditure account | 18,402 | 27,074 | 24,431 | (2,500) | 18,545 |
| General Reserve | - | - | - | 2,500 | 2,500 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 18,402 | 27,074 | 24,431 | - | 21,045 |

The Income & Expenditure balance is an unrestricted fund which is for use for the objects of the charity. The General Reserve is a fund designated by the Directors to be retained to meet unforeseen and statutory obligations which might arise in the future. The Directors consider the formation of this fund to be prudent and not available for the normal activities of the Charity.

7. Related Party Transactions

During the period the undernoted payments were made to directors –

Travelling expenses:

Peter Wilson - £37 (2012 - £30)

Coordinator's fee

Peter Wilson - £10,800 (2012 - £10,800)