

Charity number: SC013604
Company number: SC272882



Angus Womens Aid Ltd
(A company limited by guarantee)

Trustees' report and financial statements
for the year ended 31 March 2014

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Angus Womens Aid Ltd
(A company limited by guarantee)

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Angus Womens Aid Ltd
(A company limited by guarantee)

Legal and administrative information

Charity number SC013604

Company registration number SC272882

Business address 15 James Street
Arbroath
Angus
DD11 1JR

Trustees	Roberta Blair	
	Janet Ann Penman (Chairperson)	Resigned 02/09/13
	Helen Rasche	Appointed 25/07/2013
	Elisabeth C. Hill OBE	Appointed 28/08/2013

Secretary Anne Brown

Independent Examiner Lesley Campbell, CA
Peasiehill Road
Arbroath
DD11 2NJ

Bankers Unity Trust Bank Plc
Nine Brindleyplace
Birmingham
B1 2HB

Angus Womens Aid Ltd
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

The trustees present their report and the financial statements for the year ended 31 March 2014. The trustees, who are also directors of Angus Womens Aid Ltd for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Angus Women's Aid is a company limited by guarantee having no share capital and is governed by a Memorandum and Articles of Association. The company is registered as a charity in Scotland, charity number SC 013604.

The Trustees, who meet every month, administer the group. A manager is appointed by the Trustees to manage the day to day operations of the company. The Trustees are elected at the annual general meeting, 1/3 of Trustees are required to retire by rotation at the AGM but are eligible for re-election.

Objectives and activities

The principal activities of the charity in the period under review are:

To provide temporary refuge for women and children where the women have suffered abuse (mental, physical or sexual) in their home within a relationship with a man.

To offer support, information and help to any women and accompanying children who ask for help, whether or not they are refuge residents. Also to offer support and aftercare to any women and children who have left temporary refuge accommodation.

To promote equal opportunities for, and participation of, women in society to enable them to determine their future.

To provide opportunities for the educational and emotional needs of the children to be met, particularly those resident in refuge.

To encourage statutory authorities and other agencies to recognise their obligations, legal and otherwise, towards abused women and any accompanying children with respect to the abuse of women and its prevention.

To encourage research into the causes, the prevention and relief of such suffering and abuse of women.

Significant activities for achieving objectives

The charity continued to provide refuge and support to women and children suffering from abuse during the year.

Angus Womens Aid Ltd
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

Achievements and performance

This has been a year of consolidation following the major changes implemented in the previous year. We have continued to build good working relationships to enable better partnership working with other agencies, both statutory and voluntary. However, we see the next few years again bringing changes to Angus Women's Aid as we continue to grow and develop, directed by the changing needs of women, children and young people.

One of our key priorities for the coming year will be to strengthen our Board by recruiting additional members whose expertise is in the wider field of violence against women and gender based violence.

Throughout this year we have strived to make the most effective and efficient use of resources to provide a comprehensive and person-centred service for women and children who are experiencing, or have experienced, domestic abuse.

We have faced new challenges with the increase of women and children coming into Angus from Eastern Europe. Translation costs have therefore become a significant issue. This is further compounded when women are deemed to have no recourse to public funds thereby denying them access to many services.

The welfare reform changes have required staff members to undertake a considerable amount of training but have also resulted in a closer and better working relationship with welfare rights workers.

We are also encountering the wider implications of violence against women including honour based violence and in this year members of our staff have been heavily involved in a multi-agency team to write protocols for Angus on Honour-Based Violence, FGM and Forced Marriage. These protocols will be signed off and available in the next financial year.

The Children's Service has been much in demand this year and we are now inundated with requests from schools and community groups to deliver workshops and sessions on subjects such as relationships, dating abuse and internet safety. Our volunteers now also play a part in the success of this part of the service.

These pieces of work are a testament to the diversity of our staff knowledge and expertise.

In May 2013 we were inspected by the Care Inspectorate and were awarded the following grades:

- Quality of Care and Support 5
- Quality of Staffing 5
- Quality of Management and Leadership 5

Angus Women's Aid (Trading) Limited has now been set up as a company and this has been structured to raise funds for AWARE. We will provide training in violence against women issues for other agencies and will develop resources for use with women, children and young people. This will help towards our goal to become self-sufficient in future years.

Our team of multi-disciplinary professionals continue to work closely with Angus Violence Against Women Partnership to fulfil our vision which is "To make Angus a safer place to live so that women and children can realise their full potential".

Financial review

The results for the period are set out in the attached accounts.

The charity's current reserve policy is to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately 3 months unrestricted expenditure. The charity has unrestricted funds which meet this reserves policy. This will ensure there will be sufficient funds to cover management, administration and support costs.

Angus Womens Aid Ltd
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2014

Small company provisions

This report has been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

On behalf of the board

A handwritten signature in black ink, appearing to read 'Elisabeth', written over a horizontal line.

Elisabeth C. Hill OBE
Director

17 December 2014

Angus Womens Aid Ltd
(A company limited by guarantee)

Independent examiner's report to the trustees on the unaudited financial statements of Angus Womens Aid Ltd.

I report on the accounts for the year ended 31 March 2014 set out on pages 2 to 16.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to state, on the basis of my examination as required under section 44(1) (c) of the Act, whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lesley Campbell

Lesley Campbell, CA

Findlay & Company Chartered Accountants

Independent examiner

Peasiehill Road
Arbroath

DD11 2NJ

11 December 2014

Angus Womens Aid Ltd
(A company limited by guarantee)

Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2014

	Notes	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
Incoming resources					
Incoming resources from generating funds:					
Voluntary income	2	3,868	247,680	251,548	265,676
Investment income	3	258	-	258	310
Incoming resources from charitable activities	4	34,048	-	34,048	23,615
Other incoming resources	5	608	124	732	675
Total incoming resources		<u>38,782</u>	<u>247,804</u>	<u>286,586</u>	<u>290,276</u>
Resources expended					
Charitable activities	6	49,766	255,706	305,472	270,603
Governance costs	8	4,282	-	4,282	3,298
Total resources expended		<u>54,048</u>	<u>255,706</u>	<u>309,754</u>	<u>273,901</u>
Net incoming/(outgoing) resources before transfers		(15,266)	(7,902)	(23,168)	16,375
Transfer between funds		<u>(534)</u>	<u>534</u>	<u>-</u>	<u>-</u>
Net movement in funds/Net income/(expenditure) for the year		(15,800)	(7,368)	(23,168)	16,375
Total funds brought forward		<u>133,836</u>	<u>12,824</u>	<u>146,660</u>	<u>130,285</u>
Total funds carried forward		<u>118,036</u>	<u>5,456</u>	<u>123,492</u>	<u>146,660</u>

The notes on pages 9 to 16 form an integral part of these financial statements.

Angus Womens Aid Ltd
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Balance sheet
as at 31 March 2014

	Notes	2014 £	2013 £
Fixed assets			
Tangible assets	13	5,332	5,755
Current assets			
Debtors	14	3,602	3,760
Cash at bank and in hand		117,886	147,237
		<u>121,488</u>	<u>150,997</u>
Creditors: amounts falling due within one year	15	<u>(3,328)</u>	<u>(10,092)</u>
Net current assets		<u>118,160</u>	<u>140,905</u>
Net assets		<u><u>123,492</u></u>	<u><u>146,660</u></u>
Funds	16		
Restricted income funds	17	5,456	12,824
Unrestricted income funds	18	118,036	133,836
Total funds		<u><u>123,492</u></u>	<u><u>146,660</u></u>

The Balance Sheet continues on the following page.

The notes on pages 9 to 16 form an integral part of these financial statements.

Angus Womens Aid Ltd
(A company limited by guarantee)

Balance sheet (continued)

**Trustees statements required by the Companies Act 2006
for the year ended 31 March 2014**

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2014.

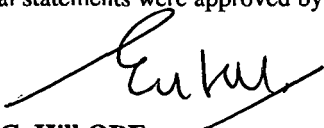
(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board on 17 December 2014 and signed on its behalf by



Elisabeth C. Hill OBE
Director

Registration number SC272882

The notes on pages 9 to 16 form an integral part of these financial statements.

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

1.2. Fund accounting

Unrestricted funds are expendable at the discretion of the board in furtherance of the objects of Angus Womens Aid expenditure. These funds are mainly given by statutory authorities.

Restricted funds are funds subject to specific purposes, which may be declared by the donors or with their authority (eg. by restricted wording or an appeal).

Transfers are made between funds to release capital grants and also to clear any funds in deficit.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 25% reducing balance
 Computer equipment - 33% straight line

2. Voluntary income

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
Donations	1,868	-	1,868	220
Angus Council - SLA Supporting People	-	67,733	67,733	67,071
Scottish Government - VAW	-	49,949	49,949	49,949
Scottish Government - CYP	-	100,132	100,132	100,198
Scottish Government - VSDF	-	-	-	6,500
Awards for All	-	-	-	9,872
Nexus	-	-	-	200
University of Dundee Training Grant	1,750	-	1,750	1,800
Scottish Government - MIA	-	29,866	29,866	29,866
Skills Development Scotland	250	-	250	-
	<u>3,868</u>	<u>247,680</u>	<u>251,548</u>	<u>265,676</u>

3. Investment income

	Unrestricted funds £	2014 Total £	2013 Total £
Bank interest receivable	258	258	310
	<u>258</u>	<u>258</u>	<u>310</u>

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Notes to financial statements
for the year ended 31 March 2014

4. Incoming resources from charitable activities

	Unrestricted funds £	2014 Total £	2013 Total £
Angus Council HB & Service User Contributions	34,048	34,048	23,615
	<u>34,048</u>	<u>34,048</u>	<u>23,615</u>

5. Other incoming resources

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
Other income	608	124	732	675
	<u>608</u>	<u>124</u>	<u>732</u>	<u>675</u>

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
Angus Womens Aid	49,766	255,706	305,473	270,603
	<u>49,766</u>	<u>255,706</u>	<u>305,473</u>	<u>270,603</u>

7. Costs of charitable activities - by activity

	Activities undertaken directly £	Support costs £	2014 Total £	2013 Total £
Angus Womens Aid	292,798	12,675	305,473	270,603
	<u>292,798</u>	<u>12,675</u>	<u>305,473</u>	<u>270,603</u>

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

8. Governance costs

	Unrestricted funds £	2014 Total £	2013 Total £
Trustees - Board expenses	135	135	178
Independent examiner's remuneration	4,000	4,000	3,120
Professional - Legal fees	147	147	-
	<u>4,282</u>	<u>4,282</u>	<u>3,298</u>

9. Analysis of support costs

	2014 Total £	2013 Total £
Staff costs	8,487	8,057
Rent	1,821	1,167
Depreciation and impairment	2,367	150
	<u>12,675</u>	<u>9,374</u>

10. Net (outgoing)/incoming resources for the year

	2014 £	2013 £
Net (outgoing)/incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	2,367	150
Independent examiners remuneration	<u>4,000</u>	<u>3,120</u>

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

11. Employees

Employment costs	2014	2013
	£	£
Wages and salaries	193,905	177,005
Social security costs	17,631	14,666
	<u>211,536</u>	<u>191,671</u>

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2014	2013
	Number	Number
Employees	<u>10</u>	<u>11</u>

12. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

13. Tangible fixed assets

	Fixtures, fittings and equipment	Computer equipment	Total
	£	£	£
Cost			
At 1 April 2013	2,652	13,546	16,198
Additions	1,944	-	1,944
At 31 March 2014	<u>4,596</u>	<u>13,546</u>	<u>18,142</u>
Depreciation			
At 1 April 2013	2,204	8,239	10,443
Charge for the year	598	1,769	2,367
At 31 March 2014	<u>2,802</u>	<u>10,008</u>	<u>12,810</u>
Net book values			
At 31 March 2014	<u>1,794</u>	<u>3,538</u>	<u>5,332</u>
At 31 March 2013	<u>448</u>	<u>5,307</u>	<u>5,755</u>

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

14. Debtors

	2014 £	2013 £
Other debtors	<u>3,602</u>	<u>3,760</u>

15. Creditors: amounts falling due within one year

	2014 £	2013 £
Accruals and deferred income	<u>3,328</u>	<u>10,092</u>

16. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2014 as represented by:			
Tangible fixed assets	5,333	-	5,333
Current assets	115,403	6,084	121,487
Current liabilities	(2,700)	(628)	(3,328)
	<u>118,036</u>	<u>5,456</u>	<u>123,492</u>

17. Unrestricted funds

	At 1 April 2013 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2014 £
Unrestricted Reserve	<u>133,836</u>	<u>38,782</u>	<u>(54,048)</u>	<u>(534)</u>	<u>118,036</u>

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

18. Restricted funds

	At 1 April 2013 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2014 £
CYP	73	100,148	(99,601)	-	620
VAW	-	50,006	(50,540)	534	-
Nexus	93	-	-	-	93
MIA	304	29,883	(29,745)	-	442
VSDF	5,406	-	(1,235)	-	4,171
Youth Aware	6,948	-	(6,939)	-	9
SLA	-	67,767	(67,646)	-	121
	<u>12,824</u>	<u>247,804</u>	<u>(255,706)</u>	<u>534</u>	<u>5,456</u>

Purposes of restricted funds

CYP funding is for costs relating to the children and young persons project.

VAW funding is to cover costs of violence against women fund.

Nexus fund is to buy items for children and younger people.

MIA funding is a three year funding towards staff costs.

VSDF was awarded in to invest in training staff to be confident, competent and better able to meet the demands of their service users.

The Youth Aware funding is for Awards for All for investing in volunteers.

SLA is awarded for a service level agreement from Angus Council

19. Financial commitments

At 31 March 2014 the company had annual commitments under non-cancellable operating leases as follows:

	2014 £	2013 £
Expiry date:		
Within one year	<u>6,000</u>	<u>-</u>

20. Related party transactions

During the year trustees did not receive any material amounts for reimbursed expenses for travel (2013 - £178).

Angus Womens Aid Ltd
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Notes to financial statements
for the year ended 31 March 2014

21. Company limited by guarantee

Angus Womens Aid Ltd is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.