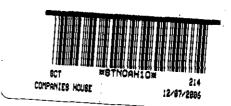
(A company limited by guarantee and having no share capital)

DIRECTORS' REPORT & ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2006



FRENCH DUNCAN
incorporating
O'SULLIVAN CLEARY

CHARTERED ACCOUNTANTS

REGISTERED AUDITORS

INDEX TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2006

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COMPANY INFORMATION

CHAIR

Tim Rhead

SECRETARY

John H Donnachie

TREASURER

Bill Hughes

DIRECTORS

Michael Fitzpatrick Peter Foster

Rose Harvie Bill Hughes Dan Lynch

Monsignor Des McGuire

Tim Rhead Rev. Ian Wilkie

REGISTERED OFFICE

Unit 3, Ash Road

Broadmeadow Industrial Estate

DUMBARTON

AUDITORS

French Duncan incorporating

O'Sullivan Cleary C.A.

91 Townhead KIRKINTILLOCH

G66 1NX

BANKERS

Bank of Scotland

94/102 High Street DUMBARTON

G82 1PQ

CHARITY NUMBER

SC024702

COMPANY NUMBER

SC264176

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2006

Structure, Governance & Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 1 April 2004. The company was established under a Memorandum and Articles of Association. In the event of the company being wound up, members have a liability, not exceeding £1.

Recruitment and Appointment of Board

There are a maximum of 12 directors, of whom no more than 9 shall be Member Directors and no more than 3 Co-opted Directors. The minimum is 6. One third of elected directors shall retire each year, and will be eligible for re-election. The Board contains directors with experience of recycling, finance, business and local government, as well as community involvement.

Board Induction and Training

The board received training from the Equal Project through the Lennox Partnership in 2005. New board members are given an induction by the Chair and Manager.

Risk Management

The directors have considered the major risks, financial and non-financial, faced by the company and have formulated a policy with a view to mitigating these risks as far as possible. The board appointed a new manager in January 2006 and the review of risks is one of his key tasks. Advice has been received from the Fire Service and Health and Safety officials. The board identified the need to review procedures as part of the Business Plan drawn up in 2005 and is identified in the Action Themes, which are being implemented at the present time.

Related Parties

Home from Home is a member of the Furniture Resource Network Service (FRNS) and Recycling Action Group Scotland (RAGS). There are close links with West Dunbartonshire Council and other local recycling organisations.

Objectives of the Charity, principal activities and organisation of our work

The company's objects and principal activities are to:

Supply recycled furniture to people in West Dunbartonshire, who are unemployed, on low income or homeless. Improve health and well-being of people in West Dunbartonshire, through enhanced quality of living conditions. Develop volunteers, by working with partners to provide training and work experience to unemployed people in West Dunbartonshire. Reduce land-fill, through increasing the volume of recycled material.

The key objectives of the Business Plan are to:

Improve the current training provision for staff, volunteers and others.

Develop the retail facilities.

Best Practice revenue generation.

Satisfy greatest needs of all target clients.

Make Home from Home a great place to work for staff and volunteers.

Achieve operational excellence

Achievement and Performance

The main areas of charitable activity are the collection and distribution of furniture and white goods to low income families, and the provision of volunteering opportunities to disadvantaged persons. We made 3,605 collections involving over 11,600 items and delivered about 4,900 items to 669 households. We recorded our highest ever shop sales of £69,668 and our recycling efforts secured £15,176.

Our Project Manager Jim McLachlan retired on 31 March 2005. Jim was the company's first employee and has been a key factor in the company's success over the years. He is replaced by Ian Donnachie.

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2006 (Contd.)

Financial Review

Review of financial position

The statement of financial activities on page 6 confirms we operated at a deficit for the year of £4,269, (2005 - deficit of £9,871). We exceeded our plans for income generation with total income of £161,071, (2005 - £126,921). Our main source of income continues to be our retail efforts with shop sales of £69,668 (2005 - £56,759). We continue to receive valuable support from West Dunbartonshire Council with grant funding of £43,176 and recycling credits of £15,176. We received our first payments from the Big Lottery Fund and the Volunteer Action Fund and through these we have secured funding of over £180,000 covering the next 3 years.

Our successful funding efforts has allowed us to increase our level of paid staff and we now employ 6 full time staff with a salary bill for the year of £108,384 (2005 - £78,496). We ran 3 vans during the year at a cost of £19,843 (2005 - £14,720). We incurred some exceptional advertising and recruitment costs of £1,870 in our efforts to appoint a new Project Manager and Volunteer Coordinator.

Statement of Main Financial Policies

There are detailed financial procedures in place. There is a regular report on finances to the Board and all cheque payments require 2 from 3 authorised signatories.

Principal Funding Sources

Aside from the income generated by the shop, the principal funding sources for the charity are currently by way of grant and contract income from West Dunbartonshire Council.

Funding was sought, and granted, by The Big Lottery Fund, and The Volunteer Action Fund to allow a three year structured training and support programme to be initiated. This will enhance the skills and knowledge of our volunteers to aid them in seeking permanent employment, and commenced from 1 March 2006.

Investment Policy

The Memorandum and Articles of Association provides the Board with the powers to make any investment which the company sees fit. No specific investment policy is in place and use is made of a 30 day account for available funds.

Reserves Policy

There is no specific policy in place due to the limited funds available but this will be subject to review in 2006/07.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years, subject to satisfactory funding arrangements. The board with the assistance of the manager, staff and volunteers intend to implement the action themes, identified in the Business Plan, and to investigate other opportunities as they arise. The board are working towards accreditation with Investors in People.

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2006 (Contd.)

Directors' Responsibilities

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Directors

In accordance with articles of the association of the company, there shall be a maximum of twelve directors, of whom nine directors shall be member Directors and a maximum of three directors shall be Co-opted Directors appointed under article 55 shall retire from office, but shall then be eligible for re-appointment under article 55. The Board has the power to appoint additional directors as it considers fit to do so. Bill Hughes joined the Board on 13 October 2005 and took over the responsibilities of Treasurer from Peter Foster in January 2006. The directors who served during the period are as follows:

Michael Fitzpatrick
Peter Foster
Rose Harvie
Bill Hughes
Dan Lynch
Monsignor Des McGuire
Tim Rhead
Rev. Jan Wilkie

Secretary

Jim McLachlan resigned as company secretary on 16 February 2006 and John H Donnachie was appointed in his stead.

Auditors

During the period under review, the auditors O'Sullivan Cleary merged their practice with French Duncan, Chartered Accountants. A resolution to re-appoint French Duncan incorporating O'Sullivan Cleary will be put forward at the annual general meeting.

Small Company Rules

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approval

This report was approved by the board of directors on 8 June 2006 and signed on its behalf.

John H Donnachie Secretary





DUNCAN CHARTERED ACCOUNTANTS

Incorporating O'Sullivan Cleary 91 Townhead, Kirkintilloch, Glasgow, G66 1NX tel: 0141 777 6226 fax: 0141 775 2399 enquiries@frenchduncan.co.uk www.frenchduncan.co.uk Also at Glasgow, Falkirk, Fort William and Dumbarton

(5)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HOME FROM HOME (SCOTLAND) LTD.

We have audited the financial statements of Home From Home (Scotland) Ltd. for the year ended 31 March 2006 on pages 6 to 12. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out on page 8.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, or the opinions we have formed.

Respective Responsibilities of Committee and Auditors

As described in the Statement of Committee's Responsibilities on page 4, the organisation's committee members who are also the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Committee's Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Committee's Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of Audit Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the committee in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the Charitable Company's affairs as at 31 March 2006 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985, the Statement of Recommended Practice (SORP 2005) and the Charities Accounts (Scotland) Regulations 1992.

FRENCH DUNCAN

French Plencan Chil

Incorporating
O'SULLIVAN CLEARY
Chartered Accountants

Registered Auditors

8 June 2006

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2006

INCOMING RESOURCES	Notes	Unrestricted Funds 2006	Restricted Funds 2006	Total Funds <u>2006</u>	Total Funds 2005
Incoming Resources from Generated Funds:					
Voluntary Income: Donations and Grants	4	3,242		3,242	11,846
Activities for Generating Funds:		,		,	ŕ
Shop Income		69,668		69,668	56,759
Delivery Charges		9,665		9,665	8,115
Investment Income		715		715	2,033
Incoming Resources from Charitable Activitie	<u>s:</u>			•	
Grants & Contracts	5	67,931	9,850	77,781	48,168
TOTAL INCOMING RESOURCES		151,221	9,850	161,071	126,921
·				***************************************	
RESOURCES EXPENDED					
Cost of Generating Funds					
Costs of Generating Voluntary Income	6			4-	·
Trading	6	86,244	4,581	90,825	75,236
Charitable Activities	6	59,060	11,089	70,149	57,453
Governance Costs	6	4,366		4,366	4,103
TOTAL RESOURCES EXPENDED		149,670	15,670	165,340	136,792
					
NET OUTGOING RESOURCES FOR THE YEAR	14	1,551	(5,820)	(4,269)	(9,871)
RECONCILIATION OF FUNDS					
Total of Funds Brought Forward	14	55,291	15,987	71,278	81,149
TOTAL FUNDS CARRIED FORWARD	14	56,842	10,167	67,009	71,278
				·	

BALANCE SHEET AS AT 31 MARCH 2006

	Notes			-	•
		2006	!	2005	
FIXED ASSETS					
Tangible Assets	11		5,385		7,297
CURRENT ASSETS					
Debtors Cash at Bank and in Hand	12	11,006 54,195 65,201		1,652 68,308 69,960	
Creditors: Amounts falling due within one year	13	(3,577)		(5,979)	
NET CURRENT ASSETS			61,624		63,981
NET ASSETS		li li	67,009 ——		71,278
Funds:	14				•
Unrestricted Funds Restricted Funds			56,842 10,167 67,009		55,291 15,987 71,278
					-

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies and approved by the board of directors on 8 June 2006 and signed on their behalf.

Tim Rhead

Chair

Bill Hughes Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006

1. Accounting Policies

1.1 Basis of preparation of accounts

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). The financial statements have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities (2005) and the Companies Act 1985.

1.2 Incoming resources

Incoming resources comprise of grants, shop income and donations, details of which are noted further in these financial statements.

Incoming resources are included when they are receivable except were the funding bodies specify that they must be used in future accounting periods or the funding bodies conditions have not been fulfilled, then the income is deferred. Incoming resources awarded for a specific purpose have been shown as restricted funds.

1.3 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure which is directly attributable to core activities is categorised as Operational Expenditure. Where costs are attributable to more than one activity, they have been apportioned across cost categories on a basis consistent with the use of these resources.

1.4 Investment Income

Investment income comprises of bank interest accumulated in the period shown gross in the accounts.

1.5 Tangible Fixed Assets

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance basis over their expected useful economic lives as follows:

Motor Vehicles - 25% Reducing Balance Equipment - 33.3% Reducing Balance

1.6 Expenditure on Management and Administration of the Organisation

Administration expenditure includes all expenditure not directly related to the core activity or fundraising ventures. This includes costs of renting and running office premises, staff salaries for administrative staff and audit fees.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006 (Contd.)

2. Grants Receivable

Funding has been received from West Dunbartonshire Council towards the core activities of the company. Details of the underlying projects are noted in the Statement of Financial Activities on page 5. Total funding from West Dunbartonshire Council amounted to £58,352 for the year to 31 March 2006. Funding from Big Lottery Fund of £110,837 payable over 3 years has been approved, however no monies have been received yet, the funding is split; £30,048 capital and £80,789 revenue.

3. Taxation

The company is a registered charity (number SC024702) under the terms of section 505 of the Income and Corporation Taxes Act 1988 and therefore no provision for Corporation Tax has been made in these accounts.

4. Donations

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	2006 <u>Total</u>	2005 <u>Total</u>
Donations	1,819		1,819	
Job Centre	650		650	
Miscellaneous	773		773	8,846
Lloyds TSB Grant			***	3,000
	3,242		3,242	11,846
				

5. Incoming Resources from Activities to further the Charity's Objects

	Unrestricted	Restricted	2006 <u>Total</u>	2005 Total
West Dunbartonshire Council:				
Strategic Waste	33,326		33,326	- -
Recycling Credits	15,176		15,176	8,284
Service Agreement		9,850	9,850	4,000
General Funding				28,000
Community Safety Fund				1,384
Capital Grant			 .	6,000
Volunteer Action Fund:				
Volunteer Mentoring Programme	17,189		17,189	500
Big Lottery Fund:				
Volunteers Project	2,240		2,240 .	- -
	67,931	9,850	77,781	48,168

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006 (Contd.)

6. Total Resources Expended

							•	
		Basis of Allocation	Voluntary Income	Trading	Charitable Activities	Cananana	2006 Total	2005 Total
Costs direc	flv	Anocation	neome	rrading	Activities	Governance	1 Otal	Total
allocated to								
Staff Costs		Direct		57,438	34,891		92,329	81,187
Vehicle Exp	enses	Proportion		7,942	7,942		15,884	11,784
Recruitment		Direct			1,870		1,870	
Van Hire		Proportion		1,980	1,979		3,959	2,936
Volunteer E	xpenses	Proportion		2,540	2,541		5,081	5,440
Audit Fees	•	Direct				2,128	2,128	1,979
Support Co allocated to								
Premises		Proportion		9,901	9,902		19,803	20,541
Admin Staff	r	Proportion		7,342	7,342	1,631	16,315	20,341
Communica		Proportion		440	440	98	978	3,511
	ice Expenses	Proportion		2,286	2,286	509	5,081	6,807
Depreciation		Proportion		956	956		1,912	2,607
_		•					<u></u>	
TOTAL RE	ESOURCES D			90,825	70,149	4,366	165,340	136,792
			/************************************					<u> </u>
7.	Net Incoming	Resources for th	<u>ie Year</u>					
	This is stated a	after charging:						
						2006		2005
	Depreciation of	of tangible fixed a	ssets			1,912		2,607
	Auditors' Rem		35413			2,128		1,979
	Auditors Hom					2,120	_	
8.	Staff Costs &	Numbers						
0.	Diali Costs &	11dHDC15						
						2006		2005
	Staff Costs we	re as follows:						
	Salaries & Wa					100,357	7	2,293
	Social Security					7,997		6,203
		,						
						108,354	7	8,496
								
		umber of employe alents was as follo		ear calculated	d on the basis o	f		
						2006 Numbe	· N	2005 Jumber
	Project Manag	or				1	, a 1	l l
	Volunteer Coo					1		1
						1		1
	Operational W					3		2
	Admin & Supp	port				1	-	1
						6	_	5

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006 (Contd.)

9. <u>Directors Remuneration & Related Party Transactions</u>

No directors/members of the management committee received any remuneration during the year other than incidental travel costs.

10. Taxation

As a charity, Home from Home (Scotland) Ltd. is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or S256 of the Taxation Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

11.	Tangible Fixed Assets			
		Motor		
		<u>Vehicles</u>	Equipment	<u>Total</u>
	Cost	43,347	4,106	47,453
	At I April 2005			
	Additions in the Period			
	At 31 March 2006	43,347	4,106	47,453
		,	.,	.,,
	Depreciation			
	At 1 April 2005	37,100	3,056	40,156
			350	
	Charge for the Period	1,562	330	1,912
	At 31 March 2006	38,662	3,406	42,068
	At 51 March 2000	30,002	3,400	42,000
	Net Book Values			
	14ct Door 4 dides			
	At 31 March 2006	4,685	700	5,385
	At 31 Match 2000	4,063	700	3,363
			-	
	At 31 March 2005	6,247	1,050	7,297
	At 51 Match 2005	0,247	1,050	1,291
		Name to a second		
12.	<u>Debtors</u>		2006	2005
1 4.	Debtors		2000	2005
	Strategic Waste Fund		2,666	
	Voluntary Action Fund		2,023	
	Recycling		1,065	799
	Interest receivable		95	853
	Big Lottery Fund		2,240	055
	Van Depreciation Grant		2,600	
	Weighbridge Charges		317	
	Weighbridge Charges		317	
			11,006	1,652
			11,000	1,052
				
13.	Creditors: Amounts falling due within one year			
	Cecations and and within the year		·	
	PAYE			3,482
	Accrued Charges		3,577	2,497
	- · · · · G -·		- ;- · ·	-, ,
			3,577	5,979
			- ,	

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006 (Contd.)

14. Movements in Funds

	1 April <u>2005</u>	Incoming Resources	Outgoing <u>Resources</u>	31 March <u>2006</u>
Restricted Funds				
Revenue Fund	6,508	7,250	13,758	-
Capital Fund	9,479	2,600	1,912	10,167
	15,987	9,850	15,670	10,167
Unrestricted Funds	55,291	151,221	149,670	56,842
Total Funds	71,278	161,071	165,340	67,009

Purposes of Restricted Revenue Fund

The fund has been in place since 2003/04 and represented funding from West Dunbartonshire Council to cover the volunteer coordinators salary, rent, general operating expenses of the charity and training costs.

Purposes of Restricted Capital Fund

The fund has been in place for some years and represents funding from West Dunbartonshire Council for van depreciation.

15. Analysis of Net Assets Between the Funds

	Unrestricted <u>General Fund</u>	Funds	<u>Total</u>
Tangible Fixed Assets		5,385	5,385
Net Current Assets	56,842	4,782	61,624
	56,842	10,167	67,009