Wellhouse Community Trust
Report and Financial Statements
for the year ended 31 March 2012

Charity number: SC035061 Company number: SC261084

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Legal and Administrative Information

Charity name

Wellhouse Community Trust

Chairperson

Treasurer

Secretary

Co-optee

Vice Chairperson

(Resigned 10 February 2012)

(Appointed 22 September 2011)

(Appointed 22 September 2011)

(Appointed 22 September 2011)

(Appointed 15 September 2011)

(Appointed 15 Septembber 2011)

(Appointed 15 Septembber 2011)

(Appointed 15 September 2011)

Charity registration number

SC035061 SC261084

Company registration number

Trustees

William Mulligan

Linda Granger

Maureen McCormick Grace Andrews

Tricia Blaylock

Debbie McKenna

Maureen Morris

Tina Rodgers Sandra Running

Margaret Ann Stewart

Joe Williamson

Ian McGlaughlin Barbara McCluskey Cathy Reid

Robert Jeffery Margaret Kerr

Grace Andrews

Principal office and

Company secretary

Registered office

The Hub,

49 Wellhouse Crescent,

Glasgow, G33 4LA

Auditors

Alexander Sloan

Chartered Accountants

38 Cadogan Street

Glasgow G2 7HF

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Trustees' Annual Report for the year ended 31 March 2012

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2012.

Trustees

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the year and since the year end are detailed on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is incorporated as a company limited by guarantee without a share capital and is recognised as a Scottish charity. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the board of directors are elected by the company in general meeting, and directors shall retire by rotation.

Appointment of Trustees

Trustees are appointed at the discretion of the board.

Related parties

Some of the Trustees of Wellhouse Community Trust are Committee Members of Wellhouse Housing Association or Provanhall Housing Association. Details of transactions between the Trust and these Housing Associations are included within Note 19.

Risk management

The trustees have assessed the risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that procedures are in place to mitigate these risks.

OBJECTIVES AND ACTIVITIES

The principal activity of the charity is to promote the social welfare of the inhabitants of Wellhouse, Provanhall and surrounding areas, developing a range of leisure, education, employment and targeted services and activities in response to the needs of the community.

The Trust is led and managed by members of the community and is an anchor role in managing the community facilities and developing community activities and initiatives in the hub, Innerzone, hubSports and the Connie. However, the Trust's remit is much wider than the just facility operations and extends to all aspects of community regeneration throughout the area, providing access to a range of training, employment, health and other education services and community learning.

The Trust are promoting a community led, one stop shop approach to the regeneration of the area. The community facilities provide a focal point for housing services, childcare, elderly support, health improvement, community learning, youth development, employment support and a range of community services and information resources.

Trustees' Annual Report for the year ended 31 March 2012

ACHIEVEMENTS AND PERFORMANCE

Wellhouse Community Trust has strived to access and deliver activities and services for the whole community. By working in partnership with local organisations and developing services directly the Trust has successfully exceeded targets that were set and service:

- * Elderly
- * Young People
- * Adults
- People with disabilities

Wellhouse Community Trust has established itself in the community, continuing to highlight how the determination and commitment of local people can and is making a real difference to an area which has been recognised as one of the most deprived in Scotland.

The focus this year has been on the continued development of income generation, sustainability of services and the development of core support services within the area. By working in partnership with other local organisations the Trust has successfully developed:

- * Continued development of the Connie community facility
- * Development of the Young Alcohol Information Service
- * Launch of the Peoples Gateway employment support programme
- * Volunteer development programme
- * Launch of the GE Football Academy and Football League
- * Development of the Entertainment Agency
- * Empowering the local community and supporting individuals and groups to become leaders in the community

FINANCIAL REVIEW

The charity had net incoming resources of £4,789 (2011: net outgoing resources of £74,602) for the year and has accumulated funds of £780,744 (2011: £785,533) at the balance sheet date.

Reserves policy

It is the policy of the charity to maintain unrestricted funds at a level to provide sufficient funds to cover 3 months management and administration costs.

Trustees' Annual Report for the year ended 31 March 2012

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also Directors of Wellhouse Community Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Trustees' Annual Report for the year ended 31 March 2012

Auditors

The Board are currently carrying out a review of audit services and a tender excercise is being carried out. A decision on the auditor for Wellhouse Community Trust for the year ended 2012/13 will be made following the completion of this exercise.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Trustees on 18 October 2012 and signed on their behalf by

Grace Andrews

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Secretary

Independent Auditor's Report to the Trustees of Wellhouse Community Trust

We have audited the financial statements of Wellhouse Community Trust for the year ended 31 March 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made exclusively to the charity's Trustees, as a body, in accordance with Section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditor

As explained more fully in the Trustees' Responsibilities Statement (set out in the Trustees' Annual Report), the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities and Trustee Investment (Scotland) Act 2005 rather than also with the Companies Act 2006. Accordingly we have been appointed as Auditor under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for of the matter described in the Basis for Disclaimer of Audit Opinion paragraph, however, we were not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Basis for qualified opinion on financial statements

The audit evidence available to us was limited because of insufficient financial records relative to cafe sales. The level of cafe sales recorded by the Trust during the year was £20,716. Owing to deficiencies in the charity's records, we were unable to obtain sufficient appropriate audit evidence regarding the completeness of cafe sales by using alternative audit procedures.

Independent Auditor's Report to the Trustees of Wellhouse Community Trust (continued)

Qualified opinion on financial statements

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Matters on which we are required to report by exception

In respect solely of the limitation on our work relating to cafe sales, described above:

- the charitable company has not kept proper and adequate accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or

38 Cadogan Street

Glasgow

- the financial statements are not in agreement with the accounting records and returns;

Steven Cunningham (Senior Statutory Auditor)

for and on behalf of

Alexander Sloan

Chartered Accountants and

Statutory Auditor

18 October 2012

Alexander Sloan is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Statement of Financial Activities

for the year ended 31 March 2012

		Unrestricted General Designated Restricted			2012	2011
		funds	funds	funds	Total	Total
	Notes	£	£	£	£	£
Incoming resources						
Incoming resources from						
generated funds Voluntary income	2	72,211	_	272,315	344,526	262,244
Activities for generating	_	, -, -, -		2,2,313	311,020	202,211
funds	3	142,972	-	500	143,472	138,130
Incoming resources from						
charitable activities	4	5,028	_	-	5,028	14,313
Total incoming resources		220,211		272,815	493,026	414,687
Resources expended						
Charitable activities	5	(198,700)	(26,685)	(268,505)	(493,890)	(484,282)
Governance costs	7	(3,925)	-	-	(3,925)	(5,007)
Total resources expended		(202,625)	(26,685)	(268,505)	(497,815)	(489,289)
Net movement in funds		17,586	(26,685)	4,310	(4,789)	(74,602)
Reconciliation of funds						
Total funds brought forward		67,067	718,466	-	785,533	860,135
Total funds carried forward		84,653	691,781	4,310	780,744	785,533

Balance Sheet as at 31 March 2012

		20	12	2011		
	Notes	£	£	£	£	
Fixed assets						
Tangible assets	11		699,076		733,985	
Current assets						
Debtors	12	83,299		88,878		
Cash at bank and in hand		75,821		1,827		
		159,120		90,705		
Creditors: amounts falling				,		
due within one year	13	(77,452)		(39,157)		
Net current assets		 _	81,668		51,548	
Net assets			780,744			
Funds			====		785,533 =====	
Unrestricted funds						
General funds	15		84,653		67.067	
Designated funds	16		691,781		67,067 718,466	
Described Control			,		710,400	
Restricted funds	17		4,310		-	
			780,744		785,533	
			====			

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Directors on 18 October 2012 and signed on their behalf by

William Mulligan

Trustee W Mullerin Registered number: \$C261084

Notes to the Financial Statements for the year ended 31 March 2012

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

1.2. Incoming resources

Voluntary income including donations, gifts and legacies and grants that provide core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies that the grant or donation must only be used in future accounting periods, or when the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned (as the related goods or services are provided). Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.3. Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

1.4 Activity based reporting

The Trustees are of the opinion that the charity's activities are interlinked and there is no merit in providing further analysis within the notes to the accounts.

Notes to the Financial Statements for the year ended 31 March 2012

1.5. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties

Straight line over the life of the lease

Fixtures, fittings

and equipment - 25% straight line

Motor vehicles - 25% straight line

Computer equipment - 33.3% straight line

It is the policy of the charity to capitalise items of expenditure over £1,500.

2. Voluntary income

	2012	2011	
	£	£	
Donations	26,732	2,765	
Glasgow City Council	28,000	50,000	
Scottish Executive	187,999	149,695	
Comic Relief	35,819	17,854	
TC Endrick Trust	-	2,000	
DTA	-	1,000	
CTC - Bike Club	-	1,998	
Job Centre	9,002	-	
Awards for All Grant	5,200	-	
Glasgow Housing Association	-	4,500	
Yomo	1,520	2,590	
Paul Hamlyn Foundation	27,647	29,842	
SCVO	4,275	_	
Wellhouse Housing Association - SLA	16,667	-	
Cash for Kids	475	-	
Misc. Grants	1,190	-	
	344,526	262,244	

Notes to the Financial Statements for the year ended 31 March 2012

3. Activities for generating funds

4.

renvines for generating funds		
	2012	2011
	£	£
Cafe income	20,716	10,602
Walking club income	3,565	683
Hall hire, catering	7,015	4,961
Innerzone income	14,185	1,980
Miscellaneous income	-	3,386
Contracted services	62,899	82,121
Consultancy income	125	99
Hub Sports .	16,109	14,645
Hub Transport	64	85
Provanhall	1,830	_
Salary recharges	11,835	18,078
East Fest	, -	1,490
Music Initiative	5,129	-
	143,472	138,130
Transming was a second of the		
Incoming resources from charitable activities		
	2012	2011
	£	£
St Andrews Project	-	4,896
Project Scotland	5,028	9,417
	5,028	14,313

Notes to the Financial Statements for the year ended 31 March 2012

5. Costs of charitable activities	5.	Costs of	charitable	activities
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3.	Costs of charitable activities		
		2012	2011
		£	£
	Grants payable	50	150
	Projects and activities costs	130,786	165,757
	Staff costs	261,217	242,052
	Premises costs	41,501	18,801
	Running costs	23,455	14,797
	Interest and finance charges	148	63
	Depreciation	36,733	35,230
	Loss on disposal of assets	-	7,432
		493,890	484,282
			====
6.	Grants payable		
		2012	2011
		£	£
	The following grants were paid out to institutions by the charity:		
	Grants payable	50	150
		50	150
		====	=====
7.	Governance costs		
••	OVI CI BUILE COSES	2012	2011
		£	£
	Audit	3,925	5,007
			
		3,925	5,007
0	NI-A I I C - II		
8.	Net resources expended for the year	2012	****
		2012	2011
	Net resources expended is stated after charging:	£	£
	Depreciation and other amounts written off tangible assets	26 722	25 220
	Loss on disposal of tangible fixed assets	36,733	35,230 7,432
	Auditors' remuneration	3,925	5,007
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Notes to the Financial Statements for the year ended 31 March 2012

9. Employees

Number of employees The average monthly numbers of employees during the year were:	2012 Number	2011 Number
Full and part-time staff	14	16
Employment costs	==	
	2012 £	2011 £
Wages and salaries Social security costs	245,484 15,733	227,294 14,758
	261,217	242,052

There were no employees who received remuneration of over £60,000 in the period.

10. Trustees' emoluments

No Trustees or any persons connected with them received remuneration or benefits in the year.

11.	Tangible fixed assets	Long leasehold property £	Fixtures, fittings and equipment	Motor vehicles	Computer equipment	Total £
	Cost					-
	At 1 April 2011	828,293	6,885	28,196	6,662	870,036
	Additions		-	-	1,824	1,824
	At 31 March 2012	828,293	6,885	28,196	8,486	871,860
	Depreciation					
	At 1 April 2011	109,827	4,732	15,781	5,711	136,051
	Charge for the year	26,685	1,446	7,049	1,553	36,733
	At 31 March 2012	136,512	6,178	22,830	7,264	172,784
	Net book values					
	At 31 March 2012	691,781	707	5,366	1,222	699,076
	At 31 March 2011	=	2,153	12,415	951	733,985
			· - <u></u>			

Notes to the Financial Statements for the year ended 31 March 2012

12.	Debtors			2012	2011
				£	£
	Trade debtors			28,453	38,003
	Prepayments and accrued income			54,846	50,875
				83,299	88,878
					===
13.	Creditors: amounts falling due				
	within one year			2012	2011
				£	£
	Trade creditors			17,928	8,882
	Other taxes and social security costs			27,129	-
	Other creditors			5,127	6,589
	Accruals and deferred income			27,268	23,686
				77,452	39,157
					
14.	Analysis of net assets between funds				
		Unrestricted D	esignated 1	Restricted	Total
		funds	funds	funds	funds
		£	£	£	£
	Fund balances at 31 March 2012 as represented by:				
	Tangible fixed assets	7,295	691,781	_	699,076
	Current assets	154,810	-	4,310	159,120
	Current liabilities	(77,452)	. _	-	(77,452)
		84,653	691,781	4,310	780,744

Notes to the Financial Statements for the year ended 31 March 2012

15.	Unrestricted General Funds	1 Apr '11 £	Incoming £	Outgoing £	31 Mar '12 £
	General Fund	67,067	220,211	(202,625)	84,653
		67,067	220,211	(202,625)	84,653

Purposes of General Funds

General Fund

The General Fund represents the free funds of the charity which the trustees are free to use within the charity's objectives.

16.	Unrestricted Designated Funds	1 Apr '11 £	Outgoing £	31 Mar '12 £
	Designated Fixed Assets Fund	718,466	(26,685)	691,781
		718,466	(26,685)	691,781

Purposes of Designated Funds

Designated Fixed Assets Fund

The Designated Fixed Assets Fund represents the net book value of the Trust's leasehold property.

Notes to the Financial Statements for the year ended 31 March 2012

Restricted funds	1 Apr '11 £	Incoming £	Outgoing £	31 Mar '12 £
Capacity Building Programme Fund	-	30,000	(25,690)	4,310
Innerzone Project Fund	-	500	(500)	-
Youth Activities Fund	-	83,320	(83,320)	-
People's Gateway Fund	_	34,210	, , ,	-
Parent Support Services Fund	-	25,871	(25,871)	-
Hubsport Targeted Activities Fund	_	44,618	` ' '	_
Feasibility Study Fund	-	5,200	• , ,	_
Staff Salaries Fund	_	35,819	(35,819)	_
Flexible Support Fund	-	9,002	(9,002)	_
Community Jobs Scotland Fund	-	4,275	(4,275)	-
	-	272,815	(268,505)	4,310
	===	====		====

Purposes of restricted funds

17.

Capacity Building Programme Fund

Represents funding received from GCC towards development costs, Young Enterprise and Voluntary Sector East Glasgow.

Innerzone Project Fund

Represents funding received from The Percy Bilton Charity toward the cost of DJ Equipment for Innerzone Youth Club.

Youth Activities Fund

Represents funding received from the Scottish Government to provide educational training and youth workshops and outreach services to young people across Greater Easterhouse.

People's Gateway Fund

Represents funding received from the Scottish Government to support individuals and their families living in the North Glasgow area by providing diverse interventions aimed at building strong individuals, families and communities.

Parent Support Services Fund

Represents funding received from the Scottish Government to provide support and educate parents within the Greater Easterhouse area.

Hubsport Targeted Activities Fund

Represents funding received from the Scottish Government to deliver Hubsport activities while developing new services for people with disabilities. This includes the formation of a working group and the integration of activities and tournaments across the East End of Glasgow.

Feasibility Study Fund

Notes to the Financial Statements for the year ended 31 March 2012

Represents funding received from Awards For All Scotland to finance a Music Training Facility (Feasibility Study).

Staff Salaries Fund

Represents funding received from Comic Relief to support staff salaries.

Flexible Support Fund

Represents funding received from Jobcentreplus that will help improve employment prospects or future employment outcomes for the long-term unemployed.

Community Jobs Scotland Fund

Represents funding received in relation to the employment of 3 individuals as part of the Community Jobs Scotland Project.

18. Financial commitments

At 31 March 2012 the charity had annual commitments under non-cancellable operating leases as follows:

	2012	2011
	£	£
Expiry date:		
Within one year	4,200	4,200
		====

Notes to the Financial Statements for the year ended 31 March 2012

19. Related party transactions

William Mulligan, Linda Grainger and Maureen McCormick, trustees of Wellhouse Community Trust are members of the management committee of Wellhouse Housing Association. Joe Williamson the Director of Wellhouse Housing Association is also a Trustee of Wellhouse Community Trust.

Wellhouse Housing Association paid the following amounts to Wellhouse Community Trust during the year:

- * £20,000 in relation to the Service Level Agreement (2011: £nil)
- * £31,228 for close cleaning services (2011: £8,271)
- * £14,202 for salary costs (2011: £18,078)

At the year end the amount owed to Wellhouse Community Trust by Wellhouse Housing Association was £29,368 (2011: £20,000). The amount owed to Wellhouse Housing Association by Wellhouse Community Trust was £17,500 (2011: £nil).

Ian McGlaughlin, Barbara McCluskey, Cathy Reid and Robert Jeffery, Trustees of Wellhouse Community Trust, are members of the management committee of Provanhall Housing Association. Provanhall Housing Association paid £36,013 to Wellhouse Community Trust during the year for close and office cleaning (2011: £1,952). At the year end Provanhall Housing Association owed Wellhouse Community Trust £5,938 (2011: £nil)