

**LGBT Youth Scotland**  
**REPORT AND**  
**FINANCIAL STATEMENTS**

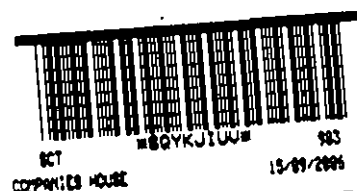
**For the year ended 31 March 2006**

**Charity No SC024047**  
**Company No SC244805**

**WHITELAW WELLS**  
**Chartered Accountants**

**EDINBURGH**

**GLASGOW**



# **LGBT Youth Scotland**

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## **LGBT Youth Scotland**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

**For the year ended 31 March 2006**

#### **Board of Directors:**

|                       |  |
|-----------------------|--|
| Sarah Rowlinson       | Convener   |
| Martin Lyons          | Treasurer  |
| Martin Henry          | (Resigned 12 April 2006)                             |
| Steven Boyd           |  |
| Daniel Clutterbuck    | (Resigned 12 April 2006)                             |
| Katya Conway          | (Resigned 3 June 2005)                               |
| John Paul Fitzpatrick | (Resigned 1 March 2006)                              |
| Stephen Harte         |  |
| Jane Hislop           | (Resigned 5 November 2005, reappointed 1 March 2006) |
| Robert McHarg         | (Resigned 5 November 2005)                           |
| Sean Stronach         |  |
| Julie Redman          |  |
| Charles McMillan      |  |
| Matthew Middler       | (Resigned 23 April 2005)                             |
| Andrew Scott          | (Resigned 23 April 2005)                             |
| Sam Kerr              | (Appointed 23 April 2005)                            |
| Gavin Speers          | (Appointed 27 August 2005)                           |
| Lindsay Dodds         | (Appointed 23 April 2005, resigned 5 February 2006)  |

#### **Company Secretary**

James Rennie

#### **Senior Management Team**

|                       |                                 |
|-----------------------|---------------------------------|
| James Rennie          | - Chief Executive               |
| Sara Aboud            | - Communications Manager        |
| Fergus McMillan       | - Policy & Intelligence Manager |
| John Paul Fitzpatrick | - Youth Programmes Manager      |

#### **Registered Office**

John Cotton Centre, 10 Sunnyside, Edinburgh, EH7 5RA

#### **Auditors**

Whitelaw Wells, Chartered Accountants, 9 Ainslie Place, Edinburgh, EH3 6AT

#### **Bankers**

Royal Bank of Scotland, 31 North Bridge, Edinburgh, EH1 1SK

## **LGBT Youth Scotland**

### **DIRECTORS' REPORT**

**For the year ended 31 March 2006**

The directors have pleasure in presenting their report for the year ended 31 March 2006.

#### **Structure, Governance and Management**

##### Governing Document

On 27 February 2003, LGBT Youth Scotland was incorporated as a private company limited by guarantee and was recognised as a charity by the Inland Revenue. The company was established under a Memorandum of Association, which establishes the objects and powers of the company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

##### Recruitment and appointment of directors

LGBT Youth Scotland is governed by a board of directors, who are directors for the purpose of company law and trustees for the purpose of charity law. Under the requirements of the Memorandum and Articles of Association the members of the board are elected, by the members, to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

In order to maintain a broad skills mix, members of the board of directors are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to resignations, individuals are approached to offer themselves for election to the board.

##### Directors Induction and training

Most directors are already familiar with the practical work of the charity. New directors are invited to attend board meetings before being formally appointed to the board. Additionally new directors are invited to attend a short induction meeting with the Convener and Chief Executive that covers:

- The obligations of board members
- The main documents which set out the operational framework for the charity including the Memorandum and Articles
- Current operations and future plans and objectives

##### Members of the board of directors

Members of the board of directors who served during the year and up to the date of this report are set out on page 1 of the financial statements.

##### Risk Management

The Directors have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity to ensure that systems are in place to mitigate their exposure to the major risks. The Directors are satisfied that the systems are in place to mitigate exposure to major risks.

# **LGBT Youth Scotland**

## **DIRECTORS' REPORT**

**For the year ended 31 March 2006**

### Organisational structure

The charity has a board of directors of up to eleven members who meet quarterly and are responsible for the strategic direction and policy of the charity. At present there are ten members of the board from a variety of backgrounds relevant to the work of the charity.

Various sub-committees service the board –

LGBT Youth Council  
Leader's Network  
Finance and General Purposes Committee  
Membership Committee  
National Development Advisory Committee  
Borders Advisory Committee  
Fife Advisory Committee  
Lothian Advisory Committee

A scheme of delegation is in place and the day to day responsibility for the provision of services rest with the Chief Executive, supported by the Youth Programmes Manager, Communications Manager and the Policy and Intelligence Manager. The Chief Executive is responsible for ensuring the charity delivers the services specified and that key performance indicators are met. The managers are responsible for implementing and running the projects, individual supervision of staff and also ensuring that the team continue to develop their skills and working practices in line with good practice.

### **Objectives and Activities**

The principal objective of LGBT Youth Scotland is:

- To promote the benefit, to preserve the good health, both mental and physical, and to advance the education of lesbian, gay, bisexual and transgender (LGBT) young people between the ages of 13 and 25 years.

It is the policy of the charity to work towards the inclusion of LGBT young people in the life of Scotland.

Every LGBT young person will :

- Be included in the life of Scotland
- Enjoy a safe and supportive upbringing
- Grow up happy and healthy
- Be able to reach their full potential

The strategic aims are to:

- Give LGBT young people a **voice** in the affairs of Scotland
- Support the **network** of LGBT youth groups around Scotland
- Share our learning by **training** and **resourcing** others
- Conduct relevant **research** which contributes to national and local **policy**
- Provide high quality **opportunities** and **services**

LGBT Youth Scotland has developed a range of services, which promote the inclusion of LGBT young people including a network of youth groups and services, a national programme to raise awareness of these matters with professionals and policy-makers; and accessible information services for young people and their families.

# **LGBT Youth Scotland**

## **DIRECTORS' REPORT**

**For the year ended 31 March 2006**

### **Achievements and Performance**

Over the last year LGBT Youth Scotland has continued to make substantial progress towards its vision for LGBT young people in Scotland by developing new and innovative partnerships with a range of organisations and agendas. We continue to see our services improve, opportunities for young people expand and our support for professionals widen.

Following the launch of the LGBT Youth Charter of Rights by Kathleen Marshall, Scotland's Commissioner for Children and Young People, we have continued to work on mainstreaming LGBT equality in services used by young people. This is rapidly becoming our primary tool in ensuring long term change within organisations – from policy development to staff recruitment. In support of this our Policy and Intelligence Team have delivered an extensive training and research programme, together with a number of policy initiatives involving LGBT young people. During 2006/07 we intend to strengthen this area of work by bringing our policy team and the LGBT Youth Council closer together.

Our Youth Programmes have seen new services up and running in Dumfries and Glasgow offering young people in these areas a greater chance to meet friends and get involved in their communities. This year also saw the start of LGBT History Month in Scotland, which brought together LGBT communities, heritage organisations, and the general public in a celebration of the contributions of LGBT people throughout the ages to the life and culture of our world. Again our Youth Programmes Team is exploring a range of new proposals to mainstream the participation of many more LGBT young people into its work and the work of LGBT Youth Scotland in general.

One such development this year has been the introduction of Project Scotland Volunteers to our workforce; these full time volunteers have added a great deal to our work in supporting the National LGBT Youth Council, communications, events and local youth services. We intend to see this aspect of our work continue to grow with all our HQ and regional teams involving volunteers in its plans.

Back at base the HQ team has made radical improvements towards becoming a paperless virtual office with all our resources available wherever staff find themselves operating. Improved financial reporting and document storage will assist teams research and develop proposals as well as accurately report on their work to funders.

Indeed we owe much of our success to the energy, imagination, dedication and professionalism of our staff. Responding to our annual stakeholder survey, 170 young people and professionals across Scotland not only gave our staff an excellence rating of 98%, they also volunteered many supportive comments about our effectiveness, commitment to young people and ability to put fellow professionals at ease with sometimes difficult issues. We have continued to develop these 'person centred' approaches and will be building on our community relations over the next year.

A full copy of our "Progress Report" brochure is available on request from the registered office.

### **Plans for future periods**

We will continue to seek new funding partners as we work even harder to build partnerships that support networks and share learning across Scotland. We are working closely with the Scottish Parliament and Scottish Executive, for whom we are undertaking research into homophobic bullying in schools. Individual members of staff also serve on a number of national forums, such as the Youthlink Policy Forum, the Voluntary Organisations' Chief Officer's Group (VOCOG), LGBT Health Forum and the LGBT Police Forum.

# **LGBT Youth Scotland**

## **DIRECTORS' REPORT**

**For the year ended 31 March 2006**

### **Plans for future periods (continued)**

In the coming year we aim to do more in rural areas, where LGBT young people can feel particularly isolated, on community capacity building, LGBT History Month, on international initiatives such as youth exchanges and on network developments.

Only by working in partnership with statutory and voluntary agencies can we continue to support local groups for LGBT young people that can engage effectively in Community Planning. By working together, we can make sure that LGBT young people have a voice and the opportunity to achieve their full potential as active and equal citizens in today's Scotland.

### **Financial Review**

The net incoming resources for the year amounted to £65,617 (2005 - £76,806), but £45,582 (2005 - £50,141) of this related to restricted projects and £20,035 (2005 - £26,665) was the amount attributable to unrestricted funds. Unrealised gains on investments of £14,304 increased the movement on unrestricted funds for the year to £34,339.

### Reserves

The reserve fund represents the unrestricted funds arising from past operating results. It also represents the free reserves of the charity. The Directors are satisfied that the balance on the fund of £155,613 approximates to the equivalent of three months operating expenditure, which is satisfactory given the revenue funding secured with the funding authorities and the contractual obligations to staff. The Directors have examined the requirement to maintain free reserves and concluded that the most appropriate level is six months of operational expenditure.

### Investment policy

The board of directors have decided that in order to gain better financial returns, surplus monies were to be invested with fund managers during the year. It was considered that the most appropriate policy for investing this money was to acquire low to medium risk funds that will safeguard the capital invested whilst providing a modest rate of return. The directors engaged The Royal Bank of Scotland to provide investment advice.

### Taxation

LGBT Youth Scotland is a charity and is recognised as such by the Inland Revenue for taxation purposes. As a result, there is no liability to taxation on any of its income.

## **LGBT Youth Scotland**

### **DIRECTORS' REPORT**

**For the year ended 31 March 2006**

#### **Responsibilities of the directors**

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the directors are required to: -

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement as to disclosure of information to auditors

So far as the directors are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the charitable company's auditors are unaware, and each director has taken all the steps he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

#### **Volunteers**

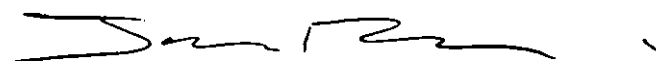
Many young volunteers give up their time to assist staff with the delivery of services within the centre, particularly at weekends and in the evenings. We are greatly indebted to these volunteers for their commitment and support.

#### **Auditors**

Whitelaw Wells were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the Financial Reporting Standard for Smaller Entities.

Approved by the Directors on 26<sup>th</sup> August 2006 and signed on their behalf by:



Jamie Rennie (Company Secretary)



## **LGBT Youth Scotland**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

**For the year ended 31 March 2006**

We have audited the financial statements of LGBT Youth Scotland for the year ended 31 March 2006, which comprise the Income and Expenditure Account, incorporating the Statement of Financial Activities, the Balance Sheet and related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the members, as a body, in accordance with the Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of directors and auditors**

The Directors also act as trustees for the charitable activities of LGBT Youth Scotland. Their responsibilities for preparing the Directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the statement of Directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charity is not disclosed.

We read other information contained in the directors' report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**LGBT Youth Scotland**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

**For the year ended 31 March 2006**

**Opinion**

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 March 2006 and of its incoming resources and application of resources, including its income and expenditure for the year then ended, the surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Whitelaw Wells  
Chartered accountants  
Registered auditors

9 Ainslie Place  
Edinburgh  
EH3 6AT

# LGBT Youth Scotland

## INCOME AND EXPENDITURE ACCOUNT INCORPORATING STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2006

|  | Notes | Unrestricted<br>Funds<br>2006<br>£ | Restricted<br>Funds<br>2006<br>£ | Total<br>Funds<br>2006<br>£ | Total<br>Funds<br>2005<br>£ |
|--|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Incoming resources</b>  |       |                                    |                                  |                             |                             |
| <b>Incoming resources from generated funds:</b>                                    |       |                                    |                                  |                             |                             |
| Voluntary income:  |       |                                    |                                  |                             |                             |
| Donations and grants   | 3     | 62,680                             | 1,728                            | 64,408                      | 51,140                      |
| Activities for generating funds:   |       |                                    |                                  |                             |                             |
| Investment income  |       | 5,002                              | -                                | 5,002                       | 4,336                       |
| <b>Incoming resources from charitable activities:</b>                              |       |                                    |                                  |                             |                             |
| Grants receivable  | 4     | 101,340                            | 339,410                          | 440,750                     | 430,773                     |
| Fee income   |       | 64,793                             | 40,602                           | 105,395                     | 23,205                      |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Total incoming resources</b>  |       | 233,815                            | 381,740                          | 615,555                     | 509,454                     |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Resources expended</b>  |       |                                    |                                  |                             |                             |
| <b>Charitable activities</b>   | 5     | 208,812                            | 338,683                          | 547,495                     | 416,326                     |
| <b>Governance costs</b>  | 5     | 2,443                              | -                                | 2,443                       | 2,792                       |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Total resources expended</b>  |       | 211,255                            | 338,683                          | 549,938                     | 432,648                     |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Net incoming resources for the year before transfers other recognised gains</b> |       | 22,560                             | 43,057                           | 65,617                      | 76,806                      |
| Gross transfers between funds  | 17    | (2,525)                            | 2,525                            | -                           | -                           |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Net incoming resources for the year before other recognised gains</b>           |       | 20,035                             | 45,582                           | 65,617                      | 76,806                      |
| <b>Other recognised gains</b>  |       |                                    |                                  |                             |                             |
| Unrealised gain on investments   | 10    | 14,304                             | -                                | 14,304                      | 4,564                       |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Net movement in funds for the year</b>  |       | 34,339                             | 45,582                           | 79,921                      | 81,370                      |
| <b>Reconciliation of funds</b>   |       |                                    |                                  |                             |                             |
| Total funds brought forward  |       | 122,517                            | 96,806                           | 219,323                     | 137,953                     |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |
| <b>Total funds carried forward</b>   |       | 156,856                            | 142,388                          | 299,244                     | 219,323                     |
|  |       | <hr/>                              | <hr/>                            | <hr/>                       | <hr/>                       |

The company has no recognised gains or losses other than the results for the period as set out above.  
All of the activities of the company are classed as continuing.

# LGBT Youth Scotland

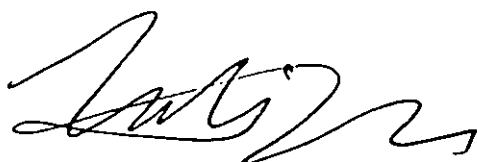
## BALANCE SHEET

As at 31 March 2006

|  | Notes | £              | 2006<br>£      | 2005<br>£      |
|--|-------|----------------|----------------|----------------|
| <b>FIXED ASSETS</b>                                      |       |                |                |                |
| Tangible assets  | 9     |                | 24,386         | 20,137         |
| Investments  | 10    |                | 113,525        | 73,144         |
|  |       |                | <hr/>          | <hr/>          |
|  |       |                | 137,911        | 93,281         |
| <b>CURRENT ASSETS</b>                                    |       |                |                |                |
| Debtors  | 11    | 55,282         |                | 16,936         |
| Cash at bank   |       | 155,004        |                | 188,015        |
|  |       | <hr/>          |                | <hr/>          |
|  |       | 210,286        |                | 204,951        |
| <b>Creditors:</b> Amounts falling<br>due within one year | 12    | (48,953)       |                | (22,659)       |
|  |       | <hr/>          |                | <hr/>          |
| <b>NET CURRENT ASSETS</b>                                |       | 161,333        |                | 182,292        |
| Deferred income  | 13    | -              |                | (56,250)       |
|  |       | <hr/>          |                | <hr/>          |
| <b>TOTAL ASSETS LESS LIABILITIES</b>                     |       | <b>299,244</b> |                | <b>219,323</b> |
|  |       | <hr/>          |                | <hr/>          |
| <b>FUNDS</b>   |       |                |                |                |
| Restricted   | 17    |                | 142,388        | 96,806         |
| Unrestricted   | 17    |                | 156,856        | 122,517        |
|  |       |                | <hr/>          | <hr/>          |
|  |       |                | <b>299,244</b> | <b>219,323</b> |
|  |       |                | <hr/>          | <hr/>          |

These accounts are prepared in accordance with the special provision of Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

Approved by the Directors on 26<sup>th</sup> August 2006 and signed on their behalf by:



# **LGBT Youth Scotland**

## **NOTES TO THE ACCOUNTS**

**For the year ended 31 March 2006**

### **1. ACCOUNTING POLICIES**

#### **Basis of accounting**

The accounts have been prepared under the historical cost convention as modified by the inclusion of fixed asset investments at market value and are in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), the Companies Act 1985 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) issued in March 2005.

#### **Incoming resources**

- Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants and other income, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Investment income is included when receivable.
- The value of services provided by volunteers cannot be quantified and has not been included in these accounts.

#### **Resources expended**

Expenditure is recognised on an accruals basis as the liability is incurred. Expenditure includes VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.
- A management charge of approximately 10% of restricted income is allocated to the restricted project.

#### **Fixed assets and depreciation**

Fixed assets are originally recorded at cost. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

|                       |                     |
|-----------------------|---------------------|
| Computer Equipment    | - 25% Straight Line |
| Fixtures and Fittings | - 25% Straight Line |

Assets costing less than £250 are not capitalised. Donated assets are only included in the accounts when reliable cost information is available or where a reasonable estimate of cost can be made.

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

# **LGBT Youth Scotland**

## **NOTES TO THE ACCOUNTS**

**For the year ended 31 March 2006**

### **1. ACCOUNTING POLICIES (cont.)**

#### **Fund accounting**

- Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.
- Designated funds are unrestricted funds earmarked by the directors for a specific purpose.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

### **2. Pensions**

The occupational pension scheme offered to staff is the SCVO Final Salary Scheme with The Pensions Trust. The scheme is a multi-employer defined benefit scheme. The Scheme is funded and is contracted out of the state scheme. The last formal valuation of the Scheme was performed at 30 September 1999 by a professionally qualified actuary using the 'projected unit credit' method. The market value of the Scheme's assets at the valuation date was £8.7 million.

During the accounting period employer contributions were at a rate of 12% of gross pay, (alternatively, 12% of gross pay was donated to a personal pension scheme if that was what the employee preferred.) Employee contributions varied between 3.5% and 5%.

It is not possible to identify the share of underlying assets and liabilities belonging to individual participating employers.

The financial assumptions underlying the valuation were as follows:

|   | % pa |
|---|------|
| Investment return on future contributions | 6.6  |
| Investment return on accumulated assets   | 5.1  |
| Inflation rate                            | 2.5  |
| Rate of salary increases                  | 4.5  |
| Rate of pension increases                 | 2.5  |

The accumulated assets of the Scheme were assumed to earn the same return as if they had been invested in a portfolio comprising 100% UK equities for non-pensioner liabilities and 50% UK equities / 50% index-linked gilts for pensioner liabilities.

The valuation revealed a shortfall of assets compared with the value of liabilities of some £1.7 million (equivalent to a past service funding level of 84%). The employer's ongoing future service contribution rate, after allowing for changes in benefits, was assessed as 9.9% of pensionable salaries. In view of the past service shortfall employers were required to contribute at the rate of 12% of pensionable salaries with effect from 1 April 2001. Member contributions rates were also increased from 1 April 2001, and now vary between 4.0% and 5.0%. Member contributions will be fixed at 5.0% from 1 April 2006. On the basis of the valuation assumptions this pattern of contributions will be sufficient to eliminate the past service deficit by 30 September 2011.

The pension fund is currently being valued and the results should be available in due course.

# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 3. DONATIONS AND GRANTS

|                        | Unrestricted<br>£ | Restricted<br>£ | 2006<br>Total<br>£ | 2005<br>Total<br>£ |
|------------------------|-------------------|-----------------|--------------------|--------------------|
| Donations              | 12,680            | 1,728           | 14,408             | 1,140              |
| The Scottish Executive | 50,000            | -               | 50,000             | 50,000             |
|                        | <hr/>             | <hr/>           | <hr/>              | <hr/>              |
|                        | 62,680            | 1,728           | 64,408             | 51,140             |
|                        | <hr/>             | <hr/>           | <hr/>              | <hr/>              |

### 4. INCOMING RESOURCES TO FURTHER THE CHARITY'S OBJECTS

|                            | Unrestricted<br>£ | Restricted<br>£ | 2006<br>Total<br>£ | 2005<br>Total<br>£ |
|----------------------------|-------------------|-----------------|--------------------|--------------------|
| Grants received:           |                   |                 |                    |                    |
| City of Edinburgh Council  | 16,121            | -               | 16,121             | 30,520             |
| NHS Lothian                | 44,297            | -               | 44,297             | 52,620             |
| The Scottish Executive     | 40,922            | -               | 40,922             | -                  |
| Large Project Grants:      |                   |                 |                    |                    |
| Blood Borne Virus          | -                 | 35,450          | 35,450             | 36,450             |
| Borders                    | -                 | 26,000          | 26,000             | 13,695             |
| Development                | -                 | 25,000          | 25,000             | 115,600            |
| Dumfries and Galloway      | -                 | 47,600          | 47,600             | 35,000             |
| Fife                       | -                 | 10,000          | 10,000             | -                  |
| Glasgow Outreach           | -                 | 36,520          | 36,520             | -                  |
| LGBT History Month         | -                 | 18,000          | 18,000             | -                  |
| LGBT Youth Charter         | -                 | 17,500          | 17,500             | -                  |
| Lothian Choose Life        | -                 | 4,000           | 4,000              | -                  |
| Lothian MSM Campaign       | -                 | 9,000           | 9,000              | -                  |
| Network                    | -                 | 11,500          | 11,500             | -                  |
| Participation and Outreach | -                 | -               | -                  | 38,120             |
| Reaching Out               | -                 | 32,000          | 32,000             | 32,000             |
| Clan                       | -                 | 1,840           | 1,840              | 7,360              |
| Web and Youth Council      | -                 | 10,000          | 10,000             | -                  |
| Volunteers                 | -                 | 42,500          | 42,500             | -                  |
| West Lothian Mental Health | -                 | 12,000          | 12,000             | -                  |
| Small Project Grants       | -                 | 500             | 500                | 69,408             |
|                            | <hr/>             | <hr/>           | <hr/>              | <hr/>              |
|                            | 101,340           | 339,410         | 440,750            | 430,773            |
|                            | <hr/>             | <hr/>           | <hr/>              | <hr/>              |

Included within Glasgow Outreach are grants of £11,520, received from the Elton John AIDS Foundation and £20,000 from the Peter Moores Foundation.

# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 5. TOTAL RESOURCES EXPENDED

|                              | Youth<br>programs<br>£ | Strategic<br>programs<br>£ | Total<br>2006<br>£ | Total<br>2005<br>£ |
|------------------------------|------------------------|----------------------------|--------------------|--------------------|
| Staff costs (note 8)         | 289,293                | 65,906                     | 355,199            | 270,609            |
| Payroll costs                | 508                    | 104                        | 612                | 709                |
| Project costs                | 63,711                 | 1,833                      | 65,544             | 35,108             |
| Staff travel                 | 8,530                  | 1,747                      | 10,277             | 8,970              |
| Training and conferences     | 3,706                  | 687                        | 4,393              | 3,117              |
| Meetings                     | 1,389                  | 285                        | 1,674              | 577                |
| Rent                         | 32,577                 | 5,941                      | 38,518             | 26,585             |
| Heat and light               | 1,401                  | 123                        | 1,524              | 2,418              |
| Insurance                    | 489                    | 100                        | 589                | 689                |
| Cleaning                     | 2,014                  | 361                        | 2,375              | 2,082              |
| Repairs                      | 583                    | 2,956                      | 3,539              | 4,209              |
| Postage                      | 1,201                  | 79                         | 1,280              | 951                |
| Stationery                   | 1,823                  | 280                        | 2,103              | 981                |
| Telephones and communication | 7,506                  | 1,002                      | 8,508              | 8,752              |
| Photocopier                  | 1,046                  | 204                        | 1,250              | 1,411              |
| Development and research     | 6,311                  | 1,305                      | 7,616              | 32,766             |
| Miscellaneous                | 3,003                  | 605                        | 3,608              | 3,009              |
| Affiliations                 | 857                    | 109                        | 966                | 1,187              |
| Commissions paid             | 647                    | 81                         | 728                | 2,145              |
| Depreciation                 | 10,032                 | 2,055                      | 12,087             | 8,003              |
| Promotion and website        | 17,944                 | 7,161                      | 25,105             | 15,578             |
|                              | <hr/>                  | <hr/>                      | <hr/>              | <hr/>              |
|                              | 454,571                | 92,924                     | 547,495            | 429,856            |
|                              | <hr/>                  | <hr/>                      | <hr/>              | <hr/>              |
| <b>Governance</b>            |                        |                            |                    |                    |
| Audit fees                   |                        |                            | 2,000              | 2,351              |
| Accounting fees              |                        |                            | 443                | 441                |
|                              |                        |                            | <hr/>              | <hr/>              |
|                              |                        |                            | 2,443              | 2,792              |
|                              |                        |                            | <hr/>              | <hr/>              |



# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 6. NET INCOMING RESOURCES FOR THE YEAR

|                                    | 2006<br>£ | 2005<br>£ |
|------------------------------------|-----------|-----------|
| This is stated after charging:-    |           |           |
| Depreciation                       | 12,087    | 8,003     |
| Auditor's remuneration: audit fees | 2,000     | 2,351     |
| Other                              | 443       | 441       |
|                                    | <hr/>     | <hr/>     |

No director received any remuneration for services as a director.

No director received reimbursement for expenses incurred while working on behalf of the charity.

### 7. TAXATION

The charitable company is exempt from corporation tax on its charitable activities.

### 8. STAFF NUMBERS AND COSTS

|                       | 2006<br>£ | 2005<br>£ |
|-----------------------|-----------|-----------|
| Wages & salaries      | 322,009   | 245,533   |
| Social Security costs | 26,643    | 18,393    |
| Pensions              | 6,547     | 6,683     |
|                       | <hr/>     | <hr/>     |
|                       | 355,199   | 270,609   |
|                       | <hr/>     | <hr/>     |

The average monthly number of employees, calculated as full time equivalents, during the period was:

|                 | 2006<br>No. | 2005<br>No. |
|-----------------|-------------|-------------|
| Project workers | 11          | 9           |
| Administration  | 1           | 1           |
| Sessionals      | 3           | 2           |
|                 | <hr/>       | <hr/>       |
|                 | 15          | 12          |
|                 | <hr/>       | <hr/>       |

No employee received remuneration of more than £50,000.

# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 9. TANGIBLE FIXED ASSETS

|                       | Fixtures &<br>equipment<br>£ | Computer<br>equipment<br>£ | Total<br>£ |
|-----------------------|------------------------------|----------------------------|------------|
| <b>Cost</b>           |                              |                            |            |
| At 1 April 2005       | 12,665                       | 19,346                     | 32,011     |
| Additions             | -                            | 16,336                     | 16,336     |
|                       | <hr/>                        | <hr/>                      | <hr/>      |
| At 31 March 2006      | 12,665                       | 35,682                     | 48,347     |
|                       | <hr/>                        | <hr/>                      | <hr/>      |
| <b>Depreciation</b>   |                              |                            |            |
| At 1 April 2005       | 6,211                        | 5,663                      | 11,874     |
| Charge for the period | 3,166                        | 8,921                      | 12,087     |
|                       | <hr/>                        | <hr/>                      | <hr/>      |
| At 31 March 2006      | 9,377                        | 14,584                     | 23,961     |
|                       | <hr/>                        | <hr/>                      | <hr/>      |
| <b>Net book value</b> |                              |                            |            |
| At 31 March 2006      | 3,288                        | 21,098                     | 24,386     |
|                       | <hr/>                        | <hr/>                      | <hr/>      |
| At 31 March 2005      | 6,454                        | 13,683                     | 20,137     |
|                       | <hr/>                        | <hr/>                      | <hr/>      |

### 10. INVESTMENTS

|  | 2006<br>£ |
|--|-----------|
| Market value at 31 March 2005                        | 73,144    |
| Additions in the year                                | 26,077    |
| Unrealised gain on investments                       | 14,304    |
|  | <hr/>     |
| <b>Market value at 31 March 2006</b>                 | 113,525   |
|  | <hr/>     |
| Historical cost of investments held at 31 March 2006 | 94,657    |
|  | <hr/>     |

All investments are held in the UK. The following holdings of investments are 5% or more of the total portfolio value: -

|                                   | %  | £      |
|-----------------------------------|----|--------|
| New Star Managed Growth Portfolio | 44 | 49,950 |
| Gartmore Cautious Managed Fund    | 56 | 63,575 |

# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 11. DEBTORS

|                   | 2006<br>£ | 2005<br>£ |
|-------------------|-----------|-----------|
| Grants receivable | 36,850    | 12,280    |
| Other debtors     | 18,432    | 4,300     |
| Prepayments       | -         | 356       |
|                   | <hr/>     | <hr/>     |
|                   | 55,282    | 16,936    |
|                   | <hr/>     | <hr/>     |

### 12. CREDITORS: Amounts falling due within one year

|                 | 2006<br>£ | 2005<br>£ |
|-----------------|-----------|-----------|
| Bank overdraft  | 21,517    | 6,493     |
| Other creditors | 11,832    | 6,686     |
| Accruals        | 3,186     | 2,457     |
| PAYE & NI       | 9,223     | 7,023     |
| VAT             | 3,195     | -         |
|                 | <hr/>     | <hr/>     |
|                 | 48,953    | 22,659    |
|                 | <hr/>     | <hr/>     |

### 13. DEFERRED INCOME

|   | 2006<br>£ | 2005<br>£ |
|---|-----------|-----------|
| Balance at 1 April 2005                               | 56,250    | 26,250    |
| Amount released to incoming resources during the year | (56,250)  | (26,250)  |
| Amount deferred in the year                           | -         | 56,250    |
|   | <hr/>     | <hr/>     |
| Balance at 31 March 2006                              | -         | 56,250    |
|   | <hr/>     | <hr/>     |

### 14. COMMITMENTS UNDER OPERATING LEASES

At the 31<sup>st</sup> March 2006 the company had annual commitments under operating leases as set out below.

|   | 2006<br>£ | 2005<br>£ |
|---|-----------|-----------|
| Operating leases which expires within 1 year        | 25,480    | -         |
| Operating leases which expires between 1 to 2 years | -         | 25,480    |
|   | <hr/>     | <hr/>     |

The company rents its premises at an annual rental of £25,480. This sum includes utilities and maintenance charges.

# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 15. RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard for Smaller Entities.

### 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                       | General<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>£ |
|-----------------------|-----------------------|--------------------------|--------------------------|---------------------|
| Tangible fixed assets | -                     | -                        | 24,386                   | 24,386              |
| Investments           | 38,525                | 75,000                   | -                        | 113,525             |
| Current assets        | 85,111                | -                        | 125,175                  | 210,286             |
| Current liabilities   | (41,780)              | -                        | (7,173)                  | (48,953)            |
|                       | <hr/>                 | <hr/>                    | <hr/>                    | <hr/>               |
|                       | 81,856                | 75,000                   | 142,388                  | 299,244             |
|                       | <hr/>                 | <hr/>                    | <hr/>                    | <hr/>               |

### 17. MOVEMENTS IN FUNDS

|                                | At 31<br>March<br>2005<br>£ | Incoming<br>Resources<br>£ | Outgoing<br>Resources<br>£ | Transfers<br>£ | At 31<br>March<br>2006<br>£ |
|--------------------------------|-----------------------------|----------------------------|----------------------------|----------------|-----------------------------|
| <b>Restricted funds:</b>       |                             |                            |                            |                |                             |
| Blood Borne Virus              | 2,215                       | 35,450                     | (36,889)                   | -              | 776                         |
| Borders                        | 4,750                       | 26,000                     | (11,484)                   | -              | 19,266                      |
| Dumfries and Galloway          | 19,110                      | 48,050                     | (56,175)                   | -              | 10,985                      |
| Small projects                 | 1,981                       | 500                        | (1,218)                    | -              | 1,263                       |
| Fife                           | 271                         | 11,260                     | (1,219)                    | -              | 10,312                      |
| Development                    | 2,254                       | 29,000                     | (30,602)                   | -              | 652                         |
| Local Action Fund (P&O)        | 1,455                       | 42,650                     | (45,202)                   | 1,097          | -                           |
| Reaching Out                   | 1,359                       | 32,008                     | (29,446)                   | -              | 3,921                       |
| Clan                           | 3,105                       | 1,839                      | (4,948)                    | 4              | -                           |
| Community Planning Rolling Out | 13,000                      | -                          | (13,000)                   | -              | -                           |
| Coming Out Video Project       | 36,258                      | -                          | (26,294)                   | -              | 9,964                       |
| Scottish Executive - Equipment | 10,000                      | -                          | (2,837)                    | -              | 7,163                       |
| Scottish Community Fund        | 1,048                       | -                          | (1,052)                    | 4              | -                           |
| Lothian MSM Campaign           | -                           | 9,000                      | -                          | -              | 9,000                       |
| Network                        | -                           | 29,044                     | (30,363)                   | 1,319          | -                           |
| Lothian Choose Life            | -                           | 4,000                      | -                          | -              | 4,000                       |
| West Lothian Mental Health     | -                           | 12,000                     | -                          | -              | 12,000                      |
| Tayside                        | -                           | 1,800                      | (1,901)                    | 101            | -                           |
| Glasgow Outreach               | -                           | 36,520                     | (23,249)                   | -              | 13,271                      |
|                                | <hr/>                       | <hr/>                      | <hr/>                      | <hr/>          | <hr/>                       |
| Balance carried forward        | 96,806                      | 319,121                    | (315,879)                  | 2,525          | 102,573                     |
|                                | <hr/>                       | <hr/>                      | <hr/>                      | <hr/>          | <hr/>                       |

# LGBT Youth Scotland

## NOTES TO THE ACCOUNTS

For the year ended 31 March 2006

### 17. MOVEMENTS IN FUNDS CONTINUED

|                                 | At 31<br>March<br>2005<br>£ | Incoming<br>Resources<br>£ | Outgoing<br>Resources<br>£ | Transfers<br>£ | At 31<br>March<br>2006<br>£ |
|---------------------------------|-----------------------------|----------------------------|----------------------------|----------------|-----------------------------|
| <b>Restricted funds:</b>        |                             |                            |                            |                |                             |
| Balance brought forward         | 96,806                      | 319,121                    | (315,879)                  | 2,525          | 102,573                     |
| DTI - SO Regs                   | -                           | 15,350                     | -                          | -              | 15,350                      |
| LGBT Youth Charter              | -                           | 17,500                     | (8,272)                    | -              | 9,228                       |
| E4A                             | -                           | 1,769                      | (793)                      | -              | 976                         |
| LGBT History Month              | -                           | 18,000                     | (13,739)                   | -              | 4,261                       |
| Web and Youth Council           | -                           | 10,000                     | -                          | -              | 10,000                      |
| <b>Total restricted funds</b>   | <b>96,806</b>               | <b>381,740</b>             | <b>(338,683)</b>           | <b>2,525</b>   | <b>142,388</b>              |
| <b>Unrestricted funds</b>       |                             |                            |                            |                |                             |
| General fund                    | 72,517                      | 233,815                    | (211,255)                  | (32,089)       | 62,988                      |
| Revaluation reserve             | -                           | 14,304                     | -                          | 4,564          | 18,868                      |
| Designated funds                | 50,000                      | -                          | -                          | 25,000         | 75,000                      |
| <b>Total unrestricted funds</b> | <b>122,517</b>              | <b>248,119</b>             | <b>(211,255)</b>           | <b>(2,525)</b> | <b>156,856</b>              |
| <b>Total funds</b>              | <b>219,323</b>              | <b>629,859</b>             | <b>(549,938)</b>           | <b>-</b>       | <b>299,244</b>              |

#### Restricted Funds

**Blood Borne Virus** is funded by NHS Lothian. This project has been conducting outreach work in LGBT and mixed venues, on the street and on the Internet; aiming to reduce the prevalence of HIV and other blood borne viruses.

**Borders Project** is mainly funded by the Scottish Borders Council and the Changing Children Services Fund, the project operates across the Scottish Borders offering drop-ins, one-to-one support, training and resources to professionals.

**Dumfries and Galloway Project** is funded by Dumfries and Galloway Council and aims to develop youth work opportunities for LGBT young people by conducting an assessment of local needs and taking forward local development plans.

**Small Projects** are funded by the likes of NHS Scotland, The Scottish Executive and Communities Scotland. The projects consist of the development of a Coming Out Guide for women and a library for LGBT young people.

**Fife Project** is funded by NHS Fife to provide individual and group support for LGBT young people in Fife.

## **LGBT Youth Scotland**

### **NOTES TO THE ACCOUNTS**

**For the year ended 31 March 2006**

#### **17. MOVEMENTS IN FUNDS CONTINUED**

**Net Potential** was funded by NHS Scotland and the Scottish Executive, to develop work with LGBT young people and youth groups across Scotland, which increases their ability to engage in the development of National Policy.

**Local Action Fund (Participation and Outreach)** is funded by the City of Edinburgh Community Safety Partnership to provide volunteering opportunities for young people and to increase their representation in civic society.

**Reaching Out** is funded by the Tudor Trust and the City of Edinburgh Council, to provide LGBT young people with information, advice and support on a range of personal matters including housing and safety.

**Clan** is funded by The City of Edinburgh Council to provide numerical and literacy courses for LGBT young people.

**Community Planning Rolling Out** is funded by Communities Scotland, Scottish Executive and NHS Health Scotland to develop a road show of events to highlight the need to involve LGBT young people in community planning.

**Coming Out Video Project** is a partnership project to develop a DVD on 'Coming Out' for young people, the work is funded by NHS Health Scotland.

**Scottish Executive Equipment Fund** is resourced by the Scottish Executive to purchase equipment to support volunteering and events.

**Scottish Community Fund** provided funding to support the development of the young women's 'coming out' guide.

**Lothian MSM Campaign** is a sexual health project funded by NHS Lothian.

**Network** was funded through various funders including the Scottish Executive and ProjectScotland.

**Lothian Choose Life** is funded by NHS Lothian to develop a summer programme for young people to develop independent living skills and improve their confidence and mental wellbeing.

**West Lothian – Mental Health** is funded by West Lothian Council to support work to reach LGBT young people in the West Lothian area.

**Tayside** is supported by the Dundee City Council to engage a part-time development worker to support LGBT young people in the Tayside area.

**Glasgow Outreach** is funded by the Elton John AIDS Foundation and the Peter Moores Foundation to deliver programmes of outreach and sexual health work in the Glasgow area.

**DTI – SO Regs** was funded by the Women and Equality Unit originally in the Department for Trade and Industry but now at the Department for Communities and Local Government, to develop support for the further and higher education sectors to comply with legislation around LGBT inclusion.

## **LGBT Youth Scotland**

### **NOTES TO THE ACCOUNTS**

**For the year ended 31 March 2006**

#### **17. MOVEMENTS IN FUNDS CONTINUED**

**LGBT Youth Charter** is funded by the Scottish Executive to support the development of the LGBT Youth Charter of Rights in Scotland.

**E4A** is a young person led campaign to make schools more inclusive of LGBT issues, this fund was generated from donations.

**LGBT History Month** is funded by the Scottish Executive to support the development of LGBT History Month in Scotland.

**Web and Youth Council** is funded by the Scottish Executive to support the activities of the LGBT Youth Council and the LGBT Youth Scotland website.

#### **Unrestricted Funds**

##### **Revaluation reserve**

The revaluation reserve fund is required by the Companies Act 1985 and represents the amount by which investments exceed their historical cost.

##### **Designated Funds**

The designated fund comprises funds designated for the purchase of property, should the opportunity arise.