REGISTERED NUMBER: SC239929 (Scotland)

## ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2005

**FOR** 

**GNF CLEANING (ELGIN) LTD** 



CHARTERED ACCOUNTANTS

65 High Street Grantown-on-Spey Morayshire PH26 3EG
Tel: 01479 873828 Fax: 01479 873866





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## COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2005

DIRECTOR:

Mr G N Fimister

**SECRETARY:** 

Burnett & Co (Accountancy) Limited

**REGISTERED OFFICE:** 

Rivendell Linkwood Road

Elgin

Morayshire IV30 6DJ

**REGISTERED NUMBER:** 

SC239929 (Scotland)

**ACCOUNTANTS:** 

Burnett & Co (Accountancy) Limited

65 High Street Grantown on Spey

Morayshire PH26 3EG

**BANKERS:** 

Bank of Scotland

90 High Street

Elgin Morayshire IV30 1BJ

## ABBREVIATED BALANCE SHEET 31 MARCH 2005

		31.3.05		31.3.04	
	Notes	£	£	£	£
FIXED ASSETS					
Intangible assets	2		129,600		136,800
Tangible assets	3		38,186		22,447
			167,786		159,247
CURRENT ASSETS					
Stocks		500		500	
Debtors		35,142		24,697	
Cash at bank and in hand		28,820		7,887	
		64,462		33,084	
CREDITORS					
Amounts falling due within one year	4	57,985		43,879	
NET CURRENT ASSETS/(LIABILITIE	ES)		6,477		(10,795)
TOTAL ASSETS LESS CURRENT LIABILITIES			174,263		148,452
CREDITORS					
Amounts falling due after more than o year	ne 4		(118,715)		(120,307)
PROVISIONS FOR LIABILITIES					
AND CHARGES			(2,517)		(1,328)
			53,031		26,817
					====
CAPITAL AND RESERVES					
Called up share capital	5		200		200
Profit and loss account			52,831		26,617
SHAREHOLDERS' FUNDS			53,031		26,817

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2005.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2005 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges his responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985
   and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts

## ABBREVIATED BALANCE SHEET - continued 31 MARCH 2005

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

Mr G N Fimister - Director

Approved by the Board on 13 October 2005

The notes form part of these abbreviated accounts

### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2005

#### 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of cleaning services, excluding Value Added Tax.

#### Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2003, is being amortised evenly over its estimated useful life of twenty years.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery

- 15% on reducing balance

Fixtures and fittings

- 15% on reducing balance

Motor vehicles

- 25% on reducing balance

Office equipment

- 15% on reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account as incurred.

## NOTES TO THE ABBREVIATED ACCOUNTS - continued FOR THE YEAR ENDED 31 MARCH 2005

2.	INTANGIBLE FIXED ASSETS		Total
	COST		£
	At 1 April 2004		
	and 31 March 2005		144,000
	AMORTISATION		
	At 1 April 2004		7,200
	Charge for year		7,200
	At 31 March 2005		14,400
	NET BOOK VALUE		
	At 31 March 2005		129,600
	At 31 March 2004		136,800
2	TANGIBLE FIXED ASSETS		
3.	I ANGIBLE FIXED ASSETS		Total
			£
	COST		27 152
	At 1 April 2004 Additions		27,153 26,694
	Auditions		
	At 31 March 2005		53,847
	DEPRECIATION		
	At 1 April 2004		4,706
	Charge for year		10,955
	At 31 March 2005		15,661
	NET BOOK VALUE		
	At 31 March 2005		38,186
	At 31 March 2004		22,447
4.	CREDITORS		
	The following secured debts are included within creditors:		
		31.3.05	31.3.04
		£	£
	Bank overdraft	2,564	£3.500
	Bank loans	47,500	53,500
		50,064	53,500
			<del></del>

## NOTES TO THE ABBREVIATED ACCOUNTS - continued FOR THE YEAR ENDED 31 MARCH 2005

CALLED U	JP SHARE CAPITAL			
Authorised:				
Number:	Class:	Nominal	31.3.05	31.3.04
		value:	£	£
900	Ordinary	£1	900	900
100	Ordinary "B" Shares	£1	100	100
	•			
			1,000	1,000
				====
Allotted, iss	ued and fully paid:			
Number:	Class:	Nominal	31.3.05	31.3.04
		value:	£	£
100	Ordinary	£1	100	100
100	Ordinary "B" Shares	£1	100	100
	•			
			200	200
				=====

## REPORT OF THE ACCOUNTANTS TO THE DIRECTOR OF GNF CLEANING (ELGIN) LTD

The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to six) have been prepared.

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 March 2005 set out on pages three to ten and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Burnett & Co (Accountancy) Limited

65 High Street Grantown on Spey

Morayshire PH26 3EG

13 October 2005

This page does not form part of the abbreviated accounts