

# TM02

## Termination of appointment of secretary



You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate).

☒ **What this form is NOT for**  
You cannot use this form if you are  
terminating the appointment of a  
director. To do this, please use form  
TM01 'Termination of appointment  
of director'.

FRIDAY



A09 \*A2HS8X9E\*  
27/09/2013  
COMPANIES HOUSE

#149

### 1 Company details

Company number 

S	C	2	3	7	6	2	8
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Company name in full 

L	e	w	i	s		D	e	b	t		S	e	r	v	i	c	e	s		L	i	m	i	t	e	d
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→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the  
public Register.

Title \* 

M	r
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Full forename(s) 

R	o	l	a	n	d		C	h	a	r	e	s		W	i	l	i	a	m
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Surname/Corporate  
name 

T	o	d	d
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### 3 Termination date ①

Date of termination of  
appointment 

d	0	8		m	0	8		y	2	0	1	3
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① Only one secretary appointment can  
be terminated per form.

### 4 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X


This form may be signed by:  
Director ②, Secretary, Person authorised ③, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor.


② **Societas Europaea**  
If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.



③ **Person authorised**  
Under either section 270 or 274 of  
the Companies Act 2006.

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 <b>Presenter information</b>	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	
Company name	Berwin Leighton Paisner LLP
Address Adelaide House London Bridge London Post town London Country/Region Postcode E C 4 R 9 H A Country DX 92 LONDON/CHANCERY LN Telephone +44 (0) 20 3400 1000	

 <b>Checklist</b>
We may return forms completed incorrectly or with information missing.
Please make sure you have remembered the following:
<input type="checkbox"/> The company name and number match the information held on the public Register.
<input type="checkbox"/> You have correctly entered the name of the secretary being terminated.
<input type="checkbox"/> You have included the date of termination.
<input type="checkbox"/> You have signed the form.

 <b>Important information</b>
Please note that all information on this form will appear on the public record.
 <b>Where to send</b>
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:
For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.
For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).
For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

 <b>Further information</b>
For further information, please see the guidance notes on the website at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or email <a href="mailto:enquiries@companieshouse.gov.uk">enquiries@companieshouse.gov.uk</a>
This form is available in an alternative format. Please visit the forms page on the website at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a>