

**ACS FACILITIES MANAGEMENT LIMITED**

**ABBREVIATED STATUTORY ACCOUNTS**

**FOR THE YEAR ENDED 31ST MAY, 2004.**



**Company No. 231321 (Scotland)**

**ACS FACILITIES MANAGEMENT LIMITED**

**ACCOUNTANTS' REPORT TO THE SHAREHOLDERS ON THE UNAUDITED ACCOUNTS OF  
ACS FACILITIES MANAGEMENT LIMITED**

We report on the accounts for the year ended 31st May, 2004 set out on pages 2 to 4.

**RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND REPORTING ACCOUNTANTS**

As described on page 3 the company's directors are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

**BASIS OF OPINION**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

**OPINION**

In our opinion:

- (a) The accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) The accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C (6) of the Act: and
  - (ii) the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A (4) of the Act, and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B (1).

*RNL Wrigley & Co*

R.H. Wrigley & Co. C.A.,  
Reporting Accountants,  
4 Eaglesham Road,  
Clarkston,  
Glasgow, G76 7BT.

16th March, 2005

**ACS FACILITIES MANAGEMENT LIMITED**  
**ABBREVIATED BALANCE SHEET AS AT 31 MAY, 2004**

	<u>Notes</u>	<u>2003</u> £	<u>2004</u> £
<b><u>CURRENT ASSETS</u></b>			
Bank		11,667	754
		<u>0</u>	<u>7,552</u>
Debtors		11,667	8,306
<b>CREDITORS: amounts falling due within one year</b>		<u>4,464</u>	<u>8,047</u>
Net current assets/(liabilities)		<u>7,203</u>	<u>259</u>
<b>Net Assets/(liabilities)</b>		<u>7,203</u>	<u>259</u>
<b><u>CAPITAL AND RESERVES</u></b>			
Called up share capital	2	2	2
Profit & Loss account		<u>7,201</u>	<u>257</u>
<b>Shareholders' Funds</b>		<u>7,203</u>	<u>259</u>

**ACS FACILITIES MANAGEMENT LIMITED**

**ABBREVIATED BALANCE SHEET AS AT 31 MAY, 2004 (Cont.)**

The directors have:-

- a) taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A(1) (total exemption).
- b) confirmed that no notice has been deposited under Section 249B(2) of the Companies Act 1985.
- c) acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985.
- d) acknowledged their responsibilities for preparing accounts which give a true and fair view of the company and of its profit for the year then ended in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company.
- e) (i) taken advantage of the exemptions conferred by Part III of Schedule 8 of the Companies Act 1985.

and

- (ii) in their opinion the company is entitled to those exemptions on the basis that it qualifies as a small company.

**B. Cheyne**  
**Director**



**C. Cheyne**  
**Director**



16th March, 2005

The notes on page 4 form part of these abbreviated accounts.

**ACS FACILITIES MANAGEMENT LIMITED**

**NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST MAY, 2004.**

**1 Accounting Policies**

**1.1 Basis of preparation of financial statements**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

**2 Share Capital**

	<u>2003</u>	<u>2004</u>
	<u>£</u>	<u>£</u>
<b>Authorised</b>		
Ordinary Shares of £1	1,000	1,000
<b>Allotted, called up and fully paid</b>		
Ordinary Shares of £1	2	2