DAWATUL ISLAM GLASGOW LIMITED

DIRECTORS' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31<sup>ST</sup> JANUARY, 2007



**COMPANY REGISTRATION NUMBER: 203382** 

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#### **DIRECTORS' REPORT**

## FOR THE YEAR ENDED 31st JANUARY, 2007

The directors present their report and financial statements for the year ended 31 January, 2007

#### Legal and administrative details

**Status:** 

The charity is incorporated as a company limited by guarantee number

SC203382 The company is a registered Charity. The charity number is

SCO 29765

Principal address:

5 Enfield Avenue

Glasgow G12 0JX

### The charity's professional advisers are as follows:

Accountants:

Bankers:

D M McNaught & Co Ltd

Bank of Scotland

Chartered Accountants

701 Great Western Road

166 Buchanan Street Glasgow G1 2LS Glasgow G12 8RB

Charity objectives:

The operation of an Islamic Centre promoting education, social, culture and

religious activities

Assets held on behalf of

another charity:

The Charity held no assets belonging to any other charity during the period

### Activities and review of the year:

The Charity achieved it's objectives for the year, having successfully looked after the social and educational requirements of the Local Muslim Community

#### **DIRECTORS' REPORT**

## FOR THE YEAR ENDED 31st JANUARY, 2007

#### Directors and their interests

Those who served as directors and trustees during the year and up to the date of this report were as follows.

#### Name of Director:

Dr. Baharul Kazi Ahmed Ashraf –Uz – Zaman Mr. Mohamed Aminul Islam Dr Shamsul Huda Jaigirdar Mr. Anwar Niah

No Director has any beneficial interest in the charitable company All directors are members of the company and guarantee to contribute £10 in the event of a winding up. The number of guarantees at 31<sup>st</sup> January 2007 is 4 (2006 4)

#### Reserves policy

The intention is to retain sufficient funds required to meet the cost of salaries, insurances and other regular commitments for three months

This equates to £8,000 which we aim to hold in unrestricted funds. At this level, the Board of Directors believe that they would be able to continue the current activities of the charity in the event of a significant drop in funding

#### Grant making policy

Decisions regarding award of grants are taken at each directors' meeting

#### **Investment Policy**

The board of Directors has considered the most appropriate policy for investing funds and has found that short to medium term investment of funds should be held in a mixture of current and term bank accounts to optimise interest earned

#### **DIRECTORS' REPORT**

## FOR THE YEAR ENDED 31st JANUARY, 2007

### Statement of Director's Responsibilities

Company Law requires the Directors, who are also charity trustees, to prepare financial accounts for each year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that year In preparing those financial statements the Directors are required to.

Select suitable accounting policies and apply them consistently;

Make judgements and estimates that are reasonable and prudent,

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements;

Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business,

The Directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the Financial position of the Company and enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Board

Mr. Mohamed Aminul Islam, Secretary

7<sup>th</sup> November, 2007

5 Enfield Avenue Glasgow G12 0JX

## STATEMENT OF FINANCIAL ACTIVITIES

	U	nrestricted funds		2006
	Notes	£	2007 £	2006 £
Incoming resources				
Donations	2		6,096	1,900
Fundraising Investment Income	3		5,196 <u>15,382</u>	6,818 <u>17,074</u>
Total incoming resources			26,674	<u>25,792</u>
Resources expended				
Other Expenditure Management and administration			27,893	<u>20,999</u>
Total resources expended	4		<u>27,893</u>	20,999
Net movement of funds			(1,219)	4,793
Funds as at 1 February, 2006			24,578	19,785
Funds as 31 January, 2007			23,359	<u>24,578</u>

## BALANCE SHEET AS AT 31st JANUARY, 2007

	Notes	£	2007 £	£	2006 £
Fixed assets Tangible assets	7		13,713		14,416
Current assets Cash at Bank		<u>16,469</u> 16,469		16,990 16,990	
Creditors: amount falling due within one year	8	(6,823)		(6,828)	
Net current assets			<u>9,646</u>		10,162
Total assets less current liabilities	9		23,359		<u>24,578</u>
Funds Unrestricted funds – general			23,359		24,578
Total funds			<u>23,359</u>		<u>24,578</u>

For the year ended 31 January, 2007 the Company was entitled to exemption from audit conferred by Section 249A(2) of the Companies Act 1985 No notice from members requiring an audit has been deposited under Section 249B(2) of the Companies Act 1985

The Directors acknowledge their responsibilities for

- (1) Ensuring the Company keeps records which comply with Section 221, and
- (11) Preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of its financial year and of its profit and loss for the financial year in accordance with Section 226 and which otherwise comply with the requirement of the Companies Act relating to accounts so far as applicable to the Company

Mr Mohamed Aminul Islam

7<sup>th</sup> November, 2007

for and on behalf of the Board of Directors

#### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31st JANUARY, 2007

#### 1. Accounting Policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's financial statements

#### Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and follow recommendations in Statement of Recommended Practice, Accounting by Charities

The Charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities

#### Fixed assets

Fixed assets are recorded at cost or, in cases where fixed assets have been donated to Dawatul Islam Glasgow Limited, at valuation at the time of acquisition

### Depreciation

Depreciation has been provided at the following rates in order to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives as follows

Freehold Properties Fixtures and fittings

2% p a straight line 15% p a reducing balance

## Fees, contributions and grants

These comprise amounts receivable during the year

#### **Investment income**

Investment income is recognised in the accounts when it is received

#### Value added tax

As the majority of Dawatul Islam Glasgow Limited's activities are classified as exempt or non – business activities for the purposes of value added tax, Dawatul Islam Glasgow Limited is unable to reclaim all the value added tax which it suffers on its purchases Expenditure in these financial statements is therefore shown inclusive of value added tax

#### **Taxation**

No provision has been made for corporation tax or deferred tax as the charity is a registered charity and is therefore exempt

## NOTES TO THE FINANCIAL STATEMENTS

2. Donations			
	Unrestricted Funds £	2007 £	2006 £
Donations	<u>6,096</u>	<u>6,096</u>	<u>1,900</u>
3. Investment Income			
	Unrestricted		
	Funds	2007	2006
	£	£	£
Interest Received Rents Received	231 15,151	231 15,151	201 16,873
	<u>15,382</u>	<u>15,382</u>	<u> 17,074</u>

### NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31st JANUARY, 2007

	Other Expenditure £	2007 £	2006 £
4 Total resources expended			
Wages and Salaries Light, heat and telephone Repairs Insurance Accountancy Fees Depreciation Donations for Earthquake Relief Other expenses Meals	10,314 5127 1,397 2,400 587 703 3,000 45 4,320	10,314 5127 1,397 2,400 587 703 3,000 45 4,320	8,553 3,318 1,347 2,940 673 782  236 3,150
	<u>27,893</u>	<u>27,893</u>	20,999

## 5 Trustee directors and employees

Staff costs, including directors' remuneration, were as follows:

	2007 £	2006 £
Wages and salaries	<u>10,314</u>	<u>8,553</u>

The directors remuneration during the year was £NIL (2006 £NIL)

### 6 Taxation

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax

## NOTES TO THE FINANCIAL STATEMENTS

7	Tangible fixed assets	Freehold land and buildings £	Fixtures And Fittings £	Total £
	Cost As at 1 <sup>st</sup> February, 2006 Additions As at 31 <sup>st</sup> January, 2007	12,887 12,887	$\frac{6,205}{6,205}$	19,092 19,092
	Depreciation At 1st February, 2006 Charge for the year As at 31 <sup>st</sup> January, 2007	1,440 258 1698	3,236 445 3,681	4,676 
	Net book value At 31 <sup>st</sup> January, 2007 At 31 <sup>st</sup> January, 2006	<u>11,189</u> <u>11,447</u>	<u>2,524</u> <u>2,969</u>	13,713 14,416
8	Creditors: amounts falling due within one year			
			2007 £	2006 £
	Loans from members Accruals		5,004 1,819	5,004 1,824
			<u>6,823</u>	<u>6,828</u>

## NOTES TO THE FINANCIAL STATEMENTS

9	Analysis of net assets between funds	Unrestricted Funds £	Total Funds £
	Fund balances at 31st January, 2007 as represented by		
	Tangible fixed assets Net Current assets	13,713 <u>9,646</u>	13,713 <u>9,646</u>
	Total Assets	<u>23,359</u>	23,359

# REPORTING ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF

#### DAWATUL ISLAM GLASGOW LIMITED

## FOR THE YEAR ENDED 31st JANUARY, 2007

We report on the financial statements for the year ended 31st January, 2007 set out on pages 3 to 10

We confirm that.

- (a) the accounts of the company for the financial year in question are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985, and
- (b) having regard only to, and on the basis of, the information in those accounting records, those accounts have been drawn up in a manner consistent with the provisions of the Act as specified in subsection (6) of section 249C, so far as applicable to the company.
- (c) having regard only to, and on the basis of, the information in the accounting records, the company satisfied the requirements of section 249A(4) for the financial year in question, and did not fall within section 249(1)(a) of (f) at any time within that financial year.

D M McNaught & Co Ltd Chartered Accountants

166 Buchanan Street

Glasgow

G1 2LS

7<sup>th</sup> November, 2007