REGISTERED NUMBER: 177007♥ (Scotland)

**Abbreviated Accounts** 

for the year ended 31 December 2003

for

Paragon Inks (Holdings) Limited

SCT \$38HWZED 0178
COMPANIES HOUSE 16/10/04

# Contents of the Abbreviated Accounts for the year ended 31 December 2003

	Page
Company Information	1
Report of the Director	2
Report of the Independent Auditors on the Abbreviated Accounts	4
Abbreviated Profit and Loss Account	5
Abbreviated Balance Sheet	6
Cash Flow Statement	7
Notes to the Cash Flow Statement	8
Notes to the Abbreviated Accounts	10

# Company Information for the year ended 31 December 2003

DIRECTOR:

G Merten

**SECRETARY:** 

HendersonBoydJackson

**REGISTERED OFFICE:** 

**Brocks Way** 

East Mains Industrial Estate

Broxburn West Lothian EH52 5AU

**REGISTERED NUMBER:** 

1770077 (Scotland)

**AUDITORS:** 

The Glen Drummond Practice

Chartered Accountants and Registered Auditor

Argyll House Quarrywood Court Livingston West Lothian EH54 6AX

BANKERS:

The Royal Bank of Scotland

PO Box 17

23-25 Rosslyn Street

Kirkcaldy KY1 3HA

**SOLICITORS:** 

Henderson Boyd Jackson

Exchange Tower 19 Canning Street Edinburgh

EH3 8EH

# Report of the Director for the year ended 31 December 2003

The director presents his report with the accounts of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the manufacture and sale of printing inks, lacquers, varnish and sundry items to the printing trade and allied industries. The company's subsidiary, Paragon Inks Limited, ceased its activity as that of a property investment company on 31 December 2002.

#### REVIEW OF BUSINESS

The results for the year and financial position of the company are as shown in the annexed accounts.

The company's subsidiary Paragon Inks Limited remained dormant throughout the year.

#### DIVIDENDS

Interim dividends per share were paid as follows:

86,386	
13800	- 30 September 2003
13800	- 30 June 2003
45000	- 14 May 2003
13786	- 30 April 2003

The director recommends that no final dividend be paid.

The total distribution of dividends for the year ended 31 December 2003 will be £86,386.

#### DIRECTOR

G Merten was the sole director during the year under review.

His beneficial interest in the issued share capital of the company was as follows:

	31.12.03	1.1.03
Ordinary £1 shares	25,000	25,000

#### CHARITABLE DONATIONS

During the year £205 (2002 - £570) was donated to various charities.

### STATEMENT OF DIRECTOR'S RESPONSIBILITIES

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report of the Director for the year ended 31 December 2003

#### **AUDITORS**

The auditors, The Glen Drummond Practice, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

ON BEHALF OF THE BOARD:

Director...

**HBJ Secretarial Limited** 

for and on behalf of

HBJ Secretarial Ltd - Secretary

8 July 2004

Report of the Independent Auditors to Paragon Inks (Holdings) Limited Under Section 247B of the Companies Act 1985

We have examined the abbreviated accounts on pages five to eighteen, together with the full financial statements of the company for the year ended 31 December 2003 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

#### Respective responsibilities of director and auditors

The director is responsible for preparing the abbreviated accounts in accordance with Section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Companies Act 1985, and the abbreviated accounts on pages five to eighteen are properly prepared in accordance with that provision.

du ce

The Glen Drummond Practice

Chartered Accountants and Registered Auditor

Argyll House Quarrywood Court

Livingston
West Lothian

EH54 6AX

8 July 2004

# Abbreviated Profit and Loss Account for the year ended 31 December 2003

		2003		2002	
	Notes	£	£	£	£
GROSS PROFIT			1,282,496		1,180,601
Administrative expenses			747,463		691,466
OPERATING PROFIT	3		535,033		489,135
Income from investments Interest receivable and		•		228,630	
similar income	4	12,450	12,450	11,623	240,253
			547,483		729,388
Amounts written off investments	5				225,000
			547,483		504,388
Interest payable and similar charges	6		1,318		7,586
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION			546,165		496,802
Tax on profit on ordinary activities	7		138,599		132,102
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION			407,566		364,700
Dividends	8		86,386		
			321,180		364,700
Retained profit brought forward			1,448,220		1,083,520
RETAINED PROFIT CARRIED FORWA	RD		£1,769,400		£1,448,220

### **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current and previous years.

### TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current and previous years.

# Abbreviated Balance Sheet 31 December 2003

		200	3	200	2
PINED ACCORD	Notes	£	£	£	£
FIXED ASSETS: Tangible assets Investments	9 10		511,091 50,000		518,010 50,000
			561,091		568,010
CURRENT ASSETS:					
Stocks	11	354,497		375,021	
Debtors	12	879,346		733,106	
Cash at bank and in hand		723,448		640,232	
		1,957,291		1,748,359	
CREDITORS: Amounts falling					
due within one year	13	671,416		786,543	
NET CURRENT ASSETS:			1,285,875		961,816
TOTAL ASSETS LESS CURRENT LIABILITIES:			1,846,966		1,529,826
CREDITORS: Amounts falling due after more than one year	14		(23,500)		(31,828)
PROVISIONS FOR LIABILITIES					
AND CHARGES:	17		(29,066)		(24,778)
			£1,794,400		£1,473,220
CAPITAL AND RESERVES:					
Called up share capital	18		25,000		25,000
Profit and loss account	10		1,769,400		1,448,220
SHAREHOLDERS' FUNDS:	19		£1,794,400		£1,473,220

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

ON BEHADE OF THE BOARD:

G Merten - Director

Approved by the Board on 8 July 2004

# Cash Flow Statement for the year ended 31 December 2003

		2003		2002	
	Notes	£	£	£	£
Net cash inflow from operating activities	1		397,903		578,758
Returns on investments and servicing of finance	2		11,132		4,037
Taxation			(122,009)		73,304
Capital expenditure	2		(89,985)		(364,806)
Equity dividends paid			(86,386)		(50,000)
			110,655		241,293
Financing	2		(27,439)		(228,797)
Increase in cash in the period			£83,216		£12,496
Reconciliation of net cash flow to movement in net funds	3				
Increase in cash in the period Cash outflow		83,216		12,496	
from decrease in debt and lease financing		29,387		228,797	
Change in net funds resulting from cash flows			112,603		241,293
Movement in net funds in the period Net funds at 1 January			112,603 605,395		241,293 364,102
Net funds at 31 December			£717,998		£605,395

Notes to the Cash Flow Statement for the year ended 31 December 2003

## 1. RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

		2003 £	2002 £
	Operating profit	535,033	489,135
	Depreciation charges	95,461	88,624
	Loss on sale of fixed assets	1,444	-
	Government grants	23,500	5,270
	Government grants	(20,000)	(5,270)
	Decrease/(Increase) in stocks	20,524	(12,356)
	Increase in debtors	(146,239)	(97,925)
	(Decrease)/Increase in creditors	(111,820)	111,280
	Net cash inflow		
	from operating activities	397,903	578,758
2.	ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE		
		2003 £	2002 £
		£	£
	Returns on investments and		
	servicing of finance	10.450	11 (22
	Interest received	12,450	11,623
	Interest paid	-	(6,455)
	Interest element of hire purchase	(1,318)	(1,131)
	payments	(1,516)	(1,131)
	Net cash inflow		
	for returns on investments and servicing of finance	11,132	4,037
	_		
	Capital expenditure		
	Purchase of tangible fixed assets	(96,330)	(364,806)
	Sale of tangible fixed assets	6,345	
	Net cash outflow	••••	
	for capital expenditure	(89,985)	(364,806)
	Tot out the state of the state		
	Financing		
	Loan repayments in year	-	(189,905)
	Hire purchase repayments	(27,439)	(38,892)
	Net cash outflow		
	from financing	(27,439)	(228,797)

# Notes to the Cash Flow Statement for the year ended 31 December 2003

### 3. ANALYSIS OF CHANGES IN NET FUNDS

ANALYSIS OF CHANGES IN NET FUNDS	At 1/1/03 £	Cash flow £	At 31/12/03 £
Net cash: Cash at bank and in hand	640,232	83,216	723,448
	640,232	83,216	723,448
Debt:	(2.4.000)	20.205	(5.450)
Hire purchase	(34,837)	29,387	(5,450)
	(34,837)	29,387	(5,450)
Total	605,395	112,603	717,998
Analysed in Balance Sheet			
Cash at bank and in hand Hire purchase	640,232		723,448
within one year after one year	(26,509) (8,328)		(5,450)
and one year	605,395		717,998
			<del></del>

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention.

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Freehold property - 2.5% on cost
Plant and machinery - 20% on cost
Fixtures and fittings - 20% on cost
Motor vehicles - 25% on cost

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Research and development

Expenditure on research and development is written off in the year in which it is incurred.

### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

#### Pensions

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. Contributions payable for the year are charged in the profit and loss account.

#### Consolidation

The company has claimed exemption under section 248 of the Companies Act 1985 from the preparation of group accounts on the grounds that the group is small.

The accounts present information about Paragon Inks (Holdings) Limited as an individual undertaking and not about its group.

#### Government grants

Non-repayable capital grants are treated as deferred liabilities and recognised in the profit and loss account over the estimated useful lives of the assets concerned. Repayable capital grants are treated as long-term deferred liabilities until the conditions for repayment have been met. In the event that such grants prove to be non-repayable, those grants are recognised in the profit and loss account over the estimated remaining useful lives of the assets concerned.

Non-repayable revenue grants are recognised in the profit and loss account in the year of receipt.

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

#### 1. ACCOUNTING POLICIES - continued

#### Foreign currency transactions

All transactions denominated in a foreign curency are translated into Sterling at the exchange rate in operation on the date on which the transaction occurred.

At the balance sheet date, monetary assets and liabilities denominated in a foreign currency are translated using the closing exchange rate.

All exchange gains or losses on settled transactions and unsettled short-term monetary items are reported as part of the profit or loss for the year from ordinary activities.

### 2. STAFF COSTS

	2003	2002
	£	£
Wages and salaries	721,293	761,200
Social security costs	64,750	63,876
Other pension costs	29,949	29,234
	815,992	854,310
The average monthly number of employees during the year was as follows:	2003	2002
Administration	7	6
Production	22	22
Sales	2	2
	_	_
	31	30
	=	=

#### 3. **OPERATING PROFIT**

The operating profit is stated after charging:

	2003	2002
	£	£
Depreciation - owned assets	73,455	57,213
Depreciation - assets on hire purchase contracts	22,006	31,411
Loss on disposal of fixed assets	1,444	-
Auditors' remuneration	3,500	3,275
Director's emoluments	47,940	83,476
Director's pension contributions to money purchase schemes	4,800	4,800

2002

2002

The number of directors to whom retirement benefits were accruing was as follows:

Money purchase schemes	1	1
	=	=

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

4.	INTEREST RECEIVABLE AND SIMILAR INCOME		
		2003	2002
	Deposit account interest	£ 12,450	£ 11,505
	Repayment supplement on CT	-	118
		12,450	11,623
		<del></del>	<del></del>
5.	AMOUNTS WRITTEN OFF INVESTMENTS		
٠.		2003	2002
		£	£
	Write down of investment in		225 000
	subsidiary		225,000
6.	INTEREST PAYABLE AND SIMILAR CHARGES		
		2003	2002
		£	£
	Loan interest Hire purchase charges	3,451	6,455 6,458
	Foreign exchange loss (gain)	(2,133)	(5,327)
	1 oroign exeminate root (gam)		
		1,318	7,586
		<del></del>	
7.	TAXATION		
	Analysis of the tax charge		
	The tax charge on the profit on ordinary activities for the year was as follows:		
		2003	2002
		£	£
	Current tax:	134,311	122,009
	UK corporation tax Prior year over provision	134,311	(3,055)
	Thor year over provision		
	Total current tax	134,311	118,954
	D. C. a. day		
	Deferred tax:  Accelerated capital allowances	4,288	13,148
	1 100012 1 and 1 a		
	Tax on profit on ordinary activities	138,599	132,102

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

### 7. TAXATION - continued

## Factors affecting the tax charge

The tax assessed for the year is lower than the standard rate of corporation tax in the UK. The difference is explained below:

		2003 £	2002
	Profit on ordinary activities before tax	546,165	£ 496,802
	Profit on ordinary activities		<del></del>
	multiplied by the standard rate of corporation tax		
	in the UK of 30% (2002 - 30%)	163,850	149,041
	Effects of:		
	Expenses not deductible for tax	2,399	1,261
	Capital allowances for period in excess of depreciation	(5,430)	(229)
	Marginal relief	(26,508)	(26,975)
	Adjustments to tax charge in respect of previous periods	` <u>-</u>	(3,055)
	Unrealised gain on investment in subsidiary	-	(1,089)
	Current tax charge	134,311	118,954
		<del></del>	<del>_</del>
8.	DIVIDENDS		
		2003	2002
		£	£
	Equity shares:		
	Interim	86,386	-
		= <del></del>	=

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

### 9. TANGIBLE FIXED ASSETS

	Freehold property	Plant and machinery	Fixtures and fittings	Motor vehicles	Totals
	£	£	£	£	£
COST:					
At 1 January 2003	296,523	346,411	26,027	86,562	755,523
Additions	-	73,766	4,564	18,000	96,330
Disposals			<del>-</del>	(16,995)	(16,995)
At 31 December 2003	296,523	420,177	30,591	87,567	834,858
DEPRECIATION:					
At 1 January 2003	-	182,362	10,391	44,759	237,512
Charge for year	9,802	63,627	5,059	16,973	95,461
Eliminated on disposals	<u> </u>		<u> </u>	(9,206)	(9,206)
At 31 December 2003	9,802	245,989	15,450	52,526	323,767
NET BOOK VALUE:					
At 31 December 2003	286,721	174,188	15,141	35,041	511,091
At 31 December 2002	296,523	164,049	15,635	41,803	518,010

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

	Plant and machinery	Motor vehicles	Totals	
	£	£	£	
COST:				
At 1 January 2003	88,758	54,657	143,415	
Disposals	<u>-</u> _	(16,995)	(16,995)	
At 31 December 2003	88,758	37,662	126,420	
DEPRECIATION:				
At 1 January 2003	56,184	34,124	90,308	
Charge for year	15,634	6,372	22,006	
Eliminated on disposals	-	(9,206)	(9,206)	
At 31 December 2003	71,818	31,290	103,108	
NET BOOK VALUE:				
At 31 December 2003	16,940	6,372	23,312	
			====	
At 31 December 2002	32,574	20,533	53,107	

11.

12.

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

## 10. FIXED ASSET INVESTMENTS

COST		£
COST: At 1 January 2003 and 31 December 2003		50,000
NET BOOK VALUE: At 31 December 2003		50,000
At 31 December 2002		50,000
Unlisted investments	2003 £ 50,000	2002 £ 50,000
The company's investments at the balance sheet date in the share capital of unlisted of	· · · · · · · · · · · · · · · · · · ·	ollowing:
Paragon Inks Limited Nature of business: Property investment		
Class of shares: holding Ordinary 100.00		
Aggregate capital and reserves Loss for the year	2003 £ 50,000	31/12/02 £ 50,000 (9,802)
The investment in the subsidiary of £50,000 represents the nominal value of the remainstance.	aining share capital.	
STOCKS	2003	2002
Stock	£ 354,497	£ 375,021
DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
DUE WITHIN ONE TEAR	2003 £	2002 £
Trade debtors Other debtors Prepayments	854,136 1,013 24,197	710,248 4,500 18,358
	879,346	733,106

Notes to the Abbreviated Accounts for the year ended 31 December 2003

# 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	DUE WITHIN ONE YEAR		
		2003	2002
		£	£
	Hire purchase contracts		
	(see note 15)	5,450	26,509
	Trade creditors	304,510	411,014
	Other creditors	2,756	-
	Due to subsidiary	50,000	50,000
	V.A.T.	53,313	52,711
	Social security & other taxes	16,045	18,846
	Taxation	134,311	122,009
	Accrued expenses	105,031	105,454
		671,416	786,543
14.	CREDITORS: AMOUNTS FALLING		
	DUE AFTER MORE THAN ONE YEAR		
		2003	2002
		£	£
	Deferred government grants	23,500	23,500
	Hire purchase contracts		
	(see note 15)	-	8,328
		23,500	31,828
15.	OBLIGATIONS UNDER HIRE PURCHASE CONTRACTS		
13.	OBLIGATIONS UNDER HIRE FURCHASE CONTRACTS	2003	2002
		£	£
	Gross obligations repayable:		
	Within one year	6,140	30,054
	Between one and five years	-	9,400
		6,140	39,454
	Finance charges repayable:		
	Within one year	690	3,545
	Between one and five years	-	1,072
		690	4,617
	No. 18 de consulta		
	Net obligations repayable:	5,450	26,509
	Within one year	2,430	8,328
	Between one and five years	<del></del>	
		5,450	34,837

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

## 16. **SECURED DEBTS**

The	following	secured	debts are	included	within	creditors:
1110	TOHOWHE	SCCUICU	ucoto at	monucu	WILLIAM	CICUITOIS.

	The following s	ecured debts are included within crea	attors.		
	Hire purchase c	ontracts		2003 £ 5,450	2002 £ 34,837
	Liabilities unde	r hire purchase and similar agreemen	ts are secured on the assets concerned		
17.	PROVISIONS  Deferred tax	FOR LIABILITIES AND CHARC	GES	2003 £ 29,066	2002 £ 24,778
				Deferred tax	<del></del>
	Balance at 1 Jar Accelerated cap			24,778 4,288	
	Balance at 31 D	ecember 2003		29,066	
	Deferred tax pro	ovision		2003 £	2002 £
	Accelerated cap	ital allowances		29,066 29,066	24,778 24,778
18.	CALLED UP S	SHARE CAPITAL			
	Authorised, allo Number:	otted, issued and fully paid: Class:	Nominal value:	2003 £	2002 £
	25,000	Ordinary	£1	25,000	25,000

# Notes to the Abbreviated Accounts for the year ended 31 December 2003

# 19. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2003	2002
	£	£
Profit for the financial year	407,566	364,700
Dividends	(86,386)	-
Net addition to shareholders' funds	321,180	364,700
Opening shareholders' funds	1,473,220	1,108,520
Closing shareholders' funds	1,794,400	1,473,220
Equity interests	1,794,400	1,473,220