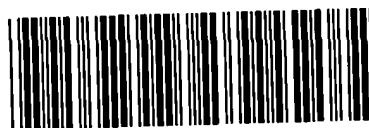


Registered number: SC174115

Charity number: SC027995

**THE FIFE ENVIRONMENT TRUST
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

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THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

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THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2018**

Trustees
Mr J C Noble
Mrs H Lawrenson
Dr R White (resigned 25 November 2017)
Dr R D A Evetts
Cllr F Grant (appointed 15 June 2017)
Mr K G Winter
DR L Wishart (appointed 17 January 2018)
Cllr A Callagan (resigned 3 May 2017)

**Company registered
number** SC174115

**Charity registered
number** SC027995

Registered office
Fife Council
Fife House
North House
Glenrothes
Fife
KY7 5LT

Company secretary Fife Council

Independent auditors
EQ Accountants LLP
Chartered Accountants
Pentland House
Saltire Centre
Glenrothes
Fife
KY6 2AH

Bankers
The Royal Bank of Scotland
3 Falkland Gate
Glenrothes
Fife
KY7 5NS

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2018

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2018 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and Activities

Under the terms of the charitable company's Memorandum and Articles of Association, the objects for which the Trust is established are:

- a) to undertake the reclamation, remediation, restoration or any other operation that facilitates the economic, social or environmental use of land where its use has been prevented or restricted because of a previous use.
- b) to carry out any operation intended to prevent or reduce any potential for pollution or to remedy or mitigate the effects of any pollution on land polluted by a previous activity.
- c) to carry out to promote research into and to develop waste management practices with the aim of encouraging the use of more sustainable waste management practices for the benefit of the public.
- d) to advance and promote the education of the public, commerce and industry in the knowledge of waste management practices with the aim of encouraging the use of more sustainable waste management practices for the benefit of the public.
- e) to collect and disseminate information about waste management practices with the aim of encouraging the use of more sustainable waste management practices for the benefit of the public.
- f) to provide, maintain and improve public parks or any other public amenity in the vicinity of a landfill site within Fife for the benefit of the public.
- g) to maintain, repair or restore buildings or other structures being places of religious worship or of historic or architectural interest in order to preserve the same for the benefit of the public.

The charity's main activity in relation to its objectives is to approve grants to community projects meeting one or more of the eligible objectives mentioned in (a) to (g).

The principles of sustainability and sustainable development are at the centre of the Trust's Funding Strategy. The main aim is to utilise contributions from Landfill Operators in order to maximise benefits for communities through environmental projects with a specific emphasis on:

- Improving quality of life for communities by safeguarding and supporting improvements to the built and natural environment;
- Supporting community led urban and rural regeneration schemes that encompass social inclusion and community capacity building.

Achievements and performance

As of 1st January 2012 the threshold levels for both small and large grants were adapted to help encourage more applicants. The current threshold levels have been increased as follows -

- Large Grants - Up to 75% funding available, maximum award of £50,000
- Small Grants - Up to 90% funding available, maximum award of £10,000

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018

These thresholds will remain until the trustees see it necessary to change them.

During the year to March 2018 FET has funded a wide range of projects with substantial community benefit. A proportion of funding awarded has been allocated to support outdoor activities including the creation of countryside footpaths. By awarding funding towards the creation of countryside footpaths, Fife Environment Trust has helped link communities, reduce isolation and promote walking.

In addition, the Trust has supported the provision of improved play facilities, MUGAs and skateparks helping to promote more active and healthier lifestyles amongst youngsters within the communities these projects serve.

The Trust also continues to protect the built heritage environment through awards to eligible projects such as the renovation of Abbot House in Dunfermline.

Financial review

During the year the Trust received £964,748 in contributions from Fife Council. The trustees would like to thank this organisation for their contributions.

During the year the Trust received 26 new applications for funding and approved grants awards to the value of £916,438.

The Trust awarded 7 new applications for funding under the Fife Community Small Projects Scheme approving awards of £47,012..

The Trust paid out awards to the value of £372,049 during the year and was committed to paying out £1,105,101.

At the balance sheet date the trust held restricted reserves of £68,396 and unrestricted reserves of £1,218,839 which includes an adjustment of £1,105,101 relating to projects not yet paid but included in the accounts.

The Trustees are aware that funding is a major risk to the going concern of the charity. If the Council decide not to contribute the 10% element, the landfill company would have to pay the landfill tax in full to HMRC. Since there are no other parties making a funding contribution the going concern of the charity would in these circumstances be under risk. In addition and although not an immediate concern, the Trustees are aware there has been a recent move towards less being sent to Landfill and as a consequence, the level of qualifying contributions in the future will likely reduce as will the 10% Third Party Contribution currently being received from Fife Council.

The Trustees' have monies to cover the present funding commitments which are included as creditors in the accounts. In addition, the Trustees consider they would need £100,000 operating costs to cover the charity winding up over a period of one year. Since the present unrestricted fund held is £1,218,839 the charity has adequate resources to continue in operational existence for the foreseeable future.

Structure, governance and management

a. CONSTITUTION

The trust is a company limited by guarantee, governed by its Memorandum and Articles of Association. The company must have a minimum of 3 directors and a maximum of 12. Fife Council can have up to 2 directors on the board and Scottish National Heritage may have 1. Fife Council, however, may not hold the majority of directors appointed.

Amounts granted to applicants may fall into two categories. Small projects, where the claim is less than £10,000, can be approved by two delegated Directors. Claims in excess of £10,000 will be decided by all directors on a majority basis at a Board meeting. These are the new thresholds which came into effect for applications received after 1st January 2012.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

New directors may either be approached by existing directors and invited to join the Board or may be nominated by the party they represent in the case of Fife Council and Scottish National Heritage.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

Upon being appointed as a new director the Director will be supplied with an induction and training pack containing information and history on the Trust.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The day to day operations of the Trust, the processing of applications and the ongoing support and monitoring of the applicants are handled by Fife Council staff, under a consultancy and support contract. Decisions on the awarding of grants, establishing of conditions, etc. are made by majority decision of the Board, although there is provision for some smaller grants to be awarded by a Board sub-committee.

e. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Funds paid to the Trust from the Scottish Landfill Communities Fund are monitored and the Trustees have implemented a risk register in relation to this to ensure compliance.

Plans for future periods

The Trust, in future, will continue to award grants to those projects which fall under the scope of the trust's objectives.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of The Fife Environment Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018

charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

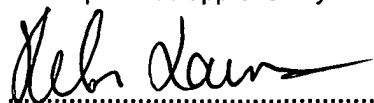
The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on 31/3/18 and signed on their behalf by:



.....
Mrs H Lawrenson
Trustee

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES AND MEMBERS OF THE FIFE ENVIRONMENT TRUST

OPINION

We have audited the financial statements of The Fife Environment Trust (the 'charitable company') for the year ended 31 March 2018 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

USE OF OUR REPORT

This report is made solely to the charitable company's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees and the charitable company's Trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES AND MEMBERS OF THE FIFE ENVIRONMENT TRUST

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES AND MEMBERS OF THE FIFE ENVIRONMENT TRUST

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

EQ Accountants LLP

EQ Accountants LLP
Chartered Accountants
Pentland House
Saltire Centre
Glenrothes
Fife
KY6 2AH
Date: 19/06/18

EQ Accountants LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2018**

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
INCOME FROM:					
Donations and legacies	2	950,842	-	950,842	987,318
Investments	3	1,402	-	1,402	1,895
TOTAL INCOME		952,244	-	952,244	989,213
EXPENDITURE ON:					
Charitable activities		1,048,219	-	1,048,219	657,693
TOTAL EXPENDITURE		1,048,219	-	1,048,219	657,693
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(95,975)	-	(95,975)	331,520
NET MOVEMENT IN FUNDS		(95,975)	-	(95,975)	331,520
RECONCILIATION OF FUNDS:					
Total funds brought forward		1,314,814	68,396	1,383,210	1,051,690
TOTAL FUNDS CARRIED FORWARD		1,218,839	68,396	1,287,235	1,383,210

The notes on pages 12 to 20 form part of these financial statements.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)
REGISTERED NUMBER: SC174115

BALANCE SHEET
AS AT 31 MARCH 2018

	Note	2018 £	2017 £
CURRENT ASSETS			
Debtors	10	401,503	467,168
Cash at bank and in hand		2,018,506	1,459,858
		<u>2,420,009</u>	<u>1,927,026</u>
CREDITORS: amounts falling due within one year	11	<u>(1,132,774)</u>	<u>(543,816)</u>
NET CURRENT ASSETS		<u>1,287,235</u>	<u>1,383,210</u>
NET ASSETS		<u>1,287,235</u>	<u>1,383,210</u>
CHARITY FUNDS			
Restricted funds	12	68,396	68,396
Unrestricted funds	12	1,218,839	1,314,814
TOTAL FUNDS		<u>1,287,235</u>	<u>1,383,210</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 31/5/18 and signed on their behalf, by:



Mrs H Lawrenson

The notes on pages 12 to 20 form part of these financial statements.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2018

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash provided by/(used in) operating activities	14	<u>557,246</u>	<u>(237,054)</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		<u>1,402</u>	<u>1,895</u>
Net cash provided by investing activities		<u>1,402</u>	<u>1,895</u>
Change in cash and cash equivalents in the year		558,648	(235,159)
Cash and cash equivalents brought forward		<u>1,459,858</u>	<u>1,695,017</u>
Cash and cash equivalents carried forward	15	<u>2,018,506</u>	<u>1,459,858</u>

The notes on pages 12 to 20 form part of these financial statements.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Fife Environment Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES (continued)

1.6 Going concern

The trustees confirm they have reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future and for this reason the trust adopts the going concern basis in preparing the financial statements.

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.8 Debtors

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Contributions receivable	950,842	-	950,842	987,318
<i>Total 2017</i>	987,318	-	987,318	

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

3. INVESTMENT INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Bank interest receivable	1,402	-	1,402	1,895
<i>Total 2017</i>	1,895	-	1,895	

4. DIRECT COSTS

	£	Total 2018 £	Total 2017 £
Project Administration	63,293	63,293	60,000
Grants paid	962,843	962,843	569,120
Insurance	2,249	2,249	7,129
Sepa fees	16,951	16,951	18,324
Bank charges	80	80	20
	1,045,416	1,045,416	654,593
<i>Total 2017 - unrestricted direct costs</i>	654,593	654,593	

5. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	Activities undertaken directly 2018 £	Support costs 2018 £	Total 2018 £	Total 2017 £
Charitable activities	1,045,416	2,803	1,048,219	657,693
<i>Total 2017</i>	657,653	3,100	660,753	

6. NET INCOME/(EXPENDITURE)

During the year, no Trustees received any remuneration (2017 - £NIL).
During the year, no Trustees received any benefits in kind (2017 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2017 - £NIL).

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

7. AUDITORS' REMUNERATION

	2018 £	2017 £
The Auditor's remuneration amounts to an Audit fee of	<u>2,160</u>	<u>2,457</u>

8. ANALYSIS OF GRANTS

All grant recipients were institutions. See note 18 for further details.

9. STAFF COSTS

The company has no employees other than the Trustees, who did not receive any remuneration (2017 - £NIL).

Average headcount expressed as a full time equivalent:

	2018 No.	2017 No.
No of employees	0	0

No employee received remuneration amounting to more than £60,000 in either year.

10. DEBTORS

	2018 £	2017 £
Other debtors	400,281	464,983
Prepayments and accrued income	1,222	2,185
	<u>401,503</u>	<u>467,168</u>

11. CREDITORS: Amounts falling due within one year

	2018 £	2017 £
Other creditors	1,105,101	514,308
Accruals and deferred income	27,673	29,508
	<u>1,132,774</u>	<u>543,816</u>

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

12. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2017 £	Income £	Expenditure / transfers £	Balance at 31 March 2018 £
Unrestricted funds				
General Fund	1,314,814	952,244	(1,048,219)	1,218,839
Restricted funds				
Burntisland Development Trust	68,396	-	-	68,396
Total of funds	1,383,210	952,244	(1,048,219)	1,287,235

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2016 £	Income £	Expenditure / transfers £	Transfers £	Balance at 31 March 2017 £
Designated funds	6,001	-	-	(6,001)	-
General funds					
General Fund	980,892	989,213	(661,292)	6,001	1,314,814
Restricted funds					
Burntisland Development Trust	64,797	-	3,599	-	68,396
Total of funds	1,051,690	989,213	(657,693)	-	1,383,210

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2017 £	Income £	Expenditure / transfers £	Balance at 31 March 2018 £
General funds	1,314,814	952,244	(1,048,219)	1,218,839
	1,314,814	952,244	(1,048,219)	1,218,839
Restricted funds	68,396	-	-	68,396
	1,383,210	952,244	(1,048,219)	1,287,235

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

SUMMARY OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2016 £</i>	<i>Income £</i>	<i>Expenditure / transfers £</i>	<i>Transfers £</i>	<i>Balance at 31 March 2017 £</i>
Designated funds	6,001	-	-	(6,001)	-
General funds	980,892	989,213	(661,292)	6,001	1,314,814
	<u>986,893</u>	<u>989,213</u>	<u>(661,292)</u>	<u>-</u>	<u>1,314,814</u>
Restricted funds	64,797	-	3,599	-	68,396
	<u>1,051,690</u>	<u>989,213</u>	<u>(657,693)</u>	<u>-</u>	<u>1,383,210</u>

Designated funds

The amount shown above as designated funds related to the balance of funds which the Trust had set aside for its Small Projects Scheme (SPS), for projects whose applications were below £10,000. However, this process has changed and now the SPS is being treated in the same way as they general funds.

Restricted funds

During the year ended 31 March 2012, the Trust received a transfer of funds from the Burntisland Development Trust. These are restricted funds in that they were initially used to continue the support of grants previously approved for funding by the Burntisland Development Trust along with any new applications for funding which met the original funding criteria of Burntisland Development Trust.

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	<i>Unrestricted funds 2018 £</i>	<i>Restricted funds 2018 £</i>	<i>Total funds 2018 £</i>
Current assets	2,351,613	68,396	2,420,009
Creditors due within one year	(1,132,774)	-	(1,132,774)
	<u>1,218,839</u>	<u>68,396</u>	<u>1,287,235</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Unrestricted funds 2017 £</i>	<i>Restricted funds 2017 £</i>	<i>Total funds 2017 £</i>
Current assets	1,858,630	68,396	1,927,026
Creditors due within one year	(543,816)	-	(543,816)
	<u>1,314,814</u>	<u>68,396</u>	<u>1,383,210</u>

THE FIFE ENVIRONMENT TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

14. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2018 £	2017 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(95,975)	331,520
Adjustment for:		
Dividends, interest and rents from investments	(1,402)	(1,895)
Decrease in debtors	65,664	23,648
Increase/(decrease) in creditors	588,959	(590,327)
Net cash provided by/(used in) operating activities	557,246	(237,054)

15. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2018 £	2017 £
Cash in hand	2,018,506	1,459,858
Total	2,018,506	1,459,858

16. RELATED PARTY TRANSACTIONS

Fife Council as a landfill site operator made contributions of £950,842 (2017 - £987,318) to the Trust during the year. At the balance sheet date £400,281 (2017 - £464,982) was due by Fife Council to the Trust.

The Trust has a planning consultancy contract with Fife Council who undertake to develop, approve and monitor projects funded by the Trust. During the year £60,000 (2017 - £60,000) was paid by the Trust under the terms of the contract.

There were no transactions with the Trustees during the year (2017 - £nil).

17. TAXATION

No tax is payable by the Trust as its charitable status gives it exemption from corporation tax.

The company is unable to reclaim Value Added Tax on the goods and services purchased and accordingly any such irrecoverable input tax is included in the relevant expenditure.

THE FIFE ENVIRONMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

18. GRANTS PAID DURING THE CURRENT YEAR

The ENTRUST categories are as follows:

CC - Projects that encourage the development of products from waste or the development of markets for recycled products through research, education or information and dissemination.

D - Provision or maintenance of public amenities or parks which are within 10 miles of a landfill site, open to the public and not for profit.

DA - Provision, conservation, restoration or enhancement of a natural habitat or the maintenance or recovery of a species in its natural habitat.

E - Projects that restore or repair buildings of architectural or historical interest or for religious worship near a landfill site.

ENTRUST Category

	General Fund	Small Projects
	£	Fund
		£
D	-	-
DA	-	-
E	-	-
D/DA	-	-
D/E	-	-
DA/D	-	-
E/D	-	-
C/D	-	4,389
	<hr/>	<hr/>
Total	-	4,389
	<hr/>	<hr/>

THE FIFE ENVIRONMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

SEPA Category

The main areas of work ('Objects') that qualify for funding are as follows:

Object A: The reclamation, remediation, restoration or other operation on land to facilitate economic, social or environmental use.

Object B: Community based recycling, re-use and waste prevention projects.

Object C: To provide, maintain or improve a public park or other public amenity.

Object D: The conservation or promotion of biological diversity through the provision, conservation, restoration or enhancement of a natural habitat or the maintenance or recovery of species in its natural habitat.

Object E: The maintenance, repair or restoration of a building, other structure or a site of archeological interest which is a place of religious worship, or a site of historic or architectural or archaeological interest and is open to the public.

	General Fund £	Small ProjectsFund £
A/C	26,974	-
C	583,535	17,378
C/D	-	13,042
C/E	104,424	-
D	-	9,000
E	196,550	7,551
	<hr/>	<hr/>
Total	911,483	46,971
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SEPA funds must be committed to a project within 2 years of receipt of funding.

Restricted funds are not required to meet either the ENTRUST or SEPA requirements/category. However, would fall under category D of ENTRUST.

THE FIFE ENVIRONMENT TRUST
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DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2018

	2018 £	2017 £
CHARITY INCOME		
Contributions receivable	950,842	987,318
Bank interest receivable	1,402	1,895
	<hr/>	<hr/>
TOTAL CHARITY INCOME	952,244	989,213
LESS: CHARITY EXPENDITURE		
Project Administration	63,293	60,000
Grants paid	962,843	569,120
Sundry expenses	40	40
Sepa fees	16,951	18,324
Accountancy fees	603	603
Audit fees	2,160	2,457
Insurance	2,249	7,129
Bank charges	80	20
	<hr/>	<hr/>
TOTAL CHARITY EXPENDITURE	1,048,219	657,693
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NET (EXPENDITURE)/INCOME FROM CHARITABLE SOURCES	(95,975)	331,520
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NET (EXPENDITURE)/INCOME FOR THE YEAR	(95,975)	331,520
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