



## CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company Number

**142995**


The Registrar of Companies for Scotland hereby certifies that

**HOUSTON OLD SCHOOL TRUST**

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House, Edinburgh, the

**2 MARCH 1993**

  
Registrar of Companies



G

COMPANIES FORM No. 12

**Statutory Declaration of compliance  
with requirements on application  
for registration of a company**

1

Please do not  
write in  
this margin

Pursuant to section 12(3) of the Companies Act 1985

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

To the Registrar of Companies

For official use

For official use

Name of company

1111

142095

\* Insert full  
name of Company

HOUSTON OLD SCHOOL TRUST

I, STEPHEN MABBOTT  
of 82 MITCHELL STREET  
GLASGOW  
G1 3NA

† delete as  
appropriate

do solemnly and sincerely declare that I am a ~~Notary Public~~ [person named as director or secretary of the company in the statement delivered to the registrar under section 10(2)]† and that all the requirements of the above Act in respect of the registration of above company and of matters precedent and incidental to it have been complied with, And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835

Declared at GLASGOW

Declarant to sign below

the 22nd day of February  
One thousand nine hundred and NINETY-THREE  
before me [Signature]

~~Accompanied by a Commissioner for Notary Public and a Commissioner for the Secretary of State having the power conferred on a Commissioner for the Secretary of State~~

Presentor's name address and  
reference (if any):

STEPHEN MABBOTT ASSOCIATES  
82 MITCHELL STREET  
GLASGOW G1 3NA  
Tel. 041 221 7070

For official Use  
New Companies Section

Post room  
24 FEB 1993

**G**

COMPANIES FORM No. 30(5)(a)

**Declaration on application for the  
registration of a company exempt  
from the requirement to use  
the word "limited" or its Welsh  
equivalent****30(5)(a)**Please do not  
write in  
this margin

Pursuant to section 30(5)(a) of the Companies Act 1985

Please complete  
legibly, preferably  
in black type, or  
bold block lettering**Note**This declaration  
should accompany  
the application for  
the registration of  
the company\* insert full name  
of company† delete as  
appropriateTo the Registrar of Companies  
(Address overleaf)

For official use

Company number

--	--	--	--

142995
--------

Name of company

\* HOUSTON OLD SCHOOL TRUST

I, STEPHEN MABBOTT  
of 82 MITCHELL STREET  
GLASGOW G1 3NA

a [Solicitor engaged in the formation of the above-named company] [person named as director or  
secretary of the above company in the statement delivered under section 10 of the above Act]† do  
solemnly and sincerely declare that the company complies with the requirements of section 30(3) of the  
above Act.

And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the  
Statutory Declarations Act 1835.

Declared at GLASGOW

Declarant to sign below

the 22nd day of FebruaryOne thousand nine hundred and NINETY-THREEbefore me John R. Doyle

A Commissioner for Oaths or Notary Public or Justice of  
the Peace or Solicitor having the powers conferred on a  
Commissioner for Oaths

Presentor's name address and  
reference (if any):

**STEPHEN MABBOTT ASSOCIATES**  
**82 MITCHELL STREET**  
**GLASGOW G1 3NA**  
**Tel. 041 221 7070**

For official Use  
New Companies Section

Post room

## THE COMPANIES ACTS 1985 to 1989

## COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

## MEMORANDUM OF ASSOCIATION OF

## HOUSTON OLD SCHOOL TRUST

1. The name of the Company (hereinafter referred to as "the Company" is "HOUSTON OLD SCHOOL TRUST"
2. The Registered Office of the Company will be situate in Scotland
3. Each and every clause (including this clause) both of the Memorandum and of the Articles of Association of the Company shall be read and interpreted as if there were embodied therein an over-riding qualification to the effect that no expenditure of income by the Company shall be permitted for the purpose of carrying out any activities which are not wholly charitable within the meaning of section 360 of the Income and Corporation Taxes Act 1970, or of any amending act or regulation thereunder (which meaning shall be ascribed to the word "charitable" wherever used in this Memorandum) and that in all cases in which activities permitted by the objects of the Company are in their nature capable of being exercised for purposes which are not wholly charitable, the powers contained in the objects of the Company shall be held to limit such activities to those which will not prejudice the charitable status of the Company within the statutory meaning before mentioned, subject to the said over-riding qualifications the objects for which the Company is established are:-
  - (i) (a) To make available to all inhabitants of the Houston District the Houston Old School primarily as a Community and Arts Centre.
  - (b) To promote, organise and manage such community events, functions, exhibitions and all other forms of recreational, leisure and sporting activities held within the Centre for the improvement of the conditions and quality of life for the said inhabitants of the Houston District declaring that the Centre shall be non-party in politics and non-sectarian in religion.

In furtherance of the above objects but not otherwise the Company shall have power:-

- (ii)(a) To purchase, lease or by any other means acquire and take options over any property whatever, and any rights or privileges of any kind over or in respect of any property.
- (b) To apply for, register, purchase, or by other means acquire and protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, patent rights, brevets d'invention, licences, secret processes, trade marks, designs, protections and concessions and to disclaim, alter, modify, use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing and improving any patents, inventions or rights which the Company may acquire or propose to acquire.
- (c) To improve, manage, construct, repair, develop, exchange, let on lease or otherwise mortgage, charge, sell, dispose of, turn to account, grant licences, options, rights and privileges in respect of, or otherwise deal with all or any part of the property rights of the Company.
- (d) To invest and deal with the moneys of the Company not immediately required in such manner as may from time to time be determined and to hold or otherwise deal with any investments made.
- (e) To lend and advance money or give credit with or without security to any person, firm or Company, to enter into guarantees, contracts of indemnity and suretyships of all kinds, to receive money on deposit or loan.
- (f) To borrow and raise money in any manner and to secure the repayment of any money borrowed, raised or owing by mortgage, charge, Standard Security, lien or other security upon the whole or any part of the Company's property or assets (whether present or future), and also by a similar mortgage, charge, Standard Security, lien or Security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.
- (g) To draw, make, accept, endorse, discount, negotiate, execute and issue cheques, bills of exchange, promissory notes, bills of lading, warrants, debentures, and other negotiable or transferable instruments.
- (h) To apply for, promote, and obtain any Act of Parliament, order, or licence of the Department of Trade or other authority for enabling the Company to carry any of its objects into effect, or for effecting any modification of the Company's constitution, or for any other purpose which may seem calculated directly or indirectly to promote the Company's interests, and to oppose any proceedings or applications which may seem calculated directly or indirectly to prejudice the Company's interests.

- (i) To enter into any arrangements with any Government or Authority (supreme, municipal, local or otherwise) that may seem conducive to the attainment of the Company's objects or any of them, and to obtain from any such Government or Authority any charters, decrees, rights, privileges or concessions which the Company may think desirable and to carry out, exercise, and comply with any such charters, decrees, rights, privileges, and concessions.
- (j) To subscribe for, take, purchase, or otherwise acquire, hold, sell, deal with and dispose of, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any other Company constituted or carrying on business in any part of the world, and debentures, debenture stocks, bonds, obligations, or securities issued or guaranteed by any government or authority, municipal, local or otherwise, in any part of the world.
- (k) To control, manage, finance, any Company or Companies in which the Company has a direct or indirect financial interest, to provide secretarial, administrative, technical, commercial and other services and facilities of all kinds for any such Company or Companies and to make payments and any other arrangements which may seem desirable with respect to any business or operations of or generally with respect to any such Company or Companies.
- (l) To promote any other Company for the purpose of acquiring the whole or any part of the property or undertaking or any of the liabilities of the Company, or of undertaking any operations which may appear likely to assist or benefit the Company or to enhance the value of any property of the Company, and to subscribe for, or otherwise acquire all or any part of the shares or securities of any such Company as aforesaid.
- (m) To sell or otherwise dispose of the whole or any part of the property of the Company, either together or in portions, for such consideration as the Company may think fit, and in particular for shares, debentures, or securities of any Company purchasing the same.
- (n) To act as agents or brokers and as trustees for any person, firm or Company.
- (o) To employ and remunerate any person, firm or Company rendering services to the Company.
- (p) To pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company, or to contract with any person, firm or Company to pay the same.
- (q) To conduct appeals for money or other gifts or for any other assistance for any of the purposes of the Company and to solicit and accept subscriptions and donations of any kind and bequests for any of the purposes of the Company.

(r) To grant or make provision for pensions, life assurance, health and retirement benefit to or for employees or former employees and to the widows, widowers, children and other dependants of deceased employees and to pay or subscribe to funds or schemes for the provision of such pensions and other benefits for such persons.

(s) To establish and support or aid in the establishment and support of any Charitable Trust, Association or Institution and to donate, subscribe or guarantee money for charitable purposes in any way connected with or calculated to further any of the objects of the Company.

(t) To do all or any of the things or matters aforesaid in any part of the world and either as principles, agents, contractors or otherwise, and by or through agents, brokers, sub-contractors or otherwise and either alone or in conjunction with others.

(u) To do all such other things as may be incidental or conducive to the attainment of the Company's objects or any of them.

PROVIDED that the objects of the Company shall not extend to the regulation of relations between workers and employees or organisations of workers and organisations of employers.

4. The liability of the members is limited.

5. Every member of the Company undertakes to contribute such amount as may be required (not exceeding £1) to the Company's assets if it should be wound up while he is a member or within one year after he ceases to be a member for payment of the Company's debts and liabilities contracted before he ceases to be a member and of the cost, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves.

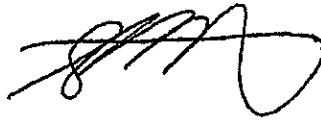
WE, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum.

---

Names and Addresses of Subscribers

---

Stephen Malbott  
82 Mitchell Street  
Glasgow  
G1 3NA



Company Registration Agent

Peter John Trainer  
Hogarth House  
43 Queen Street  
Edinburgh  
EH2 3NY



Company Registration Agent

---

Dated the 22 February 1993

Witness to the above Signatures:

Joanne Fairgrieve  
Hogarth House  
43 Queen Street  
Edinburgh  
EH2 3NY

Company Registration Agent





142995

THE COMPANIES ACTS 1985 to 1989

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

ARTICLES OF ASSOCIATION OF

HOUSTON OLD SCHOOL TRUST



PRELIMINARY

1(a) The regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) (Amendment) Regulations 1985 (such Table being hereinafter called "Table A") shall apply to the Company save in so far as they are excluded or varied hereby and such regulations (save as so excluded or varied) and the Articles hereinafter contained shall be the Regulations of the Company.

(b) In these Articles the expression "the Act" means the Companies Act 1985 but so that any reference in these Articles to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.

(c) Regulations 2 to 35 inclusive, 54, 55, 57, 59, 102, to 108 inclusive, 110, 114, 116, and 117, of Table A shall not apply to the Company.

(d) In Regulation 1 of Table A the definition of "the holder" shall be omitted.

MEMBERS

2. The subscribers to the Memorandum of Association of the Company and such other persons as are admitted to membership in accordance with the Articles shall be Members of the Company. No person shall be admitted a Member of the Company unless he is approved by the Directors. Every person who wishes to become a Member shall deliver to the Company an application for membership in such form as the Directors require executed by him.

3. Subject to the provisions of any rules or by-laws made pursuant to Article 21 a Member may at any time withdraw from the Company giving at least seven clear days' notice to the Company. Membership shall not be transferable and shall cease on death.

#### NOTICE OF GENERAL MEETING

4. In regulation 38 of Table A:-

(a) In paragraph (b) the words "of the total voting rights at the meeting of all the Members" shall be substituted for "in nominal value of the shares giving that right" and

(b) The words "The notice shall be given to all the Members and to the Directors and Auditors" shall be substituted for the last sentence.

(c) The following shall be added after the words "shall specify the meeting as such":- "Provided that the notice shall contain particulars of any Directors who are to retire by rotation or otherwise at the meeting and of any persons who are to be proposed for appointment or re-appointment as Directors at the meeting."

#### PROCEEDINGS AT GENERAL MEETINGS

5(a) If a quorum is not present within half an hour from the time appointed for a meeting, or if during a meeting such a quorum ceases to be present, the meeting if convened on the requisition of members shall be dissolved; in any other case it shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the Directors may determine.

(b) Regulation 41 of Table A shall not apply to the Company.

6. The words "and at any separate meeting of the holders of any class of shares in the Company" shall be omitted from Regulation 44 of Table A.

7. In Regulation 45 of Table A the second and third sentences shall be omitted and the following words substituted therefor:-

"When a meeting is adjourned for twenty-one days or more at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting. The provisions of Regulation 38 of Table A (as amended by these Articles) with respect to the notice to be given of the business to be conducted at a meeting shall apply to such notice of an adjourned meeting. Save as aforesaid it shall not be necessary to give any notice of an adjourned meeting"

8. Paragraph (d) of Regulation 46 of Table A shall be omitted.

#### VOTES OF MEMBERS

9. On a show of hands every Member present in person shall have one vote. On a poll every Member present in person or by proxy shall have one vote.

#### APPOINTMENT OF DIRECTORS

10(a) The maximum number and minimum number respectively of the Directors may be determined from time to time by ordinary resolution. Subject to and in default of any such determination there shall be no maximum number of Directors and the minimum number of Directors shall be two.

(b) Regulation 64 of Table A shall not apply to the Company.

11. Regulations 65 to 69 inclusive of Table A (alternate Directors) shall not apply to the Company. The Regulations of Table A which apply to the Company shall be construed as if reference to alternate Directors were omitted therefrom.

12. Regulation 73 of Table A shall be amended by the addition thereto of the following:-

"Provided however that in event of default in holding the first or any subsequent annual general meeting the Directors who were due to retire from office at such meeting shall continue in office until such meeting is duly held, when the provisions of these Articles with respect to retiral shall take effect as if such meeting had taken place timeously".

13(a) The words "stating the particulars which would, if he were so appointed or re-appointed, be required to be included in the Company's Register of Directors" shall be omitted from Regulation 76 of Table A.

(b) The second sentence of Regulation 77 of Table A shall be omitted.

#### DISQUALIFICATION OF DIRECTORS

14. Without prejudice to Regulation 81 of Table A the office of a Director shall be vacated if he becomes incapable by reason of illness or injury of managing and administering his property and affairs.

#### DIRECTORS EXPENSES

15. The words "of any class of shares or" shall be omitted from Regulation 83 of Table A.

#### PROCEEDINGS OF DIRECTORS

16. In paragraph (c) of Regulation 94 of Table A the word "debentures" shall be substituted for the words "shares, debentures or other securities" in both places where they occur.

#### MINUTES

17. The words "of the holders of any class of shares in the Company" shall be omitted from Regulation 100 of Table A.

#### NOTICES

18. The second sentence of Regulation 112 of Table A shall be omitted.

19. The words "or of the holders of any class of shares in the Company" shall be omitted from Regulation 113 of Table A.

#### INDEMNITY

20(a) Every Director or other Officer of the Company shall be indemnified out of the assets of the Company against all losses or liabilities which he may sustain or incur in or about the execution of the duties of his office or otherwise in relation thereto including any liability incurred by him in defending any proceedings whether civil or criminal in which judgement is given in his favour or in which he is acquitted or in connection with any application under Section 144 or Section 727 of the Act in which relief is granted to him by the Court and no Director or other Officer shall be liable for any loss, damage or misfortune which may happen to or be incurred by the Company in the execution of the duties of his office or in relation thereto; but this Article shall only have effect in so far as its provisions are not avoided by Section 310 of the Act.

(b) Regulation 118 of Table A shall not apply to the Company.

## RULES OR BY-LAWS

21(a) The Directors may from time to time draw up and implement a management agreement and make such rules or bylaws as they may deem necessary or expedient or convenient for the proper conduct and management of the Company and for the purposes of prescribing classes of and conditions of membership and in particular but without prejudice to the generality of the foregoing they may by such rules or bylaws regulate:-

- (i) The admission and classification of members of the Company and the rights and privileges of such Members and the conditions of membership and the terms on which Members may resign or have their membership terminated and the entrance fees, subscriptions and other fees or payments to be made by Members;
  - (ii) The conduct of Members of the Company in relation to one another and to the employees of the Company;
  - (iii) The setting aside of the whole or any part or parts of the premises of the Company at any particular time or times or for any particular purpose or purposes;
  - (iv) The procedure at General Meetings and Meetings of the Directors and Committees of the Directors in so far as such procedure is not regulated by these presents;
  - (v) And generally all such matters as are commonly the subject matter of rules or bylaws of a Company formed for the purposes of the Company.
- (b) The Company in General Meeting shall have the power to alter or repeal the rules or bylaws and to make additions thereto and the Directors shall adopt such means as they deem sufficient to bring to the notice of Members of the Company all such rules or bylaws which so long as they shall be in force shall be binding on all Members of the Company; provided nevertheless that no rule or bylaw shall be inconsistent with or shall affect or repeal anything contained in the Memorandum or Articles of Association of the Company.

## COMPANY NOT FORMED FOR PROFIT

22(a) The profits or other income of the Company shall be applied in promoting its objects.

(b) No distribution shall be made by way of dividend to the members of the Company.

(c) If upon the winding up or dissolution of the Company there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the Company but shall be given or transferred to some Charitable Institution having objects similar to the objects of the Company, and which shall prohibit the distribution of its or their income and property to an extent at least as great as is imposed on the Company under or by virtue of Articles 22(a) and (b) respectively hereof, such Institution or Institutions to be determined by the Members of the Company at or before the time of dissolution and insofar, as effect cannot be given to such provision then to some other charitable objects.

Nothing herein shall prevent any payment in good faith by the Company:-

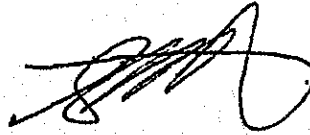
- (i) Of reasonable and proper remuneration to any member, officer or employee of the Company (including the Secretary) for any services rendered to the Company;
- (ii) Of reasonable and proper consideration for the purchase by the Company of any property, asset or interest herein from any member, Director, or employee of the Company;
- (iii) Of interest on money lent by any member, Director, or employee of the Company at a reasonable and proper rate per annum;
- (iv) Of reasonable and proper rent or other periodic payment for property let or occupied by the Company to any member, Director or employee of the Company, or
- (v) to any Director a reasonable out-of-pocket expenses.

---

Names and Addresses of Subscribers

---

Stephen Mabbott  
82 Mitchell Street  
Glasgow  
G1 3NA



Company Registration Agent

Peter John Trainer  
Hogarth House  
43 Queen Street  
Edinburgh  
EH2 3NY



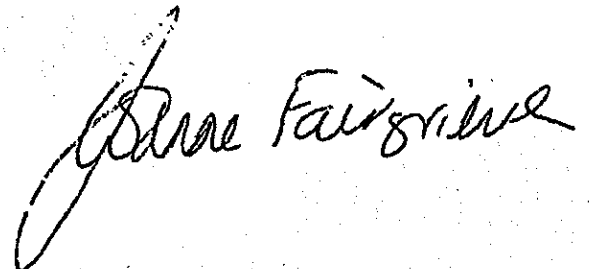
Company Registration Agent

---

Dated the 22 February 1993

Witness to the above Signatures,

Joanne Fairgrieve  
Hogarth House  
43 Queen Street  
Edinburgh  
EH2 3NY



Company Registration Agent



C O M P A N I E S H O U S E

10

**Statement of first directors and  
secretary and intended situation  
of registered office**

This form should be completed in black.

Company name (in full)

CN

142995

For official use ☐

HOUSTON OLD SCHOOL TRUST

Registered office of the company on  
incorporation.

RO

82 MITCHELL STREET

Post town GLASGOW

County/Region

Postcode G1 3NA

If the memorandum is delivered by an  
agent for the subscribers of the  
memorandum mark 'X' in the box  
opposite and give the agent's name  
and address.

☐

Name

RA

STEVEN MABBOTT ASSOCIATES

Post town 82 MITCHELL STREET

GLASGOW G1 3NA

County/Region TEL. 041 221 7070

Postcode

Number of continuation sheets attached

☐

To whom should Companies House  
direct any enquiries about the  
information shown in this form?

STEVEN MABBOTT ASSOCIATES

82 MITCHELL STREET

GLASGOW G1 3NA

Tel. 041 221 7070

Postcode

Telephone

Extension



**Company Secretary** (See notes 1 - 5)

Name \_\_\_\_\_  
\*Style/Title \_\_\_\_\_  
Forenames \_\_\_\_\_  
Surname \_\_\_\_\_  
\*Honours etc \_\_\_\_\_  
Previous forenames \_\_\_\_\_  
Previous surname \_\_\_\_\_

**Address**

Usual residential address must be given.  
In the case of a corporation, give the  
registered or principal office address.

**Consent signature**

<b>CS</b>	_____		
	PETER JOHN		
	TRAINER		
	_____		
	_____		
<b>AD</b>	HOGARTH HOUSE		
	43 QUEEN STREET		
	Post town	EDINBURGH	
	County/Region	MIDLOTHIAN	
	Postcode	EH2 3NY	Country SCOTLAND
I consent to act as secretary of the company named on page 1			
Signed			Date 22-2-93

**Directors** (See notes 1 - 5)

Please list directors in alphabetical order.

Name \_\_\_\_\_  
\*Style/Title \_\_\_\_\_  
Forenames \_\_\_\_\_  
Surname \_\_\_\_\_  
\*Honours etc \_\_\_\_\_  
Previous forenames \_\_\_\_\_  
Previous surname \_\_\_\_\_

**Address**

Usual residential address must be given.  
In the case of a corporation, give the  
registered or principal office address.

Date of birth \_\_\_\_\_  
Business occupation \_\_\_\_\_  
Other directorships \_\_\_\_\_

\* Voluntary details

**Consent signature**

<b>CD</b>	_____		
	STEPHEN		
	MABBOTT		
	_____		
	_____		
<b>AD</b>	82 MITCHELL STREET		
	Post town	GLASGOW	
	County/Region	_____	
	Postcode	G1 3NA	Country SCOTLAND
<b>DO</b>	1	7	1
	1	5	0
<b>OC</b>	Company Registration Agent		
<b>OD</b>	None		
I consent to act as director of the company named on page 1			
Signed			Date 22-2-93

