

**Charity Registration No. SCO30292**

**Company Registration No. 131468 (Scotland)**

**MONIACK MHOR LIMITED**

**(FORMERLY MONIACK TRUST LIMITED)**

**DIRECTORS REPORT AND ACCOUNTS**

**FOR THE PERIOD ENDED 31 MARCH 2005**



# **MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Directors</b>	Moray Stewart Christopher J Fraser Sophia M Fraser Aiden Joseph Merry Gibbs Katrina M Beaton
<b>Secretary</b>	Christopher J Fraser
<b>Charity Number</b>	SCO30292
<b>Company Number</b>	SC131468
<b>Principal Address</b>	Moniack Trust Limited Teararran Kiltarlity Inverness IV4 7HT
<b>Registered Office</b>	Moniack Castle Kirkhill Inverness IV5 7PQ
<b>Accountants</b>	Johnston Carmichael Nevis House, Beechwood Park Inverness IV2 3BW

# **MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

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# **MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

## **DIRECTORS REPORT**

**FOR THE PERIOD ENDED 31 MARCH 2005**

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The directors present their report and accounts for the period ended 31 March 2005.

The company changed its name on 21 June 2004 from Moniack Trust Limited to Moniack Mhor Limited.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000 and applicable accounting standards.

The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities.

### **Objects of the charity**

The charity is a company limited by guarantee. The charity's objects are that of the ownership and letting of property at Kirkhill, Inverness, which operates a writers centre.

### **Review of activities**

During the year the company continued to let its property to Moniack Trust (formerly Moniack Mhor Limited), which, in conjunction with the Arvon Foundation, runs a full program of seminars and courses for writers. The programmes are assisted with grants from the Scottish Arts Council. The company has commissioned a new building to increase its residential capacity and has approached funding bodies to assist with the funding; including the Scottish Arts Council.

On 31 March 2005 Moniack Trust ceased its activities and on 1 April 2005 donated £69,766 of net funds to Moniack Mhor Limited.

### **Directors**

The directors who served during the period were:

Christopher J Fraser

Sophia M Fraser

Aiden Joseph Merry Gibbs

Moray Stewart (resigned 5 October 2003)

Katrina M Beaton

None of the directors has any beneficial interest in the company. All of the directors are members of the company and guarantee to contribute £1 in the event of a winding up.

### **Review of financial position**

During the period the company added £14,365 to reserves from activities; of which £2,465 was deducted from unrestricted funds and £16,830 added to restricted.

### **Reserves policy**

The charity operates two reserves. The unrestricted funds arise from past operating results. It is the policy of the charity that unrestricted funds which have not been designated for specific use should be maintained at a level equivalent to between three and six month's expenditure. The directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The restricted fund is a capital fund used for capital expenditure.

### **Asset cover for funds**

The assets of the charity are all held in a general reserve for allocation by the directors. These assets are sufficient to meet the charity's obligations.

On behalf of the board of directors

Christopher J Fraser

Secretary

Dated: 5/12/05



**MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

**ACCOUNTANTS REPORT TO THE TRUSTEES ON THE  
UNAUDITED ACCOUNTS OF MONIACK MHOR LIMITED**

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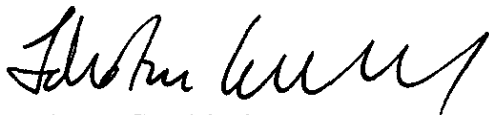
In accordance with our engagement letter and in order to assist you to fulfil your duties under the Companies Act, we have prepared the accounts of the company on pages 3 to 8 from the accounting records and information and explanations supplied to us.

This report is made to the company's board of directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on behalf of the company's board of directors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with best practice guidance issued by the Institute of Chartered Accountants of Scotland and have complied with the ethical guidance laid down by the Institute relating to members undertaking the preparation of accounts.

You have acknowledged on the balance sheet for the period ended 31 March 2005 your duty to ensure that the company has kept proper accounting records and to prepare accounts that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the period.

We have not been instructed to carry out an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.



Johnston Carmichael  
Chartered Accountants

5 December 2005

Nevis House  
Beechwood Park  
Inverness  
IV2 3BW

**MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD ENDED 31 MARCH 2005**

		<b>Restricted Fund £</b>	<b>Unrestricted Fund £</b>	<b>11 months 2005 £</b>	<b>12 months 2004 £</b>
	<b>Notes</b>				
<b>Incoming Resources</b>					
Investment income	<b>2</b>	-	-	-	6,931
Other incoming resources	<b>3</b>	<b>16,830</b>	-	<b>16,830</b>	7,796
<b>Total incoming resources</b>		<b>16,830</b>	-	<b>16,830</b>	<b>14,727</b>
<b>Resources Expended</b>					
<b>Charitable expenditure</b>					
Grants payable	<b>4</b>	-	-	-	3,000
Depreciation		-	<b>220</b>	<b>220</b>	232
Management and Administration		-	<b>2,245</b>	<b>2,245</b>	1,796
<b>Total resources expended</b>	<b>5</b>	-	<b>2,465</b>	<b>2,465</b>	<b>5,028</b>
<b>Net income for the period/ Net movement in funds</b>		<b>16,830</b>	<b>(2,465)</b>	<b>14,365</b>	<b>9,699</b>
Fund balances at 1 May 2004		<b>11,759</b>	<b>64,038</b>	<b>75,797</b>	<b>66,098</b>
<b>Fund balances at 31 March 2005</b>		<b>28,589</b>	<b>61,573</b>	<b>90,162</b>	<b>75,797</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985.

**MONIACK MHOR (FORMERLY MONIACK TRUST)****BALANCE SHEET  
AS AT 31 MARCH 2005**

	Notes	2005		2004	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	8		63,560		63,331
<b>Current Assets</b>					
Debtors	9	50,405		35,677	
		50,405		35,677	
<b>Creditors: amounts falling due within one year</b>	10	(23,803)		(23,211)	
<b>Net current liabilities</b>			26,602		12,466
<b>Total assets less current liabilities</b>			90,162		75,797
<b>Income funds</b>	14				
Restricted funds			28,589		11,759
Unrestricted funds			61,573		64,038
<b>Total funds</b>			90,162		75,797

The company is entitled to the exemption from the audit requirement contained in section 249A(1) of the Companies Act 1985, for the period ended 31 March 2005. No member of the company has deposited a notice, pursuant to section 249B(2), requiring an audit of these accounts.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with section 221 of the Act;
- (b) preparing accounts which give a true and fair view of the state of affairs of the company at 30 April 2004 and of its profit for the year then ended in accordance with section 226, and otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The accounts were approved by the Board on *5 December 2005*



**Cristopher J Fraser**  
**Director**

# MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)

## NOTES TO THE ACCOUNTS

FOR THE PERIOD ENDED 31 MARCH 2005

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### 1. Accounting Policies

#### 1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

#### 1.2 Incoming resources

Income comprises of rent received.

Grants towards revenue expenditure are released to the Income and Expenditure Account as the related expenditure is incurred. Capital grants are deferred in the balance sheet and amortised to income and expenditure in line with the depreciation arising on the asset to which the grant relates.

The funds of the scheme are as follows:

Unrestricted Fund - the General Fund and the interest thereon may be applied towards expenditure, as determined by the Directors.

Restricted Fund – the Restricted Fund is a Capital Fund held specifically for capital expenditure.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 15% Reducing balance

No depreciation has been provided on Freehold Property as it is the directors' opinion that the depreciation is immaterial given the expected residual value of the property. The directors' have carried out an annual impairment review of the property in line with the requirements of FRS11 "Impairment of Tangible Assets".

### 2. Investment income

	2005 £	2004 £
Other income	-	974
Rental Income	-	<u>5,957</u>

### 3. Other incoming resources

	2005 £	2004 £
Grants (Scottish Arts Council and Inverness & Nairn Enterprise)	<u>16,830</u>	<u>7,796</u>



**MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE PERIOD ENDED 31 MARCH 2005**

**4 Grants payable**

	<b>Total 2005 £</b>	<b>Total 2004 £</b>
Bursary to Moniack Mhor Limited	<u>-</u>	<u>3,000</u>

**5 Total resources expended**

	<b>Total 2005 £</b>	<b>Total 2004 £</b>
Charitable expenditure:		
Grants payable	-	3,000
Depreciation	220	232
Management and administration	<u>2,245</u>	<u>1,796</u>
	<u>2,465</u>	<u>5,028</u>

**6 Directors**

None of the directors (or any persons connected with them) received any remuneration during the period.

**7 Employees**

**Number of employees**

There were no employees during the period.

**MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE PERIOD ENDED 31 MARCH 2005**

<b>8</b>	<b>Tangible fixed assets</b>	<b>Land and buildings</b>	<b>Fixtures fittings &amp; equipment</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Cost</b>			
	At 1 May 2004	62,017	13,620	75,637
	Additions	-	449	449
	<b>At 31 March 2005</b>	<b><u>62,017</u></b>	<b><u>14,069</u></b>	<b><u>76,086</u></b>
	<b>Depreciation</b>			
	At 1 May 2004	-	12,306	12,306
	Charge for the period	-	220	220
	<b>At 31 March 2005</b>	<b><u>-</u></b>	<b><u>12,526</u></b>	<b><u>12,526</u></b>
	<b>Net book value</b>			
	<b>At 31 March 2005</b>	<b><u>62,017</u></b>	<b><u>1,543</u></b>	<b><u>63,560</u></b>
	At 30 April 2004	<u>62,017</u>	<u>1,314</u>	<u>63,331</u>

<b>9</b>	<b>Debtors</b>	<b>2005</b>	<b>2004</b>
		<b>£</b>	<b>£</b>
	Amounts owed by group undertakings	3,752	-
	Other debtors	4,185	3,989
	Prepayments and accrued income	<u>42,468</u>	<u>31,688</u>
		<b><u>50,405</u></b>	<b><u>35,677</u></b>

Prepayments and accrued income includes £42,468 of defrayed expenses in relation to the proposed building of an additional facility for the centre.

<b>10</b>	<b>Creditors: amounts falling due within one year</b>	<b>2005</b>	<b>2004</b>
		<b>£</b>	<b>£</b>
	Amounts owed to group undertakings		3,471
	Bank overdraft	21,328	13,876
	Accruals	<u>2,475</u>	<u>5,864</u>
		<b><u>23,803</u></b>	<b><u>23,211</u></b>

**11** **Contingent liabilities**

There is a contingent liability to repay all or part of the grants received in the event of the company being in default of the terms of agreement on receiving the grants.

During the period the company received £16,830 of grants towards the cost of the proposed new facility for the centre.

# MONIACK MHOR LIMITED (FORMERLY MONIACK TRUST)

## NOTES TO THE ACCOUNTANTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2005

### 12 Related Parties

On 31 March 2005 Moniack Trust, a charity in which Mr C J Fraser is also a director and member ceased its activities. On 1 April 2005 net funds of £69,766 were donated to Moniack Mhor Limited by Moniack Trust

### 13 Share Capital

The company is limited by guarantee and does not have a share capital. In the event of the company being wound up, every member of the company undertakes to contribute a sum not exceeding £1 to the assets of the company for payment of its debts and liabilities. Any surplus remaining upon winding up or dissolution shall not be paid to or distributed among the members of the company but shall be donated or transferred to some other institution having similar objectives to that of the company.

### 14 Fund Allocation

	Balance at 01-May-04 £	Incoming Resources £	Resources Expended £	Balance at 30-Mar-05 £
<b>Designated Funds</b>				
Capital Fund	3,963	-	-	3,963
Restricted Capital Fund	7,796	16,830	-	24,626
<b>Unrestricted Fund</b>				
General Fund	64,038	-	(2,465)	61,573
	<u>75,797</u>	<u>16,830</u>	<u>(2,465)</u>	<u>90,162</u>

Restricted and designated funds:-

The restricted capital fund relates to the proposed extension to the company's centre.

The designated fund has been set aside by the company's directors towards specific refurbishment and capital works.