COMPANY REGISTRATION NUMBER: SC126388
CHARITY REGISTRATION NUMBER: SC007215

Fife Shopmobility Limited Company Limited by Guarantee Unaudited Financial Statements 31 March 2017

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18 North Street GLENROTHES

8 Mitchell Street

Fife KY7 5NA LEVEN Fife KY8 4HJ

Tel No: 01592 610388 Fax No: 01592 611113 Tel No: 01333 425250 Fax No: 01333 425655

PATERSON BOYD & Co.
Chartered Accountants

Company Limited by Guarantee

Financial Statements

Year Ended 31 March 2017

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year Ended 31 March 2017

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2017.

Reference and administrative details

Registered charity name Fife Shopmobility Limited

Charity registration number SC007215

Company registration number SC126388

Principal office and registered

office

Thistle Street Car park

Thistle Street Kirkcaldy

Fife KY1 1RQ

The trustees Nan Smith (Resigned 27 October 2016)

Kenneth Horne Eleanor Kirby Anne Smith Richard Ouston

Francoise Milne (Resigned 23 January 2017

David Davies

Jayne Baxter (Appointed 13 July 2016 Judith Hamilton (Appointed 19 June 2017

Company Secretary Philip Blair

Accountants Paterson Boyd & Co Limited

Chartered Accountants

18 North Street Glenrothes

Fife KY7 5NA

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year Ended 31 March 2017

Structure, governance and management

Governing Document

Fife Shopmobility Limited is a Scottish registered charity (Charity no. SC007215) with legal status as a company limited by guarantee (Company no. SC126388) and its registered office is at Thistle Street Car Park, Kirkcaldy, Fife, KY1 1RQ. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up the members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Directors

Vacancies are advertised in the local press, Fife Voluntary Action website and Fife Shopmobility website. After enquiry, potential directors are sent an information pack and asked to submit an application form setting out their reasons for wishing to join the board of directors and the skills and expertise that they can bring to it.

The chair and vice-chair invite selected applicants for a discussion, the manager takes up their references and they make recommendations for appointment to the board for ratification. All directors are required to sign the OSCR trustee declaration. Directors also have to conform to the regulations of Companies House. On appointment to the board, new directors participate in a brief induction programme.

Organisational Structure

The charity is overseen by a board of directors consisting of service users and interested individuals, who meet every two months. Representatives of Fife Council, who are our main funders, act as advisors to the board. The company secretary is a Fife Council solicitor. The local authority has also appointed to Fife Shopmobility a Fife Council Member and a link officer from Transportation Services. The directors are responsible for any decisions that may affect the running of the charity.

Members

Members of the community are welcome to join Fife Shopmobility. All new customers of the service are invited to become members. The three year term, 2017-2020 expires on 31 January 2020 and to this date 68 individuals and no corporate entities registered for membership. Fees are £3 for a 3 year membership.

Risk Management

A risk committee has been established to create a risk register which will be developed and reviewed periodically. Fife Shopmobility operates from four leasehold properties in the Thistle Street Car Park, Kirkcaldy, and Mercat Shopping Centre, Kirkcaldy, Kingdom Shopping Centre, Glenrothes and the Kingsgate Shopping Centre, Dunfermline. Kirkcaldy and Glenrothes sites are subject to change and redevelopment which would impact on how and where Fife Shopmobility continues to operate.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year Ended 31 March 2017

Objectives and activities

The principal activity of the charity is to lend, free of charge, manual and powered wheelchairs and scooters to people with mobility difficulties for accessing central shopping areas in Kirkcaldy, Glenrothes and Dunfermline. A volunteer companion service is also available for people who require assistance with shopping. Manual wheelchairs can be borrowed for longer periods of time by people recovering from illness, awaiting delivery of wheelchairs from statutory services or for taking on holiday.

Achievements and performance

Service Usage and Development

Glenrothes

The service at Glenrothes continues to be the busiest with equipment borrowed on 9,022 occasions, with 242 new customers registering.

Kirkcaldy

The Kirkcaldy service continues to attract customers in both Thistle Car Park and Mercat centre. Usage for this period is 6,054 with 376 new customers registering.

Dunfermline

The Service in the Kingsgate Shopping Centre Car Park at Dunfermline issued equipment on 7,044 occasions and 393 new customers registered for the service. The necessity to pay for parking at the premises has had an effect on the number of people using the service. There are no parking charges at the Kirkcaldy or Glenrothes services.

Our long term hire service, which is available from all services, continues to expand:

Kirkcaldy	3,002
Glenrothes	2,975
Dunfermline	4,367

Promotional Events and Fundraising

- Shopmobility continues to advertise through social media and website.
- Various group talks were held including Breath easy, NHS Fife and Fife Elderly Forum;
- Fundraising was carried out at football grounds and local supermarkets;
- The annual Christmas raffle was held with most goods being donated by local businesses.

Personnel

Two Board members retired and two new Board members were recruited during the period.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year Ended 31 March 2017

Achievements and performance (continued)

New Equipment

Five new mobility scooters and three manual wheelchairs were purchased.

Personnel Development/Training

Staff training included, volunteer recruitment and management, Data Protection, Lone Working and emergency first aid.

Financial review

It is a key factor that Fife Shopmobility has adequate funds to continue to operate and to make any changes or redevelopment required. A surplus of £10,703 (2016: £2,996 deficit) was made for the year ended 31 March 2017 on the general fund.

Principal Funding Source

The principal funding sources of Fife Shopmobility are:-

Fife Council Transportation Mars Pension Trustees Individual Donations Fundraising Mercat Shopping Centre Kingsgate Shopping Centre

Reserves Policy

Unrestricted funds are needed to cover the administration and support costs, without which Fife Shopmobility could not function and to provide funds which can be designated to specific projects to enable any such projects to be undertaken at short notice. Having carried out a review of cost implications in the event of funding restrictions and the charity ceasing to trade, this would amount to £50,000. Our main funder has been informed of this requirement.

The directors are satisfied that the balance of the fund £139,858 (2016: £129,155) approximates to more than the requirement of at least six months activities. The Directors consider it prudent that unrestricted reserves should be sufficient to cover six month's administration and support costs.

Investment Policies

The directors have considered the most appropriate policy for investing funds and have found that maintaining the majority of the funds in an investment account to be the most appropriate. The return on this investment amounted to £125 (2016: £136), and the Directors consider this to be adequate under the current interest rates.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year Ended 31 March 2017

Trustees Responsibilities Statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 05 October 2017 and signed on behalf of the board of trustees by:

Philip Blair

Charity Secretary

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Fife Shopmobility Limited

Year Ended 31 March 2017

I report on the financial statements for the year ended 31 March 2017, which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

Date: 05 October 2017

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil Robson C.A.

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Paterson Boyd & Co Limited Chartered Accountants 18 North Street Glenrothes

Fife

KY7 5NA

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

31 March 2017

		20	17	2016
	U	nrestricted		
		funds	Total funds	Total funds
	Note	£	£	£
Income and endowments				
Donations and legacies	5	33,081	33,081	16,357
Charitable activities	6	167,661	167,661	169,309
Other trading activities	7	2,061	2,061	1,110
Investment income	8	125	125	136
Total income		202,928	202,928	186,912
Expenditure				
Expenditure on raising funds:		100	100	266
Costs of other trading activities	9	190	190	266
Expenditure on charitable activities	10,11	192,035	192,035	189,642
Total expenditure		192,225	192,225	189,908
Net income/(expenditure) and net movement	in funds	10,703	10,703	(2,996)
			,	
Reconciliation of funds				
Total funds brought forward		129,155	129,155	132,151
Total funds carried forward		139,858	139,858	129,155

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

31 March 2017

		2017		2016
		£	£	£
Fixed Assets				
Tangible fixed assets	17		20,097	18,738
Current Assets				
Debtors	18	2,547		2,361
Cash at bank and in hand		123,030		149,745
		125,577		152,106
Creditors: amounts falling due within one year	19	5,816		41,689
Net Current Assets			119,761	110,417
Total Assets Less Current Liabilities			139,858	129,155
Net Assets			139,858	129,155
Funds of the Charity				
Unrestricted funds			139,858	129,155
Total charity funds	22		139,858	129,155

For the year ending 31 March 2017 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 05 October 2017, and are signed on behalf of the board by:

Kenneth Horne

Trustee

Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 March 2017

1. General Information

The charity is a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Thistle Street Car Park, Thistle Street, Kirkcaldy, Fife, KY1 1RQ.

2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting Policies

Basis of Preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 25.

Disclosure Exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

3. Accounting Policies (continued)

Fund Accounting

Funds held by the charity are:

- Unrestricted funds, which are donations and other incoming resources receivable or generated for the objects of the charity without specified purpose.
- Restricted funds, which are funds that can only be used for a particular restricted purpose within the objectives of the charity.
- Designated funds, which are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Incoming Resources

Incoming Resources

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable. All other income of a revenue nature is included when receivable.

Voluntary Income

Voluntary income received by way of donations and gifts are included in full in the Statement of Financial Activities when receivable. The value of service provided by volunteers has not been included.

Resources Expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Operating Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Tangible Assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

3. Accounting Policies (continued)

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Property - straight line over 10 years
Fixtures and fittings - 20% reducing balance
Equipment - 20% reducing balance
Leasehold improvements - straight line over 5 years

Financial Instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The financing charge to expenditure is at a constant rate calculated using the effective interest method.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by Guarantee

The company is limited by guarantee and therefore has no share capital.

5. Donations and Legacies

Unrestricted	Total Funds	Unrestricted	Total Funds
Funds	2017	Funds	2016
£	£	£	£
13,951	13,951	13,996	13,996
2,552	2,552	2,361	2,361
16,578	16,578	_	-
33,081	33,081	16,357	16,357
	Funds £ 13,951 2,552 16,578	Funds 2017 £ £ 13,951 13,951 2,552 2,552 16,578 16,578	Funds f 2017 f Funds f f f f 13,951 13,951 2,552 2,552 2,361 16,578 -

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

6. Charitable Activities

			Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
	Grants		166,205	_	166,205
	Membership fees		198	_	198
	Other income		1,258		1,258
			167,661		167,661
			Unrestricted	Restricted	Total Funds
			Funds	Funds	2016
	Consta		£	£	£
	Grants Membership fees		166,908 6	1,312	168,220 6
	Other income		563	520	1,083
			167,477	1,832	169,309
7.	Other Trading Activities				
		Unrestricted	Total Funds	Unrestricted	Total Funds
		Funds	2017	Funds	2016
		£	£	£	£
	Fundraising events	2,061	2,061	1,110	1,110
8.	Investment Income				
		Unrestricted	Total Funds	Unrestricted	Total Funds
		Funds	2017	Funds	2016
		£	£	£	£
	Bank interest receivable	125	125	136	136
9.	Costs of Other Trading Activities				
		Unrestricted	Total Funds	Unrestricted	Total Funds
		Funds	2017	Funds	2016
		£	£	£	£
	Fundraising activity	190	<u>190</u>	266 —	266 ——

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

10. Expenditure on Charitable Activities by Fund Type

11.

12.

			B	Takal Familia
		Unrestricted	Restricted Funds	Total Funds 2017
		Funds £	funas £	2017 £
Core		155,032		155,032
Support costs		37,003	_	37,003
Support costs				
		192,035	_	192,035
		Unrestricted	Restricted	Total Funds
		Funds	Funds	2016
		£	£	£
Core		149,397	1,832	151,229
Support costs		38,413		38,413
		187,810	1,832	189,642
				
Expenditure on Charitable Activities by	Activity Type	•		
	Activities			
	undertaken	Support	Total funds	Total fund
	directly	costs	2017	2016
	directly £	costs £	2017 £	2016 £
Core	directly	costs £ 35,923	2017 £ 190,955	2016 £ 188,562
Core Governance costs	directly £	costs £	2017 £	2016 £
	directly £	costs £ 35,923	2017 £ 190,955	2016 £ 188,562
	directly £ 155,032	costs £ 35,923 1,080	2017 £ 190,955 1,080	2016 £ 188,562
	directly £ 155,032	costs £ 35,923 1,080	2017 £ 190,955 1,080	2016 £ 188,562
Governance costs	directly £ 155,032	costs £ 35,923 1,080 37,003	2017 £ 190,955 1,080	2016 £ 188,562
Governance costs	directly £ 155,032 — 155,032	costs £ 35,923 1,080	2017 £ 190,955 1,080	2016 £ 188,562
Governance costs	directly £ 155,032 — 155,032	costs £ 35,923 1,080 37,003 Analysis of	2017 £ 190,955 1,080 192,035	2016 £ 188,562 1,080 189,642
Governance costs	directly £ 155,032 — 155,032	costs £ 35,923 1,080 37,003 Analysis of support costs	2017 £ 190,955 1,080 192,035	2016 £ 188,562 1,080 189,642 Total 2016 £ 109
Governance costs Analysis of Support Costs Staff costs Premises	directly £ 155,032 — 155,032	Costs £ 35,923 1,080 37,003 Analysis of support costs £ 1,000 20,139	2017 £ 190,955 1,080 192,035 Total 2017 £ 1,000 20,139	2016 £ 188,562 1,080 189,642 Total 2016 £ 109 20,802
Governance costs Analysis of Support Costs Staff costs Premises Communications and IT	directly £ 155,032 — 155,032	Costs £ 35,923 1,080 37,003 Analysis of support costs £ 1,000 20,139 6,728	2017 £ 190,955 1,080 192,035 Total 2017 £ 1,000 20,139 6,728	2016 £ 188,562 1,080 189,642 Total 2016 £ 109 20,802 7,489
Governance costs Analysis of Support Costs Staff costs Premises Communications and IT General office	directly £ 155,032 — 155,032	costs £ 35,923 1,080 37,003 Analysis of support costs £ 1,000 20,139 6,728 7,349	2017 £ 190,955 1,080 192,035 Total 2017 £ 1,000 20,139 6,728 7,349	2016 £ 188,562 1,080 189,642 Total 2016 £ 109 20,802 7,489 8,209
Governance costs Analysis of Support Costs Staff costs Premises Communications and IT	directly £ 155,032 — 155,032	Costs £ 35,923 1,080 37,003 Analysis of support costs £ 1,000 20,139 6,728	2017 £ 190,955 1,080 192,035 Total 2017 £ 1,000 20,139 6,728	2016 £ 188,562 1,080 189,642 Total 2016 £ 109 20,802 7,489

37,004

37,004

38,413

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

13. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2017	2016
	£	£
Depreciation of tangible fixed assets	7,087	6,165
Operating lease rentals	2,734	2,889
Independent Examination Fees		
	2017	2016
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,080	1,080

15. Staff Costs

14.

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2017	2016
	£	£
Wages and salaries	126,959	127,607
Social security costs	5,585	5,374
Employer contributions to pension plans	4,607	2,928
	137,151	135,909

The average head count of employees during the year was 8 (2016: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2017	2016
·	No.	No.
Number of administrative staff	6	7

No employee received employee benefits of more than £60,000 during the year (2016: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £31,620 (2016:£30,621).

16. Trustee Remuneration and Expenses

The trustees neither received nor waived any emoluments during the year. Expenses of £49 (2016 - £74) were paid in relation to one director (2016 - two directors).

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

17. Tangible Fixed Assets

		Fixtures and		Leasehold improve-	
	•	fittings £	Equipment £	ments £	Total £
	Cost At 1 April 2016 Additions Disposals	17,426 757 –	91,121 7,689 (3,484)	48,522 - -	157,069 8,446 (3,484)
	At 31 March 2017	18,183	95,326	48,522	162,031
	Depreciation At 1 April 2016 Charge for the year Disposals At 31 March 2017	15,986 1,559 — — 17,545	73,823 5,528 (3,484) 75,867	48,522 - - - 48,522	138,331 7,087 (3,484) 141,934
	Carrying amount At 31 March 2017	638	19,459		20,097
	At 31 March 2016	1,440	17,298		18,738
18.	Debtors				
	Other debtors			2017 £ 2,547	2016 £ 2,361
19.	Creditors: amounts falling due wi	thin one year			
				2017 £	2016 £
	Accruals and deferred income Social security and other taxes Other creditors			2,393 2,118 1,305 5,816	36,415 2,529 2,745 41,689
20.	Deferred Income				
	Amount released to income			2017 £ (35,335)	2016 £
	Amount deferred in year			35,335	35,335
	At 31 March 2017			_	35,335

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

21. Pensions and Other Post Retirement Benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £4,607 (2016: £2,928).

22. Analysis of Charitable Funds

Unrestricted funds

	At			At 31 March
	1 April 2016	Income	Expenditure	2017
	£	£	£	£
General funds	129,155	202,928	(192,225)	139,858

23. Analysis of Net Assets Between Funds

Unrestricted	Total Funds
Funds	2017
£	£
20,097	20,097
125,577	125,577
(5,816)	(5,816)
139,858	139,858
	Funds £ 20,097 125,577 (5,816)

24. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2017	2016
	£	£
Later than 1 year and not later than 5 years	2,634	2,889

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2017

25. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 1 April 2015.

Reconciliation of retained funds

•	1 April 2015		31 March 2016			
	As			As		
	previously	Effect of	FRS 102 (as	previously	Effect of	FRS 102 (as
	stated	transition	restated)	stated	transition	restated)
	£	£	£	£	£	£
Fixed assets	18,644	-	18,644	18,738	_	18,738
Current assets	116,639	_	116,639	152,106	_	152,106
Creditors less						
than 1 year	(3,133)	-	(3,133)	(41,689)		(41,689)
Net current						
assets	113,506	_	113,506	145,752	_	145,752
a33C(3	113,300	<u> </u>	113,300			
Total assets less						
current liabilities	132,150	_	132,150	164,490	-	164,490
	•					
Net assets	132,150		132,150	164,490		164,490
						
Funds of the	-					
charity	132,150	_	132,150	129,155	-	129,155

Reconciliation of net income or expenditure for the year

No transitional adjustments were required.

On transition the charity wrote off the cost and associated depreciation relating to the Glenrothes shop owned by The Kingdom Shopping Centre.

Company Limited by Guarantee

Management Information

Year Ended 31 March 2017

The Following Pages Do Not Form Part of the Financial Statements.

Company Limited by Guarantee

Detailed Statement of Financial Activities

	2017	2016
•	£	£
Income and endowments		
Donations and legacies		
Donations	13,951	13,996
Gift aid	2,552	2,361
Legacies	16,578	-
	33,081	16,357
Charitable activities		
Grants	166,205	168,220
Membership fees	198	6
Other income	1,258	1,083
	167,661	169,309
Other trading activities		
Fundraising events	<u>2,061</u>	1,110
Investment income		
Bank interest receivable	125	136
Total income	202,928	186,912
Total meditic		100,512

Company Limited by Guarantee

Detailed Statement of Financial Activities (continued)

	2017	2016
Former Phone	£	£
Expenditure		
Costs of other trading activities	190	266
Fundraising activity		
Expenditure on charitable activities		
Wages and salaries	126,959	127,607
Employer's NIC	5,585	5,374
Pension costs	4,607	2,928
Operating leases	2,734	2,889
Training	1,000	109
Rates and water	979	3,765
Light and heat	7,393	7,931
Repairs and maintenance	16,464	11,236
Insurance	2,402	2,528
Cleaning	1,271	1,519
Staff and volunteer expenses	3,714	3,378
Printing, postage and stationery	1,642	1,452
Legal and professional fees	1,788	1,804
Telephone	6,584	7,293
Advertising	1,745	1,270
Depreciation	7,087	6,165
Computer costs	144	196
(Profit)/loss on disposal of tangible assets	(1,290)	(400)
Meeting costs	248	655
Administration costs	179	1,276
Subscriptions	800	667
	192,035	189,642
Total expenditure	192,225	189,908
Net income/(expenditure)	10,703	(2,996)

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

	2017	2016
	. £	£
Costs of other trading activities		
Fundraising trading		
Fundraising activity	190	266
G ,		
Costs of other trading activities	190	266

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities (continued)

Expenditure on charitable activities Core Cor		2017 £	2016 £
Core Activities undertaken directly Wages and salaries 126,959 127,607 Employer's NIC 5,585 5,374 Pension costs 4,607 2,928 Repairs and maintenance 8,370 6,177 Staff and volunteer expenses 3,714 3,378 Depreciation 7,087 6,165 Profit/loss on disposal of tangible assets (1,290) (400) Support costs Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs	Expenditure on charitable activities		
Wages and salaries 126,959 127,607 Employer's NIC 5,585 5,374 Pension costs 4,607 2,928 Repairs and maintenance 8,370 6,177 Staff and volunteer expenses 3,714 3,378 Depreciation 7,087 6,165 Profit/loss on disposal of tangible assets (1,290) (400) Support costs Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655	·		
Wages and salaries 126,959 127,607 Employer's NIC 5,585 5,374 Pension costs 4,607 2,928 Repairs and maintenance 8,370 6,177 Staff and volunteer expenses 3,714 3,378 Depreciation 7,087 6,165 Profit/loss on disposal of tangible assets (1,290) (400) Support costs Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655	Activities undertaken directly		
Employer's NIC 5,585 5,374 Pension costs 4,607 2,928 Repairs and maintenance 8,370 6,177 Staff and volunteer expenses 3,714 3,378 Depreciation 7,087 6,655 Profit/loss on disposal of tangible assets (1,290) (400) Interpretating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 35,923 37,333 Governance costs<	•	126,959	127,607
Repairs and maintenance 8,370 6,177 Staff and volunteer expenses 3,714 3,378 Depreciation 7,087 6,165 Profit/loss on disposal of tangible assets (1,290) (400) Insurance (1,290) (400) Support costs 2 734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,276 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs <	_	5,585	5,374
Staff and volunteer expenses 3,714 3,378 Depreciation 7,087 6,165 Profit/loss on disposal of tangible assets (1,290) (400) 155,032 151,229 Support costs Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	·	4,607	2,928
Depreciation 7,087 (1,290) 6,165 (2,200) Profit/loss on disposal of tangible assets (1,290) (400) Profit/loss on disposal of tangible assets (1,290) (400) Support costs 3,5032 151,229 Support costs 2,734 2,889 Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Subscriptions	Repairs and maintenance	8,370	6,177
Depreciation 7,087 (1,290) 6,165 (400) Profit/loss on disposal of tangible assets (1,290) (400) Profit/loss on disposal of tangible assets (1,290) (400) Support costs 3,250 155,032 151,229 Support costs 2,734 2,889 Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667	•	3,714	3,378
Support costs Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Subscriptions 800 667 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	·	7,087	6,165
Support costs Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Subscriptions 800 667 Accountancy fees 1,080 1,080	Profit/loss on disposal of tangible assets	(1,290)	(400)
Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080		155,032	151,229
Operating leases 2,734 2,889 Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Support costs		
Training 1,000 109 Rates and water 979 3,765 Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	• •	2,734	2,889
Light and heat 7,393 7,931 Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	•	1,000	109
Repairs and maintenance 8,094 5,059 Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Rates and water	979	3,765
Insurance 2,402 2,528 Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs Accountancy fees 1,080 1,080	Light and heat	7,393	7,931
Cleaning 1,271 1,519 Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Repairs and maintenance	8,094	5,059
Printing, postage and stationery 1,642 1,452 Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Insurance	2,402	2,528
Professional fees 708 724 Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Cleaning	1,271	1,519
Telephone 6,584 7,293 Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 Governance costs 35,923 37,333 Governancy fees 1,080 1,080	Printing, postage and stationery	1,642	1,452
Advertising 1,745 1,270 Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Professional fees	708	724
Computer costs 144 196 Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Telephone	6,584	7,293
Meeting costs 248 655 Administration costs 179 1,276 Subscriptions 800 667 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Advertising	1,745	1,270
Administration costs 179 1,276 Subscriptions 800 667 35,923 37,333 Governance costs 1,080 1,080 Accountancy fees 1,080 1,080	Computer costs	144	196
Subscriptions 800 667 35,923 37,333 Governance costs 1,080 1,080	Meeting costs	248	655
35,923 37,333	Administration costs	179	1,276
Governance costs Accountancy fees 1,080 1,080	Subscriptions	800	667
Accountancy fees 1,080 1,080 1,080		35,923	37,333
·	Governance costs	 	
Expenditure on charitable activities 192,035 189,642	Accountancy fees	1,080	1,080
	Expenditure on charitable activities	192,035	189,642