# ATHOLL SCOTT FINANCIAL SERVICES LIMITED FINANCIAL STATEMENTS FOR 31 DECEMBER 2003



# **WILLIAMSON & DUNN**

Chartered Accountants & Registered Auditors
3 West Craibstone Street
Aberdeen
AB11 6YW

# **FINANCIAL STATEMENTS**

# YEAR ENDED 31 DECEMBER 2003

CONTENTS	PAGES
Officers and professional advisers	1
The directors' report	2 to 3
Independent auditors' report to the shareholders	4 to 5
Profit and loss account	6
Balance sheet	7
Cash flow statement	8 to 9
Notes to the financial statements	10 to 15

#### OFFICERS AND PROFESSIONAL ADVISERS

The board of directors D A Scott

A M Scott D E Mitchell

Company secretary

Burnett & Company

Registered office

Victoria House 13 Victoria Street

Aberdeen AB10 1XB

**Auditors** 

Williamson & Dunn Chartered Accountants & Registered Auditors 3 West Craibstone Street

Aberdeen AB11 6YW

#### THE DIRECTORS' REPORT

#### YEAR ENDED 31 DECEMBER 2003

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITIES AND REVIEW OF THE BUSINESS

The principal activity of the company during the year was the provision of regulated financial services.

The results for the year and financial position of the company are as shown in the annexed financial statements. The directors are hopeful that the current level of activity will continue in the forthcoming year.

#### RESULTS AND DIVIDENDS

The trading results for the year and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have recommended the following dividends:

	2003	2002
	£	£
Dividends paid on ordinary shares	17,100	26,500

#### THE DIRECTORS AND THEIR INTERESTS IN THE SHARES OF THE COMPANY

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

,	Ordinary Shares of £1 each	
	At	At
	31 December 2003	1 January 2003
D A Scott	1,000	1,000
A M Scott	2,000	2,000
D E Mitchell		

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to select suitable accounting policies, as described on pages 10 to 11, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The directors must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### THE DIRECTORS' REPORT (continued)

#### YEAR ENDED 31 DECEMBER 2003

#### **DONATIONS**

During the year the company made the following contributions:

	2003	2002
	£	£
Charitable	_	427

#### **AUDITORS**

A resolution to re-appoint Williamson & Dunn as auditors for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Registered office: Victoria House 13 Victoria Street Aberdeen AB10 1XB Signed on behalf of the directors

A M Scott Director

Approved by the directors on 5.0000002000

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF ATHOLL SCOTT FINANCIAL SERVICES LIMITED

#### YEAR ENDED 31 DECEMBER 2003

We have audited the financial statements on pages 6 to 15 which have been prepared under the historical cost convention and the accounting policies set out on pages 10 to 11.

This report is made solely to the company's shareholders, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### BASIS OF AUDIT OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF ATHOLL SCOTT FINANCIAL SERVICES LIMITED (continued)

#### YEAR ENDED 31 DECEMBER 2003

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its profit for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

WILLIAMSON & DUNN

Chartered Accountants & Registered Auditors

William & Nom at.

3 West Craibstone Street

Aberdeen

**AB11 6YW** 

5-10-2004.

#### PROFIT AND LOSS ACCOUNT

#### YEAR ENDED 31 DECEMBER 2003

	Note	2003 £	2002 £
TURNOVER	2	217,961	216,355
Administrative expenses Other operating income		191,682 -	187,188 (2,968)
PROFIT ON ORDINARY ACTIVITIES BEF TAXATION	ORE	26,279	32,135
Tax on profit on ordinary activities	6	4,085	4,898
PROFIT ON ORDINARY ACTIVITIES AFT TAXATION	ER	22,194	27,237
Dividends	7	17,100	26,500
RETAINED PROFIT FOR THE FINANCIAL	_ YEAR	5,094	737
Balance brought forward		21,840	21,103
Balance carried forward		26,934	21,840

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above.

#### **BALANCE SHEET**

#### **31 DECEMBER 2003**

		2003	ı	2002	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	8		6,029		7,510
CURRENT ASSETS			•		
Debtors	9	26,428		6,477	
Cash at bank		12,537		27,232	
		38,965		33,709	
CREDITORS: Amounts falling due					
within one year	10	13,060		14,379	
NET CURRENT ASSETS			25,905		19,330
TOTAL ASSETS LESS CURRENT	LIABIL	TIES	31,934		26,840
CAPITAL AND RESERVES					
Called-up equity share capital	12		3,000		3,000
Other reserves	13		2,000		2,000
Profit and loss account			26,934		21,840
SHAREHOLDERS' FUNDS	14		31,934		26,840

These financial statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statements were approved by the directors on the social statement approved by the directors of the social statement approved by the social sta

A M Scott Director D A Scott

# **CASH FLOW STATEMENT**

# YEAR ENDED 31 DECEMBER 2003

	2003 £	£	2002 £	£
NET CASH INFLOW FROM OPERATING ACTIVITIES		7,832		45,221
TAXATION		(4,896)		(16,113)
CAPITAL EXPENDITURE Payments to acquire tangible fixed assets	(531)		(2,695)	
NET CASH OUTFLOW FROM CAPITAL EXPENDITURE		(531)		(2,695)
EQUITY DIVIDENDS PAID		(17,100)		(26,500)
DECREASE IN CASH		(14,695)		(87)
RECONCILIATION OF OPERATING PROPERATING ACTIVITIES	FIT TO NET	CASH INFL	OW FROM	
		2003		2002
Onomating and lit		£ 26.270		£
Operating profit Depreciation		26,279 2,012		32,135 2,504
(Increase)/decrease in debtors		(19,951)		11,251
Decrease in creditors		(508)		(669)
Net cash inflow from operating activities		7,832		45,221
RECONCILIATION OF NET CASH FLOW	ro movemi	ENT IN NET	FUNDS	
		2003		2002
Decrease in cash in the period		£ (14,695)		£ (87)
Movement in net funds in the period		(14,695)		(87)
Net funds at 1 January 2003		27,232		27,319
Net funds at 31 December 2003		12,537		27,232

# **CASH FLOW STATEMENT** (continued)

#### YEAR ENDED 31 DECEMBER 2003

#### ANALYSIS OF CHANGES IN NET FUNDS

	At		At
	1 Jan 2003	Cash flows	31 Dec 2003
Net cash:	*	a.	a.
Cash in hand and at bank	27,232	(14,695)	12,537
Net funds	27,232	(14,695)	12,537

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2003

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention.

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment

- 15-25% reducing balance

#### Pension costs

The company operates a defined contribution pension scheme for its employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2003

#### 1. ACCOUNTING POLICIES (continued)

#### Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions:

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold;

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### 2. TURNOVER

The turnover and profit before tax are attributable to the one principal activity of the company. An analysis of turnover is given below:

		2003 £	2002 £
	United Kingdom	217,961	216,355
3.	OPERATING PROFIT		
	Operating profit is stated after charging:		
		2003	2002
		£	£
	Depreciation of owned fixed assets Auditors' remuneration	2,012	2,504
	- as auditors	1,821	1,880

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2003

4.	PARTICUL	ARS OF	EMPLO	<b>OYEES</b>
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The average number of staff employed by the company during the financial year amounted to:

	2003	2002
	No	No
Number of administrative staff	2	2
Number of investment staff	2	2
	4	4
The aggregate payroll costs of the above were:		
	2003	2002
	£	£
Wages and salaries	112,800	113,251
Social security costs	12,422	11,266
Staff pension contributions	4,056	3,852
Other pension costs	4,303	3,900
	133,581	132,269

#### 5. DIRECTORS' EMOLUMENTS

The directors' aggregate emoluments in respect of qualifying services were:

	2003	2002
Emoluments receivable	53,333	51,500
Value of company pension contributions to money	,	•
purchase schemes	4,303	3,900
	57,636	55,400

The number of directors who accrued benefits under company pension schemes was as follows:

	2003	2002
	No	No
Money purchase schemes	1	1

#### 6. TAXATION ON ORDINARY ACTIVITIES

(a) Analysis of charge in the year		
	2003	2002
Current tax:	£	£
Current tax.		
UK Corporation tax based on the results for t	he year	
at 19% (2002 - 19%)	4,085	4,898
Total current tax	4,085	4,898

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2003

# 6. TAXATION ON ORDINARY ACTIVITIES (continued)

#### (b) Factors affecting current tax charge

The tax assessed on the profit on ordinary activities for the year is lower than the standard rate of corporation tax in the UK of 19% (2002 - 19%).

-	2003 £	2002
Profit on ordinary activities before taxation	26,279	32,135
Profit on ordinary activites @ 19%	4,993	6,106
Items disallowed for tax purposes	16	32
Depreciation in excess of capital allowances claimed	159	88
Adjustment re lower tax rates	(1,083)	(773)
Utilisation of tax losses	_	(555)
Total current tax (note 6(a))	4,085	4,898

#### 7. DIVIDENDS

The following dividends have been paid in respect of the year:

2003	2002	
£	£	
17,100	26,500	
	£	

#### 8. TANGIBLE FIXED ASSETS

	Equipment
COST At 1 January 2003	£ 19,123
Additions	531
At 31 December 2003	19,654
DEPRECIATION	
At 1 January 2003	11,613
Charge for the year	2,012
At 31 December 2003	13,625
NET BOOK VALUE	444
At 31 December 2003	6,029
At 31 December 2002	7,510

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2003

9.	DEBTORS			
		2003		2002
		£		£
	Trade debtors	24,489		5,550
	Prepayments and accrued income	1,939		927
		26,428		6,477
10.	CREDITORS: Amounts falling due w	ithin one year		
		2003		2002
		£		£
	Other creditors including taxation and so	cial security:		
	Corporation tax	4,086	4,897	
	PAYE and social security	3,920	3,594	
	Other creditors	5,054	5,888	
		13,060		14,379

#### 11. RELATED PARTY TRANSACTIONS

Throughout the current and previous financial years, the company was under the control of Mr A M Scott, one of the company's directors.

Rent payable of £14,400 (2002 - £14,400) was charged to the company during the year on normal commercial terms from a partnership in which the majority of directors and shareholders are also partners. At the year end, £nil (2002 - £nil) was due to/from the partnership.

#### 12. SHARE CAPITAL

	Authorised share capital:		2003		2002
	100,000 Ordinary shares of £1 each		£ 100,000		£ 100,000
	Allotted, called up and fully paid:				
		2003	}	2002	
		No	£	No	£
	Ordinary shares of £1 each	3,000	3,000	3,000	3,000
13.	OTHER RESERVES				
			2003		2002
			£		£
	Capital redemption reserve		2,000		2,000

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2003

#### 14. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

Profit for the financial year Dividends	2003 £ 22,194 (17,100)	2002 £ 27,237 (26,500)
	5,094	737
Opening shareholders' equity funds	26,840	26,103
Closing shareholders' equity funds	31,934	26,840