

Report and Financial Statements

Year Ended

31 January 1998

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Annual report and financial statements for the year ended 31 January 1998

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Directors

W R Charters J E McKerchar M H F Wilkinson

Secretary and registered office

Mrs C McLeish, 64 Dalblair Road, Ayr, KA7 1UH

Company number

107761

Auditors

BDO Stoy Hayward, 64 Dalbair Road, Ayr, KA7 1UH

Bankers

Bank of Scotland, 2 St Vincent Place, Glasgow, G1 2HR

and

Bank of Scotland, 17 Dalrymple Street, Girvan, KA26 9EU

Solicitors

McClure Naismith Anderson & Gardiner, 292 St Vincent Street, Glasgow, G2 5TQ

Report of the directors for the year ended 31 January 1998

The directors present their report together with the audited financial statements for the year ended 31 January 1998.

Results and dividends

The profit and loss account is set out on page 4 and shows the profit for the year.

The directors recommend the payment of a dividend of £30,000 on ordinary shares.

Principal activities, trading review and future developments

The company's principal activity is the manufacture of medical textiles and dental floss.

The company has again produced acceptable results despite difficulties caused by the strong pound. After negotiations the company purchased its property during the year and this should lead to a further reduction in costs. Despite difficulties caused by unfavourable exchange rates the directors are confident of continued profitability.

Directors

The directors of the company during the year and their interests in the ordinary share capital of the company were:

		nary snares E£1 each
	1998	1997
W R Charters	32500	32500
J E McKerchar	20000	20000
M H F Wilkinson	10000	10000

Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report of the directors for the year ended 31 January 1998 (Continued)

Auditors

BDO Stoy Hayward have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the annual general meeting.

By order of the board

Mrs C McLeish & Myheish

Secretary

26 March 1998



Report of the auditors

Auditors' report to BDF Limited under section 247B of the Companies Act 1985

We have examined the abbreviated financial statements on pages 4 to 18 together with the financial statements of the company for the year ended 31 January 1998 prepared under section 226 of the Companies Act 1985.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated financial statements in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated financial statements prepared in accordance with section 246A(3) of the Act to the registrar of companies and whether the financial statements to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated financial statements and that the abbreviated financial statements to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

Opinion

In our opinion the company is entitled to deliver abbreviated financial statements prepared in accordance with section 246A(3) of the Companies Act 1985 and the abbreviated financial statements on pages 4 to 18 are properly prepared in accordance with that provision.

BDO STOY HAYWARD

Chartered Accountants and Registered Auditors

Ayr

26 March 1998

BDF Limited Profit and Loss Account for the year ended 31 January 1998

	Note	1998 £	1997 £
Gross profit		685,232	544,227
Selling and distribution costs Administrative expenses		156,635 349,880	112,554 338,542
Operating profit	4	178,717	93,131
Interest payable and similar charges	5	(36,580)	(41,796)
Profit on ordinary activities before taxation		142,137	51,335
Taxation on profit on ordinary activities	6	21,502	12,456
Profit on ordinary activities after taxation		120,635	38,879
Dividends	. 7	30,000	20,000
Retained profit for the year		90,635	18,879
Retained profit brought forward		131,437	112,558
Retained profit carried forward		222,072	131,437

All amounts relate to continuing activities.
All recognised gains and losses are included in the profit and loss account.

The notes on pages 7 to 18 form part of these financial statements.

BDF Limited

Balance Sheet at 31 January 1998

	Note	19	98	19	97
		£	£	£	£
Fixed assets	•		= 00.660		
Tangible assets	8		590,669		247,938
Current assets					
Stocks	9	431,133		446,365	
Debtors	10	587,222		651,717	
Cash at bank and in hand		335		163	
		1,018,690		1,098,245	
Creditors: amounts falling due					
within one year	11	884,526		986,185	
Net current assets			134,164		112,060
Total assets less current assets			724,833		359,998
Creditors: amounts falling due					
after more than one year	12		296,902		143,028
Provisions for liabilities and	13		23,359		21,033
charges	13	•	23,339		21,033
Accruals and deferred income			120,000		2,000
Net assets			284,572		193,937
					
Capital and reserves					
Called up share capital	14		62,500		62,500
Profit and loss account			222,072		131,437
Shareholders' funds	16		284,572		193,937
					

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium sized companies.

The financial statements were approved by the Board on 26 March 1998

W R Charters

Director

The notes on pages 7 to 18 form part of these financial statements.

BDF Limited

Cash flow statement for the year ended 31 January 1998

	Note	1998		1997	,
	Hote	£	£	£	£
Net cash inflow from operating activities	20		232,081		69,544
Returns on investments and servicing of finance Interest paid Interest element of finance lea	se rentals	(32,171) (4,409)	(2.5 700)	(40,154) (1,642)	(41,796)
			(36,580)		(41,790)
Taxation Corporation tax paid		(13,574)		4,148	
			(13,574)		4,148
Capital Expenditure Payments to acquire tangible Receipts from sales of tangible Government grants received	fixed assets e fixed assets	(330,663) - 120,000		(28,010) 8,300	
			(210,663)		(19,710)
			(28,736)		12,186
Equity dividends paid			(20,000)		-
Cash (outflow)/inflow before uresources and financing	se of liquid		(48,736)		12,186
Financing New loans Loans repaid Capital element of finance le	ease rentals	165,000 (44,248) (24,717)		(40,623) (7,530)	
			96,035		(48,153)
			47,299		(35,967)

The notes on pages 7 to 18 form part of these financial statements.

1 Accounting policies

The financial statements have been prepared under the historical cost convention. The following principal accounting policies have been applied:

Turnover

Turnover represents sales to outside customers at invoiced amounts less value added tax.

Depreciation

Depreciation is provided to write off the cost, less estimated residual values, of all fixed assets, evenly over their expected useful lives. It is calculated at the following rates:

Heritable property - 4% straight line Leasehold property improvements - 15% reducing balance

Plant and machinery - 15% to 25% reducing balance

Motor vehicles - 25% reducing balance

Fixtures and fittings - 15% reducing balance and 25% straight line

Stocks and work in progress

Stocks are valued at the lower of cost and net realisable value. Cost consists of purchase invoice costs and, where appropriate, attributable overheads.

Work in progress is valued at the lower of cost and net realisable value. Cost consists of direct materials, labour and attributable overheads. Net realisable value is based on estimated selling price, less further costs expected to be incurred to completion and disposal.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

Leased assets

Where assets are financed by leasing agreements that give rights approximating to ownership ('finance leases'), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding leasing commitments are shown as amounts payable to the lessor. Depreciation on the relevant assets is charged to the profit and loss account.

Lease payments are analysed between capital and interest components so that the interest element of the payment is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding. The capital part reduces the amounts payable to the lessor. All other leases are treated as operating leases. Their annual rentals are charged to the profit and loss account on a straight-line basis over the term of the lease.

1 Accounting policies (continued)

Pensions

Contributions to the company's defined contribution pension scheme are charged to the profit and loss account in the year in which they become payable.

Deferred taxation

Provision is made for timing differences between the treatment of certain items for taxation and accounting purposes, to the extent that it is probable that a liability or asset will crystallise.

Government grants

Grants of a revenue nature are credited to income in the period to which they relate.

Capital grants are credited to a deferred income account and amortised to the profit and loss account over the expected useful lives of the fixed assets involved.

2 Employees

Staff costs (including directors) consist of:

	1998 £	1997 £
Wages and salaries	1,010,220	950,564
Social security costs	66,879	68,098
Other pension costs	7,029	8,772
	1,084,128	1,027,434

The average monthly number of employees (including directors) during the year was as follows:

	1998 1997 Number Number
Management and administration Production, installation and sales	10 12 108 104
	118 116

3	Directors		
		1998 £	1997 £
	Directors' emoluments consist of:		
	Emoluments Pension contributions towards defined contribution schemes	101,307 4,823	110,876 5,873
		106,130	116,749
4	Operating profit		
	This is arrived at after charging/(crediting):	1998 £	1997 £
	Depreciation of tangible fixed assets - owned by the company - held under finance leases Auditors' remuneration Loss on disposal of fixed assets Operating lease rentals - plant and machinery Government grants released	37,161 17,228 4,100 8,192 10,676 (42,000)	32,559 7,831 4,000 1,522 18,473 (2,000)
5	Interest payable and similar charges		
		1998 £	1997 £
	On bank loans and overdrafts On other loans On finance leases and hire purchase contracts	30,197 1,974 4,409	34,810 5,344 1,642
		36,580	41,796

BDF Limited

Notes forming part of the financial statements for the year ended 31 January 1998 (Continued)

6	Taxation		
		1998 £	1997 £
	Current Year UK corporation tax Transfer to/(from) deferred taxation	16,682 4,826	13,580 (1,124)
	Prior years UK corporation tax	21,508 (6)	12,456
		21,502	12,456
7	Dividends		
		1998 £	1997 £
	Equity shares Ordinary shares Final proposed of 48p (1997 - 32p) per share	30,000	20,000
7	Equity shares Ordinary shares	£	£

BDF Limited

Notes forming part of the financial statements for the year ended 31 January 1998 (Continued)

8 Tangible assets	Heritable	Leasehold property	Plant and	Motor	Fixtures and	
	property £	improvements £	machinery £	vehicles £	Fittings £	Total £
At 1 February 1997 Additions Disposals	286,052	19,567	487,655 87,720	56,855	77,351 31,540	641,428 405,312 (19,567)
At 31 January 1998	286,052	'	575,375	56,855	108,891	1,027,173
Depreciation At 1 February 1997 Provided for the year Disposals	016'1	11,375 (1,040) (11,375)	335,784 27,248	4,814 13,011	41,517	393,490 54,389 (11,375)
At 31 January 1998	0,19,10	(1,040)	363,032	17,825	54,777	436,504
<i>Net Book Value</i> At 31 January 1998	284,142	1,040	212,343	39,030	54,114	590,669
At 31 January 1997	,	8,192	151,871	52,041	35,834	247,938

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Included above are assets held under finance leases or hire purchase contracts with net book values as follows:

	1998 £	1997 £
Plant & machinery Motor vehicles	81,829 39,030	11,397 52,041
	120,859	63,438
C		
Capital commitments contracted for amounted to £40,000 (1997 £Nil).		
Stocks		
	1998 £	1997 £
Raw materials and consumables	257,698	250,628
Work in progress Finished goods and goods for resale	27,122 146,313	39,655 156,082
	431,133	446,365
Debtors		
	1998 £	1997 £
Trade debtors	489,930	642,416
Other debtors Prepayments and accrued income	89,734 7,558	5,040 4,261
	587,222	651,717

All amounts shown under debtors fall due for payment within one year.

11 Creditors: amounts falling due within one year

	1998 £	1997 £
	T.	æ
Other loans	14,605	21,832
Bank loans and overdrafts	273,561	311,114
Trade creditors	413,139	502,263
Taxation and social security	19,513	25,167
Proposed dividend	30,000	20,000
Corporation tax	11,682	13,580
Advance corporation tax	10,000	5,000
Net obligations under finance lease		
and hire purchase contracts	34,313	19,850
Accruals and deferred income	77,713	67,379
	884,526	986,185

The bank overdraft is secured by Bond and Floating Charge over the assets of the company. The loans are also secured (see note 12).

12 Creditors: amounts falling due after more than one year

Finance lease and hire purchase obligations

Loan instalments

In more than 5 years:

Loan instalments

1998 1997 £ £ Bank loans 227,969 93,154 Other loans 3,786 20,196 Net obligations under finance lease and hire purchase contracts 65,147 29,678 296,902 143,028 Included within the above are amounts falling due as follows: In 1 - 2 years: 35,897 23,493 Loan instalments Finance lease and hire purchase obligations 19,850 25,272 In 2 - 5 years:

The bank loans are repayable by instalments, with the outstanding balance attracting interest at between 2.5% and 3.5% over the Bank of Scotland base rate. The banks loan are secured by a standard security over the company's property at Girvan together with a Bond and Floating Charge over the whole assets of the company, ranking prior to other loans.

89,857

9,828

143,028

91,975

39,875

103,883

296,902

The other loans are secured by Floating charge over the whole property and undertaking of the company and rank behind the security granted to the Bank of Scotland.

13 Provisions for liabilities and charges

Deferred Taxation

The amount of deferred taxation provided is as follows:

	1998 £	1997 £
Accelerated capital allowances ACT recoverable	30,859 (7,500)	26,033 (5,000)
	23,359	21,033
There is no deferred taxation unprovided.		
Deferred taxation movements:	£	
Balance at 1 February 1997 Transfer from profit and loss account ACT available for setoff	21,033 4,826 (2,500)	
Balance at 31 January 1998	23,359	
	1998 £	1997 £
Total provisions for liabilities and charges	23,359	21,033

14 Called up share capital

	Authorised		Allotted, called up and fully paid	
	1998 £	1997 £	1998 £	1997 £
Ordinary shares of £1 each	78,125	78,125	62,500	62,500

15 Reserves

£

Profit and Loss Account

At 1 February 1997 Profit for the year	131,437 90,635
At 31 January 1998	222,072

16 Reconciliation of movements in shareholders' funds

	1998 £	1997 £
Profit for the year Dividends	120,635 (30,000)	38,879 (20,000)
	90,635	18,879
Opening shareholders' funds	193,937	175,058
Closing shareholders' funds	284,572	193,937

17 Contingent liabilities

The company has given a guarantee to the Bank of Scotland in respect of the bank borrowings of Gorine Limited. At 31 January 1998 the bank borrowings of Gorine Limited were £Nil (1997 £Nil). During the year ended 31 January 1998 BDF Limited received a grant of £120,000 from the Industry Department of Scotland. A condition of this grant is that some or all of the amount paid may be reclaimed if the company does not fulfil the project for which the grant was awarded.

18 Pensions

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund.

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19 Commitments under operating leases

As at 31 January 1998 the company had annual commitments under non-cancellable operating leases as set out below:

as set out below:	1998		1997	
	Land and buildings £	Other £	Land and buildings £	Other £
Operating leases which expire: Within one year In two to five years	-	850 4,186	36,500	1,379 5,886
	-	5,036	36,500	7,265
			1998 £	1997 £
Reconciliation of operating profit to ne			1998	1997 £
Operating profit Depreciation of tangible fixed assets Loss on sale of fixed assets Decrease in stocks Decrease/(increase) in debtors (Decrease)/increase in creditors Amortisation of government grants			178,717 54,389 8,192 15,232 104,495 (86,944) (42,000)	93,131 40,390 1,522 90,266 (220,084) 66,319 (2,000)
Net cash inflow from operating activ	ities		232,081	69,544

21 Reconciliation of net cashflow to movement in net debt

		1998		1997	
		£	£	£	£
	Increase/(decrease) in cash in the year Cashflow from change in debt	47,299 (145,469)		(35,967) (453,845)	
	Inception of hire purchase creditors		(98,170) (74,649)		(489,812) (91,245)
	Change in net debt Opening net debt		(172,819) (495,661)		(581,057) (259,348)
	Closing net debt		(668,480)		(840,405)
22	Analysis of changes in net debt				
		At 01/02/97 £	Cash flows £	Other changes	At 31/01/98 £
	Cash in hand, at bank Overdrafts	163 (295,478)	47,127 47,299	- -	335 (248,351)
	Debt due within one year Debt due after one year Finance leases	(37,468) (113,350) (49,528)	(2,347) (118,405) (24,717)	(74,649)	(39,815) (231,755) (99,460)
	Total	(495,661)	(98,170)	(74,649)	(668,480)