5691239

# ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2003



**BROWN, SCOTT & MAIN** 

Chartered Accountants

## ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

CONTENTS	Pages
Institute officers and bankers	2
Auditors' report	3
Balance sheet	4
Accounting policies	5
Notes to the abbreviated accounts	6

## THE DAVID HUME INSTITUTE STATUS

The Institute is a company limited by guarantee, without a share capital, formed in 1985 otherwise than for profit, and exempt from the requirements to use the word "limited". The Institute is governed by its memorandum and articles of association. The trustees act as directors of the company. It has exempt tax status and the liability of each member is restricted to one pound.

#### TRUSTEES AND OFFICERS

HONORARY PRESIDENT Professor Sir Alan Peacock

HONORARY TRUSTEES Sir Gerald Elliot

Professor Sir Alan Peacock Mrs Catherine Blight

Lady Anne Mackenzie-Stuart

Sir John Shaw

TRUSTEES Miss Eileen A Mackay (Chairman)

Mr Robert D D Bertram

Mr John C Elliot

Mr Andrew J D Ferguson
Mr Nicholas Kuenssberg
Professor Duncan Maclennan
Professor Hector L MacQueen
Professor Donald MacRae
Professor Brian Main
Professor John Murray

Ms Susan Rice

Professor David R F Simpson Professor Joan K Stringer

EXECUTIVE DIRECTOR Professor Brian Main

CONSULTANT ON LEGAL TOPICS Professor Hector L MacQueen

ADMINISTRATOR/MANAGER Mrs Catriona Laing

COMPANY REGISTRATION NUMBER SC 091239

CHARITY NUMBER SC 09579

REGISTERED OFFICE 25 Buccleuch Place

Edinburgh

AUDITORS Brown, Scott & Main

Edinburgh

BANKERS The Royal Bank of Scotland plc

St Andrew Square

Edinburgh

## AUDITORS' REPORT TO THE DAVID HUME INSTITUTE UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts on pages 4 to 6 together with the financial statements of The David Hume Institute for the year ended 30 September 2003 prepared under the Companies Act 1985 section 226.

#### Respective responsibilities of directors and auditors

The trustees are responsible for preparing the abbreviated accounts in accordance with section 246 and Schedule 8A of the Companies Act 1985. It is our responsibility to form an independent opinion as to the company's entitlement to deliver abbreviated accounts prepared in accordance with that section and schedule and whether the abbreviated accounts have been properly prepared in accordance with those provisions.

#### **Basis of opinion**

We have carried out the procedures we considered necessary to confirm, by reference to the audited financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts have been properly prepared from those financial statements. The scope of our work for the purpose of this report does not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the company is entitled under the Companies Act 1985 sections 247 and 247A to deliver abbreviated accounts prepared in accordance with the Companies Act 1985 section 246 and Schedule 8A, in respect of the year ended 30 September 2003, and the abbreviated accounts on pages 4 to 6 have been properly prepared in accordance with those provisions.

**BROWN, SCOTT & MAIN** 

Chartered Accountants and Registered Auditor

Brown Scot & Main

Edinburgh

2 m & Deermber 2003

3

#### **BALANCE SHEET AS AT 30 SEPTEMBER 2003**

	Notes	<u>2003</u> £	2002 £
FIXED ASSETS	1	<u>1,043</u>	<u>278</u>
CURRENT ASSETS			
Prepayments Other debtor Bank deposit Cash on hand and at bank		6,064 82 64,425 <u>884</u>	6,487 154 63,700 <u>1,554</u>
		71,455	<u>71,895</u>
CREDITORS: Amounts due within one year			
Receipts in advance Accruals		372 <u>2,342</u> <u>2,714</u>	688 <u>3,938</u> <u>4,626</u>
NET CURRENT ASSETS		68,741	<u>67,269</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£69,784</u>	<u>£67,547</u>
CAPITAL AND RESERVES			
Unrestricted general fund Restricted research fund	2 2	66,976 2,808 £ <u>69,784</u>	67,547 £ 67,547

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The abbreviated accounts on pages 4 to 6 were approved by the Board of Trustees on 2 December 2003 and were signed on its behalf by:

Eileen a Warkey CHAIRMAN Jenniel R.F. Suinpfor. TRUSTEE

#### **ACCOUNTING POLICIES**

#### BASIS OF ACCOUNTING

The financial statements of the Institute have been prepared on the historical cost basis and in accordance with statements of standard accounting practice and Statement of Recommended Practice "Accounting by Charities".

#### INCOME AND EXPENDITURE

Income is shown gross of tax recoveries. Expenditure on publications is written off as incurred and no value is placed on stock of publications. Rentals payable under operating leases are charged to income as incurred.

#### TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is calculated to write off the cost less residual value of the assets over their estimated useful lives at the following rates:

Fixtures and fittings

20% per annum straight line

#### **INCOME**

Donations, revenue grants and membership subscriptions are credited to the income and expenditure account in the year to which they relate. All income of the Institute has been derived wholly from activities within the UK.

#### **FORMAT**

Owing to special circumstances and in particular to the fact that the activities of the Institute are principally the administration of voluntary funds for charitable purposes, it is the opinion of the trustees that presentation of a profit and loss account in any of the specific formats presented in Schedule 4 of the Companies Act 1985 would prevent compliance with section 228 of the Act (that accounts shall give a true and fair view of the profit or loss for the financial year). Accordingly, the information required by the Act is given in the form of an Income and Expenditure account appropriate to the activities of the Institute.

#### **CASHFLOW STATEMENT**

The Institute is a small company as defined by the Companies Act 1985 and is exempt from preparing a cashflow statement under Financial Reporting Standard 1 (Revised 1996).

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2003

#### 1. TANGIBLE FIXED ASSETS

	Fixtures and Fittings £
COST	
At 1 October 2002	8,925
Additions	<u>1,043</u>
At 30 September 2003	<u>9,968</u>
DEPRECIATION At 1 October 2002 Charge for the year At 30 September 2003 NET BOOK VALUE	8,647 <u>278</u> <u>8,925</u>
At 30 September 2003	£1,043
At 30 September 2002	£ <u>278</u>

All fixed assets are used in the management and support of direct charitable activities.

#### 2. RESERVES

	Unrestricted	Restricted
	General	Research
	Fund	Fund
	£	£
At 1 October 2002	67,547	-
(Deficit)/surplus for year	( <u>571</u> )	<u>2,808</u>
At 30 September 2003	£ <u>66,976</u>	£ <u>2,808</u>

#### 3. SHARE CAPITAL

The Institute is a company limited by guarantee, without a share capital, formed in 1985 otherwise than for profit and exempt from the requirements to use the word "Limited". It has exempt tax status and the liability of each member is restricted to one pound.

#### 4. FINANCIAL COMMITMENTS

The Institute has annual commitments for property rental, including service charges, of £6,500 (2002 -£6500) renewable annually, and for equipment of £712 (2002 - £712) for two years.