

91239

**THE DAVID HUME INSTITUTE**

**ABBREVIATED ACCOUNTS**

**FOR THE YEAR ENDED**

**30 SEPTEMBER 2004**



**BROWN, SCOTT & MAIN**

Chartered Accountants

**THE DAVID HUME INSTITUTE**

**ABBREVIATED ACCOUNTS FOR THE YEAR  
ENDED 30 SEPTEMBER 2004**

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## **THE DAVID HUME INSTITUTE STATUS**

The Institute, which has charitable status, is a company limited by guarantee, without a share capital, formed in 1985 otherwise than for profit, and exempt from the requirements to use the word "limited". The Institute is governed by its memorandum and articles of association. The trustees act as directors of the company. It has exempt tax status and the liability of each member is restricted to one pound.

### **TRUSTEES AND OFFICERS**

HONORARY PRESIDENT	Professor Sir Alan Peacock
HONORARY TRUSTEES	Sir Gerald Elliot Professor Sir Alan Peacock Mrs Catherine Blight Lady Anne Mackenzie-Stuart Sir John Shaw
TRUSTEES	Miss Eileen A Mackay (Chairman) Mr Robert D D Bertram Mr John C Elliot Mr Andrew J D Ferguson Mr Nicholas Kuenssberg Dr Isabelle Low Professor Duncan MacLennan Professor Hector L MacQueen Professor Donald MacRae Professor Brian Main Professor John Murray Ms Susan Rice Professor David R F Simpson Professor Joan K Stringer
EXECUTIVE DIRECTOR	Professor Brian Main
CONSULTANT ON LEGAL TOPICS	Professor Hector L MacQueen
ADMINISTRATOR/MANAGER	Mrs Catriona Laing
COMPANY REGISTRATION NUMBER	SC 091239
CHARITY NUMBER	SC 09579
REGISTERED OFFICE	25 Buccleuch Place Edinburgh
AUDITORS	Brown, Scott & Main 91 West Savile Terrace Edinburgh
BANKERS	The Royal Bank of Scotland plc St Andrew Square Edinburgh

## **THE DAVID HUME INSTITUTE**

### **AUDITORS' REPORT TO THE DAVID HUME INSTITUTE UNDER SECTION 247B OF THE COMPANIES ACT 1985**

We have examined the abbreviated accounts on pages 4 to 6 together with the financial statements of The David Hume Institute for the year ended 30 September 2004 prepared under the Companies Act 1985 section 226.

#### **Respective responsibilities of directors and auditors**

The trustees are responsible for preparing the abbreviated accounts in accordance with section 246 and Schedule 8A of the Companies Act 1985. It is our responsibility to form an independent opinion as to the company's entitlement to deliver abbreviated accounts prepared in accordance with that section and schedule and whether the abbreviated accounts have been properly prepared in accordance with those provisions.

#### **Basis of opinion**

We have carried out the procedures we considered necessary to confirm, by reference to the audited financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts have been properly prepared from those financial statements. The scope of our work for the purpose of this report does not include examining or dealing with events after the date of our report on the full financial statements.

#### **Opinion**

In our opinion the company is entitled under the Companies Act 1985 sections 247 and 247A to deliver abbreviated accounts prepared in accordance with the Companies Act 1985 section 246 and Schedule 8A, in respect of the year ended 30 September 2004, and the abbreviated accounts on pages 4 to 6 have been properly prepared in accordance with those provisions.



**BROWN, SCOTT & MAIN**

Chartered Accountants and Registered Auditor  
Edinburgh

3 December 2004

# THE DAVID HUME INSTITUTE

## BALANCE SHEET AS AT 30 SEPTEMBER 2004

	<u>Notes</u>	<u>2004</u> £	<u>2003</u> £
FIXED ASSETS	1	<u>941</u>	<u>1,043</u>
CURRENT ASSETS			
Prepayments		6,169	6,064
Other debtor		164	82
Bank deposit		67,593	64,425
Cash on hand and at bank		<u>1,126</u>	<u>884</u>
		<u>75,052</u>	<u>71,455</u>
CREDITORS: Amounts due within one year			
Trade creditors		143	-
Receipts in advance		-	372
Accruals		<u>2,783</u>	<u>2,342</u>
		<u>2,926</u>	<u>2,714</u>
NET CURRENT ASSETS		<u>72,126</u>	<u>68,741</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><b>£73,067</b></u>	<u><b>£69,784</b></u>
CAPITAL AND RESERVES			
Unrestricted general fund	2	72,379	66,976
Restricted research fund	2	<u>688</u>	<u>2,808</u>
	2	<u><b>£73,067</b></u>	<u><b>£69,784</b></u>

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The abbreviated accounts on pages 4 to 6 were approved by the Board of Trustees on 24 NOV. 2004 and were signed on its behalf by:

*Green A. Mackay*

CHAIRMAN

*Hester L. MacQueen*

TRUSTEE

# THE DAVID HUME INSTITUTE

## ACCOUNTING POLICIES

### BASIS OF ACCOUNTING

The financial statements of the Institute have been prepared on the historical cost basis and in accordance with statements of standard accounting practice and Statement of Recommended Practice "Accounting and Reporting by Charities".

### INCOME

Donations, revenue grants and membership subscriptions are credited to the income and expenditure account in the year to which they relate. Income is shown gross of tax recoveries. Income receivable for specific purposes is accounted for as a restricted fund. All income of the Institute has been derived wholly from activities within the UK.

### EXPENDITURE

All expenditure is included on an accruals basis and is classified under headings that aggregate all costs related to the category. Expenditure on publications is written off as incurred and no value is placed on stock of publications.

### FUND ACCOUNTING

Unrestricted funds represent donations and other incoming resources receivable to further the objects of the charity without further restricted purpose and are available as general funds. Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by the relevant supporter, or which have been raised by the charity for a specific purpose. The charity has one restricted fund: British Academy.

### TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is calculated to write off the cost less residual value of the assets over their estimated useful lives at the following rates:

Office equipment: 20% per annum straight line

### FORMAT

Owing to special circumstances and in particular to the fact that the activities of the Institute are principally the administration of voluntary funds for charitable purposes, it is the opinion of the trustees that presentation of a profit and loss account in any of the specific formats presented in Schedule 4 of the Companies Act 1985 would prevent compliance with section 228 of the Act (that accounts shall give a true and fair view of the profit or loss for the financial year). Accordingly, the information required by the Act is given in the form of an Income and Expenditure account appropriate to the activities of the Institute.

### CASHFLOW STATEMENT

The Institute is a small company as defined by the Companies Act 1985 and is exempt from preparing a cashflow statement under Financial Reporting Standard 1 (Revised 1996).

### OPERATING LEASES

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

# THE DAVID HUME INSTITUTE

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2004

### 1. TANGIBLE FIXED ASSETS

	Office equipment £
<b>COST</b>	
At 1 October 2003	8,353
Additions	124
Disposals	(5,563)
At 30 September 2004	<u>2,914</u>
<b>DEPRECIATION</b>	
At 1 October 2003	7,310
Charge for the year	226
Disposals	(5,563)
At 30 September 2004	<u>1,973</u>
<b>NET BOOK VALUE</b>	
At 30 September 2004	<u><b>£ 941</b></u>
At 30 September 2003	<u><b>£1,043</b></u>

All fixed assets are used in the management and support of direct charitable activities.

### 2. RESERVES

	Unrestricted General Fund £	Restricted Research Fund £	Total £
At 1 October 2003	66,976	2,808	69,784
Surplus/ (deficit) for the year	<u>5,403</u>	<u>(2,120)</u>	<u>3,283</u>
At 30 September 2004	<u><b>£72,379</b></u>	<u><b>£ 688</b></u>	<u><b>£73,067</b></u>

### 3. SHARE CAPITAL

The Institute is a company limited by guarantee, without a share capital, formed in 1985 otherwise than for profit and exempt from the requirements to use the word "Limited". It has exempt tax status and the liability of each member is restricted to one pound.

### 4. FINANCIAL COMMITMENTS

The Institute has a commitment for property rental, including service charges, of £6,797 (2003 - £6,797) which is renewable annually. It also has a commitment of £356 for office equipment (2003 - £712), which terminates after the final instalment in February 2005.