

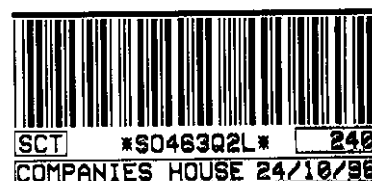
88361

ANNUAL REPORT & ACCOUNTS

For the Year to March 31, 1996

Scottish Mining Museum Trust
Lady Victoria Colliery
Newtongrange
Midlothian EH22 4QN

Tel: 0131 663 7519
Fax: 0131 654 1618



ACKNOWLEDGEMENTS

The following organisations supported or assisted the Trust during the year, and we are pleased to acknowledge them here.

Lothian Regional Council
Midlothian District Council

Association for Business Sponsorship of the Arts
Blue Circle Cement
British Coal Corporation
Coal Industry Social and Welfare Organisation
European Regional Development Fund
Heritage Lottery Fund
Historic Scotland
Lothian and Edinburgh Enterprise Ltd
Midlothian Tourism Association
Monktonhall Mineworkers Consortium
National Fund for Acquisitions
National Heritage Memorial Fund
National Museums of Scotland
Newtongrange Primary School
Scottish Coal
Scottish Museums Council
Scottish Office
Scottish Tourist Board
TSB Foundation
The Friends of the Scottish Mining Museum

Angus District Council
Central Regional Council
Clackmannan District Council
Clydebank District Council
Clydesdale District Council
Cumbernauld & Kilsyth District Council
Cumnock & Doon Valley District Council
Cunninghame District Council
Dunfermline District Council
East Lothian District Council
Fife Regional Council
City of Glasgow Council
Hamilton District Council
Kirkcaldy District Council
Motherwell District Council
North East Fife District Council
Renfrew District Council
Stirling District Council
Strathkelvin District Council
West Lothian District Council

Law & Dunbar-Nasmith, Architects
Gordon Lyall Associates, Designers
Elliott & Company, Engineers
Adam Design, Graphic Designers
John Dennis & Co, Building Contractors
Tursdale Engineering
Chris Christenson, Photographer

THE SCOTTISH MINING MUSEUM TRUST

DIRECTORS	C THOMPSON F P TINDALL J ALLAN R G K ARNOTT J K BRASH D BREWER J F LOUDON M McGAHEY J M MacNEILL G MARWICK D J MOCKETT G MONTGOMERY A MONTGOMERY B POTTINGER	Chairman Vice Chairman
SECRETARY	A A BOYD	
AUDITORS	POLLOCK & CO CHARTERED ACCOUNTANTS 55 QUEEN STREET EDINBURGH EH2 3NS	
BANKERS	THE ROYAL BANK OF SCOTLAND plc 36 ST ANDREW SQUARE EDINBURGH EH2 2YE	
REGISTERED OFFICE	57 QUEEN STREET EDINBURGH EH2 3PA	
COMPANY NUMBER	SC88361	
CHARITY NUMBER	SC003227	
STAFF 1995/1996		
Director	Colin McLean	
Keeper	Rosemary Everett	
Engineer	William Hall	
Technical Assistant	Richard Thomson	
Marketing Manager	Roger Linton	
Secretary	Eileen Souter	
Assistant Secretary	Margaret Dolan	
Finance Officer	Patrick Timmins	
Cleaner	Catherine Stobbart	
Senior Guide	Peter Hogg	
Guides	Liam Kirkpatrick	
	Andrew Shaw	
	Thomas Taylor	
Retail Assistants	Brenda Moffat	
	Janet Murray	
	Kate Miller	
	Kelly Rafferty	
Gardener	Alexander Burnett	

THE SCOTTISH MINING MUSEUM TRUST

DIRECTORS' REPORT

The directors submit their report and accounts for the year ended 31 March 1996.

RESULTS

The results for the year are shown in the attached accounts.

REVIEW OF THE BUSINESS

The Trust is a charitable company limited by guarantee, and formed in 1984 for the purpose of advancing the public's awareness of the history of the Scottish coal industry.

The principal development of visitor services during the year was the installation of "At the Coalface", an exhibition displaying the double ended ranging drum shearer, which was presented to the Museum by British Coal. The cost was supported by Midlothian District Council and by money from the Coal Industry Fund voted to the Museum by Parliament.

The audited accounts show a deficit of £22,808. Throughout the financial year, management reports and information indicated that something close to a break-even situation would be achieved. However, the annual audit revealed that there had been an overstatement in the figures for grants receivable for capital works and the resultant non-recoverable expenditure has had to be borne in this financial year.

FIXED ASSETS

Information relating to the changes in tangible fixed assets is given in the notes to the accounts.

DIRECTORS

The directors in office during the year were as follows:-

C Thompson	- Chairman	J F Loudon
F P Tindall	- Vice Chairman	M McGahey
J K Brash		J M MacNeill
D Brewer		D Mockett
R Conlon		G Montgomery
Mrs A Dundas-Bekker		J Peacock
J Green		J Russell

Mrs Dundas-Bekker resigned on 15 March 1996, and R Conlon, J Green, J Peacock and J Russell on 31 March 1996.

D Brewer was appointed on 15 March 1996, J Allan, G Marwick, A Montgomery and B Pottinger on 24 May 1996, and R Arnott on 17 June 1996.

THE SCOTTISH MINING MUSEUM TRUST

DIRECTORS' REPORT

DIRECTORS RESPONSIBILITIES

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the company's state of affairs at the end of the year and profit or loss for the year then ended.

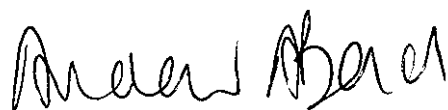
In preparing those accounts, the directors are required to select suitable accounting policies, and then apply them consistently, and make judgements and estimates that are reasonable and prudent. The directors must also prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

A resolution concerning the reappointment of the auditors Pollock & Co CA will be considered at the Annual General Meeting.

BY ORDER OF THE BOARD



A A BOYD
SECRETARY

21 October 1996

THE SCOTTISH MINING MUSEUM TRUST

REPORT OF THE AUDITORS

TO THE MEMBERS OF THE SCOTTISH MINING MUSEUM TRUST

We have audited the accounts on pages 5 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 3, the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

OPINION

In our opinion the accounts give a true and fair view of the state of the company's affairs at 31 March 1996 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985 applicable to small companies.



POLLOCK & CO.
Chartered Accountants
Registered Auditors

55 Queen Street
EDINBURGH
EH2 3NS

21 October 1996

THE SCOTTISH MINING MUSEUM TRUST

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 1996

	Note	£	1995 £
INCOME			
Grants received	7a	191032	193092
Admission fees		12312	8548
Shop, tearoom surplus		4570	4626
Donations		1776	575
Rental income		5750	5000
Other income		<u>1350</u>	<u>8291</u>
		216790	220132
Interest received		<u>941</u>	<u>788</u>
		217731	220920
Transfer to capital expenditure	6	<u>18015</u>	<u>37928</u>
		<u>199716</u>	<u>182992</u>
ADMINISTRATIVE COSTS			
Staff costs	4	148450	136819
Property costs		25048	21491
Other service costs		<u>51834</u>	<u>56806</u>
		<u>225332</u>	<u>215116</u>
DEFICIT FOR THE YEAR		(25616)	(32124)
Revenue balance brought forward		<u>2808</u>	<u>34932</u>
REVENUE BALANCE CARRIED FORWARD		<u>(22808)</u>	<u>2808</u>

TOTAL RECOGNISED GAINS AND LOSSES

The company has no other recognised gains and losses other than the results for the above financial years.

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the above financial years.

The notes on pages 7 to 9 form part of these accounts.

THE SCOTTISH MINING MUSEUM TRUST

BALANCE SHEET AT 31 MARCH 1996

	Note	£	£	1995 £
FIXED ASSETS				
Tangible assets	6		1016036	931613
less met from grants			<u>796036</u>	<u>711613</u>
			220000	220000
CURRENT ASSETS				
Stock		8949		10075
Debtors		96835		47661
Cast at bank and in hand		<u>1648</u>		<u>10221</u>
		107432		<u>67957</u>
CREDITORS: amounts falling due within one year	8	<u>130240</u>		<u>65149</u>
NET CURRENT ASSETS/LIABILITIES			<u>(22808)</u>	<u>2808</u>
			197192	222808
CREDITORS: amounts falling due after one year				
Loan - National Heritage Memorial Fund	9		<u>220000</u>	<u>220000</u>
NET ASSETS/LIABILITIES			<u>(22808)</u>	<u>2808</u>
CAPITAL AND RESERVES				
Revenue account			<u>(22808)</u>	<u>2808</u>

The directors have taken advantage of special exemptions conferred by Part I of Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of the accounts and have done so on the grounds that, in their opinion, the company qualifies as a small company.

Colin Thompson
DIRECTOR

Kevin ...
DIRECTOR

21 October 1996

The notes on pages 7 to 9 form part of these accounts.

THE SCOTTISH MINING MUSEUM TRUST

NOTES TO THE ACCOUNTS

AT 31 MARCH 1996

1. ACCOUNTING POLICIES

The accounts are prepared under the historical cost convention in accordance with Accounting Standards, except that depreciation is not applied to tangible fixed assets, expenditure being matched by grants received.

The accounts are prepared in accordance with Statement of Recommended Practice Number 2 - Accounting for Charities.

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 from including a cash flow statement in the financial statements on the grounds that the company is small.

DEPRECIATION

Since sufficient grants are applied to meet capital expenditure, no depreciation has been provided in these accounts.

STOCK

Stock of items in the shop and tearoom are stated at the lower of cost and net realisable value.

GRANTS

Grants received and receivable are in respect of both capital and revenue items. Any excess of grants is carried forward in the balance sheet to fund future years' expenditure.

PENSIONS

The company operates a defined benefit pension scheme in conjunction with Lothian Regional Council. Contributions are charged to the Income and Expenditure account as they become payable in accordance with the rules of the scheme.

2. STATUS OF THE TRUST

The Scottish Mining Museum Trust is a company limited by guarantee of its members and not having a share capital, and is administered by a Board of Trustees/Directors which is not entitled to remuneration.

3. ADMINISTRATIVE COSTS

This includes:

	1996	1995
	£	£
Staff costs	148450	136819
Audit fee	<u>2500</u>	<u>2300</u>

4. STAFF COSTS

Wages & salaries	136945	124835
Social security costs	8009	8359
Pensions	<u>3496</u>	<u>3625</u>
	<u>148450</u>	<u>136819</u>

	No	No
The average number of employees during the year was:	<u>17</u>	<u>17</u>

THE SCOTTISH MINING MUSEUM TRUST

NOTES TO THE ACCOUNTS

AT 31 MARCH 1996

5. TAXATION

As the company is a recognised charity there is no taxation charge.

6. FIXED ASSETS

	At 1/4/95	Additions	Total
	£	£	£
Property acquisition	<u>222762</u>	<u>2021</u>	<u>224783</u>
Property Refurbishment			
Building Restoration	474113	38054	512167
Furniture, equipment	<u>56597</u>	<u>587</u>	<u>57184</u>
	<u>530710</u>	<u>38641</u>	<u>569351</u>
Interpretation			
Visitor Centre	70518	-	70518
Challenges of Mining	48652	41066	89718
Other Exhibitions	<u>49299</u>	<u>2695</u>	<u>51994</u>
	<u>168469</u>	<u>43761</u>	<u>212230</u>
Vehicles	8329	-	8329
Miscellaneous	<u>1343</u>	<u>-</u>	<u>1343</u>
TOTAL EXPENDITURE	<u>931613</u>	<u>84423</u>	<u>1016036</u>
GRANTS RECEIVED			
Development and other grants (see note 7b,7c)	322567	66408	388975
Transfers from revenue account	<u>389046</u>	<u>18015</u>	<u>407061</u>
	<u>711613</u>	<u>84423</u>	<u>796036</u>
NET BOOK VALUE			
At 31 March 1996	<u>220000</u>	<u>-</u>	<u>220000</u>

In March 1993 negotiations were concluded with the Marquis of Lothian and the colliery and other buildings were purchased.

Prior to the purchase of the colliery and other buildings the properties on which capital expenditure had been incurred were the subject of leases. The grants received from the three main local authorities are for both capital and revenue purposes and have been allocated as appropriate.

THE SCOTTISH MINING MUSEUM TRUST

NOTES TO THE ACCOUNTS AT 31 MARCH 1996

7. GRANTS	1996 £	1995 £
a. Local Authorities		
Lothian Regional Council	106245	106245
Midlothian District Council	69950	71700
East Lothian District Council	5280	5150
	<u>181475</u>	<u>183095</u>
COSLA appeal	9557	9997
	<u>191032</u>	<u>193092</u>
b. Lady Victoria Colliery Development Programme		
Historic Scotland	16243	-
Scottish Museums Council	19715	-
	<u>35958</u>	-
c. Others		
Scottish Museums Council	30000	2032
Midlothian District Council	-	25000
Friends of The Scottish Mining Museum	450	-
	<u>30450</u>	<u>27032</u>
TOTAL	<u>66408</u>	<u>27032</u>
8. CREDITORS: amounts falling due within one year		
	£	£
Trade creditors	50779	12553
Other creditors	<u>79461</u>	<u>52596</u>
	<u>130240</u>	<u>65149</u>

9. LOAN

The Lady Victoria Colliery and related property has been purchased by the Trust with the assistance of the National Heritage Memorial Fund. This is in the form of an interest free loan for a period of five years, after which it will be converted into a grant, on condition that certain progress is made on the building conservation programme. If the Trust is unable to procure the availability of sufficient funding for development phases I & II, the loan would be repayable not later than 30 September 1998.

10. FUTURE COMMITMENTS

The Trust continues to pursue funds for its development programme. No additional work within the development programme has yet been contracted for.

THE SCOTTISH MINING MUSEUM TRUST

DETAILED INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1996

	1996 £	1995 £
SUMMARY INCOME AND EXPENDITURE ACCOUNT		
Total income	217731	220920
Revenue expenditure	<u>225332</u>	<u>215116</u>
NET DEFICIT/SURPLUS	(7601)	5804
Applied to capital expenditure	<u>(18015)</u>	<u>37928</u>
NET OPERATING DEFICIT	(25616)	(32124)
Balance brought forward	<u>2808</u>	<u>34932</u>
BALANCE CARRIED FORWARD	<u>(22808)</u>	<u>2808</u>
INCOME		
Grants received		
Local authorities	181475	183095
COSLA appeal	<u>9557</u>	<u>9997</u>
	<u>191032</u>	<u>193092</u>
Admission fees	12312	8548
Shop, tearoom net surplus	4570	4626
Donations	1776	575
Rental Income	5750	5000
Miscellaneous	<u>1350</u>	<u>8291</u>
	216790	220132
Deposit interest received	<u>941</u>	<u>788</u>
TOTAL INCOME	<u>217731</u>	<u>220920</u>
REVENUE EXPENDITURE		
Staff costs	148450	136819
Property costs	25048	21491
Service costs	<u>51834</u>	<u>56806</u>
	<u>225332</u>	<u>215116</u>

THE SCOTTISH MINING MUSEUM TRUST

DETAILED INCOME AND EXPENDITURE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 1996

	1996 £	1995 £
REVENUE EXPENDITURE		
STAFF COSTS		
Development	30060	28964
Collections	19218	20899
Visitor services	36427	26979
Marketing	16186	15560
Property	4077	3957
Technical services	23464	22454
Administration	19018	18006
	<u>148450</u>	<u>136819</u>
PROPERTY COSTS		
Rates, water	5494	5065
Electricity	11680	10166
Repairs & maintenance	6293	5304
Furniture	617	249
Cleaning materials	964	707
	<u>25048</u>	<u>21491</u>
SERVICE COSTS		
Development		
Staff expenses	2383	2132
Collections		
Staff expenses	573	460
Acquisitions	(896)	1919
Documentation	202	163
Conservation	-	613
Equipment maintenance	45	-
Miscellaneous	937	45
	<u>861</u>	<u>3200</u>
Visitor services		
Sundry costs	1664	2
Marketing		
Staff expenses	135	160
Design & photography	798	1898
Printing	4620	4790
Advertising	5509	7819
Distribution & mailing	1936	1525
Events & promotion	1882	1626
	<u>14880</u>	<u>17818</u>

THE SCOTTISH MINING MUSEUM TRUST

DETAILED REVENUE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1996

	1996 £	1995 £
REVENUE EXPENDITURE (continued)		
SERVICE COSTS (continued)		
Technical services		
Equipment	<u>99</u>	<u>986</u>
Vehicles		
Licences	140	135
Fuel & oil	257	159
Repairs & maintenance	94	187
Insurance	<u>292</u>	<u>256</u>
	<u>783</u>	<u>737</u>
Administration etc		
Staff expenses	21	47
Accounting, legal fees	2268	2982
Staff development	919	2580
Hospitality	711	652
Advertising ,recruitment	602	91
Printing & stationery	1555	1900
Telephone	2924	3440
Office equipment maintenance	2672	2896
Insurance	13047	11820
Health & safety	995	
Postage	987	1426
Subscriptions	1006	876
Audit fee	2700	2300
Bank charges and interest	495	388
Miscellaneous	<u>262</u>	<u>533</u>
	<u>31164</u>	<u>31931</u>
TOTAL SERVICE COSTS	<u>51834</u>	<u>56806</u>

THE SCOTTISH MINING MUSEUM TRUST

DETAILED CAPITAL AND EXHIBITIONS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 1996

	1996 £	1995 £
EXPENDITURE		
Property Acquisition	<u>2021</u>	<u>11554</u>
Property Refurbishment		
Building Restoration	38054	15397
Furniture, equipment	<u>587</u>	<u>1459</u>
	<u>38641</u>	<u>16856</u>
Interpretation		
Visitor Centre	-	12566
Challenges of Mining	41066	24562
Other Exhibitions	<u>2695</u>	<u>8214</u>
	<u>43761</u>	<u>45342</u>
TOTAL	<u>84423</u>	<u>73752</u>