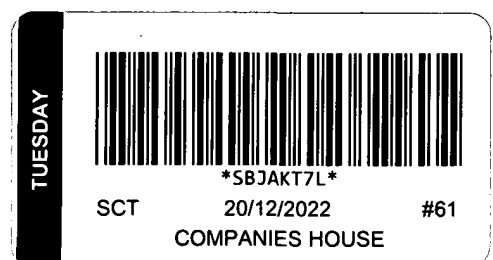


Charity registration number SC003227 (Scotland)

Company registration number SC088361 (Scotland)

**NATIONAL MINING MUSEUM SCOTLAND TRUST**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**



# NATIONAL MINING MUSEUM SCOTLAND TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Rt. Hon H B McLeish C Beattie D A Canavan R T Dodds D Seath Sir D Hamilton M J Cross (ex officio) A A Boyd Dr C J Mills
<b>Secretary</b>	C T N Brien (Resigned 7th February 2022)
<b>Chief Executive</b>	M J Cross
<b>Charity number (Scotland)</b>	SC003227
<b>Company number</b>	SC088361
<b>Registered office</b>	Lady Victoria Colliery Newtongrange EH22 4QN
<b>Auditor</b>	Saint & Co 26 High Street Annan Dumfries & Galloway DG12 6AJ
<b>Bankers</b>	The Royal Bank of Scotland plc 36 St Andrew Square Edinburgh EH2 2YE
<b>Solicitors</b>	Thorntons Law LLP Citypoint, 65 Haymarket Terrace Edinburgh EH12 5HD

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# NATIONAL MINING MUSEUM SCOTLAND TRUST

## CONTENTS

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	Page
Trustees' report	1 - 10
Statement of trustees' responsibilities	11
Independent auditor's report	12 - 14
Statement of financial activities	15 - 16
Balance sheet	17 - 18
Statement of cash flows	19
Notes to the financial statements	20 - 37

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# **NATIONAL MINING MUSEUM SCOTLAND TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

#### **Objectives and activities**

*The mission of the National Mining Museum Scotland Trust (NMMST, "the Trust") is to **preserve and promote Scotland's mining Heritage for current and future generations through events, exhibitions, collections management, research and outreach activity***

The Trust's strategic Aims are:

- i. To preserve and effectively manage our national collection to ensure benefit to current and future generation.
- i. To focus on a large and diverse audience.
- i. To provide enjoyment and inspiration through the highest quality formal and informal learning opportunities.
- i. To develop and promote access to an excellent customer experience for all, both actual and virtual.
- i. To fulfil our national and international roles.
- i. To maximise financial resilience and organisational efficiencies.
- i. To encourage and develop our staff and volunteers.

#### **National Role**

The Trust is owner and operator of the National Mining Museum Scotland (NMMS or "the Museum") based at the grade "A" listed Lady Victoria Colliery in Midlothian.

It is one of the three leading independent, government funded, industrial museums in Scotland. As such, NMMS has continued to play a major part in the governance, development and support of Industrial Museums Scotland (IMS). NMMS attends and contributes to its regular meetings, which cover such matters as sharing best practice and opportunities for funding and joint projects. IMS is the federation of Scottish industrial museums and these are located all across Scotland. Its individual members, including NMMS, provide IMS with financial and visitor data and information on educational activities and collections. The sharing of this data and information with the Scottish Government and Museums Galleries Scotland (MGS) has enabled IMS provide evidence of the impact of the pandemic on the sector and of the financial support which this has necessitated. The Chief Executive of NMMS has continued to serve as a member of the board of the Association of Independent Museums (AIM) and to contribute to the MGS national stakeholders working group. MGS continued to support the museum sector during the year under review and provided advice and support to NMMS when required.

As an accredited museum, holding a collection recognised by the Scottish Government as having national significance, NMMS has the opportunity to apply to MGS for ring fenced funding towards the development, care and display of the collections and museum development projects. MGS continued to support the sector by providing advice and funding, specifically Covid-19 Recovery funds and the Trust successfully applied for payments from its Recovery and Resilience Fund.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Related Parties**

The Trust maintains a good working relationship with a wide range of partner organisations, including the Scottish Mining Museum Collection Trust ("SMMCT") as owner of most of the Museum's collections. The Mining Institute of Scotland (MIST) has continued to grant aid part of the Education Manager's post pursuant to their objective of supporting the advancement of knowledge and understanding of minerals, oil and gas, and mining. The Trust also works with other agencies and organisations in the heritage, tourism, and education sectors on projects that assist the Museum in achieving its objectives, including National Museums Scotland, other Scottish independent museums and Historic Environment Scotland.

The Scottish Government provides an annual grant to NMMS, allocated between (1) a revenue grant towards funding the core activities of the Museum and (2) capital grant amounting to £59,125 for non-core costs. In the year under review an award of £50,500 from the Scottish Government's Business Temporary Closure Fund 2021 supplemented this. This additional funding enabled the Trust to carry out substantial maintenance and improvement work to the Colliery site and buildings during the periods of national lockdown and consequential closure to the public.

### **Volunteers**

Apart from the Chief Executive, none of the Trustees are remunerated. The Trustees contribute their time and individual expertise voluntarily without payment. In addition to the work of the Trustees, the Trust is also dependent on a team of volunteers who support the work of the Museum by freely contributing their spare time to various aspects of the Museum's activities including the library, collections cataloguing, and gardening and in the course of which they provide appropriate expertise and advice.

During the year under review, NMMS recruited five new volunteers and the Museum was pleased that two of them were from the local area. Through significant funding, the Museum updated its collections database and put in place its new Axiell database. All of the Museum's volunteers received database training and the Curatorial staff were impressed by how quickly they adapted to using the new platform. The Assistant Curator is part of the Volunteer Organisers Network (VON), a peer-to-peer support group that seeks to improve how we work with and support our volunteers. In 2020 VON began working exclusively on the Make Your Mark Campaign (MYM) which aims to increase the inclusivity and diversity of volunteers in the heritage sector and NMMS, which is a member organisation, continued to promote this campaign both nationally and locally.

MYM has a wide membership base that includes other national sector leaders such as Historic Environment Scotland (HES), MGS, National Museums Scotland (NMS) and the National Trust for Scotland (NTS). Although the volunteer's engagement with NMMS was limited during the year under review due to the pandemic, the Trustees place on record their grateful thanks to all the volunteers for their invaluable contribution to the work and success of the Museum.

# **NATIONAL MINING MUSEUM SCOTLAND TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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### **Achievements and performance**

As with the previous year, the Trust continued to deal with the impact of the Covid-19 pandemic and related lockdowns. The number of in-person visitors in the financial year 2021-22 was 9,731, which is significantly lower than 2019/2020 and this is reflected in reduced functions income, admission income and consequential sales of gifts or catering. With the continued impact of lockdown and uncertainty of final lifting of restrictions, the sector continued to be reliant on support and grants from MGS and other funders when appropriate.

These grants include £66,203 from the UK Government furlough scheme, which enabled the Trust to avoid having to make staff redundant despite the extremely difficult trading conditions. The Trust also received £77,445 from the MGS Recovery and Resilience Fund, £7,497 from the MGS Covid-19 Adaptation Fund 2021 and, £3,865 from the MGS Summer Programme Fund. Maths Week Scotland contributed a grant of £320 towards the Museum's Maths Week education programme and the Scottish Book Trust awarded a grant of £675 towards our programme for Book Week Scotland 2021.

In collaboration with the British Geological Society and as further mentioned later in this Report, the Museum was selected as one of the national Climate Beacons, funded by Creative Carbon Scotland, in support of the COP26 Climate Conference in November 2021. . The grant of £28,500 awarded for this initiative funded a range of activities and events that explored how society could transition from fossil fuels to renewable energy and the impact of rising water levels across the globe due to climate change.

The Museum's Curator successfully applied to the Kickstart scheme (via MGS) for a work placement for the Curatorial department. The Museum was awarded a grant of £ 1,500 by the Department for Work and Pensions (DWP) on top of the salary reimbursements for the Kickstart placement. The capital grants, which the Museum received from the Scottish Government, have already been mentioned. Visit Scotland awarded £6,800 from its Scottish Visitor Attraction Fund and a grant of £4,000 from its Days Out fund.

The Trust has applied for further grants in respect of the following financial year (2022-23) and is hopeful that substantial assistance will continue to be available to the sector.

### **Master Plan**

As explained in last year's Report, the Masterplan project was effectively paused in March 2020 due to the onset of the Cov-19 pandemic. The Trust resumed work with its consultants in March 2021, focussing initially on re-definition of the Museum's vision, mission and values and determining the phased stages of the plan. With the discussion and work on the plan moving into the next financial year (2022-23), the Trust is confident that the final plan will be complete in this period. The Master Plan's support document, 'Conservation Analysis,' is an update of the 2016 Conservation Plan for the Colliery site. This document is led by consultants Page and Park and will be completed within the timeframe of the next financial year.

# **NATIONAL MINING MUSEUM SCOTLAND TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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### **Collections**

The imposition of various lockdown periods during both the year under review and the previous year, accompanied by an increase in the number of donations of items received by the Museum, resulted in a backlog of objects to be documented. This meant that the initial focus for the Curatorial department was to work thorough the donations of objects to ensure appropriate documentation and care of the objects was carried out. As already mentioned in this report, the Museum's volunteers played a significant role in this work.

The Curator submitted the annual Recognition Return to MGS in June 2021 and managed the transition from Adlib to the Axiell Collections database.

The Japanese exhibition, originally scheduled for 2020 to coincide with the Olympic Games to be held that year in Tokyo and themselves deferred until 2021, was postponed to 2022, by which time it was anticipated that normal opening hours would have been resumed. This postponement was approved by the exhibition's funders (MGS) to enable us to maximise the potential of the exhibition, more fully engage with audiences and offer a range of supporting activities.

### **Education**

The NMMST education programme not only supports the Scottish Government's Curriculum for Excellence, but also reaches out to communities across Scotland that have a mining heritage. The Education Department received funding to support the Scottish Government's 'get into summer' campaign, which allowed the Museum to host activities for children and young people disproportionately affected by the pandemic. The activities were free and over 70% of attendees were from areas of social and economic deprivation. As referred to earlier, the Museum's Education Department received funding from Maths Week Scotland and Book Week Scotland, allowing the Museum to deliver bespoke programmes in October and November 2021.

The loan box service continued to be very popular with schools, reminiscence groups and community hospitals, and due to some schools limiting school visits, this resource was popular with local schools. With the school restrictions in place, many opted for virtual visits, video calls and video classrooms. Some of the new digital resources included live calls with the tour guides and covered topics such as 'Life in the Eighties' and 'Victorians'.

The Museum received funding of £500 from the Asda Green Token Giving to support accessibility improvements. This contributed to the cost of autism awareness training, the development of sensory backpacks, and communication cards. In addition, the Education Manager worked closely with the Curator on the Access Plan, which is required for Accreditation Standards and covers all aspects of access to the Museum's collections – intellectual, digital and physical.

# **NATIONAL MINING MUSEUM SCOTLAND TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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### **Professional Development and Network**

As well as attending the Trust's quarterly Board meetings and regular meetings of IMS, the Chief Executive has continued to liaise with the Scottish Government through virtual meetings with our Scottish Government Sponsorship Officer; to support the Association of Independent Museums (AIM) as a Board member; to serve on the panel for the distribution of grants for the New Stories New Audiences initiative; and to serve as Scottish representative of AIM on the MGS stakeholders group which includes sector leaders from across the UK

The Curatorial Team continued to participate on a regular basis in a number of networks including the Scottish Transport and Industrial Collections Knowledge (STICK) Network, the Scottish Museums Federation, IMS, the Museums Association and Volunteer Midlothian.

The Education Manager continued to be active in the IMS Learning Forum, MGS Learning Strategy meetings, Museums Association and local and national schools.

The Marketing & Events Manager continued to participate in Midlothian Tourism Forum and Midlothian & Borders Tourism Action Group.

The Visitor Services department engaged with the Association of Scottish Visitor Attractions and Visit Scotland.

### **Staff**

During the period under review, one member of the front of house team retired, following a long service at the Museum. Staff with additional responsibility roles continued in this capacity. There were some temporary staff additions to the café and reception.

### **Visitor Experience**

As already mentioned, the Museum was subject to a number of closure periods due to the national lock down and, when open, had to put in place significant Covid-19 mitigation measures, many of which had been established in mid-2020. The Museum re-opened to the public in June 2021 on a reduced capacity basis.

The Museum communicated with visitors to assure them that robust mitigation measures were in place in conformity with sector guidance, in an effort to encourage visitors to return and feel safe. In addition to adopting PPE measures, the Museum continued to utilise the ArtFund online ticketing system. This system had been adopted in 2020 to track bookings and restrict dwell time at the front desk, as tickets were booked and paid for in advance. The Museum has however also welcomed back 'walk in bookings' in an endeavour to further boost visitor numbers. The Museum's new digital tour, accessed through a QR code and listened to on visitors' own personal devices, continued to be available to the public, along with the traditional guided tours.

The special restrictions occasioned by the spread of the new Omicron variant were lifted in February 2022 to enable the Museum to resume operation under its normal winter opening hours.



# NATIONAL MINING MUSEUM SCOTLAND TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Climate Beacon

As mentioned earlier, the Trust worked in partnership with the British Geological Survey on the creation and delivery of the 'Midlothian Climate Beacon' project. Funded by Creative Carbon Scotland, this project was a national initiative to support the COP-26 Climate Conference. The Midlothian Beacon was one of seven in Scotland and featured the only museum to act as a project partner. This project was officially launched by the then Culture Minister, Jenny Gilruth MSP, who visited the Museum on 18<sup>th</sup> November 2021 to open the Museum's new exhibition 'the Carbon Conflict & Climate Change.' Other activities that took place during this project were;

- Schools STEM workshops.
- The Witness Protection Series - online presentations and discussions on the impact of rising water levels and drought.
- The Digital Conference 'Changing Perspectives'.
- The art installation 'The Weathering Station'.
- Displays in the 'Transformation Room' - displays of local schools clay artworks.

This project has continued into the first part of the next financial year (2022-23) whereupon evaluation of the project will be concluded.

### Café, Retail and Weddings

During the period under review, the café continued to be operated by the Museum in-house, providing a standard menu for customers. In-house staff received training in Food Safety and Food Hygiene. The stock for the shop had been pared back in the previous year due to the pandemic. On the lead up to Christmas 2021, the shop displayed a wide range of stock, which was promoted in tandem with Christmas events and activities. The weddings that were postponed from the previous year were rescheduled and in the period under review, ten weddings took place in the Museum.

### The Buildings and Estate

MGS and Scottish Government grants received allowed Museum to take forward various capital and maintenance projects around the Museum. These included, a new Ambi-rad heater for the functions space in the Power House, pigeon netting, LED lighting across the

### Financial review

NMMS seeks to maintain close control of income and expenditure. During the period under review it was necessary to pursue a number of debtors. These included rent arrears owed by certain tenants of the leased-out property assets within the Trust's estate. The management of these assets has also been under review following receipt of professional advice and steps were initiated to negotiate revised terms and seek new tenants as appropriate.

The title of the Board's Audit and Finance Committee was changed to the Audit and Assurance Committee and under its guidance a new external auditor was appointed to oversee and examine the 2021/22 accounts. As part of the Committee's work, a new Fixed Asset Register and Depreciation Policy were adopted.

The audited financial statements for the year to 31 March 2022 show total incoming resources of £982,679. The equivalent figure in 2021 was £1,062,850.

The core operating surplus on unrestricted funds for the year to 31 March 2022, before applying a credit of £4,293 in relation to the unwinding of the Lothian Pension Fund (LPF) discount, is £145,401 (2021: 196,530). Total core unrestricted funds carried forward are £1,176,100(2021: £1,030,699).

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### Reserves policy

Free reserves represent that part of the Trust's income funds that are freely available for general purposes. Recognising the risks associated with the trust's income and expenditure, the trustees are aware of the benefits of establishing free reserves to help cover income shortfalls and meet unplanned expenditure. The level of reserves is reviewed by the Trustees annually in relation to the accounts for the previous financial year and consideration given to the adequacy of free reserves. It is acknowledged that general funds, to the extent supported by fixed assets, do not represent free reserves. The nature of the Trust's income and expenditure has required available reserves to cover known obligations. The position is being kept under review by the Trustees.

The unrestricted funds held as net current assets at 31 March 2022 were £532,168 (2021: £375,247) as shown at note 22 to the financial statements.

As explained at note 20, the Trust has ceased to be an employing authority in the Lothian pension Fund (LPF). The Trust's pension deficit liability is £148,553 (2021: £165,676).

### Designated Funds

At the Board meeting on the 21 March 2022, the Board agreed to designate £300,000 towards the development and delivery of the Master Plan. This meant that some of the unrestricted funds were earmarked as designated for a specific strategic purpose.

### Risk management

The key risks facing the Trust include financial stability, given the Museum's dependence on public sector funding and the maintenance and upkeep of its estate, including the grade "A" listed Colliery and its other buildings. The commissioning of the Master Plan and Conservation Analysis Report, should assist the Trust in addressing issues regarding its estate as well as opportunities for capital development.

The Board has prepared cash flow forecasts to 31 March 2023 and has continued to make instalment payments to Lothian Pension Fund in terms of the repayment agreement previously negotiated with respect to the pension deficit liability. The Trust intends to explore options for external funding towards capital improvements of the Colliery estate. It also continues to pursue initiatives to raise the profile of the Museum, promote its facilities and exploit opportunities for partnership initiatives. During the year under review, the Museum continued to deal with the impact of the Covid-19 pandemic, specifically loss of income due to lockdown and the subsequent economic effect. However, the Trust has sought to act prudently, by sourcing grants to try to ensure the continued financial viability of the Museum.

### Plans for future periods

#### Strategic development for the Museum

The Chief Executive keeps abreast of developments in the museum sector through network contacts and liaison with the Scottish Government, MGS, AIM and IMS and as already mentioned through her membership of the MGS national stakeholders group. As this is a forum made up of key representatives from across the UK museum sector, its members are able to comment on national strategy, sector priorities and funding.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### Structure, governance and management

#### Organisational structure

The Trust is constituted as a charitable company limited by guarantee registered in Scotland and is subject to the provisions of the Companies Act 2006 and of the Charities and Trustee Investment (Scotland) Act 2005.

Its charitable purposes as set out in its Memorandum of Association are to establish and promote the Museum and to preserve, conserve and maintain the buildings of historical or architectural importance comprised in the Lady Victoria Colliery, Newtongrange, Midlothian, as part of the Museum. The direction of the Trust's affairs is vested in a Board of Trustees who act both as charity trustees and as company directors. In terms of its Articles of Association, the Board consists of not more than sixteen elected or appointed trustees and in addition, the Chief Executive, who is a paid employee, is a trustee *ex officio*. As at 31 March 2022 eight trustees, in addition to the Chief Executive, had been elected or appointed and remained in office.

During the year ended on that date one Trustee was appointed, namely Catherine Mills, and three Trustees resigned, namely Robert Anderson (who had served the Board with distinction since 2008 but had to retire for health reasons), Trudi Craggs and Charles Brien. The Board are seeking the recruitment of suitably qualified new Trustees. The Board of Trustees defines the trust's Mission, Vision Statement and Strategic Aims; determines and directs the strategy and policy of the Trust; seeks to ensure the fulfilment of the Trust's Mission, stated Vision and aims; promotes and develops the Trust's relationship with the Scottish Government, Midlothian Council and other government bodies; reviews the Trust's funding and financial performance; and seeks to ensure compliance with the Trust's statutory and other obligations. The Board meets at quarterly intervals.

The Chief Executive heads the Museum's management team and is responsible to the Board for the management and performance of the Museum and its staff.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Rt. Hon H B McLeish

R Y Anderson

(Resigned 22 September 2021)

C Beattie

D A Canavan

R T Dodds

D Seath

Sir D Hamilton

M J Cross (ex officio)

T Craggs

(Resigned 22 September 2021)

A A Boyd

CT N Brien

(Resigned 7 February 2022)

Dr C J Mills

# **NATIONAL MINING MUSEUM SCOTLAND TRUST**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2022**

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#### **Governance**

Subject to the terms of the Articles of Association, the Board has power to delegate certain matters to committees of the Board.

As at 31 March 2022, the Board had one standing committee in place, namely the Audit and Assurance Committee. This is charged with particular responsibility for overseeing the annual process of preparation of the Trust's Annual Report and Accounts, overseeing the preparation of annual budgets, overseeing the Risk Management process, reviewing on a regular basis the Trust's financial performance against budgets, and undertaking such other tasks as are delegated to it by the Board.

This committee consists of a number of trustees, chaired by a member of the Board, and meets on a regular basis. The Chief Executive and the Finance and Administration Manager normally attend all of its meetings as well as Board meetings.

Ad hoc committees of the Board are set up from time to time, as required, in order to consider specific matters, such as where immediate action may have to be taken or where detailed consideration may be needed out-with the scope of regular Board meetings. The Board takes responsibility for determining the process of assessing potential recruits to the Board before a decision is taken to appoint or co-opt a new trustee. The Secretary (or in the absence of a Secretary another member of the Board) is directed to provide any newly recruited trustee with copies of relevant documentation including the Memorandum and Articles of Association, recent Annual Reports and Accounts, and an explanatory note on the legal and regulatory status of the Trust.

The Board previously took advice from external consultants on the procedure for appraisal of the performance of the Chief Executive and the review of her pay and remuneration. The matter was subsequently delegated by the Board to the Audit and Assurance Committee. The chair of that committee and another senior trustee were appointed to undertake the appraisal, for signing off by the Board Chair on behalf of the Board.

#### **Conclusion**

As already referred to elsewhere in this report, during this period the Trust was working through the final stages of writing a new Master Plan, Conservation Analysis Report and Business Plan. It is expected that these reports will be completed in the next accounting period and should determine the future direction of the Museum including maintenance and development of its estate and the role of the Museum in the context of climate change, fossil fuels and renewable energy, and of proposals for community development initiatives. The Board welcomed the Climate Beacon project as it allowed the Museum to provide a platform for debate on the climate crisis and indicated its commitment to promoting green initiatives.

The Covid-19 pandemic brought substantial risks to the Museum and indeed the sector, and the mitigation of these risks to enable the Museum to survive the emergency was achieved through significant financial support and grant aid. The Board sees a positive future for the Museum but this will not be without challenges, mainly due to the uncertainty of coming out of the pandemic into a society shifting to a new normality, reflecting also a changed economic and financial outlook; what this will look like is difficult to predict. It is unclear as to how communities will respond to the complete lifting of restrictions and the subsequent opportunity to have greater access to cultural and associated activities and at the same time adjust to the new economic and financial outlook. However, the Museum will endeavour to create safe places for visitors and encourage them back, to engage with collections, education and visitor offer. The Board recognise the challenges of the last year and the work done in securing financial support for the Museum. They consider that the Trust is in a good position to move forward with confidence following a challenging year due to the continued global pandemic.

#### **Auditor**

In accordance with the company's articles, a resolution proposing that Saint & Co be reappointed as auditor of the company will be put at a General Meeting.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### Acknowledgements

The following organisations and individuals supported or assisted the Trust during the year, and we are pleased to acknowledge them here.

The Scottish Government

Museums Galleries Scotland

The Mining Institute of Scotland Trust

The Scottish Mining Museum Collection Trust

The Volunteers of the National Mining Museum Scotland Trust

Volunteer Midlothian

Events Scotland

Visit Scotland

National Lottery Heritage Fund

The Friends of the National Mining Museum Scotland Trust

Midlothian Council

Maths Week Scotland (National Museums Scotland)

Association of Scottish Visitor Attractions

Association Independent Museums

Industrial Museums Scotland

Scottish Museums Federation

Museums Association

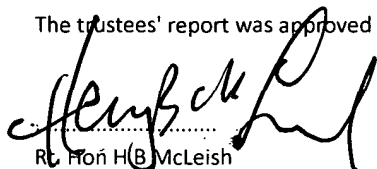
Scottish Transport & Industry Collections and Knowledge network

Strathclyde University

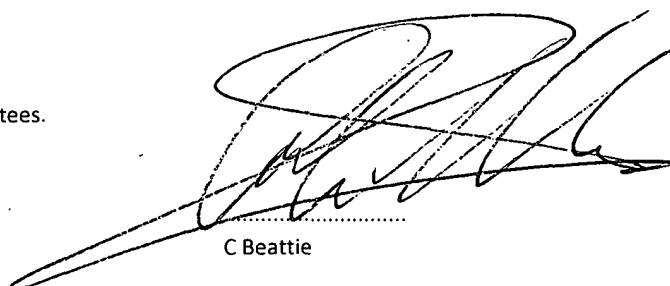
Nottingham University

Japanese Embassy

The trustees' report was approved by the Board of Trustees.



Rt Hon H B McLeish



C Beattie

Date: 12 December 2022

# **NATIONAL MINING MUSEUM SCOTLAND TRUST**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2022***

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The Trustees (who are also directors of the National Mining Museum for the purposes of company law) are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources, including the income and expenditure, of the trust for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the trust will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Disclosure of information to auditors**

In so far as the Trustees are aware:

- there is no relevant audit information of which the Trust's auditor is unaware; and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of the relevant audit information, and to establish that the Trust's auditor is aware of the information.

### **Small company exemptions**

The above report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF NATIONAL MINING MUSEUM SCOTLAND TRUST

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#### Opinion

We have audited the financial statements of National Mining Museum Scotland (the 'Trust') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF NATIONAL MINING MUSEUM SCOTLAND TRUST

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#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the Trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Jennifer McDairmant (Senior Statutory Auditor)  
for and on behalf of Saint & Co

16 December 2022

Chartered Accountants  
Statutory Auditor

26 High Street  
Annan  
Dumfries & Galloway  
DG12 6AJ



**NATIONAL MINING MUSEUM SCOTLAND TRUST**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE TRUSTEES OF NATIONAL MINING MUSEUM SCOTLAND TRUST**

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Saint & Co is eligible for appointment as auditor of the Trust by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

**NATIONAL MINING MUSEUM SCOTLAND TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes							
<b><u>Income and endowments from:</u></b>								
Donations and legacies	3	485,675	-	235,360	721,035	456,985	334,107	791,092
Charitable activities	4	29,642	-	-	29,642	9,676	-	9,676
Other trading activities	5	165,219	-	-	165,219	88,905	-	88,905
Investments	6	2	-	-	2	66	-	66
Other income	7	66,781	-	-	66,781	173,111	-	173,111
<b>Total income</b>		<b>747,319</b>	<b>-</b>	<b>235,360</b>	<b>982,679</b>	<b>728,743</b>	<b>334,107</b>	<b>1,062,850</b>
<b><u>Expenditure on:</u></b>								
Raising funds	8	155,349	-	-	155,349	169,126	-	169,126
Charitable activities	9	446,481	-	323,534	770,015	353,282	262,410	615,692
Other	13	(3,809)	-	-	(3,809)	7,432	-	7,432
<b>Total expenditure</b>		<b>598,021</b>	<b>-</b>	<b>323,534</b>	<b>921,555</b>	<b>529,840</b>	<b>262,410</b>	<b>792,250</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>149,298</b>	<b>-</b>	<b>(88,174)</b>	<b>61,124</b>	<b>198,903</b>	<b>71,697</b>	<b>270,600</b>

**NATIONAL MINING MUSEUM SCOTLAND TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2022**

	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Notes							
Net incoming/(outgoing) resources before transfers	149,298	-	(88,174)	61,124	198,903	71,697	270,600
Gross transfers between funds	(303,897)	300,000	3,897	-	(2,373)	2,373	-
Net (expenditure)/income for the year/ Net movement in funds	(154,599)	300,000	(84,277)	61,124	196,530	74,070	270,600
Fund balances at 1 April 2021	1,030,699	-	173,463	1,204,162	834,169	99,393	933,562
Fund balances at 31 March 2022	876,100	300,000	89,186	1,265,286	1,030,699	173,463	1,204,162

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## BALANCE SHEET

**AS AT 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	14		791,063		808,573
<b>Current assets</b>					
Stocks	15	16,252		13,592	
Debtors	16	58,022		113,131	
Cash at bank and in hand		616,506		505,204	
		<u>690,780</u>		<u>631,927</u>	
<b>Creditors: amounts falling due within one year</b>	18	<u>(80,475)</u>		<u>(83,218)</u>	
Net current assets			610,305		548,709
<b>Total assets less current liabilities</b>			<u>1,401,368</u>		<u>1,357,282</u>
<b>Creditors: amounts falling due after more than one year</b>	19		(136,082)		(153,120)
<b>Net assets</b>			<u><u>1,265,286</u></u>		<u><u>1,204,162</u></u>
<b>Income funds</b>					
Restricted funds	21		89,186		173,463
Unrestricted funds - designated			300,000		-
Unrestricted funds - general			876,100		1,030,699
			<u><u>1,265,286</u></u>		<u><u>1,204,162</u></u>

**NATIONAL MINING MUSEUM SCOTLAND TRUST**

**BALANCE SHEET (CONTINUED)**

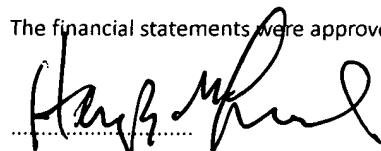
**AS AT 31 MARCH 2022**

These accounts have been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustees on .....

12.12.22

  
.....  
Rt. Hon H B McLeish  
Trustee

  
.....  
C Beattie  
Trustee

Company registration number SC088361

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	28		127,000		272,851
<b>Investing activities</b>					
Purchase of tangible fixed assets		(14,882)		(43,481)	
Investment income received		2		66	
<b>Net cash used in investing activities</b>			(14,880)		(43,415)
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			112,120		229,436
Cash and cash equivalents at beginning of year			504,386		274,950
<b>Cash and cash equivalents at end of year</b>			616,506		504,386
<b>Relating to:</b>					
Cash at bank and in hand			620,257		505,204
Bank overdrafts included in creditors payable within one year			(3,751)		(818)

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

#### Charity information

National Mining Museum Scotland is a private company limited by guarantee incorporated in Scotland. The registered office is Lady Victoria Colliery, Newtongrange, EH22 4QN. The principal activity of the Trust is the preservation and promotion of Scotland's Mining Heritage for current and future generations.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)", the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

National Mining Museum Scotland Trust meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised as historical cost or transition value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest £.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires Trustees to exercise their judgement in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 2.

#### 1.2 Going concern

The Trustees are of the opinion that the charitable company can meet its obligations as they fall due for the foreseeable future. The Trustees are aware of the Trust's cash flow position and forecasts and are satisfied that these seem reasonable. On this basis the Trustees consider it appropriate to prepare the financial statements on the going concern basis. This assessment of going concern includes the expected impact of COVID-19 to the Trust in the 12 months following the signing of these financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the Trust is legally entitled to the funds, the receipt is probable and the amount can be measured reliably. Where practicable, income is related to the operating activities of the Trust.

#### Voluntary income

Donations are included in the Statement of Financial Activities in the year in which the Trust has entitlement to the funds, any performance conditions attached have been met, it is probable the income will be received and the amount can be measured reliably.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### *Grants received*

Income from grants, including capital grants, is included in incoming resources when the Trust has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably. The exception to this is where the Trust has to fulfil conditions before becoming entitled to the grant or where the donor has specified that income is to be expended in a future period. In these circumstances income is deferred until those periods.

#### *Interest received*

Interest is included when receivable and the amount can be measured reliably by the Trust; this is normally upon notification of the interest paid or payable by the Bank.

#### *Income from Trading Activities*

Retail income is recognised from the point of sale. Hospitality income is recognised at the date of the event. Rental income is recognised in line with the rental agreement.

### 1.5 Expenditure

Resources expended are recognised when a legal or constructive obligation arises. Where possible, expenditure has been charged directly to cost of generating funds, charitable expenditure or governance costs. Where this is not possible, the expenditure has been allocated on the basis of time spent by staff on each activity:

- Raising funds comprise the costs associated with attracting voluntary income and the costs for trading purposes in the charity shop.
- Charitable expenditure comprises costs incurred by the Trust in the delivery of its activities and services.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Trust and include costs linked to the strategic management of the Trust.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Not depreciated
Fixtures and fittings	25% reducing balance
Computers	4 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### **Heritage assets**

The Trust owns a number of heritage assets and these are held for their contribution of knowledge and culture.

Where the assets have a cost price, they are capitalised in the balance sheet. Where no cost price is available the assets are not held on the balance sheet as cost information is not readily available and the Trustees believe the benefits of obtaining valuations for these items would not justify the cost and would not be sufficiently reliable to provide a meaningful indication of value.

In the opinion of the Trustees, heritage assets not capitalised are of an insignificant monetary value and relate primarily to museum pieces, as discussed in note 14 to these financial statements.



# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

#### 1.7 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### 1.8 Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and balance with banks.

#### 1.9 Financial instruments

Financial instruments are recognised in the balance sheet when the Trust becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction price. Subsequent to initial recognition, they are accounted as set out below.

Financial instruments are classified as either 'basic' or 'other' in accordance with Chapter 11 of FRS102. The trust only enters into basic financial instruments.

At the end of each reporting period, basic financial instruments are measured at amortised costs using effective interest rate method.

Financial assets are recognised when the contractual rights to the cash flows from the asset to expire, or when the Trust has transferred substantially all the rights and risks of ownership. Financial liabilities are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

#### 1.10 Retirement benefits

Employees of the Trust were entitled to join the Lothian Pension Fund, which is funded by contributions from employees and the Trust as an employer. The Trust has closed the scheme to new members. The assets of this scheme are held separately in a fund administered for the benefit of Local Authority employees and those other scheduled bodies and is managed in accordance with the Local Government Pension Scheme Regulations (Scotland) 1998. The final member of this scheme has now retired, and the cessation deficit is being repaid over the next 16 years.

Employees may now opt to join the Trust stakeholder pension scheme operated by AVIVA. Employees join the stakeholder pension contract directly with AVIVA; contracts are funded by contributions from employees and the Trust as an employer.

#### 1.11 Volunteers' services

The value of services provided by the volunteers is not incorporated into these financial statements. Further details of the contribution made by volunteers can be found in the Trustees' Annual Report.

#### 1.12 Debtors

Trade debtors are amounts due from customers for merchandise sold or services performed. Trade debtors are recognised at the undiscounted amount of cash receivable, which is normally invoice price, less any allowance for doubtful debts.

#### 1.13 Creditors

Trade creditors are obligations to pay for goods or services that have been acquired. They are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 2 Critical accounting estimates and judgements

In preparing the financial statements trustees make estimates and assumptions which affect reported results, financial position and disclosure of contingencies. Use of available information and application of judgement are inherent in the formation of the estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

### 3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	5,175	-	5,175	(15)	463	448
Legacies receivable	-	1,390	1,390	-	-	-
Grants	480,500	233,970	714,470	457,000	333,644	790,644
	<u>485,675</u>	<u>235,360</u>	<u>721,035</u>	<u>456,985</u>	<u>334,107</u>	<u>791,092</u>
<b>Donations and gifts</b>						
Donations and legacies	<u>5,175</u>	<u>-</u>	<u>5,175</u>	<u>(15)</u>	<u>463</u>	<u>448</u>
	<u>5,175</u>	<u>-</u>	<u>5,175</u>	<u>(15)</u>	<u>463</u>	<u>448</u>

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

### 3 Donations and legacies

(Continued)

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Grants receivable for core activities</b>						
Scottish Government	430,000	-	430,000	430,000	48,000	478,000
Scottish Government - Business Temporary Closure Fund	50,500	-	50,500	27,000	-	27,000
Education	-	27,800	27,800	-	157,944	157,944
Education and exhibition facilities	-	(3,938)	(3,938)	-	27,800	27,800
Under the Croft	-	211	211	-	49,900	49,900
Heritage Lottery Fund	-	24,920	24,920	-	48,000	48,000
MGS Recovery and Resilience	-	77,445	77,445	-	2,000	2,000
Scottish Government Capital Fund	-	59,125	59,125	-	-	-
Visit Scotland	-	6,800	6,800	-	-	-
Book Week Scotland	-	675	675	-	-	-
Climate Beacon		23,750	23,750			
MGS Covid-19 Adaptation		7,497	7,497			
Kickstarter		1,500	1,500			
Summer of Play		3,865	3,865			
Visit Scotland Days Out		4,000	4,000			
Math Week Scotland		320	320			
	<u>480,500</u>	<u>233,970</u>	<u>714,470</u>	<u>457,000</u>	<u>333,644</u>	<u>790,644</u>

### 4 Charitable activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Admissions	20,658	4,808
Deposits	-	1,439
Central workshops electricity	3,942	3,429
Central workshops water rates income	4,354	-
Education workshop income	688	-
	<u>29,642</u>	<u>9,676</u>

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 5 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Retail sales	10,880	3,303
Café sales	24,499	2,822
Rental income	88,997	82,630
Other income	40,843	150
Other trading activities	<u>165,219</u>	<u>88,905</u>

### 6 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	<u>2</u>	<u>66</u>

### 7 Other income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
CJRS furlough	66,203	173,111
Other income	578	-
	<u>66,781</u>	<u>173,111</u>

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 8 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Stock	4,173	2,803
<u>Trading costs</u>		
Staff costs	151,176	166,323
	<u>155,349</u>	<u>169,126</u>

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 9 Charitable activities

	Education	Collections	Visitor services	Total 2022	Education	Collections	Visitor services	Total 2021
	2022	2022	2022		2021	2021	2021	
	£	£	£	£	£	£	£	£
Staff costs	46,572	131,981	169,495	348,048	46,933	95,931	211,445	354,309
Property	6,766	53,782	69,069	129,617	11,783	39,307	50,481	101,571
Project costs	26,126	87,162	97,055	210,343	1	80,736	4,602	85,339
Technical services	20	66	84	170	51	172	221	444
Marketing	1,087	3,625	4,655	9,367	527	1,755	2,255	4,537
Support costs	9,039	19,591	25,160	53,790	4,334	14,458	18,567	37,359
	<u>89,610</u>	<u>296,207</u>	<u>365,518</u>	<u>751,335</u>	<u>63,629</u>	<u>232,359</u>	<u>287,571</u>	<u>583,559</u>
Share of governance costs (see note 10)	<u>2,167</u>	<u>7,229</u>	<u>9,284</u>	<u>18,680</u>	<u>3,727</u>	<u>12,436</u>	<u>15,970</u>	<u>32,133</u>
	<u>91,777</u>	<u>303,436</u>	<u>374,802</u>	<u>770,015</u>	<u>67,356</u>	<u>244,795</u>	<u>303,541</u>	<u>615,692</u>

#### Note

Governance costs relate to management and administration costs.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

### 10 Governance Costs

	Support costs	Governance costs	2022	2021
	£	£	£	£
Staff costs	-	7,829	7,829	7,574
Audit fees	-	5,650	5,650	10,670
Legal and professional	-	5,201	5,201	13,889
	<u>-</u>	<u>18,680</u>	<u>18,680</u>	<u>32,133</u>
Analysed between				
Charitable activities	-	18,680	18,680	32,133
	<u>-</u>	<u>18,680</u>	<u>18,680</u>	<u>32,133</u>

Governance costs includes payments to the auditors of £5,650 (2021- £7,250) for audit fees.

### 11 Trustees

The Memorandum and Articles of Association of the Trust prohibit the remuneration of Trustees (other than reimbursement of out of pocket expenses), subject to two provisos -

(a) the chief Executive of the Museum, who is a salaried employee of the Trust, is ex officio a Trustee during his or her period of appointment.

(b) a Trustee may be appointed to a remunerated position within the Trust if the Board of the Trustees resolves that such appointment is in the best interests of the Trust.

During the years ended 31 March 2022 and 31 March 2021, no Trustees held appointment to any salaried or remunerated position within the Trust, other than the Chief Executive.

In accordance with these provisions, the emoluments of the Chief Executive including pension and social security contributions were:

	2022	2021
	£	£
Remuneration	65,000	62,889
Pension contributions	6,500	6,289
Social Security contributions	6,787	6,562

During the year a total of £154 (2021: £234) of expenses was reimbursed to the trustees for travel and meeting attendance.

**NATIONAL MINING MUSEUM SCOTLAND TRUST**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**12 Employees**

The average monthly number of employees during the year was:

<b>2022</b>	<b>2021</b>
<b>Number</b>	<b>Number</b>
35	31
<u>35</u>	<u>31</u>

**Employment costs**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	462,029	482,376
Social security costs	26,227	26,432
Other pension costs	18,797	19,398
	<u>507,053</u>	<u>528,206</u>

Defined contribution pension costs of £2,639 (2021: £226) were payable at the year-end.

The trustees consider the Chief Executive of the Museum to be 'key management personnel'. The Chief Executive remuneration is disclosed within Note 11.

The number of employees whose annual remuneration was more than £60,000 is as follows:

	<b>2022</b>	<b>2021</b>
	<b>Number</b>	<b>Number</b>
60,000 - 70,000	1	1
	<u>1</u>	<u>1</u>

**13 Other**

	<b>Unrestricted funds general 2022</b>	<b>Unrestricted funds general 2021</b>
Financing costs	(4,293)	7,432
Other expenditure	484	-
<b>Total</b>	<u><b>3,809</b></u>	<u><b>7,432</b></u>



# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 14 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computers	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2021	955,806	23,737	62,402	1,041,945
Additions	-	2,727	12,155	14,882
At 31 March 2022	955,806	26,464	74,557	1,056,827
<b>Depreciation and impairment</b>				
At 1 April 2021	189,000	1,873	42,499	233,372
Depreciation charged in the year	18,900	5,718	7,774	32,392
At 31 March 2022	207,900	7,591	50,273	265,764
<b>Carrying amount</b>				
At 31 March 2022	747,906	18,873	24,284	791,063
At 31 March 2021	766,806	21,864	19,903	808,573

The Trust owns a number of heritage assets, which consist of the colliery buildings and relative land and also items of equipment formerly used in the mining industry.

The colliery buildings and relative land were acquired at a nominal price and no book price is attributed to them. By their nature they are believed to have no market value. No cost price is available for the items of equipment and again it is believed that there is no market for them and that they have no re-sale value. As such neither the colliery buildings and relative land nor the items of equipment owned by the Trust are capitalised in the Trust's balance sheet but they are historically and culturally relevant to the museum.

A full review of the carrying value of the land and buildings was carried out in the financial year to 31 March 2011. As part of the process, the Trustees obtained a report from a firm of surveyors on the likely disposal terms that the Trust could achieve in the current market if the relevant individual properties (excluding the heritage assets) were to be brought to the market for sale. Having considered that report the Trustees made their own assessment of the current market value of the land and buildings (excluding the heritage assets) and in so doing they considered the indicative range of figures contained in the report. They also paid regard to the terms of purchase of one of the properties as proposed by the prospective developer. The result of this process was a significant write down in asset valuations. On transition for FRS 102, these valuations have been taken as deemed cost.

A considerable number of heritage assets displayed or cared for by the Trust including museum artefacts and collections are not owned by the Trust. There items are owned by The Scottish Mining Museum Collections Trust. This body is a separately constituted charitable trust, whose collections are managed on its behalf by the Trust and displayed by its agreement. A significant number of items are in store. Access to stored artefacts is limited but the museum does display a number of these during the year. The museum maintains an inventory of the artefacts and collections in its care.

No heritage assets of a monetary value were acquired or disposed during the year.

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

<b>15</b>	<b>Stocks</b>		<b>2022</b>	<b>2021</b>
			£	£
	Finished goods and goods for resale		16,252	13,592
			<u>          </u>	<u>          </u>
<b>16</b>	<b>Debtors</b>		<b>2022</b>	<b>2021</b>
			£	£
	Amounts falling due within one year:			
	Trade debtors		10,489	16,678
	Other debtors		7,138	62,529
	Prepayments and accrued income		40,395	33,924
			<u>          </u>	<u>          </u>
			58,022	113,131
			<u>          </u>	<u>          </u>
<b>17</b>	<b>Loans and overdrafts</b>		<b>2022</b>	<b>2021</b>
			£	£
	Bank overdrafts		3,751	818
			<u>          </u>	<u>          </u>
	Payable within one year		3,751	818
			<u>          </u>	<u>          </u>
<b>18</b>	<b>Creditors: amounts falling due within one year</b>		<b>2022</b>	<b>2021</b>
		<b>Notes</b>	£	£
	Bank overdrafts	<b>17</b>	3,751	818
	Other taxation and social security		-	948
	Trade creditors		47,561	37,534
	Other creditors		12,471	13,737
	Accruals and deferred income		20,443	30,181
			<u>          </u>	<u>          </u>
			84,226	83,218
			<u>          </u>	<u>          </u>
<b>19</b>	<b>Creditors: amounts falling due after more than one year</b>		<b>2022</b>	<b>2021</b>
			£	£
	Trade creditors		136,082	153,120
			<u>          </u>	<u>          </u>

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **20 Retirement benefit schemes**

The National Mining Museum ("the Employer") ceased to be an employing authority in the Lothian Pension Fund ("the Fund") on 31 March 2016.

An agreement is in place with Lothian Pension Fund to repay the cessation deficit in equal instalments over the next 16 years. Discounting the cash flows at 2.6% present value, the amount payable is:

	2022	2021
	£	£
Due within one year	12,471	12,556
Due within 2-5 years	57,770	47,927
Due in more than 5 years	78,312	105,193

This discount to present value will be unwound over the duration of the repayment term, which led to an interest charge for £-4293 (2021: £7,432).

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

### 21 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020	Incoming resources	Movement in funds			Balance at 1 April 2021	Incoming resources	Movement in funds			Balance at 31 March 2022
	£	£	Resources expended	Transfers	Revaluations, gains and losses	£	£	Resources expended	Transfers	Revaluations, gains and losses	£
Maths Week Scotland	-	2,000	(2,000)	-	-	-	320	(320)	-	-	-
MGS Digital Resilience	-	3,000	(3,091)	91	-	-	-	-	-	-	-
MGS Covid 19 Adaptation Fund	-	6,790	(6,817)	27	-	-	-	-	-	-	-
MGS Recovery and Resilience Fund	-	144,216	(115,806)	-	-	28,410	38,999	(66,685)	(724)	-	-
Heritage Covid 19 Emergency Fund	-	49,900	(50,060)	160	-	-	-	-	-	-	-
Scottish Government Capital Fund	-	48,000	(30,250)	-	-	17,750	59,125	(72,397)	-	-	4,478
Visit Scotland Effective collections	943	-	-	-	-	943	-	-	-	-	943
Education Boiler House Project Education and exhibition	-	27,800	(29,390)	1,590	-	-	-	-	-	-	-
Facilities	1,164	-	-	-	-	1,164	-	-	-	-	1,164
Fire Safety	87,009	3,938	-	-	-	90,947	(3,938)	-	-	-	87,009
Under the Croft	1,883	-	-	-	-	1,883	-	-	-	-	1,883
	3,190	463	-	-	-	3,653	211	-	-	-	3,864

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 21 Restricted funds

(Continued)

	Balance at 1 April 2020	Incoming resources	Movement in funds			Balance at 1 April 2021	Incoming resources	Movement in funds			Balance at 31 March 2022
	£	£	Resources expended	Transfers	Revaluations, gains and losses	£	£	Resources expended	Transfers	Revaluations, gains and losses	£
Event Scotland	1,694	-	-	-	-	1,694	-	-	-	-	1,694
Heritage Lottery Fund	(2,307)	-	(24,491)	-	-	(26,798)	24,920	(26,257)	-	-	(28,135)
Redisplaying Locomotive	-	-	(505)	505	-	-	-	(920)	920	-	-
Other donations	5,817	-	-	-	-	5,817	1,390	(890)	-	-	6,317
Education Grant MIST	-	-	-	-	-	-	27,800	(29,985)	2,185	-	-
MGS Kickstarter	-	-	-	-	-	-	1,500	(1,806)	-	-	(306)
Book Week Scotland	-	-	-	-	-	-	675	(317)	-	-	358
MGS Summer of Play	-	-	-	-	-	-	3,865	(3,865)	-	-	-
Visitor Services Grant	-	-	-	-	-	-	4,000	(4,218)	218	-	-
Heritage Emergency Fund	-	-	-	-	-	-	-	(1,056)	1,056	-	-
MGS Covid 19 Adaptation	-	-	-	-	-	-	7,497	(7,385)	-	-	112
Creative Carbon Scotland	-	-	-	-	-	-	23,750	(13,945)	-	-	9,805
MGS Recovery and Resilience Fund Round 2	-	-	-	-	-	-	38,446	(38,688)	242	-	-
	<u>99,393</u>	<u>334,107</u>	<u>(262,410)</u>	<u>2,373</u>	<u>-</u>	<u>173,463</u>	<u>235,560</u>	<u>(323,535)</u>	<u>3,897</u>	<u>-</u>	<u>89,186</u>

## NATIONAL MINING MUSEUM SCOTLAND TRUST

### NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

#### 21 Restricted funds

(Continued)

The Trust's Strategic Aims are:

- i. To preserve and effectively manage out national collection to ensure benefit to current and future generations.
- ii. To focus on a large and diverse audience.
- iii. To provide enjoyment and inspiration through the highest-quality formal and informal learning opportunities.
- iv. To develop and promote access to an excellent customer experience for all, both actual and virtual.
- v. Fulfil our national and international roles.
- vi. To maximise financial resilience and organisational efficiencies.
- vii. To encourage and develop our staff and volunteers.

Math Week Scotland - Addresses Strategic Aims ii and iii

MGS Digital Resilience - Addresses Strategic Aims i, v and vi

MGS Covid 19 Adaptation Fund - Addresses Strategic Aims i, v and vi

MGS recovery and Resilience Fund - Addresses Strategic Aims i, v and vi

Heritage Covid19 Emergency Fund - Addresses Strategic Aims i, v and vi

Visit Scotland - Addresses Strategic Aims ii, iii and iv

Effective collections - Addresses Strategic Aims i, iv and v

Education - Addresses Strategic Aims ii, iii

Boiler House - Addresses Strategic Aims i

Education and exhibition facilities - Addresses Strategic Aims i, iv

Under the Croft - Addresses Strategic Aims ii, iii

Transformers Project - Addresses Strategic Aims iii, iv

Friends - Addresses Strategic Aims iii

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 22 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:							
Tangible assets	791,063	-	-	791,063	808,573	-	808,573
Current assets/(liabilities)	521,119	-	89,186	610,305	375,246	173,463	548,709
Long term liabilities (pension deficit)	(136,082)	-	-	(136,082)	(153,120)	-	(153,120)
	<u>1,176,100</u>	<u>-</u>	<u>89,186</u>	<u>1,265,286</u>	<u>1,030,699</u>	<u>173,463</u>	<u>1,204,162</u>

# NATIONAL MINING MUSEUM SCOTLAND TRUST

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 23 Operating lease commitments

The company has entered into a number of operating leases which commit the company to pay the following rentals:

	2022	2021
	Equipment	Equipment
	£	£
Payments falling due:		
Within 1 year	7,568	5,064
Within 2 to 5 years	8,747	13,091

### 24 Controlling interests and related party transactions

The company was under the control of the Board of Trustees throughout the current and previous year.

### 25 Related party transactions

The company received a grant of £27,800 (2021: £27,800) from The Mining Institute of Scotland Trust, of which Mr David Seath is a director.

### 26 Company limited by guarantee

The Trust was incorporated as a company limited by guarantee and is therefore governed by the Memorandum and Articles of Association. The liability of the Members is restricted to a maximum of £1 each.

### 27 Non-audit services

In common with many other organisations of its size and nature, the Trust uses its auditor to assist with the preparation of the financial statements.

### 28 Cash generated from operations

	2022	2021
	£	£
Surplus for the year	61,124	270,600
Adjustments for:		
Investment income recognised in statement of financial activities	(2)	(66)
Depreciation and impairment of tangible fixed assets	32,392	23,902
Movements in working capital:		
(Increase) in stocks	(2,660)	(13,592)
Decrease/(increase) in debtors	55,109	(113,131)
(Decrease)/increase in creditors	(18,963)	235,520
<b>Cash generated from operations</b>	<b>127,000</b>	<b>403,233</b>

### 29 Analysis of changes in net funds

The Trust had no debt during the year.