# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST, 1999 FOR RAE BROWN & COMPANY LIMITED

GORDON M. LEFEVRE & CO
CHARTERED CERTIFIED ACCOUNTANTS
REGISTERED AUDITORS
14 GOLDEN SQUARE
ABERDEEN
AB10 1WJ





COMPANIES HOUSE

29/02/00

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# **RAE BROWN & COMPANY LIMITED**

# **COMPANY INFORMATION**

**DIRECTORS:** 

Rae C. Brown

Winifred Brown

SECRETARY:

Winifred Brown

REGISTERED OFFICE:

25a Farburn Terrace,

Dyce, Aberdeen. AB21 7DR

**REGISTERED NUMBER:** 

SC081744

**AUDITORS:** 

Gordon M. Lefevre & Co.,

**Chartered Certified Accountants,** 

Registered Auditors, 14 Golden Square,

Aberdeen. AB10 1WJ

#### REPORT OF THE DIRECTORS

The Directors present their Report with the financial statements of the Company for the year ended 31st August, 1999.

#### PRINCIPAL ACTIVITY AND BUSINESS REVIEW

The principal activity of the company for the year under review was building contracting. The results for the period and the financial position at the period end were considered satisfactory and continued growth is expected in the foreseeable future.

#### RESULTS AND DIVIDEND

The results of the company for the period and dividends paid are set out on page four. The directors recommend that no further dividend be paid in respect of the period under review.

#### DIRECTORS

The Directors of the company in office during the year and their beneficial interests in the issued share capital were as follows:-

Name	Class of Capital	1999	1998
Rae C. Brown	Ordinary £1 Shares	220	120
Winifred Brown	Ordinary £1 Shares	100	50

#### THE YEAR 2000

Assuring the ongoing operation of the business and computer systems is a key focus of the directors. A comprehensive review of all systems has been carried out to ensure that:-

- (1) all business and computer systems will correctly process future dates; and
- (2) our trading relationships with suppliers and customers will continue to operate without disruption.

The total estimated costs of these reviews have not been quantified but are not expected to be material.

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the directors are required to

- select suitable accounting policies and then apply them consistently:
- make judgements and estimates that are reasonable and prudent:
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business:

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **AUDITORS**

The Auditors, Gordon M. Lefevre & Co., will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

In preparing this report, the directors have taken advantage of special exemptions applicable to small companies conferred by Part II of Schedule 8 to the Companies Act 1985.

ON BEHALF OF THE BOARD

Winified Brown

Winifred Brown SECRETARY

Approved by the Board on 15th December, 1999.

#### REPORT OF THE AUDITORS TO THE SHAREHOLDERS OF

#### RAE BROWN & COMPANY LIMITED

We have audited the financial statements on pages four to eight which have been prepared under the historical cost convention and the accounting policies set out on page six.

# Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

## Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments by the directors in the preparation of financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st August, 1999 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

Gordon M. Lefevre & Co., Chartered Certified Accountants, Registered Auditors, 14 Golden Square, Aberdeen. **AB10 1WJ** 15th December, 1999

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# PROFIT AND LOSS ACCOUNT for the year ended 31st August, 1999

	Notes	1999 £	1998 £
TURNOVER	2	897,242	895,677
Cost of Sales		<u>643,490</u>	<u>652,454</u>
GROSS PROFIT		253,752	243,223
Administrative Expenses		<u>187,939</u>	138,122
OPERATING PROFIT	3	65,813	105,101
Interest Receivable and Similar Income	4	<u>12,939</u>	15,249
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		78,752	120,350
Tax on Profit on Ordinary Activities		<u>16,480</u>	27,350
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		62,272	93,000
Dividends	5	<u>106,500</u>	64,000
		(44,228)	29,000
Retained Profit brought forward		<u>402,545</u>	<u>373,545</u>
RETAINED PROFIT CARRIED FORWARI	D	358,317 ======	402,545

# **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current and previous years.

# TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current and previous years.

The notes form part of these financial statements

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# BALANCE SHEET as at 31st August, 1999

	Notes		1999		1998
		£	£	£	£
FIXED ASSETS:	_				
Tangible Assets	6		124,715		114,034
CURRENT ASSETS:					
Stocks	7	24,390		15,053	
Debtors	8	203,977		127,488	
Investments	9	39,697		,	
Cash at bank		135,837		289,818	
		403,901		432,359	
CREDITORS: Amounts falling					
due within one year	10	<u>169,979</u>		143,528	
NET CURRENT ASSETS:			233,922		<u>288,831</u>
TOTAL ASSETS LESS CURRENT					
LIABILITIES			358,637		402,865
			======		<b></b>
CAPITAL AND RESERVES:					
Called up share capital	11		320		320
Profit and loss account			<u>358,317</u>		<u>402,545</u>
Shareholders' funds	12		358,637		402,865
					_=====

In preparing these financial statements, the directors have taken advantage of special exemptions applicable to small companies conferred by Part I of Schedule 8 to the Companies Act 1985. The directors have done so on the grounds that, in their opinion, the company is entitled to the benefit of those exemptions because it meets the qualifying conditions for small companies as stated in Section 247 of the Companies Act 1985.

ON BEHALF OF THE BOARD

Rae C. Brown DIRECTOR

Approved by the Board on 15th December, 1999.

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August, 1999

#### 1. ACCOUNTING POLICIES

# Accounting convention

The financial statements have been prepared under the historical cost convention.

# Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Land and Buildings - Not provided

Plant and Machinery - 25% on reducing balance
Motor Vehicles - 25% on reducing balance
Office Equipment - 25% on reducing balance

No depreciation is provided on freehold buildings. The company follows a programme of regular refurbishment and maintenance of its property which includes the re-instatement of the fabric of the buildings, where necessary, in order to maintain them to a high standard. Accordingly, in the opinion of the directors, any element of depreciation would be immaterial and no provision has been made.

# Stocks

Stock and work in progress are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

# **Deferred taxation**

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

# **Pensions**

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

# 2. TURNOVER

The turnover and profit before taxation are attributable to the one principal activity of the company, and derive wholly from the United Kingdom.

3.	OPERATING PROFIT The operating profit is stated after charging/(crediting)	1999	1998
	Depreciation - owned assets	18,721	15,159
	Profit on disposal of fixed assets	(810)	(2,153)
	Auditors' Remuneration	2,750	3,510
		<del></del>	=====
	Directors Emoluments - Salaries	48,195	53,154
	- Pension Contributions	45,700	6,044

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August, 1999

4.	INTEREST RECEIVABLE AND SIMI	LAR INCOME				
					1999	1998
	Deposit Account Interest				11,869	15,249
	Dividends				1,070	=
					12,939	15,249
					=====	=====
5.	DIVIDENDS					
					1999	1998
	Final				106,500	64,000
					=====	
6.	TANGIBLE FIXED ASSETS					
		Land & Buildings	Plant &	Office Equipment	Motor Vehicles	Total
	COST OR VALUATION:	Bulldings	Machiner y	Equipment	y chicles	Total
	At 1st September, 1998	68,550	11,012	6,006	120,251	205,819
	Added	-	· -	45	44,500	44,545
	Sold	_	<u> </u>		<u>(63,429</u> )	(63,429)
	At 31st August 1999	68,550	11,012	6,051	101,322	186,935
	•		=====	=====		======
	DEPRECIATION:					
	At 1st September, 1998	-	10,005	5,065	76,715	91,785
	Charge for year	-	252	246	18,223	18,721
	Eliminated on Disposal	<del></del>			( <u>48,286</u> )	( <u>48,286</u> )
	At 31st August, 1999	_	10,257	5,311	46,652	62,220
		=====	=====	====		=====
	NET BOOK VALUE:					
	At 31st August, 1999	68,550 =====	755 ====	740 ====	54,670 =====	124,715
			<b></b>			<del></del>
	At 31st August, 1998	68,550 =====	1,007 ====	941 ====	43,536 =====	114,034 =====
7.	STOCKS					
					1999	1998
	Stock				500	600
	Work in progress				<u>23,890</u>	<u>14,453</u>
					24,390	15,053

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st August, 1999

8.	DEBTORS				
	Amounts fal	ling due within one	Magu	1998	1998
	Amounts fai	ling due within one y	year.		
	Trade debtor			42,300	105,424
	Other debtor			152,845	14,253
	Prepayments	3		8,832	7,811
				203,977	127,488
				======	======
9.	INVESTME	ENTS			
				1999	1998
	Other investr	nents		39,697	_
				=====	_===
	The compnay a recognised	y holds listed investn stock exchange. The	ments with a value of £41,550 (1998:£nil), of which £41, e total listed investments have a market value of £41,550	550 (1998:£nil), ) (1998:£nil).	are listed on
10.	CREDITOR	S: AMOUNTS FAI	LLINC		
200		IN ONE YEAR		1999	1998
	Trade credito	.wa			
	Other Taxes			43,470	69,579
	Taxation	and 1 .71. 1 .L.		5,798	24,665
	Accrued expe	enses		6,959 <u>113,752</u>	13,403
				115,752	35,881
				169,979 =====	143,528
11.	CALLED III	P SHARE CAPITA	ī.		
		JIME CALITA	<b>L</b>	1999	1998
	Authorised:				
		<b>~</b> 1	Nominal		
	Number:	Class:	Value:		
	10,000	Ordinary	£1	10,000	10,000
	Allottad Janua	ad and Caller and A			
	Allotted, issu	ed and fully paid:	Nominal		
	Number:	Class:	Value:		
	320	Ordinary	£1	320	320
				===	===
12.	RECONCILI	IATION OF MOVE	EMENTS IN SHAREHOLDERS' FUNDS		
			TO THE STATE OF TH	1998	1998
	Profits for the	financial year		62,272	93,000
	Dividends	inianolar your		106,500	64,000
		ION TO SHAREHO	OLDERS' FUNDS	(44,228)	29,000
	Opening share	eholders' funds		402,865	<u>373,865</u>
	CLOSING SI	HAREHOLDERS' I	FUNDS	358,637	402,865
				======	=====