# DONALD MACKENZIE LIMITED REPORT OF THE DIRECTORS AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2012

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for the year ended 31 January 2012

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# **DONALD MACKENZIE LIMITED**

# **COMPANY INFORMATION**

for the year ended 31 January 2012

**DIRECTORS:** 

D G MacKenzie

Mrs C Y MacKenzie

J Forbes J Macaulay J Beaton

**SECRETARY:** 

Mrs C Y MacKenzie

**REGISTERED OFFICE:** 

62 Seafield Road

Inverness IV1 1SG

**REGISTERED NUMBER:** 

SC058445

**AUDITORS:** 

MacKenzie Kerr

Chartered Accountants and

Statutory Auditor

Redwood

19 Culduthel Road

Inverness IV2 4AA

**BANKERS:** 

Royal Bank of Scotland plc

Inverness Chief Office

29 Harbour Road

Inverness IV1 1NU

**SOLICITORS:** 

MacAndrew & Jenkins WS

5 Drummond Street

Inverness IV1 1QF

# REPORT OF THE DIRECTORS for the year ended 31 January 2012

The directors present their report with the financial statements of the company for the year ended 31 January 2012.

### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the retailing and servicing of motor vehicles.

### **REVIEW OF BUSINESS**

Turnover for the year at £11,238,727 was down 2% on last year, leading to a decrease in profit of £115,536. At the end of the year, the equity shareholders funds have risen from £4,074,108 to £4,362,221.

Both the level of business and the year end financial position were satisfactory, and the directors expect that the present level of activity will be sustained for the foreseeable future.

### Financial risk management

The company's financial instruments comprise cash at bank. The main purpose of this financial instrument is to maintain adequate finance for the company's operations.

The main risk arising from the company's financial instruments are interest rate fluctuations. It is the company's policy to finance its operations through its cash reserves and to review this periodically with regard to the projected cash flow requirements of the company.

#### Results

The profit for the year before taxation amounted to £359,171 (2011 - £474,707).

#### **DIVIDENDS**

No dividends have been distributed for the year ended 31 January 2012.

#### **FIXED ASSETS**

The movements in the fixed assets are set out in the notes to the accounts.

### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 February 2011 to the date of this report.

D G MacKenzie Mrs C Y MacKenzie

- J Forbes
- J Macaulay
- J Beaton

# POLITICAL AND CHARITABLE CONTRIBUTIONS

During the year the company contributed £56,881 to charities. £45,200 was donated to Christian organisations, £8,820 to organisations of a medical nature and £2,861 to other charitable organisations.

# REPORT OF THE DIRECTORS for the year ended 31 January 2012

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

# **AUDITORS**

The auditors, MacKenzie Kerr, will be proposed for re-appointment at the forthcoming Annual General Meeting.

ON BEHALF OF THE BOARD:

D G MacKenzie - Director

Date: 26 September 2012

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DONALD MACKENZIE LIMITED

We have audited the financial statements of Donald MacKenzie Limited for the year ended 31 January 2012 on pages six to seventeen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page three, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

# Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Qualified opinion arising from disagreement about accounting treatment

As discussed in note 1, included in the fixed assets shown on the balance sheet is an amount of £901,409 which relates to long leasehold property. Depreciation has not been provided for on the property, as required by Financial Reporting Standard 15 (FRS 15). The directors have chosen not to comply with FRS 15 on the grounds that the value of the property is in excess of the cost shown in the accounts. In our opinion a provision of £9,014 should have been made this year, reducing the profit before tax and net assets by that amount over the year and resulting in a property net book value of £667,509 (2011 - £676,523) when added to depreciation that should have been accounted for in previous years.

No impairment review has been carried out by the company in accordance with FRS 15 following the non depreciation of long leasehold property. In our opinion, an impairment review should have been carried out on the leasehold property by the company.

### Qualified opinion arising from limitation in audit scope

With respect to retirement benefits, the evidence available to us was limited because the directors have not obtained a valuation sufficient to comply with the disclosure requirements of Financial Reporting Standard 17. There were no other satisfactory audit procedures that we could adopt to obtain this information.

Except for the financial effects of not making the adjustments referred to above, or such adjustments, if any, as might have been determined to be necessary had we been able to satisfy ourselves as to the defined benefit pension scheme surplus or deficit, in our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 January 2012 and of its profit for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
   and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF DONALD MACKENZIE LIMITED

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

John Fraser, MA, CA (Senior Statutory Auditor)

for and on behalf of MacKenzie Kerr

Chartered Accountants and

Statutory Auditor

Redwood

19 Culduthel Road

Inverness

IV2 4AA

Date: 26 September 2012

# PROFIT AND LOSS ACCOUNT for the year ended 31 January 2012

		20-	12	201	11
	Notes	£	£	£	£
TURNOVER	2		11,238,727		11,476,877
Cost of sales			9,801,323		9,931,183
GROSS PROFIT			1,437,404		1,545,694
Distribution costs		502,593		479,540 687,091	
Administrative expenses		636,941	1,139,534	007,091	1,166,631
			297,870		379,063
Other operating income			52,989		63,885
OPERATING PROFIT	4		350,859		442,948
Income from fixed asset investments Interest receivable and similar income		14,451		10,321 20,638	
interest receivable and similar income		25,552	40,003	20,636	30,959
			390,862		473,907
Investment write					
off	5		26,462		<u>(7,309</u> )
			364,400		481,216
Interest payable and similar charges	6		5,229		6,509
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION			359,171		474,707
Tax on profit on ordinary activities	7		71,058		110,600
PROFIT FOR THE FINANCIAL YEAR			288,113		364,107

# **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current year or previous year.

# **TOTAL RECOGNISED GAINS AND LOSSES**

The company has no recognised gains or losses other than the profits for the current year or previous year.

The notes form part of these financial statements

# **BALANCE SHEET** 31 January 2012

	2012		201	1	
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	8		985,484		1,001,749
Investments	9		863,809	•	778,021
			1,849,293		1,779,770
CURRENT ASSETS					
Stocks	10	1,628,067		1,318,176	
Debtors	11	660,319		638,325	
Cash at bank and in hand		<u>1,625,876</u>		1,631,833	
		3,914,262		3,588,334	
CREDITORS	10	1 255 670		1 241 726	
Amounts falling due within one year	12	1,355,678		1,241,726	
NET CURRENT ASSETS			2,558,584		2,346,608
TOTAL ASSETS LESS CURRENT					
LIABILITIES			4,407,877		4,126,378
PROVISIONS FOR LIABILITIES	14		45,656		52,270
NET ASSETS			4,362,221		4,074,108
CARITAL AND DECEDVES					
CAPITAL AND RESERVES Called up share capital	15		3,400		3,400
Share premium	16		37,400		37,400
Capital redemption reserve	16		19,200		19,200
Profit and loss account	16		4,302,221		4,014,108
SHAREHOLDERS' FUNDS	19		4,362,221		4,074,108

The financial statements were approved by the Board of Directors on 26 September 2012 and were signed on its behalf by:

( Museum	
D G MacKenzie - Director	

The notes form part of these financial statements

# CASH FLOW STATEMENT for the year ended 31 January 2012

	Notes	2012 £	2011 £
Net cash inflow from operating activities	1	259,923	119,235
Returns on investments and servicing of finance	2	34,774	24,450
Taxation		(96,868)	(128,292)
Capital expenditure and financial investment	2	(120,658)	(208,095)
		77,171	(192,702)
Financing	2	<u>(83,128</u> )	(170,400)
Decrease in cash in the period		(5,957)	(363,102)
Reconciliation of net cash flow to movement in net funds	3		
Decrease in cash in the period		(5,957)	(363,102)
Change in net funds resulting from cash flows		(5,957)	(363,102)
Movement in net funds in the pe Net funds at 1 February	riod	(5,957) 1,631,833	(363,102) 1,994,935
Net funds at 31 January		1,625,876	1,631,833

The notes form part of these financial statements

# NOTES TO THE CASH FLOW STATEMENT

for the year ended 31 January 2012

1.	RECONCILIATION OF OPERATING PROFIT TO NET CAS	H INFLOW FRO	M OPERATING	ACTIVITIES
			2012 £	2011 £
	Operating profit Depreciation charges Profit on disposal of fixed assets Increase in stocks Increase in debtors		350,859 25,412 (739) (309,891) (21,994)	442,948 26,213 (15,514) (17,890) (319,999)
	Increase in creditors		216,276	3,477
	Net cash inflow from operating activities		259,923	119,235
2.	ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED II	N THE CASH FL	OW STATEME	NT
			2012	2011
	Returns on investments and servicing of finance		£	£
	Interest received		25,552	20,638
	Interest paid Dividends received		(5,229) <u>14,451</u>	(6,509) 10,321
	Net cash inflow for returns on investments and servicing	g of finance	34,774	24,450
	Capital expenditure and financial investment Purchase of tangible fixed assets Purchase of fixed asset investments Sale of fixed asset investments		(9,147) (213,959) 102,448	(45,064) (229,906) 66,875
	Net cash outflow for capital expenditure and financial in	vestment	(120,658)	(208,095)
	Financing			
	Amount introduced by directors Amount withdrawn by directors		75,340 ( <u>158,468</u> )	- ( <u>170,400</u> )
	Net cash outflow from financing		(83,128)	<u>(170,400</u> )
3.	ANALYSIS OF CHANGES IN NET FUNDS			A.
	Not each:	At 1/2/11 £	Cash flow £	At 31/1/12 £
	Net cash: Cash at bank and in hand	1,631,833	(5,957)	1,625,876
		1,631,833	(5,957)	1,625,876
	Total	1,631,833	(5,957)	1,625,876

#### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 January 2012

#### 1. ACCOUNTING POLICIES

### **Accounting convention**

The financial statements have been prepared under the historical cost convention.

#### **Turnover**

Turnover represents the amounts invoiced, excluding value added tax, in respect of the sale of goods and services to customers during the year.

#### Tangible fixed assets

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Plant and machinery

Over 4 to 10 years

Office equipment

Over 4 to 10 years

No depreciation is provided for on leasehold property, which represents a departure from Financial Reporting Standard 15 and the Companies Act 2006.

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value. Consignment stock is also held by the company on its premises but is not included in the accounts because title is held by the manufacturer.

#### **Deferred tax**

Deferred tax arises as a result of including items of income and expenditure in taxation computations in periods different from those in which they are included in the company's accounts. Deferred tax is provided in full on timing differences which result in an obligation to pay more (or less) tax at a future date, at the average tax rates that are expected to apply when the timing differences reverse, based on current tax rates and laws.

Deferred tax is not provided on timing differences arising from the revaluation of fixed assets where there is no commitment to sell the asset.

Deferred tax assets and liabilities are not discounted.

### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 January 2012

#### 1. ACCOUNTING POLICIES - continued

#### Pension costs and other post-retirement benefits

The company operates a funded defined benefit pension scheme providing benefits based on final pensionable pay. The company closed this defined benefit scheme to future member contributions on 30 June 2008. The assets of the scheme are held separately from those of the company, being invested in units in a segregated fund managed by an external investment manager. Contributions to the scheme are charged to the profit and loss account so as to spread the cost of pensions over the employees' working lives with the company. The contributions are determined by a qualified actuary on the basis of triennial valuations. The most recent valuation was made as at 5 April 2010. The only contributions in future will be by the company to finance the past service deficit. The directors have not obtained a valuation sufficient to comply with the disclosure requirements of Financial Reporting Standard 17.

The valuation was made using the defined accrued benefit method. The principal assumptions used were:

- (i) a future inflation rate of 3.9% p.a.
- (ii) deferred pension increases of 3.9%.
- (iii) pension increases in payment of 3.6% or 2.3%
- (iv) a rate used to discount scheme liabilities before retirement of 5.5%.
- (v) a rate used to discount scheme liabilities after retirement of 4.5%.

The market value of the assets of the scheme at the valuation date was £1,576,208 with a past service deficit of £221,000.

From April 2008, the company operated a defined contribution pension scheme.

The pension charge for the year was £82,587 (2011 - £102,483). Contributions outstanding at the balance sheet date amounted to £6,240 (2011 - £6,191).

Contributions in respect of three directors are made to a defined contribution scheme and are charged to the profit and loss account for the year in which they are payable to the scheme. The pension charge for the year was £8,368 (2011 - £7,665).

# Fixed asset investments

Fixed asset investments are stated at cost less amounts written off investments at the balance sheet date.

# 2. TURNOVER

The total turnover of the company for the year has been derived from its principal activities of retailing, repairing and servicing motor vehicles. The company operates in the UK and the whole of its turnover is to the UK market.

#### 3. STAFF COSTS

	2012 £	2011 £
Wages and salaries	1,159,489	1,169,743
Social security costs	108,553	109,137
Other pension costs	<u>82,597</u>	102,483
	1,350,639	1,381,363

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 January 2012

3.	STAFF COSTS - continued		
	The average monthly number of employees during the year was as follows:	2012	2011
	Administration Sales Service	14 16 25	15 16 <u>26</u>
		55	57
4.	OPERATING PROFIT		
	The operating profit is stated after charging/(crediting):		
	Other operating leases Depreciation - owned assets Profit on disposal of fixed assets Auditors' remuneration	2012 £ (1,634) 25,412 (739) 7,500	2011 £ 3,211 26,213 (15,514) 7,700
	Directors' remuneration Directors' pension contributions to money purchase schemes	190,718 <u>8,368</u>	170,560 
	The number of directors to whom retirement benefits were accruing was as follows:	ows:	
	Money purchase schemes Defined benefit schemes	3 <u>5</u>	3 5
5.	INVESTMENT WRITE OFF		
	Orr	2012 £	2011 £
	Investment write off (reversed)	26,462	<u>(7,309</u> )
6.	INTEREST PAYABLE AND SIMILAR CHARGES	2012	2011
	Bank interest	£ <u>5,229</u>	£ <u>6,509</u>

# NOTES TO THE FINANCIAL STATEMENTS - continued

for the year ended 31 January 2012

# 7. TAXATION

Analysis of the tax charge The tax charge on the profit on ordinary activities for the year was as follows:	2012 £	2011 £
Current tax: UK corporation tax	£ 85,267	104,463
Overprovision in previous year	<u>(7,595</u> )	<u>(1,485</u> )
Total current tax	77,672	102,978
Deferred tax	(6,614)	7,622
Tax on profit on ordinary activities	71,058	110,600
Factors affecting the tax charge The tax assessed for the year is lower than the standard rate of corporation tax explained below:	k in the UK. Th 2012 £	e difference is  2011 £
Profit on ordinary activities before tax	<u>359,171</u>	474,707
Profit on ordinary activities multiplied by the standard rate of corporation tax in the UK of 26.323% (2011 - 28%)	94,545	132,918
Effects of: Expenses not deductible for tax purposes Capital allowances in excess of depreciation Adjustment re marginal relief Other differences	3,162 2,244 (16,327) 1,643	(4,936) (12,710) (17,991) 7,182
Adjustments to tax charge in respect of previous periods	<u>(7,595</u> )	(1,485)

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 January 2012

8.	TANGIBLE FIXED ASSETS	Long leasehold £	Plant and machinery £	Office equipment £	Totals £
	COST	~	~	~	~
	At 1 February 2011 Additions	901,409	281,075 7,912	68,859 1,235	1,251,343 9,147
	At 31 January 2012	901,409	288,987	70,094	1,260,490
	DEPRECIATION				
	At 1 February 2011	-	203,999	45,595	249,594
	Charge for year		19,061	6,351	25,412
	At 31 January 2012		223,060	51,946	275,006
	NET BOOK VALUE				
	At 31 January 2012	901,409	65,927	18,148	985,484
	At 31 January 2011	901,409	77,076	23,264	1,001,749

As explained in note 1, depreciation has not been provided for on leasehold property. If full provision had been made the depreciation charge would have been increased by £9,014.

#### 9. FIXED ASSET INVESTMENTS

	Listed investments £
COST At 1 February 2011 Additions Disposals	1,157,523 213,959 (101,709)
At 31 January 2012	1,269,773
PROVISIONS At 1 February 2011 Provision for year	379,502 26,462
At 31 January 2012	405,964
NET BOOK VALUE At 31 January 2012	863,809
At 31 January 2011	778,021

The market value of investments included in the balance sheet at cost was £953,755 (2011 - £877,838).

# 10. STOCKS

	2012	2011
	£	£
Stocks	1,628,067	1,318,176

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 January 2012

11.	DEBTORS	2012	2011
	A	£	£
	Amounts falling due within one year: Trade debtors	426,599	410,493
	Other debtors	22,575	20,332
	Prepayments	44,145	28,500
		493,319	459,325
	Amounts falling due after more than one year:		
	Other debtors	<u>167,000</u>	179,000
	Aggregate amounts	660,319	638,325
12.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2242	2014
		2012 £	2011 £
	Trade creditors	829,368	595,889
	Tax	142,684	161,880
	Social security and other taxes VAT	33,675 63,605	36,024 82,364
	Other creditors	166,094	136,287
	Directors' current accounts	81,054	164,182
	Accrued expenses	39,198	65,100
		1,355,678	1,241,726
13.	SECURED DEBTS		
	The bank holds a guarantee of £92,000 granted in favour of Fiat Auto Finance	ial Services Lim	ited.
14.	PROVISIONS FOR LIABILITIES		
		2012	2011
	D. C. Maria	£	£
	Deferred taxation	<u>45,656</u>	52,270
			Deferred
			tax
			£
	Balance at 1 February 2011		52,270
	Decrease in provision		<u>(6,614</u> )
	Balance at 31 January 2012		45,656

The deferred tax provision relates to accelerated capital allowances and other short term timing differences.

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 January 2012

15.	CALLED UP S	SHARE CAPITAL				
. •		d and fully paid: Class: Ordinary		Nominal value: £1	2012 £ <u>3,400</u>	2011 £ <u>3,400</u>
16.	RESERVES		Profit and loss account £	Share premium £	Capital redemption reserve £	Totals £
	At 1 February Profit for the y		4,014,108 288,113	37,400	19,200	4,070,708 288,113
	At 31 January	2012	4,302,221	37,400	19,200	4,358,821
17.	RELATED PA	RTY DISCLOSURES				
	D G MacKenzie					
	Loans to the value of £83,044 were repaid during the year.					
	Amount due to related party at the balance sheet date				2012 £ 55,830	2011 £ 138,874
	Mrs C Y MacKenzie					
	Loans to the value of £83 were repaid during the year.					
	Amount due to related party at the balance sheet date			2012 £ 25,224	2011 £ 25,307	
	A & I Quality Butchers one of whose partners is the brother in law of George Mackenzie					
	Sales to the value of £2,173 were made during the year.					
	Amount due fr	om related party at the balance	e sheet date		2012 £ 34,460	2011 £ 31,882
18.	ULTIMATE CO	ONTROLLING PARTY				

The controlling party is D G MacKenzie.

# NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 January 2012

19.	RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS		
10.	KIEGONOLIK (I WOTZINI W GIJAKENOEDEKO 1 GIJAG	2012 £	2011 £
	Profit for the financial year	288,113	364,107
	Net addition to shareholders' funds	288,113	364,107
	Opening shareholders' funds	4,074,108	3,710,001
	Closing shareholders' funds	4,362,221	4,074,108