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ST ANDREW ANIMAL FUND (a company limited by guarantee) Registered Number: 47073

Annual Report and Financial Statements For the year ended 31 December 1999

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(a company limited by guarantee)

Annual Report and Financial Statements

For the year ended 31 December 1999

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Directors		
Mr J A M McGrath FBCO DCLP, Chairman Professor T L S Sprigge MA PhD FRSE, Vice-Chairman Mr James Ivory B Com CA Mr C K Mylne BA FRPS Mrs Eileen Aitken MA Mr David Martin BA MEP Dr Jane Goodall, CBE Ms Rebecca Ford BSc Ms Heather Petrie Mrs Shona McManus Mrs Virginia Hay Mr Stephen Blakeaway (appointed April 1999)		
Secretary	Solicitors	
Mr Les Ward		
Administrator Mrs M Foster	Balfour & Manson 54-66 Frederick Street Edinburgh EH2 1LS	
MIS IVI I 03001	1112 1113	
Accountants and Auditors	Investment Advisor	
Scott-Moncrieff 17 Melville Street	Stewart Ivory & Company Limited	
Edinburgh	45 Charlotte Square	
EH3 7PH	Edinburgh EH2 4HW	
Bankers		
Clydesdale Bank plc 10 Queensferry Street	Registered office 10 Queensferry Street	
· · · · · · · · · · · · · · · · · · ·	Edinburgh	
EH2 4PG	EH2 4PG	

Registered Charity No. SC05337

Notice of Annual General Meeting

Notice is Hereby Given that the Twenty-Ninth Annual General Meeting of the Company will be held at 10 Queensferry Street, Edinburgh on 3rd April 2000 at 10.15 am for the following purposes:

- 1. To receive and consider the Directors' Report and Financial Statements in respect of the year to 31 December 1999.
- 2. To elect Directors.
- 3. To re-appoint Messrs Scott-Moncrieff as Auditors.
- 4. To transact any other ordinary business of the Company.

A member entitled to attend and vote may appoint another person, whether a member or not, as his proxy to attend and, on a poll, vote on his behalf. Proxies must be lodged at the Company's Registered Office not less than 48 hours before the meeting.

By order of the Board

Les Ward Secretary

17 Molecu 2000

Directors' Report

For the year ended 31 December 1999

The Directors have pleasure in presenting their report for the year ended 31 December 1999.

Constitution

The St Andrew Animal Fund was incorporated on 26 November 1969. The management of the Company is the responsibility of the Directors who are elected under the terms of the Memorandum and Articles of Association.

Objectives

The objectives of the Fund are:-

- To take all appropriate measures for the protection of animals from cruelty and the prevention of the infliction of suffering on animals throughout Scotland and elsewhere.
- 2. To foster and encourage humane attitudes towards animal life.
- To advance and encourage humane methods of study and research for the advancement of knowledge in the natural and medical sciences.
- 4. To organise, encourage or support educational activities designed to create proper understanding and appreciation of animals and wildlife.

To meet these objectives the Fund operates by supporting and encouraging projects in line with these objectives.

Principal Activities

The activities of the Fund over the past year included making grants and awards to further animal welfare projects in the UK and overseas. A major project was a report into the force feeding of ducks and gees in the production of foie gras. The Fund continued its involvement in 'Focus on Alternatives', a group promoting the development, acceptance and use of humane alternatives to animals in research.

The Directors consider that the priorities for the charity in the next few years are support for development of non-animal research techniques, funding farm animal and companion animal and wildlife studies to improve welfare and supporting projects which will enhance the welfare of animals.

Financial Information

A deficit of £16,661 was incurred during the year mainly as a result of a reduction in legacy income. This has been more than offset by unrealised gains on investments amounting to £77,262.

The accounts have been prepared in accordance with current statutory requirements and the charity's memorandum and articles of association.

The Directors confirm on a fund to fund basis that the Company's assets are available and adequate to fulfil the obligations of the Company.

Taxation

The Fund is a charity and is recognised as such by the Inland Revenue for taxation purposes. As a result there is no liability to taxation on any of its income.

Directors' Report - continued

For the year ended 31 December 1999

Rotation of Directors

Ms Rebecca Ford, Mr Murray McGrath and Mr James Ivory retire by rotation and are available for re-election.

Connected Party

The Directors are also Directors of Advocates for Animals, a company limited by guarantee. No balance was outstanding between the parties at the year end.

Year 2000 Issues

The 1 January 2000 has now passed and the company has experienced no major problems either with its own systems and equipment or in connection with relationships with third parties, but will continue to monitor potential areas of risk for the foreseeable future costs compliance have not been material in relation to the size of the companies business.

Directors' responsibilities

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements, the Directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Company will
 continue in business;

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

A resolution to re-appoint Scott-Moncrieff Chartered Accountants as auditors will be put to the members at the annual general meeting.

For and on behalf of the Boar

Les Ward

17 Malcet 2000

Auditor's Report to the Members

For the year ended 31 December 1999

We have audited the financial statements on pages 4 to 12 which have been prepared under the historical cost convention as modified by the revaluation of investments and the accounting policies set out on pages 6 and 7.

Respective responsibilities of Directors and Auditors

As described on page 2 the Company's Directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes the examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Company's affairs as at 31 December 1999 and of its net movement in funds for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

SCOTT-MONCRIEFF

South - Marciall

Chartered Accountants Registered Auditor 17 Melville Street Edinburgh EH3 7PH

17H March 2000

(a company limited by guarantee)

Income and Expenditure Account and

Statement of Financial Activities For the year ended 31 December 1999

	Notes	Unrestricted Funds (revenue) £	Restricted Funds	Endowment Funds £	1999 Total £	1998 Total £
Incoming resources						
Income from investments		31,264	-	-	31,264	31,233
Donations and legacies		9,925	-	-	9,925	79,115
Rental income		12,495	-	-	12,495	10,900
Interest received		3,153	76	-	3,229	3,115
Other income		144	-	-	144	-
Total income		56,981	76	-	57,057	124,363
Resources expended		·				
Direct charitable expenditure:						
Grants awarded	10	23,392	-	_	23,392	39,390
Grants withdrawn relating to						
previous years		(12,000)	-	-	(12,000)	-
Other charitable expenditure		43,933	118	-	44,051	43,533
	10	55,325	118	-	55,443	82,923
Other expenditure						
Fundraising costs	10	5,871	-	-	5,871	7,661
Administration costs	10	5,912	-	<u>.</u>	5,912	6,354
Publicity cost	10	6,492	-	-	6,492	6,290
		18,275	-		18,275	20,305
Total resources expended		73,600	118	-	73,718	103,228
Net (outgoing)/incoming						
Resources		(16,619)	(42)	-	(16,661)	21,135
Transfer between funds	10	16,619	-	(16,619)	~	-
Net incoming (outgoing) resources						· · · · · · · · · · · · · · · · · · ·
after transfers		-	(42)	(16,619)	(16,661)	21,135
Realised (loss)/gain on investments		-	-	(1,718)	(1,718)	5,390
(Deficit)/surplus for year Unrealised gain on investments		-	(42)	(18,337) 77,262	(18,379) 77,262	26,525 28,093
Net movement in Funds			(42)	58,925	58,883	54,618
Fund balances at 1 January 1999		-	3,910	836,093	840,003	785,415
Fund balance carried forward at 31 December 1999		•	3,868	895,018	898,886	840,003

All activities of the Company relate to continuing operations.

The notes on pages 6 to 12 form part of these financial statements

Balance Sheet

As at 31 December 1999

	Notes	1999		1998	
		£	£	£	£
Fixed assets	4		107,064		111,056
Investments	5		744,767		662,244
Current assets					
Stock Debtors Cash at bank and in hand	6 7	12,613 42,021		235 9,587 74,508	
Creditors: Amounts falling due within one year	8	54,634 (7,579)		84,330 (17,597)	
Net current assets			47,055	emaare.	66,733
Total assets			898,886		840,033
Funds	9				
Unrestricted funds Restricted funds Endowment funds			3,868 895,018		3,910 836,123
			898,886		840,033
		1		,	

The financial statements were approved by

the Directors on 17 Marcus 2000

James Ivory

The notes on pages 6 to 12 form part of these financial statements

Notes to the Financial Statements

For the year ended 31 December 1999

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investments and are in accordance with applicable accounting standards in the United Kingdom and Statement of Recommended Practice: Accounting by Charities, with the exception of depreciation of heritable properties.

Fixed assets

Fixed assets are included in the balance sheet at cost less accumulated depreciation.

Depreciation

Depreciation is provided in the year in which the fixed assets are purchased. Depreciation is calculated so as to write off the cost less residual value of each asset evenly over its expected useful life at the following rates:-

Vehicles	25%
Equipment	20%
Fixtures and fittings	20%

Stocks

Stocks are valued at the lower of cost and net realisable value at the balance sheet date.

Investments and investment income

Investments are included at market value. Gains and losses are recognised in the period in which they arise.

Income from investments is credited to the income and expenditure account in the year it is received.

Pensions

The company operates a defined contribution pension scheme the assets of which are held in a separately administered fund. Contributions are charged to the income and expenditure account in the year in which they are incurred.

Legacies

Legacies are credited in the year in which they are received.

VAT

The company is not registered for VAT and accordingly expenditure includes VAT where appropriate.

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Notes to the Financial Statements - continued

For the year ended 31 December 1999

1. Accounting policies - continued

Expenditure

Expenditure is charged against revenue in the year in which it is incurred. Where possible, expenses are attributed directly to the function to which they relate. Where this is not possible, they are apportioned among the functions to which they relate.

Share capital

The Company is limited by guarantee and therefore has no share capital.

Charitable contributions

Charitable contributions are charged against the income and expenditure account when paid.

Cash flow statement

The Company is exempt from preparing a cash flow statement in compliance with the Financial Reporting Standard No 1.

2. Staff numbers and costs	1999 £	1998 £
Wages and salaries Social security costs	20,285 1,333	21,862 1,504
Pension costs	2,303	2,401
	23,921	25,767
	Number	Number
The average weekly number of employees during the year was:-	2	2

No Directors received remuneration or expenses during the year. James Ivory is a Director of the charity and a Director of Stewart Ivory and Company Limited. Stewart Ivory and Company Limited received remuneration of £5,884 in the year (1998-£5,365).

Notes to the Financial Statements - continued

For the year ended 31 December 1999

Charitable activities	1999 £	1998 £
Charitable grants and donations (see below) Other charitable expenditure (see note 10)	11,392 43,816	39,390 43,246
	55,208	82,636
During the year the following grants and donations were authorised and paid:-		
During the year the following grains and domaions were dumerised and parts		1999 £
Etica and Animation		1,012
South African Anti-Vivisection Society		1,015
ATLA Abstracts		500 1,160
Norwegian School of Veterinary Science The Sanctuary, Morpeth		500
Townhead Farm Cat Rescue, Gifford		500
Muirhouse Animal Fund, Edinburgh		500
DAWGS, Aberdeen		500
Hessilhead Wildlife Rescue Trust		1,000
Cat Register and Rescue, Falkirk		500
Turkish Society for the Protection of Animals		500
Ty Agored Animal Sanctuary, Wales		500
Lothian Cat Rescue, Edinburgh		500
Assisi Animal Sanctuary, Northern Ireland David Radford, Blackpool		500 500
Hillside Animal Sanctuary Norwich		500
Greek Cat Welfare Society (UK)		500
Jane Graham, Melrose		500
Highland Wildlife Hospital Trust, Ullapool		500
Euro NICHE		1,000
NICHE UK		200
Ms Francoise Wemelsfelder, Scottish Agricultural College, Edinburgh		300
Kosovo Relief Fund		500
Tinto Kennels		2,500 5,605
Foie Gras Project Others		100
		21,892
Grants authorised, but not paid during the year:-		
Farm Animal Care Trust Disking against for the Protection of Youngland Animals		1,000 500
Pushino society for the Protection of Homeless Animals		300
		23,392
Grants authorised in previous years but withdrawn in the current year		(12,000)
		11,392

(a company limited by guarantee)

Notes to the Financial Statements - continued

For the year ended 31 December 1999

4. Fixed Assets

	Heritable Property £	Motor Vehicles £	Equipment £	Fixtures & Fittings £	Total £
Cost					
At 1 January 1999 Additions	100,000	15,786	24,978 1,937	235 40	140,999
At 31 December 1999	100,000	15,786	26,915	275	142,976
Depreciation					
At 1 January 1999 Charge in year	- -	7,894 3,947	21,814 2,014	235	29,943 5,969
At 31 December 1999	-	11,841	23,828	243	35,912
Net book value					
At 31 December 1999	100,000	3,945	3,085	32	107,064
At 31 December 1998	100,000	7,892	3,164		111,056

No depreciation has been provided on the property as in the opinion of the Directors none is necessary. This is contrary to Statement of Standard Accounting Practice No. 12.

Property consists of offices at 10 Queensferry Street and a garage at 22 Learmonth Terrace Lane and was revalued on 31 December 1996 by the directors.

5.	Investn	nents	1999 £	1998 £
	Market	value at 1 January 1999	662,244	623,040
	Less:	disposals at opening market value		
		(Proceeds £31,641, loss £1,718)	(33,359)	(91,255)
	Add:	additions at cost	38,620	102,366
		Net gains on revaluation at 31 December 1999	77,262	28,093
	Market	value at 31 December 1999	744,767	662,244
	Historic	al cost	398,225	395,460

Notes to the Financial Statements - continued

For the year ended 31 December 1999

5. Investments continued

The investments comprise of Government Stocks and UK equities. The investments are revalued at 31 December 1999 by reference to readily available market prices. The valuation was carried out by Stewart Ivory & Co Ltd.

Investment Holdings held which are over 5% of portfolio by value are:-

Ho	olding			Market Value at 31/12/99
4	1,000 1,500 5,000 3,000 5,000 4,000	Bowthorpe SSL International British Telecom Cable & Wireless Lloyds TSB Prudential		43,300 •35,258 75,650 31,470 38,725 48,800
6.	Stock		1999 £	1998 £
	Goods for	r resale	-	235
7.	Debtors		1999 £	1998 £
	Sundry de Taxation	ebtors recoverable	689 11,924	638 8,949
			12,613	9,587
8.	Creditors	s: Amounts falling due within one year	1999 £	1998 £
	Grants pay Accruals	yable	1,500 6,079	12,000 5,597
			7,579	17,597

Notes to the Financial Statements - continued

For the year ended 31 December 1999

9.	Analysis of net assets among funds	Restricted Funds £	Endowment Funds £	Total £
	Fixed assets	-	107,064	107,064
	Investments	-	744,767	744,767
	Net current assets	3,868	43,187	47,055
		3,868	895,018	898,886

10. Restricted Funds

St Andrew Animal Fund adminsters the bank account for the Status of Animals conference.

ST ANDREW ANIMAL FUND
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Notes to the Financial Statements
For the year ended 31 December 1999

penditure Allocation
Ex
and
Account
Expenditure
10.Income and

			1	6666					1 9	8 6	
		Fund					Fun	Þ			
	į	raising	Admin	Publicity Charitable	haritable		raising		Admin]	Publicity Charitable	aritable
	Fotal £ £	costs	costs	costs	costs	Tot			923	costs	costs
Investment income Interest on deposit Donations and legacies Rent Other	3, 3, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	ł	4	R	સ	#	3, 233 2,982 79,115 10,900		⊬ }	u i	લ ો ·
;	57,057						124.230				
Charitable grants Grants withdrawn relating to	23,392	•	•	•	23,392	39,390			,	ı	39,390
previous years	(12,000)	1	•	•	(12,000)	•		,	,	,	١
Salaries (note 2)	21,618	2,162	2,162	2,162	15,132	21,862	2,1		,186	2,186	15,304
Pension contributions (note 2) Rates and insurance	2,303	230	230	230	1,613	3,905	8	390	390	390	2,735
Heat, light and cleaning	3.106	239	211	239	1,6/3	2,014	~ ~		201	201	1,411
Repairs and renewals	3,130	313	313	313	2,173	3,232	., c		325	325	2,277
Telephone	1,291	129	129	129	904	47.0	4		60	23.9 00.0	1,606
Printing, stationery and video			Ì	Ì	-	717			16	16	001
library	1,560	•	4	•	1,560	1.777			,	,	1 777
Advertising	888	888	•	1		2.512	2.5	12	,	,	, , , , ,
Investment and advisory services	5,884	588	588	588	4,120	5,365	3,5 3,5		536	536	3 757
Administration charge	4,750	475	475	475	3,325	4,750	4		475	475	3,325
Audit remuneration - audit fee	2,929	293	293	293	2,050	2,497	2	250	250	250	1.747
Motor Commences	1,674	167	167	167	1,173	1,824	1		182	182	1,278
Motor expenses Travelling expenses	1,585 1,005	r	• •	1,585	•	1,389			•	1,389	
Sundry expenses	1,005	ı	1,005		1 (1,426		,	1,426	,	•
Net bank interest/charges	1,739	•	•	•	1,799	418		,	ı	,	418
Exhibition expenses	152	<u>-</u> 92			147 76	3/1	·	- 070	•	,	371
Depreciation	5.970	•	•	•	5 070	170 3	4	0		,	248
Miscellaneous) 1)	•			0/6,0	3,041			٠ ;	,	5,841
Education - Video	1	1	•		•	03C			17	,	' 6
Subscriptions	150	•	•	,	150	°77	•			, ,	897
						-					
	73,718	5,871	5,912	6,492	55,443	102	102,941 7,661		6,354	6,290	82,636
Operating surplus/(deficit) for year	(16,661)						21,289				