

ST ANDREW ANIMAL FUND
(a company limited by guarantee)
Registered Number: 47073

Annual Report and Financial Statements
For the year ended 31 December 1997



ST ANDREW ANIMAL FUND
(a company limited by guarantee)

Annual Report and Financial Statements

For the year ended 31 December 1997

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Directors

Mr J A M McGrath FBCO DCLP, Chairman
Professor T L S Sprigge MA PhD FRSE, Vice-Chairman
Mr James Ivory B Com CA
Mr C K Mylne BA FRPS
Mrs Eileen Aitken MA
Mr David Martin BA MEP
Dr Jane Goodall, CBE
Ms Rebecca Ford BSc
Ms Heather Petrie
Mrs Shona McManus
Mrs Virginia Hay
Ms S McEwan (*resigned November 1997*)
Mr D M Dunbar BSc

Secretary

Mr Les Ward

Deputy Secretary

Mrs M Foster

Accountants and Auditors

Scott-Moncrieff Downie Wilson
17 Melville Street
Edinburgh
EH3 7PH

Bankers

Clydesdale Bank plc
10 Queensferry Street
Edinburgh
EH2 4PG

Solicitors

Balfour & Manson
54-66 Frederick Street
Edinburgh
EH2 1LS

Investment Advisor

Stewart Ivory & Company Limited
45 Charlotte Square
Edinburgh
EH2 4HW

Registered office

10 Queensferry Street
Edinburgh
EH2 4PG

Registered Charity No. SC05337

ST ANDREW ANIMAL FUND
(a company limited by guarantee)

Notice of Annual General Meeting

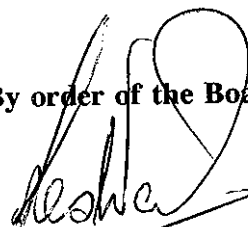
Notice is Hereby Given that the Twenty Seventh Annual General Meeting of the Company will be held at 10 Queensferry Street, Edinburgh on 15 April 1998 at 10.00am for the following purposes:

1. To receive and consider the Directors' Report and Financial Statements in respect of the year to 31 December 1997.
2. To elect Directors.
3. To re-appoint Messrs Scott-Moncrieff Downie Wilson as Auditors.
4. To transact any other ordinary business of the Company.

A member entitled to attend and vote may appoint another person, whether a member or not, as his proxy to attend and, on a poll, vote on his behalf. Proxies must be lodged at the Company's Registered Office not less than 48 hours before the meeting.

19 March 1998

By order of the Board



Les Ward
Secretary

ST ANDREW ANIMAL FUND
(a company limited by guarantee)

Directors' Report

For the year ended 31 December 1997

The Directors have pleasure in presenting their report for the year ended 31 December 1997.

Constitution

The St Andrew Animal Fund was incorporated on 26 November 1969. The management of the Company is the responsibility of the Directors who are elected under the terms of the Memorandum and Articles of Association.

Objectives

The objectives of the Fund are:-

1. To take all appropriate measures for the protection of animals from cruelty and the prevention of the infliction of suffering on animals throughout Scotland and elsewhere.
2. To foster and encourage humane attitudes towards animal life.
3. To advance and encourage humane methods of study and research for the advancement of knowledge in the natural and medical sciences.
4. To organise, encourage or support educational activities designed to create proper understanding and appreciation of animals and wildlife.

To meet these objectives the Fund operates by supporting and encouraging projects in line with these objectives.

Principal Activities

The activities of the Fund over the past year include making grants and awards to further animal welfare projects in Scotland and elsewhere including overseas. The Fund also jointly organised the Living Without Cruelty - Scotland 1997 Exhibition.

The Directors consider that the priorities for the charity in the next few years are support for development of non-animal research techniques, funding farm animal and companion animal and wildlife studies to improve welfare and supporting projects which will enhance the welfare of animals.

Financial Information

The Fund experienced an increase in income, notably from donations and legacies. General expenditure has increased accordingly and a surplus has been recorded.

ST ANDREW ANIMAL FUND
(a company limited by guarantee)

Directors' Report - continued

For the year ended 31 December 1997

Financial Information - continued

The accounts have been prepared in accordance with current statutory requirements and the charity's memorandum and articles of association.

The Directors confirm on a fund to fund basis that the Company's assets are available and adequate to fulfil the obligations of the Company.

Taxation

The Fund is a charity and is recognised as such by the Inland Revenue for taxation purposes. As a result there is no liability to taxation on any of its income.

Directors' responsibilities

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements, the Directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Company will continue in business;

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

A resolution to re-appoint Scott-Moncrieff Downie Wilson Chartered Accountants as auditors will be put to the members at the annual general meeting.

For and on behalf of the Board
of Directors


Les Ward
Secretary

19 March 1998

ST ANDREW ANIMAL FUND
(a company limited by guarantee)

Auditor's Report to the Members

For the year ended 31 December 1997

We have audited the financial statements on pages 4 to 11 which have been prepared under the historical cost convention and the accounting policies set out on pages 6 and 7.

Respective responsibilities of Directors and Auditors

As described on page 2 the Company's Directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes the examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Company's affairs as at 31 December 1997 and of its net movement in funds for the year then ended and have been properly prepared in accordance with the Companies Act 1985 and the Charity's constitution.

Scott - Moncrieff Downie Wilson

SCOTT-MONCRIEFF DOWNIE WILSON
Chartered Accountants
Registered Auditor
17 Melville Street
Edinburgh
EH3 7PH

19 March 1998

ST ANDREW ANIMAL FUND
(a company limited by guarantee)

**Income and Expenditure Account and
Statement of Financial Activities**

For the year ended 31 December 1997

	Notes	1997 Unrestricted Funds (revenue) £	1997 Restricted Funds £	1997 Endowment Funds £	1997 Total £	1996 Total £
Incoming resources						
Income from investments		32,833	-	-	32,833	32,728
Donations and legacies		38,677	-	-	38,677	8,029
Rental income		11,500	-	-	11,500	12,700
Trading activities		19	-	-	19	-
Interest received		2,216	-	-	2,216	1,274
Other income		555	-	-	555	14
LWC Exhibition 1997		12,559	-	-	12,559	-
Total income		98,359	-	-	98,359	54,745
Resources expended						
Direct charitable expenditure:						
Grants awarded	11	18,224	-	-	18,224	16,469
Other charitable expenditure		58,265	-	-	58,265	40,965
	11	76,489	-	-	76,489	57,434
Other expenditure						
Fundraising costs	11	7,782	-	-	7,782	6,719
Administration costs	11	2,449	-	-	2,449	4,870
Publicity cost	11	7,454	-	-	7,454	7,012
		17,685	-	-	17,685	18,601
Total resources expended		94,174	-	-	94,174	76,035
Net incoming/(outgoing) resources		4,185	-	-	4,185	(21,290)
Transfer between funds		(4,185)	-	4,185	-	-
Net incoming/(outgoing) resources after transfers		-	-	4,185	4,185	(21,290)
Realised gain/(loss) on investments		-	-	13,363	13,363	(10,162)
Surplus/(deficit) for year		-	-	17,548	17,548	(31,452)
Unrealised gain on investments		-	-	73,939	73,939	42,630
Net movement in funds		-	-	91,487	91,487	11,178
Fund balances at 1 January 1997		-	3,868	690,060	693,928	682,750
Fund balances carried forward at 31 December 1997		-	3,868	781,547	785,415	693,928

All activities of the Company relate to continuing operations.

The notes on pages 6 to 11 form part of these financial statements

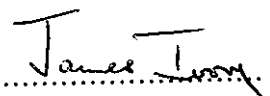
ST ANDREW ANIMAL FUND
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Balance Sheet

As at 31 December 1997

	Notes	1997	1996
		£	£
Fixed assets	4	114,864	108,832
Investments	5	623,040	557,824
Current assets			
Stock	6	235	235
Debtors	7	5,805	7,635
Cash at bank and in hand		50,493	28,922
		<u>56,533</u>	<u>36,792</u>
Creditors : Amounts falling due within one year	8	<u>(9,022)</u>	<u>(9,520)</u>
Net current assets		<u>47,511</u>	<u>27,272</u>
Total assets		<u>785,415</u>	<u>693,928</u>
Funds			
Unrestricted funds		-	-
Restricted funds	9 & 10	3,868	3,868
Endowment funds	10	781,547	690,060
		<u>785,415</u>	<u>693,928</u>

The financial statements were approved by
the Directors on 19 March 1998

 Director
James Ivory

The notes on pages 6 to 11 form part of these financial statements

ST ANDREW ANIMAL FUND
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Notes to the Financial Statements

For the year ended 31 December 1997

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards in the United Kingdom and Statement of Recommended Practice: Accounting by Charities.

Fixed assets

Fixed assets are included in the balance sheet at cost less accumulated depreciation.

Depreciation

Depreciation is provided in the year in which the fixed assets are purchased. Depreciation is calculated so as to write off the cost less residual value of each asset evenly over its expected useful life at the following rates:-

Vehicles	25%
Equipment	20%
Fixtures and fittings	20%

Stocks

Stocks are valued at the lower of cost and net realisable value at the balance sheet date.

Investment income

Investments have been included in the balance sheet at market value.

Income from investments is credited to the income and expenditure account in the year it is received.

Pensions

The Fund operates a defined contribution pension scheme the assets of which are held in a separately administered fund. Contributions are charged to the income and expenditure account in the year in which they are incurred.

Legacies

Legacies are credited in the year in which they are received.

VAT

The Fund is not registered for VAT and accordingly expenditure includes VAT where appropriate.

ST ANDREW ANIMAL FUND
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Notes to the Financial Statements - continued

For the year ended 31 December 1997

1. Accounting policies - continued

Expenditure

Expenditure is charged against revenue in the year in which it is incurred. Where possible, expenses are attributed directly to the function to which they relate. Where this is not possible, they are apportioned among the functions to which they relate.

Share capital

The Company is limited by guarantee and therefore has no share capital.

Charitable contributions

Charitable contributions are charged against the income and expenditure account when paid.

Cash flow statement

The Company is exempt from preparing a cash flow statement in compliance with the Financial Reporting Standard No 1.

2. Staff numbers and costs

	1997 £	1996 £
Wages and salaries	20,830	21,489
Pension costs	1,783	1,719
	<u>22,613</u>	<u>23,208</u>
	Number	Number
The average weekly number of employees during the year was:-	<u>2</u>	<u>3</u>

No Directors received remuneration or expenses during the year.

ST ANDREW ANIMAL FUND
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Notes to the Financial Statements - continued

For the year ended 31 December 1997

3. Charitable activities	1997 £	1996 £
Charitable grants and donations	18,224	16,469
Other charitable expenditure (see note 11)	58,265	40,965
	<hr/> 76,489	<hr/> 57,434

During the year the following grants and donations were authorised:-

	1997 £
Professor P H Bach, East London	2,000
Animal Samaritans, Kent	500
Farm Animal Sanctuary, Bromsgrove	1,000
Fife Dog and Cat Register, Glenrothes	200
Greek Animal Rescue	1,000
Mrs Jean M Laing	100
International Primate Protection League, London	1,000
K9 KATZ Highland Neutering Scheme, Munloch	500
Muirhouse Animal Fund, Edinburgh	500
Orkney Seal Rescue	2,500
Pet Care Network, Edinburgh	500
Townhead Farm Rescue, Gifford	500
Wandle Valley Wildlife Hospital, Surrey	500
Skye Environmental Centre Ltd	100
Rosedell Animal Sanctuary, Carlisle	150
Cat Register and Rescue, Kirkliston	500
Freshfields Animal Rescue Centre, Liverpool	500
"Only Foals & Horses" Sanctuary, Oswaldtwistle	500
South Africans for the Abolition of Vivisection, Johannesburg	1,024
Border Animal Welfare, St Boswells	500
Tinto Kennels, Biggar	2,000
Niche UK	500
Andre Tavernier, Belgium (over 2 years - £1000 per annum)	2,000
The Orangutan Foundation	300
Co-sponsorship of ALTA	500
Abbotsknowe Equine Rescue	500
Other donations	350
	<hr/> 20,224
Grants unpaid at 1 January 1997	2,000
Grants unpaid at 31 December 1997	(4,000)
	<hr/> 18,224

ST ANDREW ANIMAL FUND
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Notes to the Financial Statements - continued

For the year ended 31 December 1997

4. Fixed assets

	Heritable Property	Motor Vehicles	Equipment	Fixtures & Fittings	Total
	£	£	£	£	£
Cost					
At 1 January 1997	100,000	14,000	22,385	235	136,620
Additions	-	15,787	559	-	16,346
Disposals	-	(14,000)	-	-	(14,000)
At 31 December 1997	<u>100,000</u>	<u>15,787</u>	<u>22,944</u>	<u>235</u>	<u>138,966</u>
Depreciation					
At 1 January 1997	-	10,500	17,100	188	27,788
Charge in year	-	3,947	2,820	47	6,814
On disposals	-	(10,500)	-	-	(10,500)
At 31 December 1997	<u>-</u>	<u>3,947</u>	<u>19,920</u>	<u>235</u>	<u>24,102</u>
Net book value					
At 31 December 1997	<u>100,000</u>	<u>11,840</u>	<u>3,024</u>	<u>-</u>	<u>114,864</u>
At 31 December 1996	<u>100,000</u>	<u>3,500</u>	<u>5,285</u>	<u>47</u>	<u>108,832</u>

No depreciation has been provided on the property as in the opinion of the Directors none is necessary. This is contrary to Statement of Standard Accounting Practice No. 12.

Property consists of offices at 10 Queensferry Street and a garage at 22 Learmonth Terrace Lane and was revalued on 31 December 1996 by the directors.

5. Fixed Asset Investments

Listed investments on UK Stock Exchange

	1997 £	1996 £
Market value at 31 December	557,827	549,693
Less: disposals at opening market value (Proceeds £79,526 gain £13,362)	(66,164)	(137,279)
Add: additions at cost	57,438	102,780
Net gains on revaluation at 31 December 1997	73,939	42,630
Market value at 31 December	<u>623,040</u>	<u>557,824</u>
Historical cost	<u>367,267</u>	<u>370,473</u>

ST ANDREW ANIMAL FUND
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Notes to the Financial Statements - continued

For the year ended 31 December 1997

6. Stock	1997 £	1996 £	
Goods for resale	235	235	
7. Debtors	1997 £	1996 £	
Sundry debtors	1,033	2,856	
Taxation recoverable	4,772	4,779	
	5,805	7,635	
8. Creditors : Amounts falling due within one year	1997 £	1996 £	
Advance funding - 1997 exhibition	-	2,579	
Grants payable	4,000	2,000	
Accruals	5,022	4,941	
	9,022	9,520	
9. Restricted Funds	1997 Status of Animals £	1996 Status of Animals £	
Opening balance 1 January	3,868	3,868	
Incoming	-	-	
Outgoing	-	-	
Balance at 31 December	3,868	3,868	
10. Analysis of Net Assets between Funds	Restricted Funds £	Endowment Funds £	Total £
Fixed assets	-	114,864	114,864
Investments	-	623,040	623,040
Net current assets	3,868	43,643	47,511
	3,868	781,547	785,415

ST ANDREW ANIMAL FUND

(a company limited by guarantee)

Notes to the Financial Statements

For the year ended 31 December 1997

11. Income and Expenditure Account and Expenditure Allocation

	1 9 9 7					1 9 9 6				
	Fund		Admin		Charitable costs	Fund		Admin		Charitable costs
	Total	raising costs	costs	costs	£	raising costs	costs	costs	costs	£
£	£	£	£	£	£	£	£	£	£	£
Investment income	32,833					32,728				
Interest on deposit	2,216					1,274				
Book sales and royalties	19					-				
Donations and legacies	38,677					8,029				
Rent	11,500					12,700				
LWC Exhibition 1997	12,559					-				
Miscellaneous income	555					14				
	<u>98,359</u>					<u>54,745</u>				
Charitable contributions	18,224				18,224	16,469				16,469
Salaries (note 2)	20,830				14,581	21,489				15,042
Pension contributions (note 2)	1,783				1,249	1,719				1,203
Rates and insurance	2,073				1,452	1,852				1,297
Heat, light and cleaning	2,895				2,025	770				539
Repairs and renewals	3,119				2,183	1,095				768
Telephone	737				515	1,588				1,111
Printing, stationery and video library	1,537				1,075	2,733				1,913
Advertising	2,429				154	1,500				-
Investment and advisory services	4,729				473	4,604				460
Administration charge	4,750				475	4,000				400
Audit remuneration - audit fee	2,468				247	2,702				270
- other services	1,586				159	1,528				153
Legal fees	118				-	24				-
Motor expenses	2,152				2,152	1,588				1,588
Travelling expenses	650				650	806				806
Net bank interest/charges	482				-	341				-
Exhibition expenses	284				-	246				-
Leasing charges	-				-	2,105				123
Depreciation	6,814				6,814	6,467				1,472
Miscellaneous	1,256				-	364				6,467
Education - Video	172				172	2,045				-
LWC Exhibition 1997	18,586				18,586	-				-
Gain on sale of fixed asset	(3,500)				-	-				-
	<u>94,174</u>	<u>7,782</u>	<u>2,449</u>	<u>7,454</u>	<u>76,489</u>	<u>76,035</u>	<u>6,719</u>	<u>4,870</u>	<u>7,012</u>	<u>57,434</u>
Operating surplus/(deficit) for year	<u>4,185</u>					<u>(21,290)</u>				