Company Registration No. 26980 (Scotland)

# JOHN ADAMS (COACH SUPPLIES) LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2004

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COMPANIES HOUSE 09/12/04

#### **COMPANY INFORMATION**

Directors I. R. Adams

P. R. Adams J. A. Adams K. M. Adams G. S. Reid N. Shackleton

Secretary Karen M Adams

Company number 26980

Registered office Atlas Industrial Estate

Edgefauld Road Springburn Glasgow G21 4RU

Auditors Wylie & Bisset

168 Bath Street Glasgow

G2 4TP

Bankers The Royal Bank Of Scotland

116 Cowgate Kirkintilloch Glasgow G66 1JW

Solicitors Wright, Johnston & Mackenzie

302 St Vincent Street

Glasgow G2 5RZ

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# DIRECTORS' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2004

The directors present their report and financial statements for the year ended 30 September 2004.

#### Principal activities and review of the business

The principal activity of the company remained that of the supply of commercial, private and bus body fittings and aluminium sheet and sections. The principal activity of the company's subsidiary company, D. W. Marshall and Co Limited, is manufacturing commercial vehicle body kits, metal fabrication and metal stockholding based mainly in the transport industry.

#### Results and dividends

The results for the year are set out on page 4.

The directors recommend payment of an ordinary dividend amounting to £34,200.

#### **Directors**

The following directors have held office since 1 October 2003:

- I. R. Adams
- P. R. Adams
- J. A. Adams
- K. M. Adams
- G. S. Reid
- N. Shackleton

In accordance with the company's Articles of Association, Mr I R Adams and Mr P R Adams retire by rotation and, being eligible, offer themselves for re-election.

#### **Directors' interests**

The directors' interests in the shares of the company were as stated below:

	Ordinary Shares of £ 1 each		
	30 September 2004	1 October 2003	
I. R. Adams	1,026	1,026	
P. R. Adams	2,218	2,218	
J. A. Adams	1,026	1,026	
K. M. Adams	2,140	2,140	
G. S. Reid	-	•	
N. Shackleton	-	-	
Charitable donations	2004	2003	
	£	£	
During the year the company made the following payments:			
Charitable donations	1,638	780	

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Wylie & Bisset be reappointed as auditors of the company will be put to the Annual General Meeting.

# DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2004

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board

Karen M Adams Secretary

25 November 2004



### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF JOHN ADAMS (COACH SUPPLIES) LIMITED

We have audited the financial statements of John Adams (Coach Supplies) Limited on pages 4 to 17 for the year ended 30 September 2004. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the directors and auditors

As described in the statement of directors' responsibilities on page 2 the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 September 2004 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Wylie & Bisset

25 November 2004

Chartered Accountants

Registered Auditor

168 Bath Street Glasgow G2 4TP





# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2004

	Notes	2004 £	2003 £
Turnover	2	7,626,828	5,392,918
Cost of sales		(6,021,349)	(4,266,111)
Gross profit		1,605,479	1,126,807
Administrative expenses Other operating income		(1,472,308) 212	(1,061,662) -
Operating profit	3	133,383	65,145
Investment income Other interest receivable and similar income	4	17,850	30,600
Interest payable and similar charges	5	2,083 (31,747)	6,480 (115)
Profit on ordinary activities before taxation		121,569	102,110
Tax on profit on ordinary activities	6	(24,824)	(19,312)
Profit on ordinary activities after taxation		96,745	82,798
Dividends	7	(34,200)	(34,200)
Retained profit for the year	17	62,545	48,598

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

# BALANCE SHEET AS AT 30 SEPTEMBER 2004

		20	004	2	003
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,012,273		811,679
Investments	9		55,090		55,090 
			1,067,363		866,769
Current assets					
Stocks	10	1,158,985		660,590	
Debtors	11	2,193,908		1,385,223	
Cash at bank and in hand		2,384		505,577	
		3,355,277		2,551,390	
Creditors: amounts falling due within					
one year	12	(2,573,786)		(1,631,521)	
Net current assets			781,491		919,869
Total assets less current liabilities			1,848,854		1,786,638
Creditors: amounts falling due after more than one year	13		(553,322)		(559,995)
Provisions for liabilities and charges	14		(10,536)		(4,192)
			1,284,996		1,222,451
Capital and reserves					
Called up share capital	16		8,550		8,550
Profit and loss account	17		1,276,446		1,213,901
Shareholders' funds - equity interests	18		1,284,996		1,222,451

The financial statements were approved by the Board on 25 November 2004

I.R. Adams Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2004

	£	2004 £	£	2003 £
Net cash (outflow)/inflow from operating activities		(662,310)		263,511
Returns on investments and servicing of finance				
Interest received	2,083		6,480	
Interest paid	(31,747)		(115)	
Dividends received	17,850		30,600	
Net cash (outflow)/inflow for returns on				
investments and servicing of finance		(11,814)		36,965
Taxation		(15,119)		(20,498)
Capital expenditure				
Payments to acquire tangible assets	(385,384)		(589,854)	
Receipts from sales of tangible assets	57,044		10,300	
Net cash outflow for capital expenditure		(328,340)		(579,554)
Equity dividends paid		(34,200)		(34,200)
Net cash outflow before management of liquid		(4.054.700)		(202 776)
resources and financing		(1,051,783)		(333,776)
Financing				
New long term bank loan	-		559,995	
Other new short term loans	- (05.440)		40,005	
Repayment of long term bank loan	(25,112)		-	
Net cash (outflow)/inflow from financing		(25,112)		600,000
(Decrease)/increase in cash in the year		(1,076,895)		266,224

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2004

1	Reconciliation of operating profit to net operating activities	cash (outflow)/inf	low from	2004	2003
				£	£
	Operating profit			133,383	65,145
	Depreciation of tangible assets			125,593	75,518
	Loss on disposal of tangible assets			2,153	2,914
	Increase in stocks			(498,395)	(95,753)
	Increase in debtors			(808,685)	(220,135)
	Increase in creditors within one year			383,641	435,822
	Net cash (outflow)/inflow from operating	g activities		(662,310)	263,511
2	Analysis of net debt	1 October 2003	Cash flow	Other non-	30 September
-	Analysis of her debt	1 0010001 2000	Odsii iiow	cash changes	2004
		£	£	£	£
	Net cash:				
	Cash at bank and in hand	505,577	(503,193)	-	2,384
	Bank overdrafts	(290,324)	(573,702)		(864,026)
		215,253	(1,076,895)	-	(861,642)
	Debt:				
	Debts falling due within one year	(40,005)	18,439	-	(21,566)
	Debts falling due after one year	(559,995)	6,673		(553,322)
		(600,000)	25,112	-	(574,888)
	Net debt	(384,747)	(1,051,783)	-	(1,436,530)
			<del></del>	<del></del>	
3	Reconciliation of net cash flow to move	ment in net debt		2004	2003
				£	£
	(Decrease)/increase in cash in the year			(1,076,895)	266,224
	Cash outflow/(inflow) from decrease/(increase	ase) in debt		25,112	(600,000)
	Movement in net debt in the year			(1,051,783)	(333,776)
	Opening net debt			(384,747)	(50,971)
	Closing net debt			(1,436,530)	(384,747)
				<del></del>	

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2004

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Freehold

2% Straight line

Computer equipment

25% Reducing Balance

Plant and machinery

25% Reducing Balance

Fixtures, fittings & equipment

10 % Reducing Balance

Motor vehicles

25% Reducing Balance

#### 1.4 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

#### 1.5 Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.6 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with FRS 17.

#### 1.7 Deferred taxation

Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

#### 1.8 Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to profit and loss account.

#### 1.9 Group accounts

The company is entitled to the exemption under section 248 of the Companies Act 1985 from the obligation to prepare group accounts.

#### 2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

3	Operating profit	2004 £	2003 £
	Operating profit is stated after charging:	Ž.	L
	Depreciation of tangible assets	125,593	75,518
	Loss on disposal of tangible assets	2,153	2,914
	Auditors' remuneration	6,967	6,900
	and after crediting:		
	Profit on foreign exchange transactions	(212)	-
4	Investment income	2004	2003
		£	£
	Income from fixed asset investments	17,850	30,600
		<del>- 17</del>	
5	Interest payable	2004	2003
		£	£
	On bank loans and overdrafts	-	115
	On loans repayable after 5 years	31,747	-
		31,747	115

6	Taxation	2004 £	2003 £
	Domestic current year tax		
	U.K. corporation tax	18,480	15,120
	Current tax charge	18,480	15,120
	Deferred tax		
	Deferred tax charge/credit current year	6,344	4,192
		24,824	19,312
	Factors affecting the tax charge for the year		
	Profit on ordinary activities before taxation	121,569	102,110
	Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 19.00% (2003: 19.00%)	23,098	19,401
	Effects of:		
	Expenses not deductable for tax purposes (primarily ineligible depreciation)	5,118	4,799
	Capital allowances in advance of depreciation	(6,344)	(3,266)
	Surplus franked investment income	(3,392)	(5,814)
		(4,618)	(4,281)
	Current tax charge	18,480	15,120
7	Dividends	2004 £	2003 £
		t.	I.
	Ordinary final proposed	34,200	34,200

8	Tangible fixed assets						
		Land and buildings Freehold	Computer equipment	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Total
		£	£	£	£	£	£
	Cost						
	At 1 October 2003	658,016	39,822	131,560	101, <del>49</del> 4	302,787	1,233,679
	Additions	63,322	10,757	13,494	14,807	283,004	385,384
	Disposals		-		<u>-</u>	(183,984)	(183,984)
	At 30 September 2004	721,338	50,579	145,054	116,301	401,807	1,435,079
	Depreciation						
	At 1 October 2003	69,451	21,529	98,827	47,376	184,817	422,000
	On disposals	-	-	-	-	(124,787)	(124,787)
	Charge for the year	14,425	7,268	11,565	6,891	85,444	125,593
	At 30 September 2004	83,876	28,797	110,392	54,267	145,474	422,806
	Net book value						
	At 30 September 2004	637,462	21,782	34,662	62,034	256,333	1,012,273
	At 30 September 2003	588,565	18,293	32,733	54,118	117,970	811,679
		<del></del>		<del></del>	<del></del>		

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2004

#### 9 Fixed asset investments

Shares in subsidiary undertakings

£

Cost

At 1 October 2003 & at 30 September 2004

55,090

#### Holdings of more than 20%

The company holds more than 20% of the share capital of the following companies:

Company	Country of registration or	Shares held	
	incorporation	Class	%
Subsidiary undertakings			
D.W. Marshall & Co. Limited	England & Wales	Ordinary	51
		Redeemable	51

The aggregate amount of capital and reserves and the results of these undertakings for the last relevant financial year were as follows:

	D.W. Marshall & Co. Limited	Capital and reserves 2004 £ 413,600	Profit for the year 2004 £ 36,508
10	Stocks	2004 £	2003 £
	Finished goods and goods for resale	1,158,985	660,590

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2004

11	Debtors	2004 £	2003 £
	Trade debtors	2,165,547	1,283,893
	Other debtors	1 <b>4</b> 5	90,309
	Prepayments and accrued income	28,216	11,021
		2,193,908	1,385,223

Included in trade debtors is an amount of £16,291 (2003;£15,833) due from D.W. Marshall & Co Limited, the subsidiary company. Details of trade with this company are disclosed in note 22.

12	Creditors: amounts falling due within one year	2004	2003
		£	£
	Bank loans and overdrafts	885,592	330,329
	Trade creditors	1,393,349	1,128,200
	Corporation tax	18,481	15,120
	Other taxes and social security costs	129,786	17,594
	Accruals and deferred income	112,378	106,078
	Proposed dividend	34,200	34,200
		2,573,786	1,631,521
	Debt due in one year or less	21,566	40,005

The bank overdraft is secured in the form of a bond and floating charge over all of the company's assets and by a standard security over its premises at Atlas Industrial Estate in Glasgow and a legal charge over the Industrial Unit at Deane Park in Huddersfield.

Included in trade creditors is an amount of £9,695 (2003;£4,280) due to D.W. Marshall & Co Limited, the subsidiary company. Details of trade with this company are disclosed in note 22.

13	Creditors: amounts falling due after more than one year	2004 £	2003 £
	Bank loans	553,322	559,995
	Analysis of loans		
	Not wholly repayable within five years by instalments:		
	Bank Loans	574,888	600,000
		574,888	600,000
	Included in current liabilities	(21,566)	(40,005)
		553,322	559,995
	Instalments not due within five years	451,966	399,975
		<del>=:=.</del>	
	Loan maturity analysis		
	In more than one year but not more than two years	22,977	40,005
	In more than two years but not more than five years	78,349	120,015
	In more than five years	451,996	399,975
	The loan is secured by a legal charge over the property at Deane Park Estate,	Huddersfield.	
14	Provisions for liabilities and charges		
			Deferred tax liability £
	Balance at 1 October 2003		4,192
	Profit and loss account		6,344
	Balance at 30 September 2004		10,536
	The deferred tax liability is made up as follows:		
		2004	2003
		£	£
	Accelerated capital allowances	10,536	4,192
		<del></del>	<del></del>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2004

#### 15 Pension costs

#### **Defined contribution**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund.

		2004 £	2003 £
	Contributions payable by the company for the year	53,885	42,455
16	Share capital	2004 £	2003 £
	Authorised	-	~
	9,000 Ordinary Shares of £1 each	9,000	9,000
	Allotted, called up and fully paid		
	8,550 Ordinary Shares of £1 each	8,550	8,550
17	Statement of movements on profit and loss account		
			Profit and loss account £
	Balance at 1 October 2003		1,213,901
	Retained profit for the year		62,545
	, , , , , , , , , , , , , , , , , , ,		
	Balance at 30 September 2004		1,276,446
18	Reconciliation of movements in shareholders' funds	2004 £	2003 £
	Profit for the financial year	96,745	82,798
	Dividends	(34,200)	(34,200)
	Net addition to shareholders' funds	62,545	48,598
	Opening shareholders' funds	1,222,451	1,173,853
	Closing shareholders' funds	1,284,996	1,222,451

	Capital commitments	2004	2003 8
	At 30 September 2004 the company had capital commitments as follows:	£	1
	Authorised but not contracted for	45,000	<del>-</del>
20	Directors' emoluments	2004	2003
		£	£
	Emoluments for qualifying services	290,854	254,626
	Company pension contributions to money purchase schemes	40,524	33,952
	Pensions to former directors	8,164	7,760
		339,542	296,338
	Emoluments disclosed above include the following amounts paid to the highest paid director:		
	Emoluments for qualifying services	73,632	78,260
	Company pension contributions to money purchase schemes	29,600	29,600
21	Employees		
	Number of employees The average monthly number of employees (including directors) during the year was:		
		2004	2003
	The average monthly number of employees (including directors) during the	2004 Number	
	The average monthly number of employees (including directors) during the		
	The average monthly number of employees (including directors) during the year was:	Number	<b>2003</b> <b>Number</b> 7 15
	The average monthly number of employees (including directors) during the year was:  Management and administration	Number 15	Number 7
	The average monthly number of employees (including directors) during the year was:  Management and administration	Number 15 17	Number 7 15
	The average monthly number of employees (including directors) during the year was:  Management and administration Sales and distribution	Number 15 17	7 15 22
	The average monthly number of employees (including directors) during the year was:  Management and administration Sales and distribution  Employment costs  Wages and salaries	15 17 32 £ 748,639	Number 7 15 22 £ 549,640
	The average monthly number of employees (including directors) during the year was:  Management and administration Sales and distribution  Employment costs  Wages and salaries Social security costs	15 17 32 <b>£</b> 748,639 89,349	Number 7 15 22 £ 549,640 49,350
	The average monthly number of employees (including directors) during the year was:  Management and administration Sales and distribution  Employment costs  Wages and salaries	15 17 32 £ 748,639	Number 7 15 22 £ 549,640

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2004

#### 22 Related party transactions

During the year the company entered into sales transactions totalling £148,670 (2003;£108,515) and purchase transactions totalling of £51,129 (2003; £31,227) with D.W. Marshall & Co Limited, its subsidiary company.

All of the above transactions were undertaken at arms length on normal commercial terms.

During the year D.W. Marshall & Co. Limited paid a dividend to John Adams (Coach Suppliers) Limited of £17,850 (2003; £30,600). The balances due to and from D.W. Marshall & Co. Limited are stated in notes 11 and 12.