

REGISTRAR OF COMPANIES

PLEASE SIGN & RETURN

COMPANY REGISTRATION NUMBER: SC024950

CHARITY REGISTRATION NUMBER: SC002278

**Scottish Environmental and
Outdoor Education Centres Association**

Company Limited by Guarantee

Financial Statements

For the year ended

31 December 2018

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COMPANIES HOUSE

I.A. STEWART & CO

Chartered Accountants & Statutory Auditor

The Mechanics Workshop

New Lanark

ML11 9DB

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2018

	Page
Chair's statement	1
Trustees' annual report (incorporating the director's report)	3
Independent auditor's report to the members	11
Statement of financial activities (including income and expenditure account)	15
Statement of financial position	17
Statement of cash flows	18
Notes to the financial statements	19
The following pages do not form part of the financial statements	
Detailed consolidated statement of financial activities	32

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Chair's statement

Year ended 31 December 2018

Scottish Environmental and Outdoor Education Centres group (SOEC)

SOEC are a team of outdoor specialists, dedicated to using their skills and resources to benefit all young people including school pupils and disabled, disadvantaged and vulnerable young people as well as youth groups and many other charities and voluntary organisations.

Our mission remains to enable and motivate young people to develop the qualities and skills that they will need in their future.

In 2018 Dounans welcomed groups to two newly refurbished accommodation blocks taking the number of good quality accommodation blocks to three (and a total of 12 dormitories.) We are now able to welcome groups of up to 156 people in warm, comfortable accommodation. This concluded the upgrading of accommodation at Dounans which started 3 years ago with installation of a totally new water supply system and fitting of all new boilers, culminating in new showers in the refurbished dorms.

The results are dramatic with over 96% approval ratings from users. Previously people fed back that they loved the staff team, the food and the location but "could we do something with the showers?" It took 3 years but we have finally delivered. We are very grateful to LEADER Forth Valley whose support made the accommodation upgrade possible.

We have also continued to improve the facilities at Belmont and Broomlee Centres. At Belmont we have installed new lighting, new doors and commenced the roll out of replacing metal bunk beds with more durable and comfortable wooden beds. At Broomlee we have improved customer accommodation and a multi-purpose space including a kitchen; and prepared the way for removing ageing infrastructure.

Reflecting the typically diverse demands of running outdoor Centres, we have undertaken survey and other tree work in the grounds at all three Centres.

Where we have refurbished buildings, we have given them a new lease of life and will continue to work on renewal. This has led to a temporary reduction in bed capacity and some readjustment to continue to meet customer expectations.

While the buildings take a great deal of our time, SOEC remains primarily an organisation of educational and youth work specialists dedicated to supporting all young people. We are grateful to the Government and their support through the National Voluntary Organisations Support Fund. This support enables us to undertake much of the senior staff training that is necessary for an organisation with so many different members of staff involved.

Good communication and partnership working enables us to work better with schools and customers by promoting our activities and engaging in different ways of working. This enhances the development and co-design of outdoor programmes to support vulnerable young people.

As a result of grant funding support from the Gannochy Trust we have initiated partnership discussions with autism support groups and other organisations, which have resulted in Lothian Autistic Society running groups at Broomlee Centre and the West Lothian Young Carers and Borders Additional Needs Group have had their first programme and are looking at a joint collaboration moving forward.

The Heritage Lottery Funded SOEC Oral History Project was completed mid-year and the organisation now has a film and other materials on the experiences of our early users from the 1940s and 50s. This provides a fascinating insight into the little known story of young people forced to relocate at the start

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Chair's statement *(continued)*

Year ended 31 December 2018

of WWII. It also describes SOEC's contribution to Scotland's support for refugees from Europe from 1941 to 1957, and our contribution to bringing together young people from European countries including Germany in the years after the war. We look to make use of this material going forward in our work with schools and youth groups who are interested in this fascinating period of Scottish history. We are grateful to the Heritage Lottery Fund for supporting this work and to Howard Mitchell of the Scottish Oral History Society.

We are also hugely grateful to Mr Durward and his family and staff for their support. It was with great sadness that Mr Durward was lost to us early in the year and our sincere condolences go to his family. Although a very busy man with many large projects on the go, he was always happy to listen to and consider the challenges that our charity faced, as well as offering more tangible financial support. We are very grateful to him for that.

This support enables us to focus our efforts on our charitable work, giving young people transformative experiences in the outdoors. It is widely underestimated just how powerful our work is for young people. Creating programmes that combine different types of activities (challenging, leisurely, environmental or educational), is a major trigger for the development of essential qualities and skills of young people. However it is doing this in away-from-home settings (residential, expeditions, camps etc.), and ensuring continuity and progression in experiences, that makes our work a powerful pedagogy.

Austerity forces Governments to focus on symptoms (obesity, knife crime, mental health etc.). Being active in the outdoors makes a valuable contribution to the mental health of young people and spending time with peers experiencing challenges together is an antidote to bullying. If more young people are able to undertake experiential learning at Outdoor Centres, there would be less need to direct funding at these concerns.

As austerity continues to impact on schools, it is remarkable that many teachers remain committed to bringing pupils away for a few days in the school year, seeing it as a vital part of the school experience. We are grateful to our loyal customers and hardworking staff teams in dealing with ongoing austerity and the challenges it brings to the wider economy. We continue to work to maximise the learning outcomes of residential programmes and make them as pleasurable as possible for pupils and teachers, and young people and their group leaders.

Finally, I would like to thank the Trustees of the SOECA Charity and the Board of Directors of SOEC Limited for their combined efforts during the year in providing governance to the organisation. SOECA and SOEC work in a complex environment delivering learning and developmental outcomes for young people while meeting essential Health and Safety and high customer care standards in activities, food and at Centres.

After nearly 80 years of use, Centres are now reaching a stage where we must look to renewal which brings considerable demands in charting courses of strategic direction. All Members of the Charity and Company understand the powerful pedagogy that is residential outdoor learning and remain committed to making it possible for young people to benefit from being in the outdoors. I am very grateful to all Board Members for their continued support.



Gavin Calder,
Trustee
Chair of Scottish Outdoor Education Centres Limited.

21 August 2019

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2018

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 December 2018.

Reference and administrative details

Registered charity name	Scottish Environmental and Outdoor Education Centres Association
Charity registration number	SC002278
Company registration number	SC024950
Principal office and registered office	Loaningdale House Carwood Road Biggar Lanarkshire ML12 6LX

The trustees

Mr D J Preece
Mr G Calder
Mr B Tait
Mr C M Low (Appointed 23 August 2018)
Ms D Bird (Retired 9 May 2018)

Mr D Belsey, a representative from The Educational Institute of Scotland sat on the Council until August 2018. Mr D Kenny replaced Mr Belsey in October 2018.

Mr B Tait resigned as director on 28 February 2019.

Key management personnel

Chief executive officer	Mr D J Spence
Company secretary	Mr D J Spence
Auditor	I.A.Stewart & Co Chartered Accountants & Statutory Auditor The Mechanics Workshop New Lanark ML11 9DB
Bankers	Clydesdale Bank 30 St Vincent Place Glasgow G1 2HL
Solicitors	Lindsays Caledonian Exchange 19A Canning Street Edinburgh EH3 8HE

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

Structure, governance and management

Structure

The charity, Scottish Environmental and Outdoor Education Centres Association (SOECA) trades through its wholly owned subsidiary company, Scottish Outdoor Education Centres Limited (SOEC Ltd). With SOECA as the sole shareholder, the group maintains its status as a charity and social enterprise.

Governing Document and Members

Established following the Camps Act of 1939, the organisation was formed as Scottish National Camps Association in 1947. It was a Non-Departmental Public Body until 1987 when it became a voluntary organisation approved for grant making purposes and renamed itself Scottish Environmental and Outdoor Education Centres Association Limited or Scottish Centres. In 2008, it adopted a further name change to Scottish Outdoor Education Centres or SOEC.

The organisation has a Council consisting of representatives nominated by professional, educational, academic and public authority bodies such as the Educational Institute of Scotland (EIS) and University of Dundee, as well as individuals from the private sector.

Scottish Environmental and Outdoor Education Centres Association is a Scottish Charity and the parent of its wholly owned subsidiary company: Scottish Outdoor Education Centres Limited (SOEC Ltd).

Scottish Outdoor Education Centres group (SOEC) has two separate but related governing bodies:

- Scottish Environmental and Outdoor Education Centres Association, a registered Scottish Charity (referred to below as the "Charity"); and
- Scottish Outdoor Education Centres Limited (SOEC Ltd) a limited company (referred to as the "Company").

The Charity has Members (collectively referred to as the "Council") and Trustees; 3-8 members of the Council elected by the Council to serve on the Management Committee.

The Company has a Board of Directors. They are registered as such with Companies House. Directors oversee the work of the Executive Team involved in the management of the Company who report to the Board. The Board shall recommend actions and advise on the strategic direction of the Company to ensure financial and long term viability of the Company. In 2018, 4 new members joined the Company Board: Joan Davidson, Hugh Torrance, Colin Low and Clare Stephen.

The sole member of the Company is the Charity itself and some Members of the Charity fully engage with the Board. This creates a parent/subsidiary relationship between the Charity and the Company and ensures that the Charity retains control over the Company to ensure compliance with our charitable objectives.

Expenses

Membership of any of the SOEC governance bodies is purely voluntary, although Members are eligible to recover any agreed travel and subsistence costs associated with the work of the charity and company. Directors oversee the organisation's pay policy for the senior staff team. Their pay rates are set based on equivalent posts in the public and private sectors.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

Structure, governance and management *(continued)*

Recruitment, Appointment and Retirement of Members of the Council and Management Committee

The directors of SOECA are charity trustees for the purposes of charity law and under the company's Articles of Association. Under this, Members of the Management Committee are elected to serve for a period of 3 years after which they must be re-elected at the next Annual General Meeting.

All Members of the Management Committee give their time voluntarily and receive no benefits from the charity. Any expenses claimed are disclosed in note 15 of the accounts.

Due to the broad ranging nature of our work, the Management Committee and Council seek to ensure that the needs of children and young people, outdoor learning and education are appropriately reflected through the diversity of the trustee body.

The day to day content and provision of outdoor learning and education is delegated to staff.

Members Induction and Training

The Members of the Management Committee and Council are fully familiar with the aims and purpose of the charity as set out in the Corporate Business Plan, other corporate documents and promotional and marketing material.

Meetings take place throughout the year at different SOEC Centres at which time Members have opportunities to tour the Centres and meet with the staff team. Members engage in SOEC's work where they employ their particular areas of specialism such as: education, outdoor learning, or business expertise. All Members and staff are required to be PVG checked.

Risk Management and Health and Safety

The trustees have sight of documents and policies relating to risk and health and safety management including;

- The Reports from the Annual Inspections of the Adventure Activity Licensing Authority;
- Annual Health and Safety Reviews including Audits and Action Plans for the Centres;
- The SOEC Risk Register.

In addition, SOEC has Standard Operating Procedures and Risk Assessments for outdoor activities and the Centres. These documents have been seen and considered by SOEC's Technical Advisors. There are two Technical Advisors, for high rope activities and water activities.

These along with other procedural and management documents are checked by AALA during the annual inspection.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

Objectives and activities

Our charitable objects are:

- for the social, physical and intellectual advancement of the community at large and of children and young people in particular... (and)
- for the purpose of promoting and furthering education, the arts and outdoor, sporting, leisure and recreational activity... (to)
- construct, own, operate and manage residential centres and facilities in Scotland.

Charitable objects are met through the delivery of residential experiences and by the Tutor teams who are trained to design and deliver a range of outdoor learning programmes with multiple outcomes for children and young people of all ages and abilities.

The integration of the residential experience with outdoor learning programmes is a powerful pedagogy that delivers simultaneously multiple outcomes sought in Government health and well-being and youth policy areas as well as education, particularly in relation to the delivery of Curriculum for Excellence outcomes.

The Centres operate to provide a safe and nurturing, away-from-home environment. Programmes are designed with and for young people to develop the qualities, skills, knowledge and experiences such as confidence, resilience, teamwork and communication skills, creativity, problem solving, risk awareness, determination and adaptability, and "can do" growth mind set. These are the qualities and skills that they will need in their future, in their communities and in the world of work.

SOEC advocates partnership working. We support and collaborate with teachers, youth group leaders, and particularly the support groups for disadvantaged and disabled young people to deliver benefits and outcomes that they seek.

Achievements and performance

Who benefits from our Educational Services?

In 2018, SOEC worked with over 9,000 children and young people, as well as their teachers and group leaders delivering a wide range of away-from-home experiences, adventure activities and outdoor learning. Many of the young people we work with face significant social, emotional or physical challenges.

SOEC works with a large number of support networks and organisations to provide programmes for their specific needs. We work with groups varying in size from small groups of young people with additional support needs to large groups of 200. We work with groups of various ages from a group of 14 P2s and P3s on a 3-day stay, to 160 young adults from NCS.

A high percentage (70%) of our customer groups are from primary and secondary schools and many come with a range of additional support needs. In 2018 customer groups included youth groups, choirs and orchestras, sports clubs, universities and overseas groups. Our charitable work extends to working with schools from areas of multiple deprivation.

Outcomes sought are often CfE and GIRFEC outcomes focusing on the 4 Capacities (confident individuals, motivated learners, effective contributors, responsible citizens). Increasingly groups are seeking Health and Well-being, including Mental Health outcomes.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

Achievements and performance *(continued)*

Our specialist outdoor educators provide activities which may be adventurous, environmental, educational, developmental or leisurely; they are always fun. These are packaged into various programmes including activity or adventurous programmes, transition to secondary or to work, eco-literacy or field studies.

Through our programmes we aim to support both Achievement and Attainment. We offer Certificates of Achievement which are compiled by the young participants who have developed over several days as a response to challenging activities. Through review and facilitation, we also provide experiential learning opportunities that support Attainment, cross-transferring lessons of resilience and commitment from e.g. activities to studies. We also recognise that health and well-being outcomes including mental health are integral to improved performance in school and in exams.

Monitoring and Achievements and Performance

Monitoring of Achievement and Performance takes several forms through Teacher and Group Leader Evaluation, and feedback of the residential experience including food and accommodation.

We continue to encourage as much feedback as possible from all our customers to ensure we continue to meet their needs in terms of activities, programmes and their residential experience.

We are monitored and audited by numerous external advisers and organisations including: the Adventure Activity Licensing Authority (AALA); technical advisors for high rope and water activities; Fire Safety audits and Fire Officer recommendations; Environmental Health.

Related Activities: Outdoor Learning Development at the National Level and Research

SOEC is a national voluntary organisation, providing residential experience and outdoor learning programmes to groups and schools from the majority of local authority areas across Scotland. This year visitors came from 23 out of 32 local authority areas in Scotland.

We continue to monitor and increase the total number of learning days delivered to children. In 2018, this amounted to around 90,000 learning days. Young people are actively engaged from 8.00am to 8.00pm; our learning days are therefore around twice the school-day equivalent.

We are increasingly focusing on exploring the therapeutic potential of the outdoors and natural heritage for vulnerable and disabled young people. As with many young people from urban areas, many are reticent at the start of their programme but quickly recognise the attractiveness of the outdoors and of doing things they enjoy in the outdoors.

Current focus

The focus for SOEC remains to offer Activity and Adventure, Eco-literacy and Field Studies, Transition from Primary to Secondary and Transition to Work programmes to as wide a range of groups as possible.

We continue to maintain our momentum in Centre renewal. We believe there are many people who wish to support the work we do with young people and our challenge is to enable them to support the process. This will take some time but progress is being made.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

Financial review

Principal Funding Sources

The group's principal source of funding is remuneration from the provision of outdoor educational courses. SOEC derives over 95% of its income from trading - essentially from the parents of children and young people who undertake residential outdoor learning. The remainder came from grant income.

Results for the year

The group has produced a deficit of £30,017 (2017: surplus £357,456) mainly as a result of the continued efforts to repair and maintain the Centres to the best standard we can afford.

The deficit reduces reserves brought forward, bringing total funds to be carried forward to £1,397,805 (2017: £1,427,822).

Reserves policy

The majority of our reserves are held within fixed assets (£1,824,492) to the extent that excluding those fixed assets, the general fund shows a deficit of £440,056 (2017: £229,693). The Trustees believe that there are sufficient funds to meet the group's working capital requirement, and with careful budgeting the charity can return to a surplus position whilst continuing its objectives.

Ideally SOEC would wish to establish a cash reserve equivalent to six months operational costs of between £300,000 and £500,000. To date the demands of maintaining our ageing properties have not allowed this to become a reality.

Restricted reserves at the year-end total £13,369 (2017: £12,675) and represent the balance of restricted grants received but not yet spent.

Key Performance Indicators

The directors are satisfied with the results of the group for the year and consider the key performance indicators for the year are as follows:

Income from charitable activities: a reduction of 8.8% over the previous year in comparison with a 11.2% decrease in 2017. It is anticipated that the regeneration of Dounans in 2018 will lead to improved visitor numbers in 2019.

Net deficit: a net deficit of £30,017 (2017: surplus of £357,456). This is a planned outcome taking into account the expenditure on repairs and maintenance in the year.

Reserves: a decrease in group reserves of 2.1% (2017: increase of 33.4%)

Total liabilities: an increase of 34.3% in overall group liabilities (2017: decrease of 56.3%).

These results reflect the use of the overdraft facility in the year to allow essential maintenance work at Dounans and Broomlee to be carried out. This compares with the net increase in funds in 2017 when the charity sold Glengonnar and changed bankers, realising surplus funds which have now been reinvested in the Centres.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

Plans for future periods

SOEC is a team of specialist outdoor educators dedicated to maximising the educational outcomes and developmental benefits for children and young people. Increasingly we seek to work collaboratively with teachers, youth work professionals and other organisations.

Working in partnership leads to better understanding of the specific needs of an organisation and more accurately the children and young people they support. Also it enables groups to better understand the potential of outdoor learning in delivering their outcomes. This approach will enable SOEC to build a stronger relationship with the young people and deliver the benefits and outcomes more effectively and incisively.

In 2018, SOEC Centres are 79 years old. Where we have undertaken refurbishment of buildings, we have added a new lease of life. Some other buildings such as the Hall at Broomlee are becoming unsuitable for use but we are looking at alternatives available to us.

The future for the charity - Scottish Environmental and Outdoor Education Centres - is new build of Centres. We are embarking on raising the awareness of the potential of residential outdoor learning to successfully deliver most if not all of the outcomes that parents, teachers, business leaders and others want for our children and young people. Into the future, Scotland will need ways of getting 10s of 1000s of young people out of the urban areas and connected to the environment and large Centres such as those at SOEC are the most cost effective means of doing this.

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2018

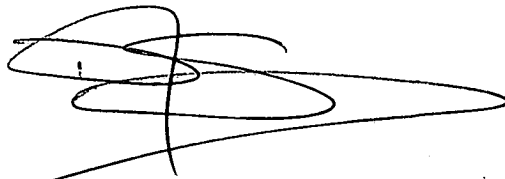
Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

The trustees' annual report was approved on 21 August 2019 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Mr D J Spence
Charity Secretary

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Independent Auditor's Report to the Members of Scottish Environmental and Outdoor Education Centres Association

Year ended 31 December 2018

Opinion

We have audited the financial statements of Scottish Environmental and Outdoor Education Centres Association (the 'charity') and its subsidiary (the 'group') for the year ended 31 December 2018 which comprise the consolidated statement of financial activities (including income and expenditure account), statement of financial activities (including income and expenditure account), consolidated statement of financial position, statement of financial position, consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charity's affairs as at 31 December 2018 and of the group's and of the charity's income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' (who are the directors of the company for the purposes of company law) use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Independent Auditor's Report to the Members of Scottish Environmental and Outdoor Education Centres Association *(continued)*

Year ended 31 December 2018

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report, prepared for the purposes of company law and included within the trustees' annual report, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included within the trustees' annual report, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report, included within the trustees' annual report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report, included within the trustees' annual report, and from the requirement to prepare a strategic report.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Independent Auditor's Report to the Members of Scottish Environmental and Outdoor Education Centres Association *(continued)*

Year ended 31 December 2018

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group's or the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the group or the charity to cease to continue as a going concern.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Independent Auditor's Report to the Members of Scottish Environmental and Outdoor Education Centres Association *(continued)*

Year ended 31 December 2018

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Russell Watson (Senior Statutory Auditor)

For and on behalf of
I.A. Stewart & Co
Chartered Accountants & Statutory Auditor

The Mechanics Workshop
New Lanark
ML11 9DB

21 August 2019

I A Stewart & Co is eligible to act as auditor in terms of Section 1212 of the Companies Act 2006.

**Scottish Environmental and Outdoor Education Centres
Association**
Company Limited by Guarantee
Consolidated Statement of Financial Activities
(including consolidated income and expenditure account)
Year Ended 31 December 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	2017 £
Income					
Donations and grants	5	250	93,369	93,619	41,210
Income from charitable activities:	7	1,226,615	-	1,226,615	1,345,388
Other income	8	1,602	-	1,602	427,701
Total income		1,228,467	93,369	1,321,836	1,814,299
Expenditure					
Costs of raising funds:					
Expenditure on charitable activities	9/10	1,259,178	92,675	1,351,853	1,456,843
Total expenditure		1,259,178	92,675	1,351,853	1,456,843
Net income / expenditure and Net movement in funds for the year	12	(30,711)	694	(30,017)	357,456
Reconciliation of funds					
Total funds brought forward		1,415,147	12,675	1,427,822	1,070,366
Total funds carried forward		1,384,436	13,369	1,397,805	1,427,822

The Statement of Financial Activities includes all gains and losses recognised in the year

All income and expenditure derives from continuing activities.

The notes on pages 19 to 30 form part of these financial statements

**Scottish Environmental and Outdoor Education Centres
Association**
Company Limited by Guarantee

Charity Statement of Financial Activities
(including income and expenditure account)

Year ended 31 December 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	2017 £
Income					
Donations and grants	5	-	93,369	93,369	41,286
Other income	8	-	-	-	425,572
Total income		-	93,369	93,369	466,858
Expenditure					
Expenditure on charitable activities	9	15,838	92,675	108,513	97,285
Total expenditure		15,838	92,675	108,513	97,285
Net income / expenditure and net movement in funds for the year	12	(15,838)	694	(15,144)	369,573
Reconciliation of funds					
Total funds brought forward		1,362,511	12,675	1,395,186	1,025,613
Total funds carried forward		1,366,673	13,369	1,380,042	1,395,186

The Statement of Financial Activities includes all gains and losses recognised in the year

All income and expenditure derive from continuing activities.

The notes on pages 19 to 30 form part of these financial statements

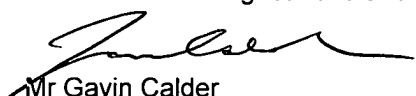
**Scottish Environmental and Outdoor Education Centres
Association**
Company Limited by Guarantee
Consolidated Statement of Financial Position

31 December 2018

	Note	Group 2018 £	Group 2017 £	Charity 2018 £	Charity 2017 £
Fixed assets					
Tangible assets	16	1,824,492	1,644,839	1,586,031	1,593,282
Investments	17	-	-	1	1
Total fixed assets		1,824,492	1,644,839	1,586,032	1,593,283
Current assets					
Stocks	18	16,279	13,288	-	-
Debtors	19	106,066	62,771	6,000	13,201
Cash at bank and in hand	20	37,985	144,045	36,298	126,989
Total current assets		160,330	220,104	42,298	140,190
Creditors: Amounts falling due within one year	21	(435,237)	(276,981)	(98,288)	(188,287)
Net current liabilities		(275,907)	(56,877)	(55,990)	(48,097)
Total assets less current liabilities		1,548,585	1,587,962	1,530,042	1,545,186
Creditors: Amounts falling due after more than one year	23	(150,780)	(160,140)	(150,000)	(150,000)
Net assets		1,397,805	1,427,822	1,380,042	1,395,186
Funds					
Restricted income funds	25	13,369	12,675	13,369	12,675
Unrestricted income funds	26	1,384,436	1,415,147	1,366,673	1,382,511
Total funds		1,397,805	1,427,822	1,380,042	1,395,186

The trustees have prepared group accounts in accordance with section 398 of the Companies Act 2006 and s44 of the Charities and Trustee Investment (Scotland) Act 2005.

These financial statements were approved by the members of the committee and authorised for issue on 21 August 2019 and signed on their behalf by:



Mr Gavin Calder
Director

Company Registration Number: SC024950

**Scottish Environmental and Outdoor Education Centres
Association**

Company Limited by Guarantee

Statement of Cashflows - Consolidated and Charity

31 December 2018

	Note	Group Total funds 2018 £	Group Total funds 2017 £	Charity Total funds 2018 £	Charity Total funds 2017 £
Cash flows from operating activities					
(Loss)/profit for the financial year		(30,017)	357,456	(15,144)	369,573
<i>Adjustments for:</i>					
Depreciation of tangible assets		30,893	27,424	7,251	7,251
Interest payable and similar charges		7,210	11,359	2,928	11,018
Gain on disposal of tangible assets		-	(132,311)	-	(132,311)
Accrued income/expenditure		23,215	(30,692)	7,676	18
<i>Changes in:</i>					
Stocks		(2,991)	3,306	-	-
Trade and other debtors		(36,094)	(1,725)	-	-
Trade and other creditors		(19,423)	9,326	(90,474)	67,726
Cash generated from operations		(27,207)	244,143	(87,763)	323,275
Interest paid		(7,210)	(11,359)	(2,928)	(11,018)
Net cash used in operating activities		(34,417)	232,784	(90,691)	312,257
Cash flows from investing activities:					
Purchase of tangible assets		(210,546)	(2,622)	-	-
Net proceeds from sale of tangible assets		-	347,949	-	347,949
Net cash (used in)/provided by investing activities:		(210,546)	345,327	-	347,949
Cash flows from financing activities:					
Repayment of borrowings		(9,360)	(589,360)	-	(580,000)
Proceeds from borrowings		-	150,000	-	150,000
Net cash used in financing activities		(9,360)	(439,360)	-	(430,000)
Change in cash and cash equivalents		(254,323)	138,751	(90,691)	230,206
Cash and cash equivalents at 1 January		144,045	5,294	126,989	(103,217)
Cash and cash equivalents at 31 December	20	(110,278)	144,045	36,298	126,989

The notes on pages 19 to 30 form part of these financial statements

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 December 2018

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Loaningdale House, Carwood road, Biggar, Lanarkshire, ML12 6LX.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis and are prepared in sterling, which is the functional currency of the entity.

Going concern

These financial statements have been prepared on the going concern basis. The directors have considered the working capital requirements of the company for a period of one year from the balance sheet date and consider that the company will be able to continue to trade and to meet its liabilities as they fall due.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The directors are of the opinion there are no key judgements, estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Basis of consolidation

The financial statements consolidate the financial statements of the Charity and its wholly owned subsidiary undertaking drawn up to 31 December each year. Where necessary, adjustments are made to the financial statements of the subsidiary to bring the accounting policies into line with those used by the Group. All intra-group transactions, balances, income and expenses are eliminated on consolidation.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

3. Accounting policies *(continued)*

Taxation

The company is a charitable company within the meaning of Section 467 of the Corporation Tax Act 2010. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

3. Accounting policies *(continued)*

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Improvements to buildings	-	straight line over 20 to 50 years
Motor vehicles	-	straight line over 3 to 5 years
Office and other equipment	-	straight line over 3 to 5 years

Stock

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Stock of fuel oil and gas is included at cost.

Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Stocks of sports and expendable equipment for use by the charity in providing services are debited to the profit and loss in line with usage or over a period of three years which is considered the average useful life of the equipment.

Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Pension costs

The company operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the company. The contributions to the scheme are charged to the profit and loss account so as to spread the cost of pensions over the service lives of employees. Variations from the regular costs are spread over the average expected remaining working lives of current members in the scheme.

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The Company is limited by guarantee and does not have a share capital. In the event of a winding up each of the members undertakes to contribute an amount not exceeding £1.

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

5 Income from donations

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Donations				
Donations	250	-	-	76
Grants receivable				
Other government grant income	93,369	41,210	93,369	41,210
	93,619	41,210	93,369	41,286

All donation income was unrestricted for 2018 and 2017.

Other government grant income was restricted for both the group and charity.

6 Income from charitable activities

The wholly owned trading subsidiary, Scottish Outdoor Education Centres Limited, is incorporated in Scotland (company number SC414494) and pays all of its profits to the charity under the gift aid scheme.

Scottish Outdoor Education Centres Limited operates all the charitable trading activities carried out at the charity's premises. The charity owns the entire share capital of one ordinary share of £1.

The summary financial performance of the subsidiary alone is:

	2018	2017
	£	£
Turnover	1,226,615	1,345,388
Cost of sales and administration costs	(1,336,013)	(1,398,702)
Other income	94,527	41,273
Net profit	(14,871)	(12,041)
Amount gift aided to the charity	-	(76)
Retained in subsidiary	(14,871)	(12,117)
The assets and liabilities of the subsidiary were:		
Net fixed assets	238,462	51,558
Current assets	178,096	230,451
Current liabilities	(398,014)	(239,234)
Liabilities due after 1 year	(780)	(10,140)
Total net assets/(liabilities)	17,764	32,635
Aggregate share capital and reserves	17,764	32,635

7 Income from charitable activities

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2018	2017
	£	£	£	£
Educational services	1,226,615	-	1,226,615	1,345,388

All income from educational services was unrestricted in both years.

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

8 Other income

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Rent received	-	1,500	-	-
Other income	1,602	293,890	-	293,261
Gain on disposal of tangible fixed assets for charity's own use	-	132,311	-	132,311
	1,602	427,701	-	425,572

All amounts in other income were unrestricted for 2018 and 2017. Other income 2017 includes an amount of £280,000 in respect of loans for which the bank will not seek repayment.

9 Expenditure on charitable activities

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Educational services	1,333,562	1,398,702	(2,453)	-
Grant to subsidiary company	-	-	92,675	39,144
Support costs	10,791	50,141	10,791	50,141
Governance costs (note 11)	7,500	8,000	7,500	8,000
	1,351,853	1,456,843	108,513	97,285

Expenditure on educational services was £1,333,562 (2017: £1,398,702) of which £92,675 (2017: £39,144) was restricted. All other expenditure on charitable activities was unrestricted.

10 Analysis of expenditure on charitable activities

	2018	2017
	£	£
Staff and emoluments	701,449	762,386
Activity equipment	1,500	7,074
Accommodation	135,353	160,437
Property	418,964	372,400
Administrative	56,568	82,304
Sundry	19,728	14,101
Support	10,791	50,141
Governance	7,500	8,000
Educational services	1,351,853	1,456,843

The charity has one charitable activity and all support costs relate to this activity.

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 December 2018

11 Governance costs

	Unrestricted Funds	Total Funds	
	£	2018	2017
		£	£
Audit fees	7,500	7,500	8,000
	7,500	7,500	8,000

12 Net income / expenditure for the year

This is after charging:

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Depreciation	30,893	27,424	7,251	7,251
Interest payable	7,210	9,676	2,928	9,676
Other financial costs	-	1,683	-	1,342
Auditors' remuneration:				
Audit of the financial statements	7,500	8,000	7,500	8,000
Accountancy fees	3,500	4,000	-	-
Operating lease costs:				
Vehicle and office equipment	29,367	28,467	-	-

13 Staff costs and emoluments

Total staff costs were as follows:

	Group		Charity	
	2018	2017	2018	2017
	£	£	£	£
Wages and salaries	509,685	577,486	-	-
Social security costs	34,671	40,075	-	-
Other pension costs	43,743	36,487	-	-
Activity tutor and volunteer costs	113,350	108,338	-	-
	701,449	762,386	-	-

Particulars of employees:

The average number of employees during the year, calculated on a headcount basis, was as follows:

	2018	2017
	No	No
Number of administrative staff	2	2
Number of management staff	6	7
Number of other staff	20	27
	28	36

One employee had emoluments in the band £60,000 to £70,000 (2017: 1).

The number of directors who accrued benefits under company pension schemes was as follows:

	2018	2017
	No	No
Defined benefits scheme	-	1

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

14 Pension

The group offered to eligible staff, membership of the Strathclyde Pension Fund managed by Glasgow City Council. The fund offers defined benefits based on final pensionable salary. At the last actuarial valuation the fund was in surplus.

There are four members of this scheme and it has been closed to new members.

The assets of the fund are held separately from those of the council. The company's rate of contribution is determined every three years by a professionally qualified firm of actuaries.

The last valuation was as at 31 March 2017 and the company's rate of contribution was set at the following percentage of employee's salary:

Year ending 31/3/19	36.90%
Year ending 31/3/20	36.90%
Year ending 31/3/21	36.90%

Contributions of £3,969 (2017: £8,035) were outstanding to the scheme at the balance sheet date.

15 Related party transactions

During the year the Charity received £322 on behalf of its wholly owned subsidiary Scottish Outdoor Education Centres Limited (SOEC Ltd), who in turn received £13,201 on behalf of the Charity. The Charity paid £261,616 on behalf of SOEC Ltd and SOEC Ltd paid £8,112 on behalf of the Charity. SOEC Ltd paid £83,234 to the Charity in the year.

The Charity made grants to SOEC Ltd totalling £92,675 (2017: £39,144).

The balance owed by the Charity to SOEC Ltd at the year end was £60,065 (2017: £150,539) included in creditors.

Travel and subsistence expenses were reimbursed to one trustee totalling £581 (2017: 2, £5,505). No other expenses were paid to trustees.

None of the other directors or trustees received any remuneration or expenses.

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the company. The total compensation paid to key management personnel for services provided to the company, including pension and employer's national insurance contributions, was £95,403 (2017: £85,821).

Scottish Environmental and Outdoor Education Centres Association

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

16 Tangible fixed assets

Group	Freehold property £	Property improvements £	Equipment £	Motor vehicles £	Total £
Cost					
At 1 January 2018	1,680,877	-	228,523	9,650	1,919,050
Additions	-	210,546	-	-	210,546
At 31st December 2018	1,680,877	210,546	228,523	9,650	2,129,596
Depreciation					
At 1 January 2018	87,595	-	176,966	9,650	274,211
Charge for the year	7,251	3,265	20,377	-	30,893
At 31st December 2018	94,846	3,265	197,343	9,650	305,104
Net book value					
At 31st December 2018	1,586,031	207,281	31,180	-	1,824,492
At 31st December 2017	1,593,282	-	51,557	-	1,644,839

Charity	Freehold property £	Equipment £	Motor vehicles £	Total £
Cost				
At 1 January 2018	1,680,877	125,111	9,650	1,815,638
At 31st December 2018	1,680,877	125,111	9,650	1,815,638
Depreciation				
At 1 January 2018	87,595	125,111	9,650	222,356
Charge for the year	7,251	-	-	7,251
At 31st December 2018	94,846	125,111	9,650	229,607
Net book value				
At 31st December 2018	1,586,031	-	-	1,586,031
At 31st December 2017	1,593,282	-	-	1,593,282

The charity holds ground at Belmont Centre, Meigle, on lease until 2114 and this ground is included in these accounts at nil value.

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

17 Investments

The charity holds one £1 ordinary share in its wholly owned subsidiary company Scottish Outdoor Education Centres Limited which is incorporated in the UK.

The activities and results of this company are summarised in note 6.

18 Stock

	Group 2018	Group 2017	Charity 2018	Charity 2017
	£	£	£	£
Stock of consumables	16,279	13,288	-	-

19 Debtors

	Group 2018	Group 2017	Charity 2018	Charity 2017
	£	£	£	£
Trade debtors	86,813	34,897	-	-
Other debtors	1,271	6,967	-	-
Prepayments and accrued income	17,982	20,907	6,000	13,201
	106,066	62,771	6,000	13,201

20 Cash and cash equivalents

	Group 2018	Group 2017	Charity 2018	Charity 2017
	£	£	£	£
Cash at bank and in hand	37,985	144,045	36,298	126,989
Bank overdraft	(148,263)	-	-	-
	(110,278)	144,045	36,298	126,989

21 Creditors: Amounts falling due within one year

	Group 2018	Group 2017	Charity 2018	Charity 2017
	£	£	£	£
Bank loans and overdrafts	148,263	-	-	-
Other loans	9,360	9,360	-	-
Trade creditors	9,303	27,349	-	-
Due to group undertakings	-	-	60,065	150,539
Taxation and social security	34,634	13,629	-	-
Deferred income (note 22)	160,858	122,408	-	-
Accruals	73,819	104,235	38,223	37,748
	436,237	276,981	98,288	188,287

At the year end the bank overdraft was secured by a floating charge over all of the assets of the company and by a standard security over Dounans Centre.

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

22 Deferred income

Deferred income comprises income relating to advance bookings for activities in 2019.

	Group 2018 £	Charity 2017 £
Balance as at 1 January 2018	122,408	-
Released to income	(122,408)	-
Amount deferred in year	160,858	-
Balance at 31 December 2018	160,858	-

23 Creditors: Amounts falling due after more than one year

	Group 2018 £	Group 2017 £	Charity 2018 £	Charity 2017 £
Other loans	150,780	160,140	150,000	150,000

A loan to the charity of £150,000 is secured over property at Broomlee Centre. The amount is repayable by October 2020 and interest is charged at 2%pa.

24 Commitments under operating leases

The total future minimum lease payments under non-cancellable operating leases are as follows:

	Group 2018 £	Group 2017 £	Charity 2018 £	Charity 2017 £
Operating leases which expire:				
Within 1 year	34,198	43,220	-	-
Within 2 to 5 years	38,433	60,937	-	-
After 5 years	1,966	378	-	-
	74,597	104,535	-	-

25 Restricted income funds - group

	Balance at 1 Jan 2018 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Dec 2018 £
Restricted fund	12,675	93,369	(92,675)	-	13,369

The restricted fund balance represents grant income received but not expended at the year end.

Restricted grants received by the charity are used in funding the charitable activities, for which the grants were intended, through the company.

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

Notes to the Financial Statements *(continued)*

Year ended 31 December 2018

26 Unrestricted income funds - group

	Balance at 1 Jan 2018 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Dec 2018 £
General fund	1,415,147	1,228,467	(1,259,178)	-	1,384,436
	<u>1,415,147</u>	<u>1,228,467</u>	<u>(1,259,178)</u>	<u>-</u>	<u>1,384,436</u>

The general fund holds the free reserves available to the Charity for its charitable purposes.

27 Analysis of net assets between funds

	General funds £	Restricted funds £	Total £
Tangible fixed assets	1,824,492	-	1,824,492
Cash at bank and in hand	24,616	13,369	37,985
Other net current assets (liabilities)	(313,892)	-	(313,892)
Creditors due after more than one year	(150,780)	-	(150,780)
Total	<u>1,384,436</u>	<u>13,369</u>	<u>1,397,805</u>

28 Volunteers

The charity benefits from the contribution of its volunteers who give their time and talents willingly in areas of administration and teaching. In accordance with FRS102 no value is attributed to such contributions in the accounts.

29 Contingencies

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31st December 2018.

30 Capital commitments

Amounts contracted for but not provided in the accounts amounted to £nil (2017: £nil).

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

Management Information

Year ended 31 December 2018

**The following pages do not form part of the statutory financial statements
which are subject to the independent auditor's report on pages 11 to 14**

**Scottish Environmental and Outdoor Education Centres
Association**
Company Limited by Guarantee

Detailed Consolidated Statement of Financial Activities
Year ended 31 December 2018

	2018 £	2017 £
Income		
Voluntary income		
Donations	250	-
Other grant income	93,369	41,210
	<u>93,619</u>	<u>41,210</u>
Income from charitable activities		
Educational services	1,226,616	1,345,388
Other income		
Rent received	-	1,500
Other income	1,602	293,890
Gain on disposal of fixed assets	-	132,311
	<u>1,602</u>	<u>427,701</u>
Total income	<u>1,321,837</u>	<u>1,814,299</u>

**Scottish Environmental and Outdoor Education Centres
Association**
Company Limited by Guarantee

Detailed Consolidated Statement of Financial Activities
Year ended 31 December 2018

	2018	2017
	£	£
Expenditure		
Charitable activities		
Souvenirs	1,551	2,665
Activity equipment hires and purchases	1,500	7,074
Activity tutor and volunteer costs	113,350	108,338
Catering costs	122,605	144,729
Laundry	9,334	11,368
Cleaning	1,863	1,676
Wages and salaries	509,685	577,486
Employer's NIC	34,671	40,075
Pension costs	43,743	36,487
Other staff related expenses	55	60
Rent	12,022	30
Rates and water	15,784	8,238
Light and heat	108,589	108,971
Repairs and maintenance	159,325	119,732
Insurance	33,262	38,575
Motor vehicle expenses	2,640	3,012
Vehicle hire charges	1,972	2,460
Travel and subsistence	9,378	19,854
Telephone	5,355	8,519
Office expenses	17,128	14,369
Staff training	6,950	4,608
Uniforms	844	1,979
Accountancy fees	25,507	24,939
Legal and professional fees	29,884	53,835
Sales and recruitment advertising	1,149	3,128
Operating lease costs	29,367	28,467
Other financial costs	(28)	341
Depreciation	23,642	20,173
Sundry expenses	7,652	7,514
	1,329,279	1,398,702
Support costs		
	2018	2017
	£	£
Loan interest payable	7,210	9,676
Legal and professional fees	612	31,872
Other financial costs	-	1,342
Depreciation	7,251	7,251
	15,073	50,141

**Scottish Environmental and Outdoor Education Centres
Association
Company Limited by Guarantee**

**Detailed Consolidated Statement of Financial Activities
Year ended 31 December 2018**

	2018	2017
	£	£
Governance costs		
Audit fees	7,500	8,000
	7,500	8,000
Total expenditure	1,351,852	1,456,843
Net income / (expenditure) for the year	(30,015)	357,456