

**ROYAL HIGH SCHOOL  
CLUB TRUST LIMITED**

**ACCOUNTS**

**for the year ended 31 August 2002**

**Company No. : SC022113**



## **ROYAL HIGH SCHOOL CLUB TRUST LIMITED**

**Directors** : The President of the Royal High School Club, ex officio  
The Vice President of the Royal High School Athletic Club, ex officio  
The Rector of the Royal High School, ex officio  
N Arthur  
Dr J Barclay (resigned 27.6.02)  
Sheriff A M Bell  
C I Bryden  
I C Fairweather  
A D Forgan  
R C B Forman  
R M Graham  
P Harris  
G A Henry  
R Paul  
D F Rutherford  
W St John C Spence  
A Tait  
AS Macmillan (appointed 27.6.02)

**Secretary** : McKay & Norwell WS  
7 Rutland Square  
Edinburgh  
EH1 2AX

**Auditor** : Geoghegan & Co  
Chartered Accountants  
6 St Colme Street  
Edinburgh  
EH3 6AD

**Solicitors** : McKay & Norwell WS  
7 Rutland Square  
Edinburgh  
EH1 2AX

**Registered office** : 7 Rutland Square  
Edinburgh  
EH1 2AX

**Company number** : SC022113

**Charity Reg number** : CR 36962

# **ROYAL HIGH SCHOOL CLUB TRUST LIMITED**

## **Directors Report**

The directors hereby submit their report and accounts for the year ended 31 August 2002.

## **Activities**

To promote the education of the pupils of the Royal High School of Edinburgh in such ways as the company sees fit. The directors work closely with the Rector to identify projects that best utilise the available funds. The company also holds monies to finance a specific school prize. The company has been able to maintain its level of support to the school during the past year.

## **Accounts**

The surplus for the year amounted to £ 354 (2001: £235)

## **Investment policy**

Under the Memorandum and Articles of Association, the charity has the power to make any investment that the directors see fit. The directors engage Bell Lawrie White as investment managers. The policy is to adopt a medium risk investment strategy based on maximising the overall rate of return. During the year the value of the investments has fallen by 16.5% compared with the fall in the FTSE 100 of 21%.

## **Risk management and reserves policy**

The directors have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate our exposure to those risks.

The Revenue reserve represents the unrestricted funds arising from past operating results. The directors' policy is to maintain a level of reserves that will provide them with sufficient income to give meaningful support to the school. The Prize Fund is a restricted fund and supports a bi-annual four year bursary.

## **Statement of Directors' Responsibilities**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Directors and their Interests**

The current directors are listed above and, with the exception of the ex officio directors, they all beneficially hold one share each in the company.

## **Auditors**

A resolution to reappoint Geoghegan & Co CA as auditors will be put to the members at the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**McKay & Norwell WS**

Company Secretaries

26 June 2003

## **AUDITORS' REPORT TO THE SHAREHOLDERS OF ROYAL HIGH SCHOOL CLUB TRUST LIMITED**

We have audited the accounts on pages 3 to 6, which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000) under the historical cost convention and the accounting policies set out on page 5.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective Responsibilities of Directors and Auditors**

As described on page 1 the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the company is not disclosed.

We read the Directors Report and consider the implications for our report if we become aware of any apparent misstatements within it.

### **Basis of Opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

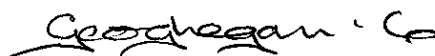
We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

### **Opinion**

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31 August 2002 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

### **Geoghegan & Co**

Chartered Accountants and  
Registered Auditors  
6 St Colme Street  
Edinburgh EH3 6AD  
26 June 2003



# ROYAL HIGH SCHOOL CLUB TRUST LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account) for the year ended 31 August 2002

	Unrestricted Funds	Restricted Funds	Total 2002	Total 2001
<b>Incoming resources</b>				
Investment income	2,065	-	2,065	1,877
Interest received	346	78	424	1,124
Donation	1,036	-	1,036	-
Gain on sale of investments	-	-	-	498
<b>Total incoming resources</b>	<u>3,447</u>	<u>78</u>	<u>3,525</u>	<u>3,499</u>
<b>Resources expended</b>				
Charitable expenditure				
Grants to school	2,000	-	2,000	2,000
Prizes	-	225	225	225
Management and administration (note 3)	946	-	946	1,039
<b>Total resources expended</b>	<u>2,946</u>	<u>225</u>	<u>3,171</u>	<u>3,264</u>
<b>Net outgoing/incoming resources</b>	501	(147)	354	235
(Losses)/gains on revaluation of investments	<u>(8,381)</u>	<u>-</u>	<u>(8,381)</u>	<u>(3,600)</u>
<b>Net movement in funds</b>	(7,880)	(147)	(8,027)	(3,365)
Fund balances brought forward	<u>60,986</u>	<u>2,613</u>	<u>63,599</u>	<u>66,964</u>
<b>Total funds at 31 August 2002</b>	<u>£ 53,106</u>	<u>£ 2,466</u>	<u>£ 55,572</u>	<u>£ 63,599</u>

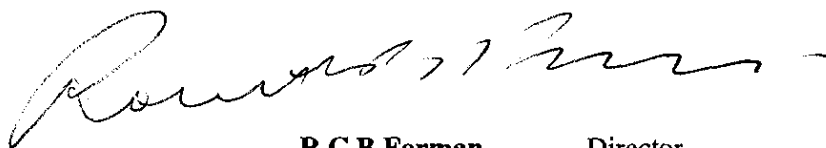
# ROYAL HIGH SCHOOL CLUB TRUST LIMITED

## BALANCE SHEET as at 31 August 2002

	Notes	2002	2001
<b>Fixed Assets</b>			
Investments	2	42,483	<u>50,914</u>
<b>Current Assets</b>			
Debtors		3,677	2,466
Cash on deposit		10,865	14,322
Cash at bank		<u>-</u>	<u>300</u>
		14,542	17,088
<b>Creditors: Amounts falling due within one year</b>			
Creditors and accruals		<u>1,450</u>	<u>4,400</u>
		13,092	12,688
<b>Total Assets less Current Liabilities</b>		<u><u>£55,575</u></u>	<u><u>£63,602</u></u>
<b>Capital and Reserves</b>			
Called up share capital	5	3	3
Revenue reserve	6	53,106	60,896
Prize fund reserve	6	<u>2,466</u>	<u>2,613</u>
		<u><u>£55,575</u></u>	<u><u>£63,602</u></u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting for Smaller Entities (effective March 2000)

These financial statements were approved by the directors on 26 June 2003 and are signed on their behalf:



**R C B Forman**

Director

# ROYAL HIGH SCHOOL CLUB TRUST LIMITED

## NOTES TO THE ACCOUNTS for the year ended 31 August 2002

### 1 Accounting Policies

- (a) The accounts are prepared under the historical cost convention as modified by the revaluation of all investments and are in accordance with applicable accounting standards, the Charities Accounts (Scotland) Regulations 1992 and Accounting and Reporting by Charities : Statement of Recommended Practice (SORP) issued in October 2000.
- (b) Incoming and outgoing resources are recognised in the period in which they are receivable or incurred. Recoverable income tax is recognised in line with the related investment income.
- (c) Investments held as fixed assets are revalued at mid market value at the balance sheets date and the gain or loss taken to the Statement of Financial Activities.
- (d) Restricted funds are to be used for specific purposes as laid down by the donor.

2 Fixed Assets – Investments	2002	2001
Market value at 1 September 2001	50,914	41,391
Disposals at opening book value	(49)	-
Acquisitions at cost	-	13,123
Net (losses)/ gains on revaluation	(8,382)	(3,600)
Market value at 31 August 2002	<u>£ 42,483</u>	<u>£ 50,914</u>
Cost at 31 August 2002	<u>£ 48,110</u>	<u>£ 48,159</u>

Investments whose individual market value exceeds 5% of the total are as follows:

Schroder Income Growth	£ 11,466
Securities Trust	£ 9,378
Treasury 7 ¾% 2006	£ 2,517
Treasury 7 ¾% 2012/15	£ 2,454
HBOS	£ 3,873
Shell Transport	£ 3,576
Unilever	£ 3,298
Scottish Power	£ 2,263

### 3 Management and administration

Accounting and audit	600	915
Stockbroker fees	294	94
Miscellaneous expenses	52	30
	<u>£ 946</u>	<u>£ 1,039</u>

The trustees were not paid or reimbursed for expenses during the year

### 4 Auditor's Remuneration

During the year the auditor's remuneration amounted to £600 (2001: £915).

# ROYAL HIGH SCHOOL CLUB TRUST LIMITED

## NOTES TO THE ACCOUNTS (CONTINUED) for the year ended 31 August 2002

### 5 Share Capital

	Authorised		Allotted, called up and fully paid	
	2002	2001	2002	2001
	No	No	£	£
Ordinary shares of 25p	<u>200</u>	<u>200</u>	<u>3.25</u>	<u>3.25</u>

### 6 Reserves

	Revenue Fund	Prize Fund
Balance at 1 September 2001	60,986	2,613
Movement in funds for year	<u>(7,880)</u>	<u>(147)</u>
Balance at 31 August 2002	<u>£ 53,106</u>	<u>£ 2,466</u>

The Prize Fund Reserve represents the monies held to meet the obligations set for the Mouat Prize, a biannual four year bursary. These funds are held on deposit.

The Revenue Reserve represents the unrestricted monies held by the Company.