The Town and County Motor Garage Limited Annual report and financial statements for the year ended 30 September 1996

Registered no: 7861

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Annual report and financial statements for the year ended 30 September 1996

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Directors and advisers

Executive directors

W M Broomfield Chairman
B P Sanders
C A Wilson
P Keith
A J Wilson
A G Strachan
A S Inglis

Secretary and registered office

B P Sanders 44 Union Row Aberdeen AB10 1SA

Auditors

Coopers & Lybrand 32 Albyn Place Aberdeen AB10 1YL

Solicitors

Burnett & Reid Advocates 15 Golden Square Aberdeen AB10 1WF

Bankers

The Clydesdale Bank PLC

Directors' report for the year ended 30 September 1996

The directors present their report and the audited financial statements for the year ended 30 September 1996.

Principal activities

The profit and loss account for the year is set out on page 5.

The principal activities of the company are the operation of service stations and the letting of property.

Review of business and future developments

Both the level of business and the year end financial position were satisfactory, and the directors expect that the present level of activity should be sustained for the foreseeable future.

On 1 October 1995 the trade and assets of Town and County Service Stations Limited were transferred to The Town and County Motor Garage Limited. Also on that date, the investments in Aberdeen Trucks Limited and Campbell and Sellar Limited held by the company were transferred to T&C Holdings Limited.

James M Forbes (Motors) Ltd is currently in the process of being liquidated by a member's voluntary liquidation.

Dividends and reserves

The directors recommend the payment of a final dividend of £2.44 per ordinary share. The retained profit for the financial year of £548,231 will be transferred to reserves.

Changes in fixed assets

The movements in fixed assets during the year, are set out in notes 10, 11 and 12 to the financial statements.

Directors

The directors of the company who held office during the year and up to the date of this report were:

W M Broomfield B P Sanders C A Wilson

J E Strachan (resigned 3 April 1996)
M J Inglis (resigned 3 April 1996)
M C Broomfield (resigned 3 April 1996)
P Keith (appointed 3 April 1996)
A J Wilson (appointed 3 April 1996)
A G Strachan (appointed 3 April 1996)
A S Inglis (appointed 3 April 1996)

Directors' interests in shares of the company

No directors held beneficial interests in the shares of the company at 30 September 1996, or at any time during the year. W M Broomfield and M C Broomfield have beneficial interests in the shares of the holding company which are detailed in the financial statements of that company. No directors have beneficial interests in the shares of any other group company at 30 September 1996.

Directors responsibilities

The directors are required by UK company law to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit of the company for that period.

The directors confirm that suitable accounting policies have been used and applied consistently and reasonable and prudent judgements and estimates have been made in the preparation of the financial statements for the year ended 30 September 1996. The directors also confirm that applicable accounting standards have been followed and that the financial statements have been prepared on the going concern basis.

The directors are responsible for keeping proper accounting records, for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Charitable contributions

Contributions made by the company during the year for charitable purposes were £1,675.

Auditors

A resolution to reappoint the auditors, Coopers & Lybrand, will be proposed at the annual general meeting.

By order of the board

Secretary

Report of the auditors to the members of The Town and County Motor Garage Limited

We have audited the financial statements on pages 5 to 22.

Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 30 September 1996 and of the profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Coopers & Lybrand

Chartered Accountants and Registered Auditors

Aberdeen

28th February 1997

Profit and loss account for the year ended 30 September 1996

	Notes	1996 £	1995 £
Turnover Continuing operations Acquisitions		356,990 16,070,197	640,380 -
Total turnover		16,427,187	640,380
Cost of sales	2	15,070,897	736,784
Gross profit/(loss)	2	1,356,290	(96,404)
Net operating expenses/(income)	2	1,136,085	(227,738)
Operating profit/(loss) Continuing operations Acquisitions		(332,202) 552,407	131,334
Total operating profit		220,205	131,334
Profit on disposal of fixed assets Investment income	6	541,568	474,150 5,237
		761,773	610,721
Interest payable and similar charges	7	99,681	82,687
Profit on ordinary activities before taxation		662,092	528,034
Tax on profit on ordinary activities	8	33,861	38,602
Dividends	9	628,231 80,000	489,432 80,000
Retained profit for the year	20	548,231	409,432

The company has no recognised gains and losses other than those included in the profits above, and therefore no separate statement of total recognised gains and losses has been presented.

Note of historical cost profits and losses

£
•
28,034
14,239
3,398)
28,875
.0,273
13,

Balance sheet - 30 September 1996

	Notes	1996	1995
Fixed assets		£	£
Intangible assets	10	17,095	_
Tangible assets	11	3,979,657	3,382,467
Investments	12	330,004	506,258
		4,326,756	3,888,725
Current assets			
Stocks	13	204,322	-
Debtors	14	2,917,904	2,060,500
Cash at bank and in hand		384,332	408,357
		3,506,558	2,468,857
Creditors: amounts falling due within one year	15	1,688,954	997,578
·			
Net current assets		1,817,604	1,471,279
Total assets less current liabilities			
		6,144,360	5,360,004
Creditors: amounts falling due after			
more than one year	16	1,496,523	1,257,500
Provisions for liabilities and charges			
Deferred taxation	17	36,102	39,000
Net assets		4,611,735	4,063,504
Capital and reserves			
Called up share capital	19	32,755	32,755
Revaluation reserve	20	733,167	733,167
Capital redemption reserve	20	34,103	34,103
Profit and loss account	20	3,811,710	3,263,479
Equity shareholders' funds	21	4,611,735	4,063,504

The financial statements on pages 5 to 22 were approved by the board of directors on 24 Festival 1997 and were signed on its behalf by:

L: Director

Notes to the financial statements for the year ended 30 September 1996

1 Principal accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important company accounting policies, which have been applied consistently except as noted below, is set out below.

Basis of accounting

The financial statements are prepared in accordance with the historical cost convention modified by the revaluation of certain fixed assets.

The financial statements for the year ended 30 September 1996 include the trade and assets of Town and County Service Stations Limited, transferred to Town and County Motor Garage Limited on 1 October 1995. The prior year results have been restated to show the company results only, as consolidated financial statements have not been prepared this year, as the company is a wholly owned subsidiary of T & C Holdings Limited

Cashflow

The company is a wholly owned subsidiary of T & C Holdings Limited and the cash flows of the company are included in the consolidated Group cash flow statement of T & C Holdings Limited. Consequently the company is exempt under the terms of Financial Reporting Standard No. 1 from publishing a cash flow statement.

Fixed assets

Interests in land and buildings are stated at cost or valuation.

The cost of other fixed assets is their purchase cost, together with any incidental expenses of acquisition.

Notes to the financial statements for the year ended 30 September 1996

Depreciation

Feuhold land is not depreciated.

Depreciation is calculated so as to write off the cost, or valuation, of other fixed assets less their estimated residual values, on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are:

M

	%
Feuhold buildings	2 - 4
Plant and machinery	14 - 20
Motor vehicles	25
Fixtures and fittings	14 - 20
Franchise fee	10

Finance and operating leases

Costs in respect of operating leases are charged on a straight line basis over the lease term. Where fixed assets are financed by leasing agreements, which transfer to the company substantially all the benefits and risks of ownership, the assets are treated as if they had been purchased outright and are included in tangible fixed assets. The capital element of the leasing commitments is shown as obligations under finance leases. The lease rentals are treated as consisting of capital and interest elements. The capital element is applied to reduce the outstanding obligations and the interest element is charged against profit in proportion to the reducing capital element outstanding. Assets held under finance leases are depreciated over the shorter of the lease terms and the useful lives of equivalent owned assets.

Stocks

Stocks are stated at the lower of cost and net realisable value. In general, cost is determined on a first in first out basis and includes transport and handling costs. Provision is made where necessary for obsolete, slow moving and defective stocks.

Turnover

Turnover, which excludes value added tax, sales between group companies and trade discounts, represents the invoiced value of goods and services supplied in the United Kingdom.

Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise. Full provision is made for deferred taxation on timing differences arising from the provision of employee pensions.

Pension costs

The Town and County Motor Garage Limited operates a defined benefit pension scheme, in which other members of the group participate. This scheme is contracted out of the state scheme. The fund is valued every three years by a professionally qualified independent actuary, the rates of contribution payable being determined by the actuary. In the intervening years the actuary reviews the continuing appropriateness of the rates. Pension costs are accounted for on the basis of charging the expected cost of providing pensions over the period during which the company benefits from the employees' services. The effects of variations from regular cost are spread over the expected average remaining service lives of members of the scheme. In addition the group contributes to the personal pension plans of certain employees.

2 Cost of sales and other operating income and expenses

Continuing £	Acquisitions £	1996 Total £	1995 Total £
356,990	16,070,197	16,427,187	640,380
520,156	14,550,741	15,070,897	736,784
(163,166)	1,519,456	1,356,290	(96,404)
	982,894	982,894	_
169,036	92,283	261,319	96,249
169,036	1,075,177	1,244,213	96,249
_	(108 128)	(189 129)	(222.027)
	(100,120)	(100,120)	(323,987)
160.036	047 040	1 126 005	(227 728)
	907,049	1,130,005	(227,738)
(332,202)	552,407	220,205	131,334
	169,036 169,036	£ £ 356,990	Continuing £ Acquisitions £ Total £ 356,990 16,070,197 520,156 14,550,741 15,070,897 16,427,187 15,070,897 (163,166) 1,519,456 1,356,290 1,356,290 982,894 982,894 169,036 92,283 261,319 261,319 169,036 1,075,177 1,244,213 - - (108,128) (108,128) - 169,036 967,049 1,136,085

3 Operating profit

Operating profit is stated after charging/(crediting):

	1996 £	1995 £
Amortisation of intangible fixed assets	17,095	-
Depreciation of tangible fixed assets	180,537	84,665
Auditors' remuneration	100,00.	0.,000
Audit	7,500	3,500
Other services	8,265	10,911
Other operating lease rentals for:	133,964	, <u>.</u>
Profit on disposal of fixed assets	(597)	-
Rent receivable (net of outgoings)	(169,500)	(296,360)
, , ,		
4 Directors' emoluments		
	1996	1995
	£	£
	•	
Fees	-	•
Other emoluments (including pension	A #4 A#A	050 505
contributions and benefits in kind)	<u>251,270</u>	259,696
	251,270	259,696
Directors emoluments excluding pension contributions	s are as follows:	
	1996	1995
	£	£
	-	
Emoluments of the chairman	44,297	101,223
		
Emoluments of the highest paid director	50,756	101,223

The chairman was the highest paid director in 1995.

Notes to the financial statements continued for the year ended 30 September 1996

The number of directors (including the chairman) whose emoluments were within the ranges:

•		•
£100,001 to £105,000	_	1
£50,001 to £55,000	1	
£40,001 to £45,000	1	-
£35,001 to £40,000	1	-
£20,001 to £25,000	3	1
£15,001 to £20,000	2	-
£5,001 to £10,000	•	1
£0 to £5,000	2	3
	1996	1995

5 Employee information

The average weekly number of persons employed by the company including executive directors during the year is analysed below:

	1996	1995
Selling and distribution	61	2
Administration	13	14
	•	
	74	16
Employment costs - all employees including executive directors:		
	1996	1995
	£	£
Wages and salaries	609,483	248,874
Social security costs	43,495	24,007
Other pension costs	19,507	114,166
Total direct costs of employment	672,485	387,047

6 Investment income

	1996	1995
	£	£
Income from fixed asset investments	541,568	_
Bank interest receivable	-	5,237
		<u> </u>
	541,568	5,237
7 Interest payable and similar charges		
Interest payable on sums:		
morest payable on sams.	1996	1995
	£	£
Repayable within 5 years, not by instalments	-	4,985
Repayable within 5 years, by instalments	42,332	6,029
Repayable wholly or partly in more than 5 years	44,771	53,285
Interest paid to T&C Holdings Limited	-	18,388
	87,103	82,687
On finance leases and hire purchase contracts	12,578	-
	99,681	82,687
8 Taxation		
	1996	1995
United Kingdom corporation tax at 33%:	£	£
Current	60,305	23,000
Deferred	8,663	34,000
	68,968	57,000
(Over)/under provision in respect of prior year Current	(21.400)	(12 200)
Deferred	(21,408) (13,699)	(13,398) (5,000)
	(13,077)	
	33,861	(38,602)
9 Dividends		
14	1996	1995
Ordinary	. £	£
Ordinary Proposed final dividend of £2.44 per share (1995 : £2.44 per share)	80,000	80,000

10 Intangible fixed assets

	Franchise fee	
Cost	£	
At 1 October 1995	_	
Transfer from group company	49,585	
At 30 September 1996	49,585	
Amounts written off		
At 1 October 1995	-	
Transfer from group company	15,395	
Charge for year	17,095	
At 30 September 1996	32,490	
Net book value		
At 30 September 1996	17,095	
Not healt value		
Net book value	• • • • •	
At 30 September 1995	34,190	

11 Tangible fixed assets

				Fixtures	
	Land and	Plant and	Motor	and	
	buildings	machinery	vehicles	fittings	Total
	£	£	£	£	£
Cost or valuation					
At 1 October 1995	3,568,442	-	-	-	3,568,442
Additions	380,057	10,345	210,131	4,543	605,076
Transfer from group					
companies	-	251,801	168,051	25,274	445,126
Disposals	-	•	(94,401)	•	(94,401)
At 30 September 1996	3,948,499	262,146	283,781	29,817	4,524,243
Depreciation					
At 1 October 1995	185,975	-	-	-	185,975
Charge for year	103,809	29,366	46,086	1,276	180,537
Transfer from group	·				
companies	-	145,183	34,722	22,026	201,931
Disposals	-	•	(23,857)	-	(23,857)
At 30 September 1996	289,784	174,549	56,951	23,302	544,586
Net book value					
At 30 September 1996	3,658,715	87,597	226,830	6,515	3,979,657
At 30 September 1995	3,382,467		-	•	3,382,467
Cost or valuation at 30					
September 1996 is represent	ted				
by:					
Valuation in 1991	1,345,000		-	-	1,345,000
Cost	2,603,499	262,146	283,781	29,817	3,179,243
	3,948,499	262,146	283,781	29,817	4,524,243

If land and buildings had not been revalued they would have been included at the following amounts:

•	Feuhold land and buildings		Leasehold land and buildings short leases	
	1996 1995		1996	1995
	£	£	£	£
Historical cost	3,372,182	2,992,125	135,183	135,183
Depreciation based on cost	422,083	319,662	112,884	107,477
Historical cost net book value	2,950,099	2,672,463	22,299	27,706
				

Notes to the financial statements continued for the year ended 30 September 1996

11 Tangible fixed assets continued

	1996	1995
	£	£
Land and buildings at net book value comprise:		
Feuhold	3,518,715	3,235,467
Short leasehold	140,000	147,000
	3,658,715	3,382,467
		

The net book value of tangible fixed assets includes an amount of £226,023 (1995: £nil) in respect of assets held under finance leases and hire purchase contracts. Depreciation charged on these assets, during the period was £38,586 (1995: £nil).

12 Fixed asset investments

Company	interests	Loans to	
	in group	group	
	undertakings	undertakings	Total
	£	£	£
Cost			
At 1 October 1995	481,209	171,252	652,461
Disposals	(137,405)	•	(137,405)
Transfer to inter-company debtors	•	(171,252)	(171,252)
44.00 G 4 1 4006	242.004		242.004
At 30 September 1996	343,804	-	343,804
Amounts written off			
At 1 October 1995	146,203	-	146,203
Disposals	(132,403)	-	(132,403)
At 30 September 1996	13,800		13,800
At 50 September 1990			
Net book value			
At 30 September 1996	330,004	-	330,004
A. 00 G	225.006	454.050	505.050
At 30 September 1995	335,006	171,252	506,258

Interests in group undertakings comprise the cost of investments in subsidiary undertakings.

12 Fixed asset investments continued

Details of subsidiary undertakings are as follows:

Name of company and country of incorporation and operation		Proportion of nominal value of issued shares held	Principal activity
Town and County Service Stations Ltd - Scotland	Ordinary	100%	Dormant
James M Forbes (Motors) Ltd - Scotland	Ordinary	100%	Dormant

James M Forbes (Motors) Ltd is currently in the process of being liquidated by a members voluntary liquidation.

13 Stocks

The amounts attributable to different categories are as follows:

	1996	1995
	£	£
Petrol and sundries 2	204,322	
14 Debtors		
	1996	1995
	£	£
Amounts falling due within one year:		
Trade debtors	417,144	-
Amounts owed by group undertakings		
	337,175	1,222,834
- subsidiary undertakings	-	804,033
Other debtors	78,358	-
Prepayments and accrued income	85,227	33,633
	917,904	2,060,500
*		

Notes to the financial statements continued for the year ended 30 September 1996

15 Creditors: amounts falling due within one year

	1996	1995
	£	£
Bank loans and overdraft	551,416	170,000
Trade creditors	369,553	-
Amounts owed to parent company and fellow		
subsidiaries	14,600	-
Amounts owed to subsidiary undertakings	330,004	330,002
Taxation and Social security costs	101,703	36,693
Group relief payable	-	6,570
Obligations under finance leases	108,176	-
Accruals and deferred income	178,502	419,313
Current instalment on Shell UK Limited loan	35,000	35,000
	1,688,954	997,578
Taxation and social security is made up as follows:		
	1996	1995
	£	£
United Kingdom corporation tax payable	72,118	20,805
PAYE and Social security	14,563	11,292
Value added tax	15,022	4,596
	101,703	36,693
		

16 Creditors: amounts falling due after more than one year

	1996 £	1995 £
Bank loans Finance leases Shell UK Limited loan	1,202,500 84,023 210,000	1,012,500 - 245,000
	1,496,523	1,257,500
An analysis of the loans by due date of repay	ment is set out below:	
	1996 £	1995 £
Bank loans: Repayable in one year or less Repayable between two and five	210,000 721,250	170,000
years Repayable after five years by		656,250
instalments	481,250 1,412,500	356,250 1,182,500
		
	1996 £	1995 £
Shell UK Limited loan: Repayable in one year or less Repayable between two and five	35,000	35,000
years Repayable after five years by instalments	140,000 70,000	140,000 105,000
mstannents	245,000	280,000
		
	1996 £	1995 £
Finance leases: Repayable in one year or less Repayable between two and five	108,176	-
years	84,023 ————————————————————————————————————	
	4/494//	

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The Town and County Motor Garage Limited Notes to the financial statements continued for the year ended 30 September 1996

16 Creditors: amounts falling due after more than one year continued

The bank loans and overdrafts amounting to £1,412,500 are secured by a standard security in respect of certain of the company's and group's properties and by a floating charge over the assets of the group.

The bank loan comprises two term loans of £750,000 each, and further term loans of £100,000, and £400,000 at Clydesdale Bank base rate plus 1.5%, which are repayable by equal quarterly instalments of £18,750, £5,000 and £10,000 respectively.

The Shell UK Limited loan comprises a development loan at an interest rate of 5%, which is repayable by equal annual instalments of £35,000. The loan is secured over Propeller Filling Station.

17 Provisions for liabilities and charges

	Deferred taxation £
At 1 October 1995	39,000
Transfer from group company	2,138
Transfer from profit and loss account	(5,036)
At 30 September 1996	36,102
	

An analysis of the provision for deferred taxation which represents the full potential liability is set out below:-

	Amount provided	
	1996	1995
Accelerated capital allowances Other timing differences	£	£
	41,757	31,000
	(5,655)	8,000
	36,102	39,000

Notes to the financial statements continued for the year ended 30 September 1996

18 Pension and similar obligations

The company makes contributions on behalf of its employees to The Town and County Motor Garage Limited Retirement Benefits Scheme which is a defined benefit scheme. The assets of the scheme are held separately from those of the group, being invested with insurance companies.

The total pension cost for the company in the period was £19,507 (1995: £114,166). The pension cost is assessed in accordance with the advice of an independent qualified actuary using the attained age method. The latest actuarial valuation of this scheme was at 1 July 1995. The assumption that had the most significant effect on the valuation was that investment yield would exceed salary increases by 1.5%

At the date of the latest actuarial valuation, the market value of the assets of the United Kingdom scheme was £1.703 million and the actuarial value of the assets was sufficient to cover 129% of the benefits which had accrued to members, after allowing for expected future increases in earnings.

19 Called up share capital

		1996 £	1995 £
Authorised		£	*
195,698 Ordinary shares of £1 each		195,698	195,698
4,302 Preference shares of £1 each		4,302	4,302
		200,000	200,000
Allotted, called up and fully paid			
32,755 Ordinary shares of £1 each		32,755	32,755
20 Reserves			
	Revaluation	Capital	Profit
	reserve	redemption	and loss
		reserve	account
	£	£	£
At 1 October 1995	733,167	34,103	3,263,479
Profit for the year	, •	, -	548,231
•		<u> </u>	
At 30 September 1996	733,167	34,103	3,811,710

The Town and County Motor Garage Limited Notes to the financial statements continued

Notes to the financial statements continued for the year ended 30 September 1996

21 Reconciliation of movements in shareholders' funds

	1996 £	1995 £
Profit for the financial year Dividends	628,231	489,432 80,000
Opening shareholders' funds	628,231 4,063,504	409,432 3,654,072
Closing shareholders' funds	4,691,735	4,063,504

22 Contingent liabilities and financial commitments

The company has annual commitments under non-cancellable operating leases as follows:

ioliows:	19	996	19	995
	Land and	0.1	Land and	0.45
	Buildings	Other	Buildings	Other
	£	£	£	£
Date of lease termination				
Within one year	5,529	-	•	-
In second to fifth years inclusive	•	27,120	-	-
After five years	27,000	-	-	-
•				
	32,529	27,120	-	•
			====	
Contingent liabilities				
			1996	1995
			£	£
(a) Amount of guarantees in respect of bank				
borrowings of group companies			547,613	320,174

- (b) The company have also granted unlimited guarantees to manufacturers and finance companies in the ordinary course of business in respect of facilities afforded to group undertakings.
- (c) A guarantee in lieu of a performance bond has been given by the company's financiers in respect of Shell UK Limited. At 30 September 1996 the total of such guarantees was £85,000 (1995 £85,000).

23 Ultimate parent company

The directors regard T&C Holdings Limited, a company registered in Scotland, as its ultimate parent company.