The Insolvency Act 1986 Form 2.18B(Scot)

Notice of result of meeting of creditors

R2.35

	Pursuant to Kule	2.35 of the Insolvency	(Scotland) Rules 19	286
	Name of Compar THE DUNDEE I	iy FOOTBALL CLUB LI	MITED	Company number SC004585
				
(a) Insert full name(s) and		Merchant Burton and F P, 50 George Square	iona Livingstone Ta	ylor
address(es) of the administrator(s)	hereby report that *	a meeting of the credit	ors of the above con	npany was held at
Delete as applicable	(b) Dens Park Stac	lium, Sandeman Street,	Dundee on	
(b) Insert place of meeting (c) Insert date of	(c) 5 March 2004_		at which:	
meeting Delete as applicable	*1. Proposals were	approved.		
(d) Give details of the modifications (if any)	A creditors' commi	ttee *was formed.		
(e) Insert time and date of adjourned meeting	Joint Admin	strator 104		
(f) Details of other resolutions passed		inal proposals / modification in the modificat		
he box opposite but it	give any contact informat f you do, it will help Comp if there is a query on the	panies		
	on that you give will be v			Tel 0131 777 2378
		DX Number		DX Exchange
		When you have completed	and signed this form plea	se send it to the Registrar of Companies at



Companies House, 37 Castle Terrace, Edinburgh EH1 2EB DX 235 Edinburgh / LP 4 Edinburgh-2

The Dundee Football Club Limited (In Administration)

Administrators' Proposals Under Paragraph 49 of Schedule B1 to the Insolvency Act 1986

17 February 2004

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Company Information, Details of the Administrators' Appointment and of the Company's Officers

The rest of this document and its appendices include the matters required to be disclosed by paragraph 49 of Schedule B1 to the Insolvency Act 1986 and Rule 2.25 of the Insolvency (Scotland) Rules 1986, as amended, and together constitute the Joint Administrators' statement of proposals to creditors.

Company Information

Company Name:

The Dundee Football Club Limited

Company Number:

SC004585

Registered Office:

George House, 50 George Square, Glasgow, G2 1RR

Trading Address:

Dens Park Stadium, Sandeman Street, Dundee, DD3 7JY

Details of the Administrators and of their Appointment

Administrators:

Thomas M Burton and Fiona L Taylor

Ernst & Young LLP George House 50 George Square

Glasgow G2 1RR

Date of appointment:

24 November 2003 ("the date of appointment").

Appointed by:

The appointment was made by the Company's Directors.

Court in which Notice of

Appointment was lodged

Court of Session, Edinburgh

Court Reference:

P37/04

The functions to be exercised by the Joint Administrators are all functions which the Joint Administrators will require to exercise in relation to their appointment; and the functions which require to be exercised by the Joint Administrators in relation to their appointment will be exercised by whichever Joint Administrator is more available and better qualified to exercise such function, and in certain cases by both.

Statement Concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is to be conducted according to The Insolvency Act 1986 and the Company's insolvency is not governed by any other European Union Member State's insolvency law.

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Company Information, Details of the Administrators' Appointment and of the Company's Officers

Directors and Secretary

James M Marr

Director

Peter Marr

Director

Giovanni Di Stefano James H C Connor Director (Resigned 26 January 2004) Director (Resigned 20 January 2004)

Alexander R Robertson

Director and Company Secretary

Parent Company

The Dundee Football Club Limited is a wholly owned subsidiary of Dundee FC Holdings plc but the ultimate parent company is P & J Taverns Limited.

Presentation of Proposals and Calling of Initial Creditors Meeting

In terms of paragraphs 49(5)(b) and 51(2)(b) of Schedule B1 to the Insolvency Act 1986, the Joint Administrators are required to circulate their proposals and call an initial meeting of creditors within 8 and 10 weeks respectively from the date of their appointment unless these periods are varied by the Court. We confirm that a petition was presented to the Court of Session seeking an extension to the above time limits and, on 22 January 2004, Lord Abernethy extended the period by which the Statement of Proposals must be circulated until 20 February 2004 and the period by which the initial meeting of creditors be held until 8 March 2004.

Background and Circumstances Giving Rise to the Appointment of Administrators

Background

The Dundee Football Club Limited ("DFC", "the Company" or "the Club") was incorporated in 1900. The Company trades as a football club and currently plays in the Scottish Premier League ("SPL").

At the date of our appointment, the Company employed 110 members of staff.

Circumstances Giving Rise to the Appointment of the Administrators

DFC's recent financial results can be summarised as follows:

-	Audited 12 months ended <u>31 May 01</u> £'000	Audited 12 months ended 31 May 02 £'000	Unaudited Management 12 months ended 31 May 03 £`000
Turnover	3,457	3,472	3,943
Player Gain/Amortisation	792	(1,788)	(922)
Staff Costs	(4,346)	(5,332)	(4,284)
Other Operating expenses	(2,078)	(2,445)	(1,805)
Operating Profit/(loss)	(2,175)	(6,093)	(3,068)
Interest expense	(330)	(542)	(905)
Taxation	-	-	-
Loss	(2,505)	(6,635)	(3,973)
Note: No management accounts have	been prepared since	May 2003	

DFC's turnover, as can be seen, has remained fairly static over the last 3 years with this being made up primarily of gate receipts and television money. However, the loss on the sale of players, together with significantly increased salaries, have produced the heavy losses sustained by the Company.

In the months leading up to our appointment the Club was forecasting further heavy losses mainly as a result of high salaries on player contracts that were not due to expire in the short term. Also, following the collapse of the proposed "SPL TV Channel" the Club was receiving a lower than expected amount from the television contract.

The Club was also coming under increasing pressure from the Inland Revenue for unpaid PAYE/NI from the previous year. Whilst the Club did pay an amount shortly prior to our appointment in order to avoid liquidation at that stage, there remained a large balance outstanding.

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Background and Circumstances Giving Rise to the Appointment of Administrators

As the Inland Revenue were threatening to place the Club into liquidation, which could have resulted in their membership of the Scottish Premier League being terminated automatically, the Directors attempted to obtain additional finance but were unsuccessful. Consequently, the Directors concluded that they should take independent professional advice regarding the future viability of the Company.

Our assessment of the Club's financial position confirmed that the Company could not continue to trade outside of a formal insolvency procedure. Accordingly, the Directors appointed T M Burton and F L Taylor as Joint Administrators of the Company on 24 November 2003.

Statement of Affairs

The Directors have submitted their Statement of Affairs as at 24 November 2003, a summary of which is attached at Appendix 1. These values have been prepared by the Directors and may differ from actual asset realisations. Additionally, the values are shown before applicable costs of realisation.

Furthermore, we would advise that this Statement of Affairs has not been subject to independent review or statutory audit.

Section 4

Administrators' Remuneration

The statutory provisions relating to remuneration are set out in Rule 2.39 of the Insolvency (Scotland) Rules 1986, as amended. Further information is given in the Association of Business Recovery Professionals' publication A Creditors' Guide to Administrators' Fees, a copy of which is enclosed at Appendix 7 to this statement of proposals.

The Joint Administrators propose that their remuneration be based upon time costs properly incurred in the conduct of the Administration as determined in accordance with The Insolvency (Scotland) Rules 1986.

Section 5

Prescribed Part

The Company's secured lenders have validly registered standard securities and floating charges, which were executed prior to 15 September 2003. Consequently;

- (a) section 176(A) of the Insolvency Act 1986, as amended, regarding the Prescribed Part does not apply in this Administration; and
- (b) the valuation of the Company's net property does not apply;
- (c) since Section 176(A) does not apply, no application to the Court will be made under Section 176(A)(5).

Purpose, Conduct and End of the Administration

Purpose of Administration

Following our appointment, we took control of the business and assets of the Company with a view to establishing a strategy to meet the prioritised objectives of the new Administration process:

- (a) Rescue the Company as a going concern; or
- (b) Achieve a better result for creditors as a whole than would be likely if the Company were wound up (without first being in Administration); or
- (c) Realise property in order to make a distribution to one or more secured or preferential creditors.

Immediately prior to our appointment we agreed funding with Peter and James Marr ("the Marrs") and Bank of Scotland ("the Bank") which, it was estimated, would allow the Company to continue trading until the end of January 2004. This short-term funding was essential to allow further exploration of a strategy to meet objective (a). Such a strategy must involve the Company achieving at least a break-even position in terms of profitability within a one or two year period if further investment is to be attracted.

The focus of the Administration to date has been to reduce outlays and maximise income whilst, at the same time, ensuring that further funding is likely on a longer term basis to achieve objective (a). Further details of progress to date are set out in the following section.

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Purpose, Conduct and End of the Administration

Conduct of Administration

Trading

The level of funding agreed at the outset was such that it was necessary to reduce the largest item of expenditure, being the salary bill, and the employment of a number of staff, both playing and non playing, was terminated shortly after our appointment. It was recognised that advancement into the semi-final or final stages of the CIS League Cup and/or the sale of certain players during the January 2004 transfer window would provide additional funding. The aim in terms of the Scottish Premier League was to have enough funding to continue playing until the end of the 2003/2004 football season and finish no lower than second bottom to allow the team to compete in the SPL in 2004/2005.

Following the redundancies, we worked to stabilise the finances and day to day operations of the Club. We wrote to all creditors and received strong support and offers of assistance from them and from the various supporters groups.

The initial estimated funding requirement, after redundancies and wage savings, for the remainder of the season was of the order of £1.8m, or some £60,000 per week. The current anticipated funding requirement has been reduced to £1.2m. Creditors should note that the Administrators have not received any benefit from season ticket sales or SPL TV advances.

We met with representatives of both the Dundee Supporters Association and the Business Development Club to keep them informed. The former commenced the "Dee 4 Life" campaign and, to date, have donated £20,000 to club funds with the promise of a further £30,000.

Qualification for the semi-final of the CIS League Cup was a very welcome boost to the Club's trading as was the unexpected televised replay of the Scottish Cup 3rd round game against Aberdeen. These sources of income coupled with the funding from the Marrs, the sale of Gavin Rae discussed below and other anticipated fund raising activities, such as the Scroll of Honour and further substantial receipts from "Dee 4 Life", should ensure that funding is in place to the end of the 2003/2004 football season.

The Administration trading period to 6 February 2004 will broadly show a small loss. Cash flows were prepared both on a short term basis, to the end of the 2003/2004 season, and on a longer term basis, for seasons 2004/2005 and 2005/2006. These cash flows have been revised regularly as circumstances have changed, further information has become available and to allow for different scenarios. We have met with the Bank regularly to keep them informed of the funding position and progress regarding additional investment.

Asset Realisations

To date the only significant asset realisation has been the sale of Gavin Rae to Rangers for £190,000 net of the amount payable to the player. We have collected £51,000 of book debts against the Directors' estimate of £63,000.

We have received expressions of interest in the Dens Park stadium but, as we are hopeful that the redevelopment of the ground, in particular the South Stand, may be a key feature in the restructuring of the Company's secured debt, we have rejected such interest.

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Purpose, Conduct and End of the Administration

Rescue of Company

As discussed above, we are currently pursuing the rescue of the Company as a going concern.

This rescue is likely to involve the exit from Administration by way of a Company Voluntary Arrangement ("CVA"). Such a CVA characteristically involves the compromise and/or restructuring of debt owed to existing creditors as well as the introduction of new investment.

As part of the process of progressing a CVA we have:

- prepared cash flows for seasons 2004/2005 and 2005/2006 with appropriate assumptions and sensitivities;
- utilised our network of contacts to identify parties who may be interested in investing in the Company;
- contacted by telephone and met with such parties and made available the cash flows and prior year details; and
- kept the Bank, the largest single creditor, aware of progress and developments

Future Conduct of the Administration

If the Administrators' proposals are approved, it is proposed that the Administrators will continue to manage the affairs, business and property of the Company in the manner outlined above in order to achieve the purpose of the Administration. Discussions regarding future investment in the Club and the restructuring of the secured debt are ongoing. It is likely that the return to ordinary creditors will be minimal.

The End of the Administration

In order to avoid a 10 point deduction and restriction on signing players for season 2004/05 it will be necessary for the club to have commenced a CVA before the end of this season. The precise terms for a CVA cannot yet be determined but it is hoped that the Administrators will be able to comply with the deadline set by the SPL.

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Other Matters

Administrators' Receipts and Payments

A summary of the Administrators' receipts and payments for the period from 24 November 2003 to 6 February 2004 is attached at Appendix 4.

Creditor Claims

Attached at Appendix 2 are names and addresses of the creditors and details of the debts owed to them.

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Directors' Statement of Affairs

THE DUNDEE FOOTBALL CLUB LIMITED (IN ADMINISTRATION)

SUMMARY OF DIRECTORS' STATEMENT OF AFFAIRS AS AT 24 NOVEMBER 2003

		<u>Notes</u>	Book <u>Yalue</u>	Estimated to Realise
ASSETS SPECII	TCALLY SECURED			
Dens Park Stadiu	m		4,492,265	0
LESS: AMOUNT	S DUE TO STANDARD SECURITY HOLDERS	1 -	(4,492,265)	0
ASSETS NOT S	PECIFICALLY SECURED		0	U
Balance at Bank Cash in Hand Trade Debtors Plant, Machinery Furniture and Fitt Player registration	ings	<u>-</u>	87,455 904 252,539 127,087 49,223 1,391,012	0 904 63,135 25,000 10,000 750,000
LIABILITIES				
Preferential Credit	tors - Employees			(96,000)
Estimated Surplus	s available to Floating Charge Holder			753,039
FLOATING CHA	RGE HOLDERS			
Debts as at 24 No	vember 2003	1		(10,157,488)
Available/(Shortf	all) to Ordinary Unsecured Creditors			(9,404,449)
ORDINARY UNS	ECURED CREDITORS			
Trade and Other C Contingent and o		2 3		(5,738,180) (2,515,871)
				(8,254,051)
Estimated Surplus	(Deficiency) as regards Ordinary Unsecured Credit	ors		(17,658,500)
Issued and Called	up Share Capital			(594,422)
Deficiency as reg	ards Members	4		(18,252,922)
Note 1:	The holders of standard securities and floating ch	arges are as follows	:	
Note 2:	The Scottish Sports Council Trustees of the Football Trust Lombard North Central plc Bank of Scotland Various Leasing Companies Trade and Other Creditors comprise:	£33,350 0 740,000 13,834,138 42,265 £14,649,753		
A1016 4.	Employees HM Customs & Excise - VAT Inland Revenue - PAYE/NIC Trade Creditors Loan Accounts	£117,000 548,926 853,679 1,114,424 3,104,151 £5,738,180		
Note 3 Note 4:	Contingent and Other Liabilities comprise: Football Trust Loan Players Unexpired Contracts The above does not take into account costs of rea	£1,300,000 1,215,871 £2,515,871	ation.	
		•		

The Dundee Football Club Limited - In Administration

Creditor Details

Debt per Statement of Affairs	3,975.53 1,566.48	366.43 600.00 11,216.76	810.75	201.54	35. 25 5,728.42		2000.00 2000.00	98,602.83	5,875.00	25.000°0 650.00	90.00 411.25	2,077.20	÷ .	20:00	923.24	1,180.89	•	2,200.07	178.75	•	3,782.71	1 842 75	3,703.69	11.75	2,375.88	528.75 1.406.18	531.80	2,944.42	395,532.B6 136.00	276.13	3,792.12	918.57	1,260.00	10,716.00	, %	25.457
Deb	DD4 6EB	Manchester, M32 ORS	SN5 6PE	NR31 ONN			MAUKID			•		0X4 2.1V	EC1N 2TE		DD36AG	DDS 1NF			IMB 1JU	DD5 30L	0D1 4JG		FKZ 7TU			SC53 20R									NO1 41 B	1
	DUNDEE	Stretford	Swindon	Great Yarmouth	,	649TB	KY99 4BS		FKO 8HII	<u>}</u> 5	DD9 6BJ	Oxford	London		DUNDEE	DUNDEE	EH28 8PJ	OU/ /JE	Isle of Man	Dundee	DONDEE		STIRLING	DUNDEE	004 7NU	DUNDEE			Georgia DD4 DBG	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		0D1 3RF	DD3 EVD		FINIS	1
	VICTORIA STREET DD3 700 APPA 604	Trafford House, Chester Road DD4 GAN DD1 3JP	DD11 1G8 Windmill Hill	Gapton Hall Estate AB10 1RI	G2 SHF	GLASGOW OFFICINA 26 CENTRO COLON	FIFE	KA8 9SL	FALKIK	DD1 5EU	ANGUS	Garsinoton Road	120 Holborn	DD1 5DL	BALFIELD ROAD	BROUGHTY FERRY	MIDLOTHIAN	8001 ZURICH	Ramsey	by Broughty Ferry	15 MID WYND DH1 3EE	DD2 1JQ	BROOMRIDGE	WEST HENDERSONS WYND	DUNDEE CHANDLEDS COOD	32-34 MAINS LOAN	DD4 7SU	DD1 9QJ	DUNDEE		001 50L 004 6SD	DUNDEE	DUNDEE	ESPANA	DK-2200 KOBENAVN N HAWKHILL	
	EAGLE MILL DUNDEE Ahardson	10th Floor South DUNDEE DUNDEE	Arekoaln PHK Cente	Hewett Road ABERDEEN	Glasgow	FURI DUUGLAS 15-3 PI ANTA	DUNFERMLINE	AYR	CARRONSHORE	Dundee	BRECHIN	Oxford Business Park	Holborn Centre	DUNDEE	HEAL COURT, NORTH TAY COMPLEX	BELSIZE ROAD		WALDMANNSTRASSE 6	Peel Street	Kirkton of Monikie	Parth Parth	DUNDEE	18 AIRTH DRIVE	BLACKNESS TRADING PRECINC	110 BROUGHLT FERRY ROAD	JAMES KEILLER BUILDINGS	DUNDEE	CE: 0150	41 WHITFIELD RISE		DUNDEE	24 CRICHTON STREET	OFF CONSTITUTION ROAD DUNDEE	MADRID (28016)	STEFANSGADE 42 PEODIE STREET	
Address	UNIT 18 32 COURT STREET Pittodrie Shadium	Cash Allocation Department 15 WAŁLACE STREET 1 WEST VOTORAI DOCK ROAD 6 AVETEI D DADIA	for Asda Business Petrol Cards	Burlingham House 10 NORTH SILVER STREET	130 St Vincent Street	40 SPICKS WHAXE C/MARQUES DE LA ENSENEDA	PITREAVIE BUSINESS PARK	HEATHFIELD 16.17 I ITTI E PORTI AND STREET	118 NORTH MAIN STREET	30 Whitehall Street	GLEBE PARK	1600 Parkway Court	PP; 521b	17-25 HAWKHILL INVERALMOND IND ISTRIAL ESTATE	S LIND	BELSIZE HOUSE	NEWBRIDGE INDUSTRIAL ESTATE THE LINKS	C/O NORDSUD	Boume Concourse	Ashbank IINIT 8H	Inversimond Industrial Estate	400/410 PERTH ROAD	ENTERPRISE HOUSE	UNIT 14 DOUGLAS COURT	FRVERN HOUSE	UNIT2A	23 HUNTLY ROAD	About Oquare	ALEX DUNCAN		17-25 HAWKHILL 11-19 BUCHANAN STREET	FINANCE DEPARTMENT	10 ONION LERRACE 203-209 STRATHMORE AVENUE	C.MACARENA NO 27	IVAN BENES FIFA PLAYER'S AGENT UNIT 2	
Creditor	203020 TAXIS A GIBSON Aberdeen Football Club	ADT Fire & Security ALBA CHIROPRACTIC CLINIC APEX CITY QUAY HOFE & SPA ARRONATH FOOTBALL CLIIB	Aval PHH Business Solutions Ltd	AST Airtime Limited ASYLUM INTERACTIVE LTD	At Home Nationwide	BAHIA ATLANTIC ST.	BANK OF SCOTLAND (VISA ACCOUNT)	BARR LIMITED BASE SOCCER AGENCY LIMITED	BEATTIE COMMUNICATIONS LTD	Blackadders Property Management BMI HEALTHCARE	BRECHIN CITY FOOTBALL CLUB British Gas	British Gas Trading Limited	British Telecommunications Plc	BUSINESS NETWORKING SOLUTIONS C J LANG FOOD SERVICES	CALEDONIAN COURIER SERVICES LTD	CALL-A-KEG LTD	CARDINAL SPORTS CIO	CHARLES IMAGE MANAGEMENT LTD	Charterhouse Corporate Services Limited	CRTY FI ECTRICAL FACTORS	CJ Lana Foodservices	CLARK THOMSON INSURANCE	CLEAR IMPRESSIONS LTD	CLUSSPURI COMPLITA SEDVACES & CONSTRUTE IMPED	COOL IMAGE LIMITED	D C LIGHTING SERVICES LIMITED	D.C.M.UPHOLSTERY	Dinamo Philisi FC	DOWNFIELD FC SOCIAL CLUB	DRAIN DOCTOR PLUMBING	DRUMOIG TORF MAIN IENANCE DUNDEE CAR SERVICE CENTRE	DUNDEE CITY COUNCIL	ELECTRO GUARD SECURITY	ESFINGE VEINTE	EUROPA	

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Creditor Details

The Dundee Football Club Limited - In Administration

4,745.87	2,445.53		•	188.00	•	28.82	207.96	B65.24	906.90	1,205.67	•		2,574.11	5,875,00	2585	087/SC	204 72	3,336.25	. !	522.00	20.73	•		1,072.74	1,368.51	2,292.90	144.80	951.85 198	462.50		. :	112.60	361.34	120.52	6,099.97	•	6,218.89	390.00		1,234,84	24.68	6,628.85	00.0e/, rr
				DD1 5QW	200	KY1 2YX	SZD 36H						000	MZ 5UD	101,400	TX *00				36.300	CCS 353						LONDON N3 ZUL	000	DEG GAG				002 300	RM1 2AR			DD1 9VVL				BN7 28Y		
DD1 5HZ	RH1 11R	RH1 10R		DUNDEE		_	SHEFFIELD SN4 FLD4/	AALIC MAIO			1000	125 ZIN	MAN CUID	MANCHENIER	BUCK	חסייים		OHIO SARA	AANIO OILLU	111111111111111111111111111111111111111	WE 10V							i i) " t	DDC 003	Z 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2			LSSex	W4 SKY	EH39 5B	DUNDEE	!	E1 8UF	WA1 1GB	EAST SUSSEX	PO4 8PA	
DUNDEE DD1 58T DD2 11 1	Surey	Surrey		BREWERY LANE	Chester DANION DH IND ICTORAL ESTATO	MANAGE INCOSTRICT ESTATE	Donoster	Gi 3DW	EH7 FOG	DD1 4DE	EDINIBILIDEE	DINDEF	37 DETED STORET	PH1 5TH	KINGSWAY FAST	DUNDER	DD2 4Th	Perthshire	DD14BF	BROUGHTY FERBY	London	G12 8S1	612 BSJ	DOA ZBI	DD3 6HP	SOUDENLANE	OI 1 4AY	NEWPORT ON TAY	Oindea	Fife	MOTHERWIE	DRYBURGH INDUSTRIAL ESTATE	Dominal INCOME LEGISTED	Diogram I	CONCOLA Contract	Cast Lothian	RIVERSIDE URIVE	61 2 UPJ	LONDON	CHESHIRE	LEWES GS 9TH	HANTS	
HAWKHILL DUNDEE OUNDEE	Redhill	Redhill	19 20124 MILANO	DALLINGTALL INDUSTRIAL ESTATE	S RANDOI PH PLACE	HOLBOOOK TOANING ESTATE	Ten Pound Walk	GLASGOW	FOUNDINGH	CUNDEF	HAYMARKET	BROUGHTY FERRY	HARVESTER HOUSE	PERTH	STEWARTS HOUSE	207 STRATHMARTINE ROAD	Dundee	Blairgowrie	DUNDEE	WEST PITKERRO INDUSTRIAL ESTATE	Ealing	Glasgow	GLASGOW	DUNDEE	DUNDEE	LAKESIDE	ОГРНАМ	GAULDRY	Broughty Ferry	Kirkton of Balmering	COURSINGTON ROAD	4 EDISON PLACE	South Steed	ADEL AIDE HOLISE	Drem		AIVENSIDE HOUSE	DO 800 13045	10 DOM 14015	WARRING TON	BRUUKS RUAU GLASGOW	PORTSMOUTH	
34 BELLFIELD STREET 44 WEST HENDERSONS WYND 329 PERTH ROAD	3 Princess Way	3 Princess Way	VIALE TUNISIA	Thistle House	C/O THOMSON BROTHERS GROUP	NEW STREET	GE House	23 GORDON STREET	EASTER ROAD STADIUM	EARL GREY PLACE	GROSVENOR STREET	16 QUEEN STREET	IST FLOOR	86 HIGH STREET	SUITE ONE, FIRST FLOOR OFFICES	UNIT M'	Kingsway West	Yard Road	36/38 UNION STREET	PEARCE AVENUE	44 Pitshanger Lane	56 Ashton Lane	56 ASHTON LANE	32 MAINS LOAN	12 OLD GLAMIS ROAD	PENTLAND CENTRE	100 SHAW ROAD	MAIN ROAD	9 Crathes Way	Aros	MCKENZIE PLANT	DUNDEE CENTRE	Neopost House	626 CHISWICK HIGH ROAD	19 The Chesters	PO BOY 6778	BEACONSFIELD ROAD	PROCESSING CENTOR	PO BOY 38	FINIT 1 SUBDICED MUNICIPAL ESTATE	78 CARLTON PLACE	FRATTON PARK	
FAIRFILD GARAGE SERVICES FAIRPRINT FERNBRAE HOSPITAL	First National Motor plc	First National Wagon Finance	FORBES & CO SIGNMAKERS LTD	Forthright Finance Lid	FYFE DOUGLAS	GARFITTS INTERNATIONAL	GE Capital	GREAVES SPORTS	HIBERNIAN FOOTBALL CLUB	HILTON DUNDEE	HILTON EDINBURGH GROSVENOR	HOTEL BROUGHTY FERRY	IMAGEVIEW MANAGEMENT LIMITED	ITINERIS TRAVEL	JANICOL PROPERTY MAINTENANCE	JOHN KERR & SON	JOHN R WEIR LTD	Kappa GB Limited	KENNETH WALKER & SON	KOLFOR PLANT LTD	LeisureFare Limited	Low & Co Limited	LOW & CO LTD	MCGREGOR GLASS & GLAZING	METRO MOTORS LTD	MITRE SPORTS	MOBILIS PHYSIOTHERAPY	MOFFAT & WILLIAMSON LTD	Mrs H Boyd	Mrs Y Ryce	MURDOCH MACKENZIE CONST LTD	NATIONWIDE ACCESS	Neopost Finance	METNET	Nick Carrell formerly t/a kinen's	NORTH OF SCOTL AND WATER	NUFFIELD HOSPITAL	02 (UK) LTD	OPAL TELECOM	PAXTON ACCESS I TD	PKF	PORTSMOUTH CITY FC	

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Creditor Details

The Dundee Football Club Limited - In Administration

1,177,12 100,000.00 2,569.33 785.38	90.95 90.28 1,090.41 1,305.43 373.07	6.30 1,041,00 116.33 647,51 1,369.79	302.18 60.96	• 131.10 193.52 77.30 534.13 300.00 986.00 45,532.48	22.454.27 569.90 161.80 334.88 374.83
R NG24 2EG	003 7.12 EH12 7.0R B11 2.Cg 872 60A	C	PO7 7JB		G67 3JZ ST5 1LU
OD5 CHF NOTTINGHAMSHIRE NG24 2EG G2 2RU	S40 2UZ S40 2UZ DUNDEE Edinburgh BIRRMINGHAM CHESHIRE	DD6 8SG PO9 5JB	Waterlooville G51 2J Douglas	EH10 10U DO1 2EE KY12 7RB	CUMBERNAULD DD5 3RX EHZ2 3JV STAFFS
DUNDEE ZARAGOS NEWARK GLASGOW DD2 1RZ PINDEE	CHESTERFIELD DD1 4AU FARBAIRN STREET Ladywell Road SEELEYS ROAD, TYSELEY STOCKPORT	Newport-On-Tay HAVANT	Westside View Glasgow 5-11 St Georges Street	EDINBURGH DUNDEE DUNFERMLINE	SOUTH WARDPARK Dundee G51 1RW DALKEITH NEWCASTLE UNDER LYME
BROUGHTY FERRY CYCASTILLA NOVE 24 BRUNEL DRIVE 113 WEST REGENT STREET FABADAY STPEFT	STORFORTH LANE DUNDEE ANGUS WORKS Ladywell House TYSELEY INDUSTRIAL ESTATE UNIT 13, NEWBY ROAD IND ESTATE Suite 25 Britis to 50	Gauldry PO BOX 13	Hussar Court Ibrox Samuel Harris House	LOTHIANBURN 31 MURRAYGATE HALBEATH ROAD	WARDPARK ROAD DUNDEE West Pitkerro Industrial Estate GLASGOW ESKBANK STUBBS GATE
12 LONG LAND 2001 SL BRUNEL PARK MANAGEMENT CONSULTANTS 276A BLACKONESS ROAD UNI 31	BRITANIIA HOUSE 6 WHITEHALL CRESCENT UNIT 4 Ref 1010742 UNIT 10 & 11 R J SPORTS	4 Crawford Avenue PAYMENT CENTRE	Unit 4, Lancer House 133 Copland Road PO Box 197	108 BIGGAR ROAD DUNDEE & ANGUS CENTRE EAST END PARK	UNIL 1 & Z CUMBENNAULD BUSINESS PAR 37 CARD AVENUE Unit K, Scott Way 517 PAISLEY ROAD WEST HARDENGREEN ROAD INTERNATIONAL HOUSE
POWERSAFE ELECTRICAL SERVICES PRINTING DIMENSIONS PROJECT TELECOM PROSTAR MANAGEMENT LTD QUALITY ASSURED PROPERTY MAINTENANCE R C STIVEN & CO	RAC AUTO WINDSCREENS RAMSAY WORLD TRAVEL RAYMOND GLOAG PAINTERS Redundancy Payments Office RESTALL UMITED REUSCH RONAUL L. Koskondy Va Global Sports, Consultants	Rough & Fraser Rundo Football Programmes SCOTI.AND ON LINE LTD Scottish Ambulance Service SCOTITISH HYDRO-ELECTRIC	Securing Cash Services Limited SGB Media Shanks Waste Services Limited Shanks Waste Services Limited	SMARTS Sportal Prosoccer Ltd Sportal Prosoccer Ltd SPORTS CLUB SERVICES ST ANDREWS AMBULANCE ASSOCIATION SI Andrews Bay Golf Resort STADIA CONFERENCE & BANOUETING STADIA CONFERENCE & BANOUETING	STAYPRESS Stewart Ramsay Limited SWALLOW HOTEL DUNDEE SWALLOW HOTEL GLASGOW SYMON OF EDINBURGH SYMON OF SYSTEMS LTD

The Dundee Football Club Limited - In Administration

Creditor Details

228.167.54 16,887.25 524.05 	1,610.78 1,610.78 97.23 4,450.00		555.88 555.88 3,701.25 193.88 165.00 318.89 561.87	13,087,35	450 00 450 00 134 00 30,194 46
0 D6 9EA	TW13 7QD	TD6 OSF BLD 9AR	G51 2Rt.		PH2 80F PH2 80F
FIFE DD1 1GB DIANTER	DD5 2AB	MELROSE LANCS ENG 1AF KY12 7JE	GLASGOW G717AU BS5 BEP	DD5 1AN	DD1 SLB PERTH PERTH
PH2 DPA Paraguay TAYPORT DD3 6BA Dundee 30 MANIS LOAN	SY16 2BQ BUNDEE DUNDEE DD3 6SN G42 9ED ELMWOOD AVENUE	G42 9EB D01 3RU NEWTON ST BOSWELLS BURY Herts G42 0GG		DOT SEU	DUNDEE DD3 6BW FRARTON ROAD FRIARTON ROAD
PERTH Tacuary SHANWELL ROAD DUNDEE 3 Weet Bell Street MARYFIELD ROAD	DUNĎEE NEWTOWN BROUGHTY FERRY DUNDEE GLASGOW GlasgoN OSO	Chasgon DUNDEE LANGLANDS MILL RAMSBOTTOM POIters Bar GLASGOW DUNFERMLINE	WOODVILLE PARK INDUSTRIAL ESTATE UDDINGSTON DUNDEE DUNDEE DUNDEE STATE DUNDEE	Donoghly Ferry Dundee	PEDDIE STREET DUNDEE RIVERVIEW HOUSE RIVERVIEW HOUSE
2 WHIREFRIARS CRESCENT Libertad y Pritantuta SHAMWELL COURT INDUSTRIAL ESTATE BZ LAWNSEL ROAD Divisional Command MARYFIELD FINANCE SERVICE	394 PERTH ROAD 39 BROAD STREET 68 FORT STREET 205-209 STRATHMORE AVENUE HAMPOEN PARK SMITH HOUSE	50 CASTLE STREET THE OLD WOOD STORE PO BOX 4 186-192 Davies Lane 384 ATTKENHEAD ROAD 33 EAST PORT	UNITS 10/11 21 GLASGOW ROAD 27 CARMICHAEL STREET 22 TANNADICE STREET 31 NORTHCOTE ROAD 31 ACKNESS BOAD	Oueen Street 3 Old Hawkhill	UNIT 15 14 BALGAYVIEW GARDENS SUITE F SUITE F
T A MILLARD SCOTLAND LTD Tacusty Futbol Club TAYPORT PRINTERS LTD TAYPRINT LIMMTED Tayside Police TAYSIDE UNIVERISTY HOSPITALS NHS TRUST	TAYVIEW SELF SERVE THE Enderoidery Place THE EVENT COMPANY LTD THE FORT THE LOCK SHOP THE NATIONAL STADIUM SPORTS THE ROYAL BANK OF SCOTLAND PLC The SCOTLISH Premier League	The Waterpoint THORNITORS WS THORNITORS AMENITY LTD THO UK LIMITED Tinitech Limited TROPHY CENTRE UNIVERSAL SPORTS MANAGEMENT	UNOPRINT UNOPRINT UNDPRINT UPPERMOST BUSINESS GIFTS LTD W LAWSON & SONS WALTON CAPERING LTD WATER MANAGEMENT SOLUTIONS UK WATSON BEFOTBICAL	West End Garage Westport (Citent's Account) Westport	WESTPORT BUSINESS SUPPLIES WILLIAM NEIL XARA (DFC) LTD XARA (SCOTLAND) LTD

1,197,242.16 (82,817.88) 1,114,424.28

Less: Contras

Creditor Details

Secured creditors						£
Bank of Scotland The Scottish Sports Council t/a SportScotland Lombard North Central PIc	The Mound Caledonia House 3 Princess Way	Edinburgh South Gyle Redhill	Edinburgh Surrey	EH12 9DQ RH1 1UR)	13,834,138.00 33,350.00 740,000.00
Lease/HP creditors						14,607,488.00
Associates Commercial Corporation Limited Clydesdale Bank Asset Finance GE Capital Equipment Finance Ltd GE Capital Modular Space General Guarantee Lombard Vehicle Management Ltd NEOPOST FINANCE LTD Neopost Limited	1/a CitiCapital 30 St Vincent Place Capital House GE House Trident One Century House SOUTH STREET Neopost House	CitiCapital House Glasgow Bond Street Ten Pound Walk Styal Road 100 Stratford Road ROMFORD South Street	45 Clarendon Road G1 2HL Bristol Doncaster Manchester Shirley ESSEX Romford	Watford BS1 3LA DN4 5HW M22 5XB Solihull RM1 2AR Essex	WD17 1SZ B90 3BH RM1 2AR	27,790.00 12,994.00 1,481.00 42,265.00
Crown creditors						
HM Customs & Excise inland Revenue	VAT Insolvency Enforcement & Insolvency	Gueens Dock Elgin House	Liverpool 20 Haymarket Yards	174 4HH Edinburgh	EH12 5WT	548,926.00 853,679.00 1,402,605.00
Other non-trade creditors						
Ballinard Hotel Camperdown Construction Limited Deanside Limited Dundee F.C. Holdings Plc Giovanni di Stefano Ivano Bonetti J Marr Loan a/c P & J Taverns Ltd Ioan a/c P Marr Loan a/c Peter Marr	c/o Belsize House Belsize House Belsize House Dens Park Stadium Studio Legale Internazionale c/o Liddle & Anderson c/o Belsize House Belsize House c/o Belsize House c/o Belsize House	Belsize Road Belsize Road Belsize Road Sandeman Street 4 Wardrobe Place 26 East Pier Street Belsize Road Belsize Road Belsize Road Belsize Road	Broughty Ferry Broughty Ferry Broughty Ferry Dundee Carler Lane Bo'ness Broughty Ferry Broughty Ferry Broughty Ferry Broughty Ferry	Dundee Dundee Dundee DD3 7JY London EH51 9AB Dundee Dundee Dundee Dundee	DD5 1NF DD5 1NF DD5 1NF EC4V 5AH DD5 1NF DD5 1NF DD5 1NF DD5 1NF	64,000.00 222,433.00 80,677.00 238,000.00 36,000.00 927,140.00 2,500.00 1,025,288.00 346,000.00 163,113.00
Employees (All c/o Dens Park Stadium, Dundee)					,	-,,
A J DIXON A J MCDONALD A J REILLY A KING A YOUNGSTON B B DUNCAN B FORBES B ROBERTSON B SANCHO B SCRIMGEOR B SMITH C BOYLAN C BURLEY C J HEGARTY C LAING C MACDONALD C SMITH D CAMERON D CASHLEY D DOW D FORBES D MACKAY D MCLEAN D R SOUTAR E CONNOR E DEVLIN E FERGUSON F ROBERTSON F MCINTOSH F O CABELLERO F RAVANELLI G BEITH G BRADY		L TOSNEY L WILKIE M ALLISON M ENGELE M FOTHERINGHAN M FRASER M W ROBERTSON N CLARK N COSGROVE N JABLONSKI N RUSSELL P A DIXON P A MATHERS P JELLYE R A LINN R D HENDRY R FARNINGHAM R RAESIDE S CAMPBELL S D COOK S MCNALLY S MILNE S P ROBB S ROBERTSON S SAMSON S STEWART S VANDERDEYL S W LOVELL T COWAN T E DICKSON T P HUTCHINSON V L CARRIE V A MOIR				
G MCLAUGHLIN G MUCKERSIE G NEMSADZE G NORRIE	L A CARRANZA L HAYES L MAIR L MITCHELL	W HENDERSON W HOWEY Y ROSS				

Appendix:

Notice of Creditors' Meeting

The Dundee Football Club Limited (In Administration)

NOTICE IS HEREBY GIVEN pursuant to paragraph 51 of Schedule B1 to the Insolvency Act 1986 that a meeting of the Creditors of the above-named Company will be held at Dens Park Stadium, Dundee DD3 7JY, on 5 March 2004 at 11am for the purpose of having laid before it the Joint Administrators' Proposals.

Pursuant to paragraph 57(1) of the said Schedule to the said Act, the meeting may, if it thinks fit, establish a Creditors' Committee to exercise the functions conferred on creditors' committees by or under the Act.

A secured creditor is entitled to vote only in respect of the balance (if any) of his debt after deducting the value of his security as estimated by him.

Creditors who intend to vote at the meeting should note the following:

- A written statement of claim (Form 4.7 (Scot) which is enclosed) must be lodged with the Administrators either at the meeting or beforehand at Ernst & Young LLP, George House, 50 George Square, Glasgow G2 1RR
- A proxy form is enclosed which should be completed and returned to us by the date of the meeting if you cannot attend the meeting and wish to be represented.

A creditor may vote only if his claim has been submitted to me and that claim has been accepted in whole or in part. A resolution will be passed only if a majority in value of those voting in person or by proxy vote in favour.

T M Burton
F L Taylor
Joint Administrators

Ernst & Young George House 50 George Square Glasgow G2 1RR

17 February 2004

Appendix 4

Administrators' Receipts and Payments for the Period 24 November 2003 to 6 February 2004

The Dundee Football Club Limited (In Administration)

Receipts and Payments for the period 24 November 2003 to 6 February 2004

Receipts	£
Gate Receipts	381,453
Corporate Hospitality	25,023
Programme Sales/Half-Time Draw	12,022
Match/Other Sponsorship	9,513
Donations/Fundraising	21,855
Youth Development	235
Rental and Other Income	10,981
Pre Appointment Debtors	51,165
Player Sale	190,000
Refunds	881
Wage Advance Recovery	5,000
Cash on Hand at Date of Appointment	7,556
Bank Interest Received	448
VAT	105,805
Ticket Suspense Account	70,702
Total Receipts	892,639
Payments	£
Salaries & Wages	(484,585)
Purchases	(426)
Catering Costs	(4,045)
Policing/Ambulance Costs	(18,327)
Medical Expenses	(46)
Car Leasing Costs	(1,801)
Advertising Cost	(1,377)
Repairs and Maintenance	(1,991)
Hire of Pitches	(1,237)
Youth Costs	(203)
Cleaning/Laundry	(1,756)
Security Costs	(56)
Rent & Rates	(424)
Utilities	(1,202)
Insurance Professional Fees	(11,787)
	(2,720)
Hire of Equipment	(2,020)
Motor Expenses Travel Costs	(2,708) (1,740)
Stationery & Printing	(865)
Postage & Carriage	(507)
Sundry Expenses	(59)
Bank Charges	(1,068)
Legal Fees	(910)
Public Notices	(135)
Bordereau Costs	(1,200)
Total Payments	(543,195)
Net Receipts	349,444

Appendix 5

Form 4.29 (Scot) - Proxy

■ Ernst & Young

Proxy

Pursuant to Rules 7.14 and 7.15 of the Insolvency (Scotland) Rules 1986

- (a) Insert name of company
- (a) The Dundee Football Club Limited
- (b) Insert nature of insolvency proceedings
- (b) Administration

Name of Creditor/Member

Address

(hereinafter called "the principal").

(c) insert the name and address of the proxyholder and of any alternatives. A proxyholder must be an individual aged over 18.

Name of proxy-holder (c) 1.

Address

whom failing 2.

whom failing 3.

*Delete as appropriate

I appoint the above person to be the principal's proxy-holder at

[all meetings in the above Insolvency proceedings relating to the above company][the meeting of creditors of the above Company to be held on 5 March 2004 or at any adjournment of that meeting].

Voting Instructions

The proxy-holder is authorised to vote or abstain from voting in the name, and on behalf, of the principal in respect of any matter*/s, including resolution*/s, arising for determination at said meeting*/s and any adjournment*/s thereof and to propose any resolution*/s in the name of the principal, either

- (i) in accordance with instructions given below or,
- (ii) if no instructions are given, in accordance with his/her own discretion.

(d) Complete only in you wish to instruct the	(d) 1. To *propose/support a resolution for	the appointment of
proxy-holder to vote for a specific person as	of whom failing	÷
liquidator	as liquidator of the company.	
(e) Delete if the proxy- holder is only to vote as directed in (1).	(e) [in the event of a person named in parageliminated from any vote the proxy-holder named at *his/her discretion.]	-
(f) Set forth any voting instructions for the proxy-holder. If more room is required attach a separate sheet	2. (f)	
	Signed	Date
	Name in BLOCK LETTERS	
	Position of signatory in relation to the *credi	tor/or member or other authority

Notes for the Principal and Proxy-holder

for signing.

- 1. The chairman of the meeting who may be nominated as proxy-holder, will be the insolvency practitioner who is presently *liquidator/receiver/administrator/nominee under the voluntary arrangement or a director of the company.
- 2. All proxies must be in this form or a form substantially to the same effect with such variations as circumstances may require. (Rules 7.15(3) and 7.30).
- 3. To be valid the proxy must be lodged at or before the meeting at which it is to be used. (Rule 7.16(2)).
- 4. Where the chairman is nominated as proxy-holder he cannot decline the nomination. (Rule 7.14(4).
- 5. The proxy-holder may vote for or against a resolution for the appointment of a named person to be liquidator jointly with another person, unless the proxy states otherwise. (Rule 7.16(4)).
- 6. The proxy-holder may propose any resolution in favour of which he could vote by virtue of this proxy. (Rule 7.16(5)).
- 7. The proxy-holder may vote at his discretion on any resolutions not dealt with in the proxy, unless the proxy states otherwise. (Rule 7.16(6)).
- 8. The proxy-holder may not vote in favour of any resolution which places him, or any associate of his, in a position to receive remuneration out of the insolvent estate unless the proxy specifically directs him so to vote. (Rule 7.19(1)).
- 9. Unless the proxy contains a statement to the contrary the proxy-holder has a mandate to act as representative of the principal on the creditors' or liquidation committee. (Rule 4.48).

Appendix 6

Form 4.7 (Scot) - Notice of Claim for Voting Purposes

■ Ernst & Young

Statement of Claim by Creditor

Pursuant to Rule 4.15(2)(a) of the Insolvency (Scotland) Rules 1986

WARNING

It is a criminal Offence

- for a creditor to produce a statement of claim, account, voucher or other evidence which is false, unless he shows that he neither knew nor had reason to believe that it was false; or
- for a director or other officer of the company who knows or becomes aware that it is false to fail to report it to the liquidator within one month of acquiring such knowledge.

On conviction either the creditor or such director or other officer of the company may be liable to a fine and/or imprisonment.

Notes

(a) Insert name of company

- (a) The Dundee Football Club Limited (In Administration)
- (b) Insert name and address of creditor
- (c) Insert name and address, if applicable, of authorised person acting on behalf of the creditor
- (d) Insert total amount as at the due date (see note (e) below) claimed in respect of all the debts, the particulars of which are set out overleaf
- (e) The due date in the case of a company
 - (i) which is subject to a voluntary arrangement is the date of a creditors' meeting in the voluntary arrangement:
 - (ii) which is in administration is the date of the administration order:
 - (iii) which is in receivership is the date of appointment of the receiver; and
 - (iv) which is in liquidation is the commencement of the winding up.

I submit a claim of (d) in the administration of the above company and certify that the particulars of the debt or debts making up that claim, which are set out overleaf, are true, complete and accurate, to the best of my knowledge and belief.

The date of the commencement of the winding up is:

- (i) in a voluntary winding up the date of the resolution by the company for winding up (section 86 or 98); and
- (ii) in a winding up by the court, the date of the presentation of the petition for winding up unless it is preceded by a resolution for voluntary winding up (section 129)

Signed

Creditor/person acting on behalf of creditor

Date

PARTICULARS OF EACH DEBT

Notes

A separate set of particulars should be made out in respect of each debt.

 Describe briefly the debt, giving details of its nature, the date when it was incurred and when payment became due.

Attach any documentary evidence of the debt, if available.

- Insert total amount of the debt, showing separately the amount of principal and any interest which is due on the debt as at the due date (see note (e)). Interest may only be claimed if the creditor is entitled to it.
- 3. Insert the nature and amount of any preference under Schedule 6 of the Act claimed in respect of the debt.
- 4. Specify and give details of the nature of any security held in respect of the debt including
 - a) the subjects covered and the date when it was given;
 - b) the value of the security.

Security is defined in section 248(b) of the Insolvency Act 1986 as meaning "any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off)". For claims in administration procedure security also includes a retention of title agreement, hire purchase agreement, agreement for the hire of goods for more than three months and a conditional sale agreement (see Rules 2.11 and 2.12).

In liquidation only the creditor should state whether he is surrendering or undertakes to surrender his security; the liquidator may at any time after 12 weeks from the date of commencement of the winding up (note (e)) require a creditor to discharge a security or to convey or assign it to him on payment of the value specified by the creditor

 In calculating the total amount of his claim in a liquidation, a creditor shall deduct the value of any security as estimated by him unless he surrenders it (see note 4). This may apply in administration (see Rule 2 11).

- Particulars of debt:
- 2. Amount of debt:
- Preference claimed for debt:
- 4. Security for debt:

5. Total amount of the debt:

A Creditors Guide to Administrators' Fees

Introduction

When a company goes into administration the costs of the proceedings are paid out of the company's assets in priority to creditors' claims. The creditors, who hope eventually to recover some of their debts out of the assets, therefore have a direct interest in the level of costs, and in particular the remuneration of the insolvency practitioner appointed to act as administrator. The insolvency legislation recognises this interest by providing mechanisms for creditors to determine the basis of the administrator's fees. This guide is intended to help creditors be aware of their rights under the legislation to approve and monitor fees and explain the basis on which fees are fixed.

The nature of Administration

- Administration is a procedure which places a company under the control of an insolvency practitioner and the protection of the court in order to achieve one or more of the following statutory
- the survival of the company or its business in whole or in part;
- the approval of a company voluntary arrangement;
- the sanctioning of a scheme under section 425 of the Companies Act 1985;
- a better realisation of assets than would be possible in a liquidation.

Administration may be followed by a company voluntary arrangement or liquidation.

The Creditors' Committee

The creditors have the right to appoint a committee with a minimum of 3 and a maximum of 5 members. One of the functions of the committee is to determine the basis of the administrator's remuneration. The committee is established at the meeting of creditors which the administrator is required to hold within 3 months of the administration order to consider his proposals. The administrator must call the first meeting of the committee within 3 months of its establishment, and subsequent meetings must be held either at specified dates agreed by the committee, or when a

member of the committee asks for one, or when the administrator decides he needs to hold one. The committee has power to summon the administrator to attend before it and provide such information as it may require.

Fixing the Administrator's fees

4. 4.

The basis for the fixing the administrator's remuneration is set out in Rule 2.16 of the insolvency (Scotland) Rules 1986 which states that it may be a commission calculated by reference to the value of the company's property with which he has to deal.

It is for the creditors' committee (if there is one) to fix the remuneration and Rule 2.16 says that in arriving at its decision the committee shall take into account:

- the work which, having regard to the value of the company's property, was reasonably undertaken by the administrator; and
- the extent of his responsibilities in administering the company's assets.

Although not specifically stated in the rules, the normal basis for determining the remuneration will be that of the time costs properly incurred by the administrator and his staff.

4.2 If there is no creditors' committee, or the committee does not make the requisite determination, the administrator's remuneration will be fixed by the court on application by the administrator.

What information should be provided by the Administrator?

5.1

Claims by the administrator for the outlays reasonably incurred by him and for his remuneration shall be made in accordance with section 53 of the Bankruptcy (Scotland) Act 1985 as applied by rule 4.68 which provides that within two weeks after the end of an accounting period, the administrator shall

A Creditors Guide to Administrators' Fees

submit to the creditors' committee or if there is no creditors' committee, to the court:

- his accounts of intromissions for audit;
- a claim for the outlays reasonably incurred by him and for his remuneration; and
- where the documents are submitted to the creditors' committee, he shall send a copy of them to the
- 5.2 The administrator may at any time before the end of an accounting period submit to the creditors' committee (if any) an interim claim for the outlays reasonably incurred by him and for his

5.3

- When seeking agreement to his fees the administrator should provide sufficient supporting information to enable the committee to form a judgment as to whether the proposed fee is reasonable having regard to all circumstances of the case. The administrator should always make available an up to date receipts and payments account. The administrator should be prepared to disclose the amount of time spent, together with such additional information as may reasonably be required having regard to the size and complexity of the case. Where the fee is charged as a commission based on the value of the company's property with which the administrator has had to deal, the administrator should provide details of any work which has been or is intended to be contracted out which would normally be undertaken directly by the administrator or his staff.
- 5.4 Where an administrator makes, or proposes to make, a separate charge by way of expenses and disbursements to recover the cost of facilities provided by his own firm, he should disclose those charges to the committee or the court when seeking approval of his fees, together with an explanation of how those charges are made up and the basis on which they are arrived at.

6 What If a Creditor is dissatisfied?

-0

If a creditor believes the administrator's remuneration is too high, he may appeal against the determination by virtue of Section 53(6) of the Bankruptcy Act, applied by Rule 4.32 of the Insolvency Rules, which is in turn applied by Rule 2.16. Creditors have a right of appeal against the determination of an administrator's remuneration by virtue of the application of Section 53(6) of the Bankruptcy (Scotland) Act.

The right of appeal is either to the court (if the determination is by the creditors committee) or to a higher court (if the determination is by a court).

Notwithstanding the fact that the statutory time limit for appealing expires eight weeks from the end of the accounting period concerned, it is normal practice to advise the creditors that they may appeal within 14 days of being notified of the determination in cases where this extends beyond the statutory appeal period.

What if the Administrator is dissatisfied?

7.

If the administrator considers that the remuneration fixed by the creditors committee is insufficient he may request that it be increased by resolution of the creditors. If he considers that the remuneration fixed by the committee or the creditors is insufficient, he may apply to the court for an order increasing its amount or rate. If he decides to apply to the court he must give at least 14 days' notice to the members of the creditors' committee and the committee may nominate one or more of its members to appear or be represented on the application. If there is no committee, the administrator's notice of his application must be sent to such of the company's creditors as the court may direct, and they may nominate one or more of their number to appear or be represented. The court may order the costs to be paid as an expense of the administration.

Other matters relating to fees

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Where there are joint administrators it is for them to agree between themselves how remuneration payable should be apportioned. Any dispute arising between them may be referred to the court, the creditors' committee or a meeting of creditors.

The Dundee Football Club Limited - In Administration

Administrators' Proposals

Statement of Administrators' Proposals under Paragraph 49 of Schedule B1 to the Insolvency Act 1986.

In accordance with Paragraph 49 of Schedule B1 to the Insolvency Act 1986, T M Burton and F L Taylor, the Administrators of The Dundee Football Club Limited ('the Company'), make the following proposals for achieving the purpose of the Administration which came into effect on 24 November 2003 to the creditors of the Company for consideration and, if thought fit, approval.

PROPOSALS

The Administrators propose that:

- (a) they continue to manage the businesses, affairs and property of the Company in order to achieve the purpose of the Administration; with the objective of rescuing the company as a going concern.
- (b) they take any action they consider expedient with a view to the approval of a voluntary arrangement under Part I of the Insolvency Act 1986 in respect of the Company.
- (c) the creditors should consider establishing and if thought fit establish a Creditors' Committee to exercise the functions conferred on it by or under the Insolvency Act 1986;
- (d) they consult with the Creditors' Committee, if formed, at appropriate intervals concerning the conduct of the Administration and the implementation and development of these proposals and where they consider it expedient obtain the sanction of that Committee on behalf of the creditors of the Company (and without further reference to them) to any proposed action on the part of the Administrators;
- (e) they do all such other things and generally exercise all their powers as Administrators as they in their discretion consider desirable or expedient in order to achieve the purpose of the Administration or protect and preserve the assets of the Company or maximise realisations of those assets, or for any other purpose incidental to these proposals; and
- (f) their remuneration be based upon time costs properly incurred in the conduct of the Administration as determined in accordance with The Insolvency (Scotland) Rules 1986.

T M Burton

Joint Administrator, The Dundee Football Club Limited (In Administration)

5 March 2004