

100001/30
LL AR01

Annual Return of a Limited Liability Partnership (LLP)



A fee is payable with this form.
Please see 'How to pay' on the last page.

☒ **What this form is for**
You may use this form to confirm that the LLP information is correct as at the date of this return. You must file an Annual Return at least once every year.

☐ **What this form is NOT for**
You cannot use this form to give notice of changes to the LLP members, the registered office address or information relating to the company records.

TUESDAY



A04 *AM5Q3GLV* 12/01/2010 315
COMPANIES HOUSE

Part 1 LLP details

This section must be completed by all LLPs.

→ **Filling in this form**
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

A1 LLP details

LLP number 0C340676
LLP name in full A + E BOOK-KEEPING LLP

① **LLP name change**
If your LLP has changed its name, please provide the LLP name as at the date of this return.

A2 Return dates

Please give the annual return made up date. The return date must not be a future date. The annual return must be delivered within 28 days of the date given below.

Date of this return 08 10 2009

② **Date of this return**
Your LLP's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House. You may choose an earlier return date but it must not be a later date.

A3 Registered office address

Please give the registered office address of your company.

Building name/number 26
Street HAZEL CLOSE
Post town WITNEY
County/Region OXON
Postcode OX28 1EL

③ **Change of registered office**
This must agree with the address that is held on the Companies House records at the date of this return.
If the registered office address has changed, you should complete form LL AD01 and submit it together with this annual return.

A4 Single alternative inspection location (SAIL) of the LLP records (if applicable)

Building name/number
Street
Post town
County/Region
Postcode

④ **SAIL address**
This must agree with the address that is held on the Companies House records at the date of this return.
If the address has changed, you should complete form LL AD02 and submit it together with this annual return.

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A5

Location of LLP records ①

Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A4:

- ☐ Register of members
- ☐ Register of debenture holders
- ☐ Instruments creating charges and register of charges: England and Wales or Northern Ireland
- ☐ Instruments creating charges and register of charges: Scotland

① Location of LLP records

If the LLP records are held at the registered office address, do not tick any of the boxes in this section.

Certain records must be kept by every LLP while other records are only kept where appropriate.

If the records are not kept at the SAIL address they must be available at the registered office.

If any of the LLP records have moved from the registered office to the address in Section A4 since the last annual return, you must complete form LL AD03 and submit it together with this annual return.

LL AR01**Annual Return of a Limited Liability Partnership (LLP)****Part 2****Officers of the LLP**

This section should include details of the LLP members at the date to which this annual return is made up.

- For a member who is an individual, go to Section B1.
- For a corporate member, go to Section C1.

Once Part 2 has been completed, please go to Part 3 'Signature'.

Continuation pages

Two pages have been included in the form for details of members who are individuals and two pages have been included for details of corporate members.

Please use a continuation page if you need to enter any more officer details.

Member**B1****Member details ①**

Please use this section to list all the members of the LLP.
For a corporate member, complete Sections C1-C4.

Title*	MRS
Full forename(s)	ELAINE
Surname	SCOTT
Former name(s) ②	
Country/State of residence	U.K.
Date of birth	29 07 1961
Designated member	Please tick this box if you are a designated member. <input checked="" type="checkbox"/>

① Member appointments

You may not use this form to appoint a member. To do this, please complete form LL AP01 and submit it together with this annual return.

Corporate details

Please use Section C1-C4 to enter corporate member details.

Member details

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form LL CH01.

② Former name(s)

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

B2**Member's service address ③**

Building name/number	26
Street	HAZEL CLOSE
Post town	WITNEY
County/Region	OXON
Postcode	OX28 1EL
Country	UK

③ If you have previously notified Companies House that the service address is at 'The LLP's registered office', please state 'The LLP's registered office' in the address.

This information will appear on the public record.

LL AR01**Annual Return of a Limited Liability Partnership (LLP)****Member****B1****Member details ①**

Please use this section to list all the members of the LLP.
For a corporate member, complete Sections C1-C4.

Title*	MRS
Full forename(s)	ARLENE ANNE
Surname	MILLAR
Former name(s) ②	
Country/State of residence	UK
Date of birth	23 12 1955
Designated member	Please tick this box if you are a designated member. <input checked="" type="checkbox"/>

① Member appointments

You may not use this form to appoint a member. To do this, please complete form LL AP01 and submit it together with this annual return.

Corporate details

Please use Section C1-C4 to enter corporate member details.

Member details

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form LL CH01.

② Former name(s)

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

B2**Member's service address ①**

Building name/number	16
Street	COMMON ROAD
	NORTH LEIGH
Post town	WITNEY
County/Region	OXON
Postcode	OX29 6RA
Country	UK

① If you have previously notified Companies House that the service address is at 'The LLP's registered office', please state 'The LLP's registered office' in the address.

This information will appear on the public record.

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Have you completed all the LLP officer details?

- **Yes** Go to Part 3 'Signature'.
- **No** Please make sure all the officer details, at the time of this return, have been completed.

Part 3

Signature

This must be completed by all LLPs.

I am signing this form on behalf of the LLP. ✓

Signature

Signature

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X

This form may be signed by: Designated member, Judicial factor.