

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number

Company name in full

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s)

Surname

3 Liquidator's address

Building name/number

Street

Post town

County/Region

Postcode

Country

4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator

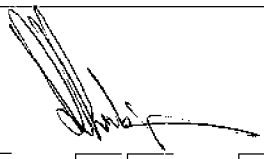
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report															
From date	^d	1	^d	4	^m	0	^m	9	^y	2	^y	0	^y	1	^y	9
To date	^d	1	^d	3	^m	0	^m	9	^y	2	^y	0	^y	2	^y	0

7	Progress report											
	<input checked="" type="checkbox"/> The progress report is attached											

8	Sign and date															
Liquidator's signature	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">Signature</div> <div style="text-align: center;">  </div> <div style="margin-left: 10px;">X</div> </div>															
Signature date	^d	0	^d	2	^m	1	^m	1	^y	2	^y	0	^y	2	^y	0

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Robert Cook**

Company name **David Rubin & Partners**

Address

26 - 28 Bedford Row

Post town

London

County/Region

Postcode

W C 1 R 4 H E

Country

DX

London/Chancery Lane

Telephone

020 7400 7900

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

IN THE MATTER OF
TALENT TRAINING (UK) LLP - IN LIQUIDATION
AND
THE INSOLVENCY ACT 1986

THE JOINT LIQUIDATORS' SECOND ANNUAL PROGRESS REPORT
PURSUANT TO SECTION 104A OF THE INSOLVENCY ACT 1986
AND
PART 18 OF THE INSOLVENCY (ENGLAND AND WALES) RULES 2016
FOR THE YEAR ENDED 13 SEPTEMBER 2020

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TALENT TRAINING (UK) LLP - IN LIQUIDATION
Annual Progress Report pursuant to Section 104A of the Insolvency Act 1986

(a) Introduction

The Company entered into Administration on 7 September 2017 pursuant to an application filed at The High Court of Justice, Chancery Division. The appointment was made by the Company pursuant to paragraph 22 of Schedule B1 to the Insolvency Act 1986. The Company was subsequently moved into Liquidation on 14 September 2018, pursuant to paragraph 83(7)(a) of the Insolvency Act 1986.

This report provides an update on the progress in the liquidation pursuant to Section 104A of the Insolvency Act 1986 for the year ended 13 September 2020.

Rule 18.3: Progress Report

(b) Statutory information

Company name: Talent Training (UK) LLP
Registered office: c/o David Rubin & Partners, 26-28 Bedford Row, London, WC1R 4HE
Company number: OC327583
Trading name: Talent Training

Trading address: (1) Harperco House Units 4-5 , Merchant Court, Monkton Business Park South, Hebburn, South Tyneside, NE31 2EX,
(2) The Neptune Works, Beoley Road West, Redditch, B98 8LY

(c) Joint Liquidators' names and address:

David Rubin, Office Holder Number: 2591 and Henry Lan, Office Holder Number: 8188, both of David Rubin & Partners, and they may be contacted in writing at 26 - 28 Bedford Row, London, WC1R 4HE.

(d) Any changes in the Office Holder

Henry Lan and I were appointed Liquidators of the Company on 14 September 2018. There have not been any changes in the Office Holders appointed since the start of the Liquidation.

(e) Details of progress during the period and summary account of Receipts and Payments under review and cumulatively:

During this reporting period, our primary focus was to adjudicate the Employee preferential claims and reconcile this to the payments made by the Redundancy Payments Service ("RPS"). The Company had approximately 90 employees. This therefore, required an extensive amount of time spent on reviewing each claim. Comparisons had to be made to the records held with the RPS, and where necessary further clarification was sought from the RPS and the necessary amendments were made.

The completion of this work meant that we were able to adjudicate all of the employee preferential claims. Therefore, in May 2020, a first and final distribution was made to preferential creditors as detailed in (g)(ii) below.

TALENT TRAINING (UK) LLP - IN LIQUIDATION
Annual Progress Report pursuant to Section 104A of the Insolvency Act 1986

In addition to the above, we have been pursuing a potential VAT bad debt relief claim with HM Revenue & Customs. It is not yet known if this will yield a return to the Liquidation estate and further updates will be provided in our next progress report.

A receipts and payments account is attached at Appendix A, which is further explained below. Also, attached at Appendix A is a cumulative receipts and payments account for the period from 14 September 2018 to 13 September 2020.

1. Receipts

1.1 Bank interest gross

The funds in hand are held in an interest bearing account with a High Street bank in the Office Holder's name as Liquidator of the Company.

Interest earned on the funds in hand amounts to £206.06 of which £198.74 was received during the year under review.

2. Payments

2.1 Office Holders Fees

Remuneration drawn by the Joint Liquidators during the year amounted to £51,500.50.

2.2 Postage and Stationery

The sum of £472.77 plus VAT has been drawn in respect of the postage and stationery costs incurred in sending notification of the Liquidation to members and creditors.

2.3 Storage Costs

Our firm uses a commercial archiving company for storage facilities for the Company's records and papers. This is recharged at the rate of £10 per box per quarter and includes a small charge to cover the administration costs of archiving and retrieval of documents. During this reporting period we have recharged the sum of £960 for storage costs to date.

(f) Joint Liquidators' Remuneration and Expenses

1. Basis of remuneration

A Decision of Creditors by Correspondence passed a resolution that the basis of our remuneration as Joint Liquidators' be fixed by reference to the time properly spent by our staff and ourselves in attending to matters arising in the winding-up.

In accordance with the provisions of Statement of Insolvency Practice 9 ("SIP 9"), a schedule of our firm's charge-out rates was issued to creditors at the time the basis of the Liquidator's remuneration was approved. There has not been any material increase in the rates during this appointment. Our current hourly chargeout rates exclusive of VAT, which are charged in units of 6 minutes, are as follows:-

TALENT TRAINING (UK) LLP - IN LIQUIDATION
Annual Progress Report pursuant to Section 104A of the Insolvency Act 1986

	£
Senior / Managing Partners	550
Partners/Office holders	495
Managers / Senior Managers	350 - 395
Senior Administrators	220 - 295
Administrators	160 – 200
Cashiers and Assistants	150 - 295
Supports	120 - 150

Chargeout rates are normally reviewed annually in November, when rates are adjusted to reflect such matters as inflation, increases in direct wage costs, and changes to indirect costs such as Professional Indemnity Insurance.

2. Staff allocation and the use of subcontractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case. The constitution of the case team will usually consist of a Partner, Manager, Senior Administrator and two Administrators. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and additional staff may be allocated to meet the demands of the case.

We have not utilised the services of any subcontractors in this case.

3. Joint Liquidators' remuneration

Our time costs for the year under review are £41,706. This represents 134 hours at an average rate of £311.24 per hour. We attach at Appendix B, a Time Analysis which provides details of the activity during the year, analysed by staff grade.

We have also reviewed our cumulative time costs for the period from 14 September 2018 to 13 September 2020 and would report that our total time costs are £77,076 for 237.48 hours, which equates to an average cost of £324.12 per hour. A breakdown of our time charges is also set out in Appendix B.

We initially provided creditors a fee estimate £65,500.50 for the liquidation. As you will note the time costs incurred to-date is in excess of the fee estimate previously provided and is insufficient to complete our duties. This is attributed to the adjudication of the employee preferential claims which required more work than anticipated. As detailed above, a full reconciliation was required with the records held with the RPS.

Furthermore, we now consider that there will most likely be sufficient funds to enable a distribution to unsecured creditors and this will require a full adjudication of the unsecured trade and expense claims together with the significant employee's unsecured claims. Time will also be spent issuing the dividend to unsecured creditors and dealing with any resulting queries.

As a result, our revised fees estimate is set out in Appendix C and we are seeking approval to the revised fee estimate by a Decision by Correspondence.

TALENT TRAINING (UK) LLP - IN LIQUIDATION
Annual Progress Report pursuant to Section 104A of the Insolvency Act 1986

To view an explanatory note concerning the Joint Liquidators' remuneration issued by the Joint Insolvency Committee, please visit the Publications folder on our website at www.drpartners.com/cases, using the following log-on details:

USERNAME: T502@drco.co.uk

PASSWORD: 205Tyl*!

Alternatively, please contact this office to arrange for a copy to be sent to you.

Included in the work undertaken by our staff and ourselves is the following:-

- i.) Dealing with creditors' enquiries both by correspondence and by telephone and noting their claims.
- ii.) Applying for the Joint Liquidators' bonds, as required by the Insolvency Practitioners Regulations 2005.
- iii.) Arranging for the transfer of funds from the Administration estate to the Liquidation.
- iv.) Set up of the Liquidation case, including all statutory notifications to the relevant authorities and creditors.
- v.) Detailed review of the 92 former employees' preferential claims and liaising with the Redundancy Payments Service to resolve any queries and amend any claims, as necessary, in preparation for the first and final preferential dividend.
- vi.) Communication with the former designated partner, David Harper regarding the settlement payment due and arranging for funds to be received.
- vii.) Review of potential legal claims and considering legal advice received from counsel regarding the viability of the proposed claims.
- viii.) Review of historic book debts and considering VAT Bad Debt Relief claim and thereafter issuing a claim to HMRC.
- ix.) Preparation and circulation of annual progress reports and the Receipts and Payments Account to creditors pursuant to S104A of the Insolvency Act 1986 and submission of same to the Registrar of Companies.

4. Joint Liquidators' expenses

Expenses incurred in the liquidation are explained at (e) above in our comments on the Receipts and Payments Accounts.

5. Creditors' rights – Rule 18.9 and Rule 18.34

- i) Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provides further information about his remuneration or expenses which have been itemised in this progress report.

TALENT TRAINING (UK) LLP - IN LIQUIDATION
Annual Progress Report pursuant to Section 104A of the Insolvency Act 1986

- ii) Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that the basis fixed for the Liquidator's remuneration, the remuneration charged or the expenses incurred by the Liquidator as set out in this progress report are excessive.

(g) Creditors and Distributions

(i) (a) Secured creditors

Clydesdale Bank PLC held a fixed and floating charge over the Company's assets, present and future created on 10 November 2010 and registered at Companies House on 12 November 2010.

There is no balance due to secured creditors.

(b) Prescribed Part

Section 176A of the Insolvency Act 1986 provides for a prescribed part of the Company's net property to be retained from distribution to the floating charge holder, where the debenture was created on or after 15 September 2003 and made available for the satisfaction of unsecured debts.

Accordingly this regulation does not apply as there is no outstanding balance to the secured creditors.

(ii) Preferential creditors

We received a preferential claim from the RPS for £104,455.52. There were also preferential claims of 55 employees who were owed the balance of their holiday pay and arrears of wages amounting to £26,357.87.

Preferential creditors were paid in full on 12 May 2020.

(iii) Unsecured creditors

The claims of 71 unsecured creditors totalling £1,994,961.49 have been received. The claims of circa 40 creditors with an estimated total value of £470,000 have yet to be established.

In addition to the above, the balances due to employees for any unsecured claims will need to be fully established. However adjudication of this will require a full reconciliation of the claim received from the RPS.

Based on current information, it is estimated that there will be sufficient funds in the estate for a distribution to unsecured creditors. However, the amount to be distributed remains uncertain, as this is reliant on potential recoveries.

(h) Details of what remains to be done

As detailed in section (e) above, we have made a claim for VAT Bad Debt Relief to HM Revenue & Customs. It is not yet known if this will be successful and we will continue to pursue this claim as this may yield a return to the Liquidation estate.

TALENT TRAINING (UK) LLP - IN LIQUIDATION
Annual Progress Report pursuant to Section 104A of the Insolvency Act 1986

In addition, we intend to start the process of adjudicating unsecured creditor claims in readiness for a potential distribution to unsecured creditors.

(i) Other information of relevance to creditors:

Investigations

1. In accordance with the Company Directors Disqualification Act 1986, we have submitted a report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy (BEIS). As this is a confidential report, we are not able to disclose the contents.
2. Shortly after our appointment as Administrators, we made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account information provided by creditors either at the initial meeting or as a response to our request to complete an investigation questionnaire.
3. As previously reported we reviewed the Members Drawings accounts and identified drawings by the former managing director, David Harper ("DH"), in excess of the distributable reserves. This resulted in a settlement with DH. No further matters have been identified that require further investigation.

(J) Next report

We are required to provide a further report on the progress of the liquidation within two months of the end of the next anniversary of the liquidation, unless we have concluded matters prior to that, in which case we will write to all creditors with our Final Account which will conclude our administration of the Liquidation.

We trust you will find this report adequate for your purposes but should you require any further information, please do not hesitate to contact in the first instance either our Senior Manager, Yin Lee, or their assistant, Robert Cook at this office.



DAVID RUBIN - JOINT LIQUIDATOR

DATE: 30 OCTOBER 2020

Talent Training (UK) LLP
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

	From 14/09/2019 To 13/09/2020 £	From 14/09/18 To 13/09/20 £
ASSET REALISATIONS		
Bank Interest Gross	198.74	206.06
Cash at Bank - In Administration	NIL	24,772.54
Recovery from Designated Partner	NIL	225,000.00
VAT Refund - In Administration	NIL	6,000.00
	<u>198.74</u>	<u>255,978.60</u>
COST OF REALISATIONS		
Legal Fees	NIL	5,712.50
Office Holders Fees	51,500.50	65,500.50
Stationery & Postage	472.77	472.77
Statutory Advertising	NIL	169.20
Storage Costs	960.00	1320.00
	<u>(52,933.27)</u>	<u>(73,174.97)</u>
DISTRIBUTIONS		
Preferential creditors (56 Creditors with claims totalling £130,813.39)		
1st and Final Dividend of 100 p in the £ on 12.05.2020:		
Redundancy Payments Service	104,455.52	104,455.52
Employees	19,588.37	19,588.37
Tax and NI Deducted	6,769.50	6,769.50
	<u>(130,813.39)</u>	<u>(130,813.39)</u>
	<u>(183,547.92)</u>	<u>51,990.24</u>
REPRESENTED BY		
Deposit Account		49,837.42
VAT Control Account		2,152.82
		<u>51,990.24</u>

TALENT TRAINING (UK) LLP - IN CREDITORS VOLUNTARY LIQUIDATION

JOINT LIQUIDATORS' TIME COSTS							
FOR THE PERIOD 14 SEPTEMBER 2019 TO 13 SEPTEMBER 2020							
SIP 9 TIME SUMMARY							
Classification of work function	Hours					Total Cost £	Average hourly rate £
	Partners	Manager / Senior Manager	Admin / Senior Admin	Cashiers	Total hours		
Statutory compliance, admin and planning	00:00	18:06	14:30	12:42	45:18	11,977.00	264.39
Realisations of assets	00:00	02:24	00:12	00:00	02:36	999.50	384.42
Creditors	00:18	50:42	35:06	00:00	86:06	28,729.50	333.68
Total hours and costs	00:18	71:12	49:48	12:42	134:00	41,706.00	311.24

JOINT LIQUIDATORS' CUMULATIVE TIME COSTS							
FOR THE PERIOD FROM 14 SEPTEMBER 2018 TO 13 SEPTEMBER 2020							
SIP 9 TIME SUMMARY							
Classification of work function	Hours					Total Cost £	Average hourly rate £
	Partners	Manager / Senior Manager	Admin / Senior Admin	Cashiers	Total hours		
Statutory compliance, admin and planning							
IPS set up & maintenance	00:00	00:00	01:18	00:00	01:18	208.00	160.00
Statutory filings, circulars, notices, etc.	00:00	05:00	05:30	00:00	10:30	2,373.00	226.00
Case planning, strategy & control	03:06	08:06	00:18	00:00	11:30	4,817.50	418.91
Taxation: PAYE, C/Tax & VAT	00:00	01:00	03:54	00:00	04:54	1,110.50	226.63
Accounting & Cashiering	00:00	00:06	02:30	17:06	19:42	3,957.50	200.89
Case reviews & Diary maintenance	00:00	12:36	08:06	00:00	20:42	6,718.50	324.57
Statutory reporting and compliance	00:00	11:42	04:42	00:00	16:24	4,967.00	302.87
Investigations							
OR: CDDA matters & correspondence	00:00	00:00	00:06	00:00	00:06	16.00	160.00
Investigating antecedent transactions	00:42	00:00	00:00	00:00	00:42	415.00	592.86
Proceedings & recoveries	01:30	12:24	00:30	00:00	14:24	5,650.00	392.36
Realisation of assets							
Freehold & leasehold properties	00:00	02:06	00:18	00:00	02:24	883.50	368.13
Book debts collection	00:00	11:00	01:48	00:00	12:48	4,741.00	370.39
Tangible assets	00:00	00:18	01:00	00:00	01:18	322.00	247.69
Creditors							
Unsec'd Creditors: correspondence & claims	00:18	06:54	07:42	00:00	14:54	4,373.00	293.49
Preferential creditors & employees	00:00	74:06	32:06	00:00	106:12	36,523.50	343.91
Total hours and costs	05:36	145:18	69:48	17:06	237:48	77,076.00	324.12

TALENT TRAINING (UK) LLP – IN LIQUIDATION

JOINT LIQUIDATORS’ REVISED FEE ESTIMATE OF THE COSTS FOR THE LIQUIDATION

These fee estimates are provided to creditors in accordance with the requirements set out in Rule 18.16(4) of the Insolvency Rules 2016. It should be noted that a Liquidator’s fees and disbursements are paid from realisations of the assets of the Company and where there are minimal assets; the estimated costs of conducting the liquidation to its conclusion still have to be provided, although it may mean that the Liquidator is not able to recover his costs.

There are minimum tasks that a Liquidator has to carry out generally in respect of all liquidations in order to comply with Statutory Regulations and best practice directives issued by the Joint Insolvency Committee, which all Insolvency Practitioners in the U.K. are bound by and which is monitored by the Liquidator’s Regulatory Body. The best practice directives are mostly set out in a series of Statements of Insolvency Practice, better known as SIPs and also in the Insolvency Code of Ethics which is detailed at www.icaew.com/membershandbook. You will find copies of all the SIPs on R3’s website:

<https://www.r3.org.uk/what-we-do/publications/professional/statements-of-insolvency-practice>

R3 (also known as the Association of Business Recovery Professionals) is the trade body for the UK insolvency profession. You may also like to visit the following site launched by R3 specifically to guide creditors through the insolvency process: <http://www.creditorinsolvencyguide.co.uk>

We have set out against each task the time we estimate to be necessary to complete each particular task properly, analysed by different grades of staff. Our firm’s general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the task and case. The constitution of the case team will usually consist of a Partner, Senior Manager, Assistant Manager, Senior Administrator and Junior Administrator. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and additional staff may be allocated to meet the demands of the case.

Proposed Fee Basis

We are seeking a decision for our remuneration to be based on time costs. The revised estimates have been made on the assumption that the liquidation will be concluded within 12 months and represent the maximum fees that the Joint Liquidators are allowed to charge unless further sanction is obtained from creditors. However, the Joint Liquidators’ fees will be by reference to time properly spent in managing the liquidation by our staff and ourselves. If the actual time taken is less than the estimates, then only the time actually incurred will be billed and drawn.

If we consider that additional revised estimate of £31,914 plus VAT is likely to be exceeded and doing so would result in better prospects of recovery for the creditors, we will seek sanction for a revised estimate and explain why we perceive there to be a benefit to the creditors of approving any increase.

Our firm’s current hourly charge-out rates applicable to this appointment, which are charged in units of 6 minutes exclusive of VAT, are as follows:

	£
Senior / Managing Partners	550
Partners/Office holders	495
Managers / Senior Managers	350 - 395
Senior Administrators	220 – 295
Administrators	160 – 200
Cashiers and Assistants	150 – 295
Supports	120 – 150

Chargeout rates are normally reviewed annually in November, when rates are adjusted to reflect such matters as inflation, increases in direct wage costs, and changes to indirect costs such as Professional Indemnity Insurance.

Explanations of the Estimates

The revised fee estimate is split into the time costs incurred up to 13 September 2020 less the current fee estimate and the future time costs anticipated in distributing funds to creditors and closing this case.

The majority of the tasks listed on the fee estimate are self-explanatory and I do not therefore propose to elaborate on these and this should be read in conjunction with the report above in respect of the work carried out to date.

Creditors who require further details should feel free to contact our office. However, creditors may get a better understanding of the work and cost involved if I list out, in broad terms, the various tasks which the Joint Liquidators are required to complete in order to comply with statutory requirements and Best Practice protocols as set out in Statements of Insolvency Practice (“SIPs”) issued by the Joint Insolvency Committee, as follows:-

Administration (including statutory compliance & reporting)

Under insolvency legislation the Joint Liquidators must comply with certain statutory compliance requirements which may not bring any direct financial benefit to the creditors of the Company. These tasks, as applicable, consist of:

- Opening, maintaining and managing the Liquidation estate cashbook, bank account(s).
- IPS set-up - Creation and update of case files on the firm’s insolvency software which include company information, creditors, debtors and employees details.
- Complying with statutory duties in respect of the Joint Liquidators specific penalty bond.
- Dealing with all post-appointment VAT and corporation tax compliance
- Preparing and issuing yearly progress reports to members and creditors in the Liquidation.
- Lodging periodic returns with the Registrar of Companies for the Liquidation.
- Periodic case progression reviews (typically at the end of Month 1 and every 6 months thereafter). Although these reviews are not a legal requirement, Regulatory Bodies who monitor the work of the Liquidators see this task as a best practice requirement with which the Office Holder is required to comply.

Creditors (claims and distributions)

We have been dealing with all unsecured creditors’ correspondence and claims as received.

As it appears likely that there will be a dividend payable to unsecured creditors, the Joint Liquidators have been receiving creditors’ claims for adjudication. We are currently aware of potentially 111 trade and expense creditors and 89 potential employee claims in this matter.

Further time will be spent in formally adjudicating creditors claims and it is difficult to provide an accurate estimated cost for this work as this is dependent upon the quality of the records and the extent of any disputed debts if any. Given the length of time that has passed since the commencement of the Administration further time is expected to be spent in sending multiple circulars to potential creditors to ensure they have the opportunity to register their claim and the availability of records may be delayed due to the time that has passed.

Given the significant number of employee claims, it is anticipated that a substantial amount of work will be required in adjudicating the employee claims and liaising with the Redundancy Payments Service in order to reconcile the data we hold.

Summary

The total Joint Liquidators Time Costs up to 13 September 2020 are £77,076 and to date we have drawn £65,500.50 in line with the current approved fee estimates and therefore we have unbilled time incurred of £11,575.50. We therefore request an increase to the current fee estimate of £31,914 as detailed in appendix C1 to cover the time already incurred together the costs for the adjudication of unsecured creditors claims and any relating queries, advertising for claims, distributing the remaining funds to creditors and the closure formalities, including final report and dissolving the Company.

The estimate of future time is provided to creditors in accordance with the requirements set out in the Insolvency Rules 2016. However, the Joint Liquidators fees will be charged by reference to time properly spent by the Liquidators and their staff in managing the Liquidation. If the actual time taken is less than the estimates, then only the time actually incurred will be billed and drawn.

The estimate is intended to be viewed on a total basis and not on the basis of the individual tasks which have been provided as a guide only. It is inevitable that provisions for some tasks will be overestimated whilst others will be underestimated and, therefore, the guide should be taken as a whole.

A copy of 'A Creditors' Guide to Liquidators Fees' is available on request or can be downloaded from our website.

Joint Liquidators' Expenses

As also noted, I am required to provide creditors with details of any additional expenses I consider will be, or are likely to be, incurred in the Liquidation. There are two categories of disbursements.

Direct expenses ("Category 1 disbursements")

Category 1 disbursements, as defined by SIP 9, which can be specifically identified as relating to the administration of the case, will be charged to the estate at cost, with no uplift. These may include expenses such as agent's costs for assisting in the disposal and realisation of the Company's physical assets or other routine expenses associated with an insolvency case such as statutory advertising costs or the Office Holder's specific penalty bond.

Below is a summary of the expenses we consider will be, or are likely to be, incurred in this case. We will provide a further update in our subsequent progress report to creditors.

Expense	Basis of fee arrangement	Estimated Costs
Statutory advertising	At cost	£100

Indirect expenses ("Category 2 disbursements")

Category 2 disbursements require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Approval to charge these has already been approved by creditors when the basis of our remuneration as Joint Liquidators was fixed.

The Category 2 disbursements which this firm proposes to charge in this case are unlikely to exceed £2,000 overall and are as follows:-

Headed paper 25p per sheet

Envelopes	25p each
Photocopying	6p per sheet
Postage	Actual cost

Meeting Costs: Use of Meeting Room is charged at £150 per session

Storage and Archiving

Our firm uses a commercial archiving company for storage facilities for companies' records and papers. This is recharged to the estate at the rate of £10 per box per quarter, and includes a small charge to cover the administration costs of maintaining the archiving database and retrieval of documents. We also use our own personnel and vehicle for collection of books and records for which it charges £60 per hour

Mileage incurred as a result of any necessary travelling is charged to the estate at the Inland Revenue approved rate, currently 45p per mile.

TALENT TRAINING (UK) LLP - IN CREDITORS VOLUNTARY LIQUIDATION

JOINT LIQUIDATORS' TIME COSTS							
FOR THE PERIOD FROM 14 SEPTEMBER 2018 TO 13 SEPTEMBER 2020							
SIP 9 TIME SUMMARY							
Classification of work function	Hours					Total Cost £	Average hourly rate £
	Partners	Manager / Senior Manager	Admin / Senior Admin	Cashiers	Total hours		
Statutory compliance, admin and planning							
IPS set up & maintenance	00:00	00:00	01:18	00:00	01:18	208.00	160.00
Statutory filings, circulars, notices, etc.	00:00	05:00	05:30	00:00	10:30	2,373.00	226.00
Case planning, strategy & control	03:06	08:06	00:18	00:00	11:30	4,817.50	418.91
Taxation: PAYE, C/Tax & VAT	00:00	01:00	03:54	00:00	04:54	1,110.50	226.63
Accounting & Cashiering	00:00	00:06	02:30	17:06	19:42	3,957.50	200.89
Case reviews & Diary maintenance	00:00	12:36	08:06	00:00	20:42	6,718.50	324.57
Statutory reporting and compliance	00:00	11:42	04:42	00:00	16:24	4,967.00	302.87
Investigations							
OR: CDDA matters & correspondence	00:00	00:00	00:06	00:00	00:06	16.00	160.00
Investigating antecedent transactions	00:42	00:00	00:00	00:00	00:42	415.00	592.86
Proceedings & recoveries	01:30	12:24	00:30	00:00	14:24	5,650.00	392.36
Realisation of assets							
Freehold & leasehold properties	00:00	02:06	00:18	00:00	02:24	883.50	368.13
Book debts collection	00:00	11:00	01:48	00:00	12:48	4,741.00	370.39
Tangible assets	00:00	00:18	01:00	00:00	01:18	322.00	247.69
Creditors							
Unsec'd Creditors: correspondence & claims	00:18	06:54	07:42	00:00	14:54	4,373.00	293.49
Preferential creditors & employees	00:00	74:06	32:06	00:00	106:12	36,523.50	343.91
Total hours and costs	05:36	145:18	69:48	17:06	237:48	77,076.00	324.12

JOINT LIQUIDATORS' ESTIMATE OF FUTURE TIME COSTS							
Classification of work function	Hours					Total Cost £	Average hourly rate £
	Partners	Manager / Senior Manager	Admin / Senior Admin	Cashiers	Total hours		
Statutory compliance, admin and planning							
IPS set up & maintenance	00:00	00:00	00:24	00:00	00:24	84.00	210.00
Statutory filings, circulars, notices, etc.	00:00	00:06	00:06	00:00	00:12	69.00	345.00
Case planning, strategy & control	00:24	00:30	00:00	00:00	00:54	417.50	463.89
Taxation: PAYE, C/Tax & VAT	00:12	03:24	01:24	00:00	05:00	1,677.00	335.40
Accounting & Cashiering	00:12	00:12	00:30	03:00	03:54	1,004.00	257.44
Case reviews & Diary maintenance	00:24	00:36	01:12	00:00	02:12	811.00	368.64
Statutory reporting and compliance	00:48	07:36	02:48	00:00	11:12	4,079.00	364.20
Creditors & distributions							
Unsec'd Creditors: correspondence & claims	00:36	01:24	23:00	00:00	25:00	6,264.00	250.56
Preferential creditors & employees	00:18	03:24	15:00	00:00	18:42	5,933.00	0.00
Total hours and costs	02:54	17:12	44:24	03:00	67:30	20,338.50	301.31

Summary	Estimated total Costs £
Joint Liquidators Time Costs to 13/9/20	77,076.00
Estimated Future Time Costs	20,338.50
	<u>97,414.50</u>
Less current Fee Estimate drawn from the estate	<u>(65,500.50)</u>
Additional Fee Estimate requested	<u>31,914.00</u>