

LL AD01

Change of registered office address of a Limited Liability Partnership (LLP)



Companies House

☒ **What this form is for**
You may use this form
to change an LLP's registered office
address

☐ **What this form is NOT**
You cannot use this form
the registered office address
private or public limited
To do this, please use form
'Change of registered office
address'

SATURDAY



A23

A346FF3L

22/03/2014

#255

COMPANIES HOUSE

1 LLP details

LLP number

LLP name in full

→ Filing in this form

Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 New registered office address ①

The change in registered office address does not take effect until this notice has
been registered

A person may validly serve any document on the LLP at its previous registered
office for 14 days from the date that a change of registered office is registered

Building name/number

Street

Post town

County/Region

Postcode

① Change of registered office

For England and Wales LLPs, the
address provided can either be in
England or Wales

For Welsh LLPs, the address provided
must be in Wales.

For LLPs registered in Scotland
or Northern Ireland, the address
provided must be in Scotland or
Northern Ireland respectively

3 Signature

I am signing this form on behalf of the LLP

Signature

Signature

☒  ☒

This form may be signed by
Designated member, Judicial factor

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	MRS STEPHANIE POUND
Company name	KGL BUSINESS SERVICES LTD
Address	CAPITAL TOWER
91 WATERLOO ROAD	
Post town	LONDON
County/Region	
Postcode	S E 1 8 R T
Country	
DX	
Telephone	



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☐ The LLP name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the LLP was registered e.g. England and Wales, Wales, Scotland, or Northern Ireland
- ☐ You have signed the form



Important information

Please note that all information on this form will appear on the public record



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For LLPs registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For LLPs registered in Scotland.
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For LLPs registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk