In accordance with Section 9 of the Limited Liability Partnerships Act 2000.

LL CH01

Change of details of a member of a Limited Liability Partnership (LLP)

Companies House

Go online to file this information
www.gov.uk/companieshouse

✓ **What this form is for**
You may use this form to change the details of an individual person who is a member.

✗ **What this form**
You cannot use t
the details of a c
To do this, use fo
'Change of detai
member of a Lim
Partnership'.

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COMPANIES HOUSE

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1 LLP details

LLP number	OC326278
LLP name in full	THOMAS EGGAR LLP

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Member's current details on the Register ❶

Month/year of birth* ❷	XX m1 m0 y1 y9 y5 y3
Title *	MR
Full forename(s)	MARTIN NICHOLAS
Surname	CROSS

❶ **Current details**
This information is used to identify your details on the LLP record.

❷ This is voluntary information and if completed it will be placed on the public record.

3 Date of change of details

Date of change of details	d1 d7 m1 m2 y2 y0 y1 y5

Please complete the appropriate sections to indicate which of your details have changed.

4 Change of name details

Title *	
Full forename(s) ❸	
Surname ❸	

❸ **New name**
Please enter your new name.

5 Change of service address ❹

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

☐ I confirm that there has been no change in the LLP's register of members' residential addresses.

❹ **Service address**
This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The LLP's Registered Office' if your service address is recorded in the company's register of members as the LLP's registered office.

If you provide your residential address here it will appear on the public record.

Please complete Section 5a if your usual residential address has changed.

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6 Change of country/state of residence

Change of country/ state of residence

7 Change of status of member

The person consents to act as a ❶

☑ designated member of the above named LLP.

☐ member of the above named LLP.

❶ **Change of status**
Please tick one box to indicate consent.

Please **only** complete this section if you are changing the status of a member.

8 Authorising signature ❸

This must be completed in all cases.

I am signing this form on behalf of the LLP.

Signature

Signature

X  X

This form must be signed by:
Designated member, Judicial factor.

❸ **Authorising signature**
This must be signed in all cases.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name: Sarah Ball

Company name: Thomas Eggar

Address: Thomas Eggar House

Friary Lane

Post town: Chichester

County/Region: West Sussex

Postcode: P O 1 9 1 U F

Country: England

DX: 30300 Chichester

Telephone: 01243 786111

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The LLP name and number match the information held on the public Register.
- ☐ You have completed in Section 3 the date of change of details.
- ☐ If you have changed the service address, you have ticked the no change box in Section 5 to indicate no change in your usual residential address or provided your new usual residential address in Section 5a.
- ☐ Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ You have entered the relevant change of details.
- ☐ You have ticked to indicate consent in Section 7 if member's status has changed.
- ☐ A designated member has signed the form in Section 8.

Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For LLPs registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Section 243 exemption
If you are applying for, or have been granted, a section 243 exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

LL CH01 - Supplementary Guidance

Change of details of a member of a Limited Liability Partnership (LLP)

Supplementary guidance

In completing this form you will need to know how the operation of the register of members and register of members' residential addresses kept by the LLP affects it.

A Entries for a member

LLPs have to keep two registers of members:

- The register of member, which will contain all the members' particulars except for the residential address, and
- The register of members' residential addresses.

You must inform Companies House of both addresses for each of your members. We put the service address on the public register, but keep the residential address secure and only allow certain people to see it.

If the two addresses are the same for a member, you can enter the service address in the register of members', and simply enter "same as service address" in the register of members' residential addresses.

B Changes of address where you have used the "same as service address" facility

B1. Changing both addresses to the same address

If the member is changing both addresses to the same new address, the registers will look as follows:

- Register of members

Original entry:	**New entry:**
1 High Street	2 Low Street
Anytown.	Anytown
AN1 1AA	AN1 1BB

- Register of members' residential addresses

Original entry:	**New entry:**
"Same as service address"	Residential address remains the same as the service address. There is no need for a new entry in the register as the existing "same as" entry is still correct.

You must complete form LL CH01 and enter the new service address in **Section 5**. As the entry in your residential address register has not changed (because it is still the "same as" the service address), you would tick the box in **Section 5** (confirming that there has been no change to the register of members' residential addresses). You would not then complete **Section 5a**.

B2. Change of service address only

If the member is only moving his service address, and not moving his residential address as well, the registers will look as follows:

- Register of members

Original entry:	**New entry:**
1 High Street	2 Low Street
Anytown	Anytown
AN1 1AA	AN1 1BB

- Register of members' residential addresses

Original entry:	**New entry:**
"Same as service address"	1 High Street Anytown AN1 1AA

You must complete form LL CH01 and enter in **Section 5** the new service address. As the entry in your members' residential address register has changed, (because it is not now the "same as" the service address), you do not tick the box (as there has been a change in the register of residential addresses). You need to complete **Section 5a** with the residential address.

B3. Change of residential address only

If, however, the member is only moving his residential address, and not moving his service address as well, the registers will look as follows:

- Register of members

Original entry	**New entry**
1 High Street	1 High Street
Anytown	Anytown
AN1 1AA	AN1 1AA

- Register of members' residential addresses

Original entry	**New entry**
"Same as service address"	2 Low Street Anytown AN1 1BB

You must complete form LL CH01. Do not complete the service address or tick the box in **Section 5** as the usual residential address is now not the same as the service address. The entry in the register of members' residential addresses has changed, so you need to complete **Section 5a** with the residential address.

C Changes of address where the addresses are different

If the addresses in the two registers are different you will need to fill in the appropriate part of the form to record any address changes. So, if only the service address changes, you only complete **Section 5** and tick the box to show there has been no change to the register of residential addresses. If only the residential address changes, you only fill in **Section 5a**. If both addresses change you would complete **Section 5**, but not tick the box (to show that there has been a change in the register of members' residential addresses), and then fill in **Section 5a**.