

Notice to Registrar of Companies of
Supervisor's Progress ReportPursuant to Rule 1.26A(4)(a) or
Rule 1.54 of the Insolvency Rules
1986**R.1.26A(4)(a)/
R.1.54**

For Official Use

To the Registrar of Companies

Company number

OC323544

Name of company

(a) Insert full name of
company

(a) PCD Products LLP

(b) Insert full name and
addressWe (b) Mark John Wilson
1st Floor
46 Clarendon Road
Watford WD17 1JJMatthew Richard Meadley Wild
The Clock House
140 London Road
Guildford GU1 1UW

supervisor of a voluntary arrangement taking effect on

(c) Insert date

(c) 24/11/2009

Attach my progress report for the period

from

(c) 24/11/2009

to

(c) 23/11/2010

Number of continuation sheets (if any) attached

Signed



Date 5-1-11

Presenter's name, address
and reference

MJW/TJH/ERB/TPCDPRO/7

Mark John Wilson
Baker Tilly Restructuring & Recovery
LLP
1st Floor, 46 Clarendon Road
Watford, Herts, WD17 1JJ



BAKER TILLY

Our ref MJW/TJH/ERB/TPCDLLP/25
Your ref 011782902004

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TO ALL KNOWN MEMBERS & CREDITORS

liz.burt@bakertilly.co.uk
Direct Line 01923 657795

22 December 2010

Dear Sirs

PCD Products LLP in Partnership Voluntary Arrangement St Albans County Court No 1126 of 2010

I am writing as Joint Supervisor of the Partnership's Voluntary Arrangement ("PVA") in accordance with Rule 1.26 of the Insolvency Rules 1986 to provide my annual report on the progress and efficacy of the arrangement since my appointment on 24 November 2009

A copy of the report has been filed in Court and with the Registrar of Companies

Attached to this report are the following Appendices:

- Appendix A Receipts and payments account;
- Appendix B. Joint Supervisors' time cost analysis;
- Appendix C. Joint Supervisor's charge out and disbursement rates,
- Appendix D: A copy of Baker Tilly Restructuring and Recovery LLP's charging, expenses and disbursements policy statement; and
- Appendix E. Summary of payments to the office holder and associated parties,
- Appendix F Profit Vs Cashflow Forecast schedule
- Appendix G. Proof of debt form

This report should be read in conjunction with the original proposal, a copy of which is available from me upon request.

The arrangement

The Partnership under the arrangement is to pay two thirds of its profits over the next five years into the PVA. The Partnership pays £3,500 per month on account of profit contributions. Any additional profit contributions are to be paid to the Supervisor within 6 months of the year end

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All contributions on account to date have been received on time and £42,000 has been received in total.

The proposal agreed that the Supervisor would receive and hold the monthly contributions, agree creditors' claims and pay dividends to creditors out of the funds coming into his possession. All other assets of the Partnership are excluded from the PVA.

This Proposal is in full and final settlement of all claims by creditors against the Partnership.

The PVA will last approximately 5 years, plus any additional time as required for the provision of financial information and the final profit contribution as set out in paragraph 2.2 of this Proposal.

Preferential claims if any will be paid in full. We are not aware of any preferential creditors.

It is estimated that the dividend to unsecured creditors will be 51.7 pence in the £ after the costs and expenses of the PVA.

Business during 12 months

The Partnership has provided management accounts following the end of each month. I enclose at Appendix F a brief summary of the profits made against the forecast provided to creditors.

Trading was not as strong as anticipated initially, however, the position started to improve in March and April and as can be seen from the Appendix, the overall profit position is now broadly in line with the anticipated profit for the year.

In accordance with the proposal, we are now waiting the final audited figures so that we can establish the overall profit position and then agree any amounts to be reduced from the final profit figure in relation to tax due. Thereafter, the Partnership has until late May 2011 to pay the final top up profit contribution in relation to this year's trading.

Receipts and payments

I attach the Joint Supervisors' receipts and payments account drawn up to the anniversary of the approval of the arrangement, showing funds in hand of £16,661.28.

There have been no significant subsequent receipts or payments since.



Creditors' claims

Preferential

There are no preferential claims in the PVA.

Unsecured

Claims totalling £430,833.35 have been received from unsecured creditors, to date. A further 104,725 91 of potential claims were identified in the Partners' proposal with an aggregate statement of affairs value of £535,561.26. These further potential creditors have been invited to submit claims, but have not done so to date.

I enclose with this report a proof of debt form for all creditors who have yet to do so to submit their claims in the voluntary arrangement. Failure to do so may result in them being excluded from the intended first dividend being paid. I confirm that prior to the dividend being paid, a further notice will be issued confirming the timing of any such payment. I anticipate the first dividend will be paid in July/August 2011 and thereafter every 12 months.

Estimated outcome for non preferential creditors

In view of the number of outstanding claims it is difficult to predict the final outcome of the arrangement accurately at this stage, but I have not received any information to date that suggests that the dividend for unsecured creditors will differ substantially from the anticipated dividend of 51.2p set out in the £ in the proposal.

Matters preventing conclusion of the arrangement

The principal outstanding matters in the arrangement are

- The collection of a further 48 months' contributions due from the Partnership. The amount remaining to be paid under the terms of the proposal is a minimum £168,000 plus additional profit contributions which we estimated at the time of the proposal to be approximately £167,630.
- Receipt of any outstanding unsecured claims and agreement of all unsecured creditors' claims.
- Payment of dividends to unsecured creditors.

Other matters

Under the terms of the arrangement, the members continue to remain solely responsible for the Partnership's affairs and all compliance matters.

Since my last report, I have been provided with a copy of the audited accounts for the year ended 31 March 2010 and a copy of the Partnership's tax return for that period. These were filed on time.



Throughout the previous 12 months the members have continued to co-operate fully with the Joint Supervisors.

Nominee's fees

The basis of the Nominee's fees was dealt with in the proposal at paragraph 17.6 and 17.7.

The Nominee's fees related to assisting the members in the preparation of the Proposal, reporting to Court on the proposal and in calling and chairing the meeting of creditors.

The Partnership agreed £20,000 on account of my fees as Nominee prior to the approval of the arrangement. These fees were paid in full.

A further £3,000 plus VAT was also incurred in respect of the meeting being adjourned together with additional time costs of £3,000 as set out in paragraph 17.9 of the proposal. These monies were paid from the arrangement following the adjourned meetings.

My disbursements were dealt with in the proposal at paragraph 17.12 and as Nominee amounted to £11.04 in respect of searches obtained. These have been reimbursed out of arrangement funds.

Joint Supervisors' costs

The basis of the Supervisor's remuneration was dealt with in the proposal at paragraphs 17.8, 17.10 and 17.11.

Our aggregate time costs to the anniversary of the arrangement 23 November 2010 for acting as Joint Supervisors are evaluated at £18,519.00 representing 109 hours. Joint Supervisors' fees of £18,405.20 plus VAT were drawn up to the date of the anniversary, no fees have been subsequently drawn. Therefore at the time of writing we have £113.80 of unbilled work in progress in relation to the arrangement.

The Joint Supervisors' total costs for the entire arrangement were estimated in the proposal at £55,000 and to date I have no reason to believe that our final costs will differ significantly from this estimate.

We have also incurred and drawn disbursements, in accordance with paragraph 17.12 of the Proposal, of £937.60 which have been drawn from arrangement funds. A detailed analysis is provided at Appendix C.

A tabulation of the total time spent analysed by grade of staff and by activity, together with details of current charging rates, is attached at Appendix D, which follows the format notified in the best practice guidelines. The notes accompanying the Appendix comprise an integral part of that table and should be read in conjunction with it.

TO THE MEMBERS
PCD Products LLP in Partnership Voluntary Arrangement contd.



If you have any queries on the contents of this report, please do not hesitate to contact
Liz Burt this address

Yours faithfully

A handwritten signature in black ink, appearing to read 'M J Wilson'.

M J Wilson
Baker Tilly Restructuring and Recovery LLP
Joint Supervisor

Encs

Mark John Wilson is licensed to act as an Insolvency Practitioner in the UK by the Association
of Chartered Certified Accountants under Registration No 8612

Receipts and Payments Abstract: TPCDPRO - PCD Products LLP In Partnership Voluntary Arrangement
PVA Sup, Bank, Cash and Cash Investment Accounts: All Dates

SOA Value £		£	£
ASSET REALISATIONS			
0 00	Bank Interest Gross	12 42	
411,000 00	Partnership Contributions	45,500 00	45,512 42
COST OF REALISATIONS			
0.00	Appointee Costs	(11 04)	
0 00	Nominees Fees	(6,000 00)	
0 00	Supervisors Disbursements	(937.60)	
0 00	Supervisors Fees	(18,402 50)	(25,351.14)
UNSECURED CREDITORS			
(535,561 26)	Unsecured Creditors	0 00	0 00
(124,561 26)			20,161 28
REPRESENTED BY			
	Bank - (RBS)	18,150 43	
	VAT Receivable (Payable)	2,010 85	20,161 28
			20,161 28

Appendix B

JOINT SUPERVISORS' TIME COST ANALYSIS

To 23 November 2010

	Hours Spent					Time Costs £
	Partner	Manager	Administrator	Assistants & Support Staff	Total	
Case Management	0.6	5.7	14.5	1.9	22.7	£3,476.50
Taxation	0.3	1.2	4.8	0.0	6.3	£1,071.00
Realisation of Assets	0.0	0.0	4.0	1.0	5.0	£655.00
Trading	1.0	0.0	4.9	0.0	5.9	£1,130.00
Members	0.2	20.9	2.2	1.7	25.0	£4,839.00
Pension Matters	0.0	0.0	0.3	0.0	0.3	£31.50
Creditors	0.3	20.3	6.4	1.5	28.5	£5,182.50
Legal Issues	0.0	0.0	0.4	0.0	0.4	£60.00
Receipts & Payments	0.0	0.0	13.1	1.5	14.6	£2,073.50
Total hours	2.4	48.1	50.6	7.6	108.7	£18,519.00
Total time costs	£948.00	£9,813.00	£7,150.00	£608.00	£18,519.00	£18,519.00

BAKER TILLY RESTRUCTURING AND RECOVERY LLP

JOINT SUPERVISORS' CHARGE OUT AND DISBURSEMENT RATES

	Rate as at commencement 24 November 2009 £	Current rate as at date of Anniversary 23 November 2010 £
Partner	395	395
Manager	175 – 275	180 – 280
Administrator	105 - 150	135 – 155
Support staff	80	80

It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it.

Baker Tilly Restructuring and Recovery LLP's charge out rates are reviewed periodically

“CATEGORY 2” DISBURSEMENTS

Authority will be sought to recover the following costs as “Category 2” disbursements at the creditors' meeting

Fax	5 pence per sheet
Photocopying	2 pence per sheet
Internal room hire	
Subsistence	£23 per night
Travel (car)	38p per mile (up to and including 31 March 2010) 40p per mile (from 1 April 2010)

BAKER TILLY RESTRUCTURING AND RECOVERY LLP

CHARGING, EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time.
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators.
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate.
- Time is recorded in 6-minute units
- The current charge rates for Baker Tilly Restructuring and Recovery LLP Watford are attached
- Time billed is subject to Value Added Tax at the applicable rate.

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to creditors, but do not require creditors' approval prior to being drawn from the insolvency estate. These are known as "Category 1" disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) require the approval of creditors prior to being drawn from the insolvency estate. These are known as "Category 2" disbursements
- A resolution to consider approving "Category 2" disbursements at the attached rates applicable to Baker Tilly Restructuring and Recovery LLP Watford will be proposed to creditors' in general meeting
- General office overheads are not re-charged to the insolvency estate as a disbursement.
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of creditors.
- Where applicable, expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate.

Appendix E**SUMMARY OF PAYMENTS TO THE JOINT SUPERVISOR AND ASSOCIATED PARTIES**

AMOUNTS PAID OR PAYABLE TO THE JOINT SUPERVISORS' FIRM	
TYPE AND PURPOSE	£
Nominees Fees (meeting Adjournment)	6,000.00
Supervisor's Fees	18,402.50
Photocopying	270.05
Insolvency Bond	528 00
Mileage	9.12
Room Hire	130 43
Pre-Appointment cost;	
Mileage	3.04
Company Searches	8.00
Total	25,351.14

AMOUNTS PAID OR PAYABLE TO ASSOCIATED PARTIES OF THE JOINT SUPERVISOR	
TYPE AND PURPOSE	£
Total	0.00

AMOUNTS PAID OR PAYABLE TO THE JOINT SUPERVISOR' SOLICITOR	
TYPE AND PURPOSE	£
Total	

AMOUNTS PAID OR PAYABLE TO THE JOINT SUPERVISORS' AGENT	
TYPE AND PURPOSE	£
Total	0.00

PCD Products LLP in Partnership Voluntary Arrangement**Profit Vs Cashflow Forecast Schedule**

Operating Profit (£)			
Month	Budgeted	Actual	Difference
Nov-09	12,141	8,548	(3,593)
Dec-09	(6,972)	(36,951)	(29,979)
Jan-10	7,715	7,439	(276)
Feb-10	15,003	7,717	(7,286)
Mar-10	24,582	13,287	(11,295)
Apr-10	16,841	11,187	(5,654)
May-10	16,845	16,016	(829)
Jun-10	15,452	17,088	1,636
Jul-10	9,742	26,377	16,635
Aug-10	4,740	18,806	14,066
Sep-10	9,742	35,211	25,469
Oct-10	11,107	23,564	12,457

Totals	136,938	148,289	11,351
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Proof of Debt – General Form

PCD Products LLP In Partnership Voluntary Arrangement	
Date of Winding-Up Order/Resolution for voluntary winding-up 24 November 2009	
1	Name of creditor (If a company please also give company registration number)
2	Address of creditor for correspondence.
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation
4	Details of any documents by reference to which the debt can be substantiated (Note There is no need to attach them now but the liquidator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting)
5	If amount in 3 above includes outstanding uncapitalised interest please state amount £
6	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form).
7	Particulars of any security held, the value of the security, and the date it was given
8	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates
9	Signature of creditor or person authorised to act on his behalf _____
	Name in BLOCK LETTERS _____
	Position with or in relation to creditor _____
	Address of person signing (if different from 2 above) _____
Admitted to vote for	Admitted for dividend for
£	£
Date	Date
Liquidator	Liquidator