

LLCH01

Change of details of a member of a Limited Liability Partnership (LLP)



☒ **What this form is for**
You may use this form to change the
details of an individual person who
is a member.

☐ **What this form is NOT for**
You cannot use this form to
change the details of a corporate member.
To do this, use form LLCH02
'Change of details of a corporate
member of a Limited Liability
Partnership'.

TUESDAY



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03/11/2009

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COMPANIES HOUSE

1 LLP details	
LLP number	<input type="text" value="0"/> <input type="text" value="C"/> <input type="text" value="3"/> <input type="text" value="0"/> <input type="text" value="7"/> <input type="text" value="3"/> <input type="text" value="4"/> <input type="text" value="9"/>
LLP name in full	JOHN COLLINS & PARTNERS LLP
Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *	
2 Member's current details on the Register ①	
Date of birth *	<input type="text" value="0"/> <input type="text" value="7"/> <input type="text" value="0"/> <input type="text" value="3"/> <input type="text" value="1"/> <input type="text" value="9"/> <input type="text" value="7"/> <input type="text" value="4"/>
Title *	Mr
Full forename(s)	Kevin Terence
Surname	O'Brien
① Current details This information is used to identify your details on the LLP record.	
3 Date of change of details	
Date of change of details	<input type="text" value="2"/> <input type="text" value="7"/> <input type="text" value="1"/> <input type="text" value="0"/> <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="0"/> <input type="text" value="9"/>
Please complete the appropriate sections to indicate which of your details have changed.	
4 Change of name details	
Title *	
Full forename(s) ②	
Surname ②	
② New name Please enter your new name.	
5 Change of service address ①	
Building name/number	THE LLP'S REGISTERED OFFICE
Street	
Post town	
County/Region	
Postcode	
Country	
<input checked="" type="checkbox"/> I confirm that there has been no change in the LLP's register of members' residential addresses.	
③ Service address This is the address that will appear on the public record. This does not have to be your usual residential address. Please state 'The LLP's Registered Office' if your service address is recorded in the company's register of members as the LLP's registered office. If you provide your residential address here it will appear on the public record. Please complete Section 5a if your usual residential address has changed.	

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6		Change of country/state of residence			
Change of country/ state of residence					
7		Change of status of member			
	I consent to act as a ①		① Change of status Please tick one box. ② Consent signature Please sign to indicate your consent to the change of status. Please only sign here if you are changing your status as a member.		
	<input type="checkbox"/> designated member <input type="checkbox"/> member of the above named LLP.				
Member's consent signature ②	Signature	X	X		
8		Authorising signature ③			
	This must be completed in all cases.		③ Authorising signature This must be signed in all cases.		
	I am signing this form on behalf of the LLP.				
Signature	Signature	X			X
	This form must be signed by: Designated member, Judicial factor .				

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

John Collins & Partners

Address

Venture Court

Waterside Business Park

Valley Way

Post town

Enterprise Park

County/Region

Swansea

Postcode

S A 6 8 Q P

Country

DX

DX 82804 Swansea 2

Telephone

01792 773773

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The LLP name and number match the information held on the public Register.
- ☐ You have completed in Section 3 the date of change of details.
- ☐ If you have changed the service address, you have ticked the no change box in Section 5 to indicate no change in your usual residential address or provided your new usual residential address in Section 5a.
- ☐ Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ You have entered the relevant change of details.
- ☐ You have signed your consent if you have changed your membership status in Section 7.
- ☐ A designated member has signed the form in Section 8.

Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For LLPs registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:

The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N.R. Belfast 1.

Section 243 exemption

If you are applying for, or have been granted, a section 243 exemption, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk