In accordance with Section 854 of the Companies Act 2006

AR01
Annual Return

COMPANIES HOUSE
FEE PAID
BELFAST

Companies House

A fee is payable with this form
Please see How to pay on the last page

You can use the WebFiling service to file this form online
Please go to www companieshouse gov uk

✓ **What this form is for**
You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at least once every year

✗ **What this form is NOT for**
You cannot use this form to give notice of changes to the company officers, registered office address, company type or information relating to the company records

TUESDAY

JXWJLMFH
JNI 10/08/2010 172
COMPANIES HOUSE

Part 1 Company details

The section must be completed by all companies.

→ **Filling in this form**
Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by

A1 Company details

Company number: N I 4 5 3 9 5

Company name in full ❶: A & K LANDSCAPE RETAIL LTD

❶ **Company name change**
If your company has recently changed its name, please provide the company name as at the date of this return

A2 Return date

Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below

Date of this return ❷: d 1 d 1 m 0 m 3 y 2 y 0 y 1 y 0

❷ **Date of this return**
Your company s return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date

A3 Principal business activity

Please show the trade classification code number(s) for the principal activity or activities ❸

Classification code 1: 7 4 8 7
Classification code 2:
Classification code 3:
Classification code 4:

If you cannot determine a code, please give a brief description of your business activity below

Principal activity description: WHOLESALE OF COMMERCIAL PRODUCTS

❸ **Principal business activity**
You must provide a trade classification code (SIC code) or a description of your company s main business in this section

A full list of the trade classification codes are available on our website www companieshouse gov uk

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A4 Company type ❶

Please confirm your company type by ticking the appropriate box below (only one box must be ticked)

- ☐ Public limited company
- ☑ Private company limited by shares
- ☐ Private company limited by guarantee
- ☐ Private company limited by shares exempt under section 60
- ☐ Private company limited by guarantee exempt under section 60
- ☐ Private unlimited company with share capital
- ☐ Private unlimited company without share capital

❶ **Company type**
If you are unsure of your company type, please check your latest certificate of incorporation or our website www companieshouse gov uk

A5 Registered office address ❷

Building name/number	UNIT 1, 212 - 218
Street	UPPER NEWTOWNARDS ROAD
Post town	BELFAST
County/Region	
Postcode	B T 4

❷ **Change of registered office**
This must agree with the address that is held on the Companies House record at the date of this return

If the registered office address has changed you should complete form **AD01** and submit it together with this annual return

A6 Single alternative inspection location (SAIL) of the company records (if applicable) ❸

Building name/number	
Street	
Post town	
County/Region	
Postcode	

❸ **SAIL address**
This must agree with the address that is held on the Companies House record at the date of this return

If the address has changed you should complete form **AD02** and submit it together with this annual return

A7 Location of company records ❹

Please tick the appropriate box to indicate which records are kept at the SAIL address in **Section A6**

- ☐ Register of members.
- ☐ Register of directors.
- ☐ Directors service contracts
- ☐ Directors indemnities
- ☐ Register of secretaries
- ☐ Records of resolutions etc
- ☐ Contracts relating to purchase of own shares
- ☐ Documents relating to redemption or purchase of own share out of capital by private company
- ☐ Register of debenture holders.
- ☐ Report to members of outcome of investigation by public company into interests in its shares
- ☐ Register of interests in shares disclosed to public company
- ☐ Instruments creating charges and register of charges England and Wales or Northern Ireland
- ☐ Instruments creating charges and register of charges Scotland

❹ **Location of company records**
If the company records are held at the registered office address, **do not** tick any of the boxes in this section

Certain records must be kept by every company while other records are only kept by certain company types where appropriate

If the records are not kept at the SAIL address, they must be available at the registered office

If any of the company records have moved from the registered office to the address in Section A6 since the last annual return you must complete form **AD03** and submit it together with this annual return

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Company type

Registered office address

Principal business activities

Location of company records

Sample alterations to prospectus location (SAIL) of the company records (if not SAIL)

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Part 2 Officers of the company

This section should include details of the company at the date to which this annual return is made up

- For a **secretary** who is an individual go to **Section B1**
- For a **corporate secretary** go to **Section C1**
- For a **director** who is an individual go to **Section D1**
- For a **corporate director** go to **Section E1**

Continuation pages
Please use a continuation page if you need to enter more officer details.

Secretary

B1 Secretary s details ❶

Please use this section to list all the secretaries of the company
For a corporate secretary complete Section C1 C4

Title	MR
Full forename(s)	STUART KYLE
Surname	GALLAGHER
Former name(s) ❷	

❶ **Secretary appointments**
You may not use this form to appoint a secretary To do this, please complete form **AP03** and submit it together with this annual return

Corporate details
Please use **Section C1-C4** to enter corporate secretary details.

Secretary details
All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form **CH03**

❷ **Former name(s)**
Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes.

B2 Secretary s service address ❸

Building name/number	3
Street	HEDGELEA GROVE
Post town	NEWTOWNABBEY
County/Region	ANTRIM
Postcode	BT37 0WN
Country	N IRELAND

❸ **Service address**
If you have previously notified Companies House that the service address is at 'The Company s Registered Office please state 'The Company s Registered Office in the address.

This information will appear on the public record

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Part 2 Officers of the company

Secretary

- To appoint a corporate secretary, go to Section 02
- To appoint a director as secretary, go to Section 04
- To appoint a director of the company as secretary, go to Section 04
- To appoint a person who is not a director of the company as secretary, go to Section 03

Section 03 Secretary's details

Please use this section to appoint a person who is not a director of the company as secretary.

Title

Forename(s) *

Surname *

Section 04 Secretary's service address

Please enter the service address for the secretary.

Care of (optional)

Premises

Street

Post town *

County/Region

Postcode *

Country *

Section 05 Secretary's consent to act

Please tick the box to confirm that the person has consented to act as secretary of the company.

I consent to act as secretary of the company named on page 1

Date of consent (dd mm yyyy)

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Corporate secretary

C1 Corporate secretary s details ❶

Please use this section to list all the corporate secretaries of the company

Corporate body/firm name	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

❶ **Corporate secretary appointments**
You cannot use this form to appoint a corporate secretary To do this, please complete form **AP04** and submit it together with this annual return

Corporate secretary details
All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us please complete form **CH04**

This information will appear on the public record

C2 Location of the registry of the corporate body or firm

Is the corporate secretary registered within the European Economic Area (EEA)?

→ **Yes** Complete **Section C3 only**
→ **No** Complete **Section C4 only**

C3 EEA companies ❷

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register

Where the company/ firm is registered ❸	
Registration number	

❷ **EEA**
A full list of countries of the EEA can be found in our guidance www companieshouse gov uk

❸ This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

C4 Non EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register

Legal form of the corporate body or firm	
Governing law	
If applicable where the company/firm is registered ❹	
If applicable the registration number	

❹ **Non EEA**
Where you have provided details of the register (including state) where the company or firm is registered you must also provide its number in that register

Corporate secretary

Complete Section C only

Is the corporate secretary the same as the body or firm appointed as director? (EEA ?

Yes

No

Complete Section C only

EEA company ps

Name of the company

Registered office in the country where it is incorporated

Address

Country

Register in which the company is entered

Registration number in the register

Non EEA company

Legal form of the company

Governing law

Constitutional documents

Address of registered office in country of incorporation

Country

Register in which the company is entered

Registration number in the register

Corporate secretary details

Title

Forename(s)

Surname

Previous forename(s)

Previous surname(s)

Date of birth

Nationality

Country of residence

Occupation

Business occupation

Other directorships

Previous occupation

Address

Postcode

Date from

Date to

Address

Postcode

Date from

Date to

Address

Postcode

Date from

Date to

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Director

D1 Director s details ❶

Please use this section to list all the directors of the company
For a corporate director complete Section E1 E4

Title	MR
Full forename(s)	STUART KYLE
Surname	GALLAGHER
Former name(s) ❷	
Country/State of residence	N IRELAND
Nationality	N IRISH
Date of birth	d1 d5 m0 m2 y1 y9 y7 y1
Business occupation (if any)	

❶ **Director appointments**
You cannot use this form to appoint a director To do this, please complete form **AP01** and submit it together with this annual return

Corporate details
Please use **Section E1 E4** to enter corporate director details.

Director details
All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form **CH01**

❷ **Former name(s)**
Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes

D2 Director s service address ❸

Building name/number	3
Street	HEDGELEA GROVE
Post town	NEWTOWNABBEY
County/Region	ANTRIM
Postcode	BT37 0WH
Country	N IRELAND

❸ **Service address**
If you have previously notified Companies House that the service address is at 'The Company's Registered Office please state 'The Company's Registered Office in the address.

This information will appear on the public record

AP01

Appointment

Director

Director's details

Please use this section to tell us about the director you are appointing.

Title

Surname

Forename(s)

Country/state usually resident

Date of birth

Nationality

Occupation

Postcode

Director's service address

Please use this section to tell us about the director's service address.

Country

Postcode

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Director

D1 Director s details ❶

Please use this section to list all the directors of the company
For a corporate director complete Section E1 E4

Title	MRS
Full forename(s)	ALYSON MARY
Surname	GALLAGHER
Former name(s) ❷	
Country/State of residence	N IRELAND
Nationality	N IRISH
Date of birth	d 0 4 d 4 m 1 m 1 y 1 9 7 2
Business occupation (if any)	

❶ Director appointments
You cannot use this form to appoint a director To do this, please complete form **AP01** and submit it together with this annual return

Corporate details
Please use **Section E1 E4** to enter corporate director details.

Director details
All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us please complete form **CH01**

❷ Former name(s)
Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes

D2 Director s service address ❸

Building name/number	3
Street	HEDGELEA GROVE
Post town	NEWTOWNABBEY
County/Region	ANTRIM
Postcode	B T 3 7 0 W N
Country	N IRELAND

❸ Service address
If you have previously notified Companies House that the service address is at 'The Company s Registered Office please state The Company's Registered Office in the address.

This information will appear on the public record

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Director

Director's details

Director's residential address

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Corporate director

E1 Corporate director s details ❶

Please use this section to list all the corporate director's of the company

Corporate body/firm name	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

❶ **Corporate director appointments**
You cannot use this form to appoint a corporate director To do this, please complete form **AP02** and submit it together with this annual return

Corporate director details
All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form **CH02**

This information will appear on the public record

E2 Location of the registry of the corporate body or firm

Is the corporate director registered within the European Economic Area (EEA)?

→ **Yes** Complete **Section E3 only**
→ **No** Complete **Section E4 only**

E3 EEA companies ❷

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register

Where the company/ firm is registered ❸	
Registration number	

❷ **EEA**
A full list of countries of the EEA can be found in our guidance www companieshouse gov uk

❸ This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

E4 Non EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed If applicable please also give details of the register in which it is entered (including the state) and its registration number in that register

Legal form of the corporate body or firm	
Governing law	
If applicable where the company/firm is registered ❹	
If applicable the registration number	

❹ **Non EEA**
Where you have provided details of the register (including state) where the company or firm is registered you must also provide its number in that register

AP01

Appointment

Corporate directors

Corporate director's details

If the appointment is for a corporate director, please give details.

Name

Service address

Registered or principal office address

Country or state of incorporation

Legal form

Company number

Non EEA companies

Name registered in the non EEA country

Registration number in the non EEA country

EEA companies

Name of the corporate director

Company number

Location of the register of the corporate body or firm

Is the corporate director registered in the European Economic Area (EEA)?

→ Yes Complete Section EA only

→ No Complete Section EB only

Corporate director's service address

This is the service address for the corporate director.

Please see the guidance notes for the correct information to include.

Country

Postcode

Town

County

Premise

Street

Post town

Care of

Corporate director's usual residential address

Please give the usual residential address of the corporate director.

Please see the guidance notes for the correct information to include.

Country

Postcode

Town

County

Premise

Street

Post town

Care of

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Part 3 Statement of capital ❶

Does your company have share capital?
→ **Yes** Complete the sections below and the following **Part 4**
→ **No** Go to **Part 5 (Signature)**

❶ This should reflect the company's capital status at the made up date of this annual return

F1 Share capital in pound sterling (£)

Please complete the table below to show each class of shares held in pound sterling
If all your issued capital is in sterling only complete **Section F1** and then go to **Section F4**

Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share ❷	Amount (if any) unpaid on each share ❷	Number of shares ❸	Aggregate nominal value ❹
ORDINARY	£1		2	£ 2
				£
				£
				£
		Totals		£

F2 Share capital in other currencies

Please complete the table below to show any class of shares held in other currencies
Please complete a separate table for each currency

Currency

Class of shares (E g Ordinary/Preference etc.)	Amount paid up on each share ❷	Amount (if any) unpaid on each share ❷	Number of shares ❸	Aggregate nominal value ❹
		Totals		

Currency

Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share ❷	Amount (if any) unpaid on each share ❷	Number of shares ❸	Aggregate nominal value ❹
		Totals		

F3 Totals

Please give the total number of shares and total aggregate nominal value of issued share capital

Total number of shares	2
Total aggregate nominal value ❺	£2

❺ **Total aggregate nominal value**
Please list total aggregate values in different currencies separately For example £100 + €100 + $10 etc.

❷ Including both the nominal value and any share premium

❸ Total number of issued shares in this class

❹ Number of shares issued multiplied by nominal value of each share

Continuation Pages
Please use a Statement of Capital continuation page if necessary

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Part 3 Statement of capital

Complete Section 3 and then go to Part 4

Complete Section 3 and then go to Part 5

Share capital in pound sterling (£)

Please complete the table below to show each class of shares held in pound sterling. If all your issued capital is in pounds sterling, go to Section 4.

Class of shares	Amount paid up on each share	Number of shares	Aggregate nominal value
Totals			

Share capital in other currencies

Please complete the table below to show each class of shares held in other currencies.

Currency	Class of shares	Amount paid up on each share	Number of shares	Aggregate nominal value
Totals				

Totals

Currency	Total number of shares	Total aggregate nominal value
Pound sterling (£)		
Euro (€)		
US Dollar ($)		

Statement of capital

Total number of shares: [redacted]

Total aggregate nominal value: [redacted]

Please list total aggregate values in different currencies separately. For example: £100 + €100 + $10 etc.

Total aggregate amount unpaid: [redacted]

Please list total aggregate amounts unpaid if different from the total aggregate nominal value.

CHF 0.00

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F4 Statement of capital (Voting rights)

	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in **Sections F1** and **F2**
Class of share	ORDINARY
Voting rights	1 SHARE EQUALS 1 VOTE
Class of share	
Voting rights	
Class of share	
Voting rights	
Class of share	
Voting rights	

State grant of capital (Non-profits)

[a] Capital grant received during the year to be shown net (gross of capital repayments) of direct attributable costs. Include any grant received in advance.

Class of trade	Capital grant [a]
Agriculture	
Coal	
Gas, electricity	
Oil and gas	
Water supply	
Other	
Total	

Part 4 Shareholders

Does your company have share capital?
- → **Yes** Complete the sections below
- → **No** Go to **Part 5 (Signature)**

❶ This should reflect the shareholder details at the made up date of this annual return

G1 Traded public companies ❷

☐ Please tick the box if your company was a traded public company at any time during the period of this return

❷ **Traded company definition**
A traded company means a company any of whose shares are admitted to trading on a regulated market

G2 List of past and present shareholders

Private and non traded public companies are required to provide a 'full list' if one was not included with either of the last two returns

Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns.

Please tick the appropriate box below

☒ A full list of shareholders for a private or non traded public company is enclosed Please complete **Section G3** or

☐ A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed Please complete **Section G4**

☐ A list of shareholder changes is enclosed
- → For private or non traded public companies, please complete **Section G3**
- → For traded public companies please complete **Section G4**

☐ There were no shareholder changes in this period
- → Go to **Part 5 (Signature)**

Please tick the appropriate box below to indicate the format of your shareholder details

☒ The list of shareholders is enclosed on paper

☐ The list of shareholders is enclosed in another format

Part 3 Shareholders

Does the company have any corporate shareholders?
☐ No. Go to Part 4 (Signature).
☐ Yes. Complete the following section.

Tracked multiple corporations ⓔ

☐ Tracked multiple corporations ⓔ

List of additional shareholders

☐ Shareholder 1
☐ Shareholder 2
☐ Shareholder 3
☐ Shareholder 4
☐ Shareholder 5
☐ Shareholder 6
☐ Shareholder 7
☐ Shareholder 8
☐ Shareholder 9
☐ Shareholder 10
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G3 Private or non traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a full list of all company shareholders on
- The company s first annual return following incorporation
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders
Please use a Private or non traded public companies – list of past and present shareholders continuation page if necessary

		Shares or stock currently held	Shares or stock transferred (if appropriate)	
Shareholder's Name **(Address not required)**	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
STUART KYLE GALLAGHER	ORDINARY	1		/ /
ALYSON MARY GALLAGHER	ORDINARY	1		/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
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				/ /

Private or non-traded public corporations – list of shareholders

Address of shareholder	Class of shares held	Number of shares or interest held at end of year	Number of shares or interest held at beginning of year	Dividends paid during year

- Every shareholder must be recorded in the register of shareholders.
- The register must be updated to show the position at the end of the year.

You must provide full details for each shareholder recorded in the register at the end of the year.

Shares sufficiently identified to show the number held at the beginning of the year must be recorded even if there were no shareholders at that time.

This section should be completed by all companies that have issued shares during the year, even if there were no shareholders at that time.

Where shareholding is held jointly, please list each shareholder separately.

Shareholders' addresses must be recorded in the register of shareholders.

Dividends paid during the year must be recorded in the register of shareholders.

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G4 Traded public companies – list of past and present shareholders

This section should show the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return It should only be completed by public companies that have traded on a regulated market at any time during the period of this return

Changes during this period to shareholders particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a full list of all company shareholders on
- The company s first annual return following incorporation
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders
Please use a 'Traded public companies – list of past and present shareholders continuation page if necessary

		Shares or stock currently held	Shares or stock transferred (if appropriate)	
Shareholder's details	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
N me				/ /
Address				/ /
				/ /
Name				/ /
Address				/ /
				/ /
Name				/ /
Address				/ /
				/ /
Name				/ /
Address				/ /
				/ /

Traded public company – list of past and present shareholders

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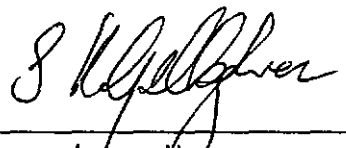
Part 5 Signature

This must be completed by all companies.

I am signing this form on behalf of the company

Signature

Sign ture

X  X

This form may be signed by
Director ❶ Secretary Person authorised ❷ Charity commission receiver and manager CIC manager Judicial factor

❶ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE) please delete director' and insert details of which organ of the SE the person signing has membership

❷ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006

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Part 5 Signature

This form must be signed by a director. All companies must complete this section.

Please sign here for the on behalf of the company

Director

X

Director's name in block capitals

Director's signature

X

Date

Date of signature

Person authorised

The person authorised to sign must be a director, secretary, administrator, administrative receiver, receiver manager, CIC manager or charity trustee.

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Presenter information

You do not have to give any contact information but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity
- ☐ You have not used this form to make changes to the registered office address.
- ☐ You have not used this form to make changes to secretary and director details.
- ☐ You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- ☐ You have enclosed the correct fee

Important information

Please note that all information on this form will appear on the public record

How to pay

A fee of £30 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to Companies House

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House
Crown Way Cardiff Wales CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House
Fourth floor Edinburgh Quay 2
139 Fountainbridge Edinburgh Scotland EH3 9FF
DX ED235 Edinburgh 1
or LP 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House
Second Floor The Linenhall 32 38 Linenhall Street
Belfast, Northern Ireland BT2 8BG
DX 481 N R Belfast 1

Further information

For further information please see the guidance notes on the website at www companieshouse gov uk
or email enquiries@companieshouse gov uk

This form is available in an alternative format Please visit the forms page on the website at www companieshouse gov uk

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Annual Return

Presenter information

You do not have to give any contact information but it will help Companies House if there is a query with the return.

Name

Company name

Address

Post town

County / Region

Country

Postcode

DX number DX exchange

Checklist

Have you enclosed the correct fee?

- [ ] You have completed the correct fee
- [ ] You have signed the form
- [ ] You have ticked the statement of capital (if applicable)
- [ ] You have used this form to make changes to statement of capital for shares
- [ ] You have used this form to make changes to information held on the public register for directors, secretaries, PSCs, LLP members or designated members
- [ ] The company name and number match the information held on the public register

Please make sure you have remembered the following:

A paper version of this return must be delivered to the registrar of companies within 28 days of the date it is made up to.

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Glamorgan, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, Torrens House, 30-34 Great Victoria Street,
Belfast, Northern Ireland, BT2 7BG
DX 481 N.R. Belfast 1

Further information

For guidance on filling in this form please read the accompanying notes or go to the Companies House website at www.companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

Where to send

Please note that all information on this form will appear on the public record.

How to pay

A fee of £30 is payable. Companies House will inform you of the payment method required.

Make cheques or postal orders payable to 'Companies House'.

Delivery to send

You may return this form to any Companies House address, however to avoid delay please ensure that it is sent to the appropriate address below:

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