

Charity number: XN72720  
Company number: NI031478

**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Trustees' report and financial statements**

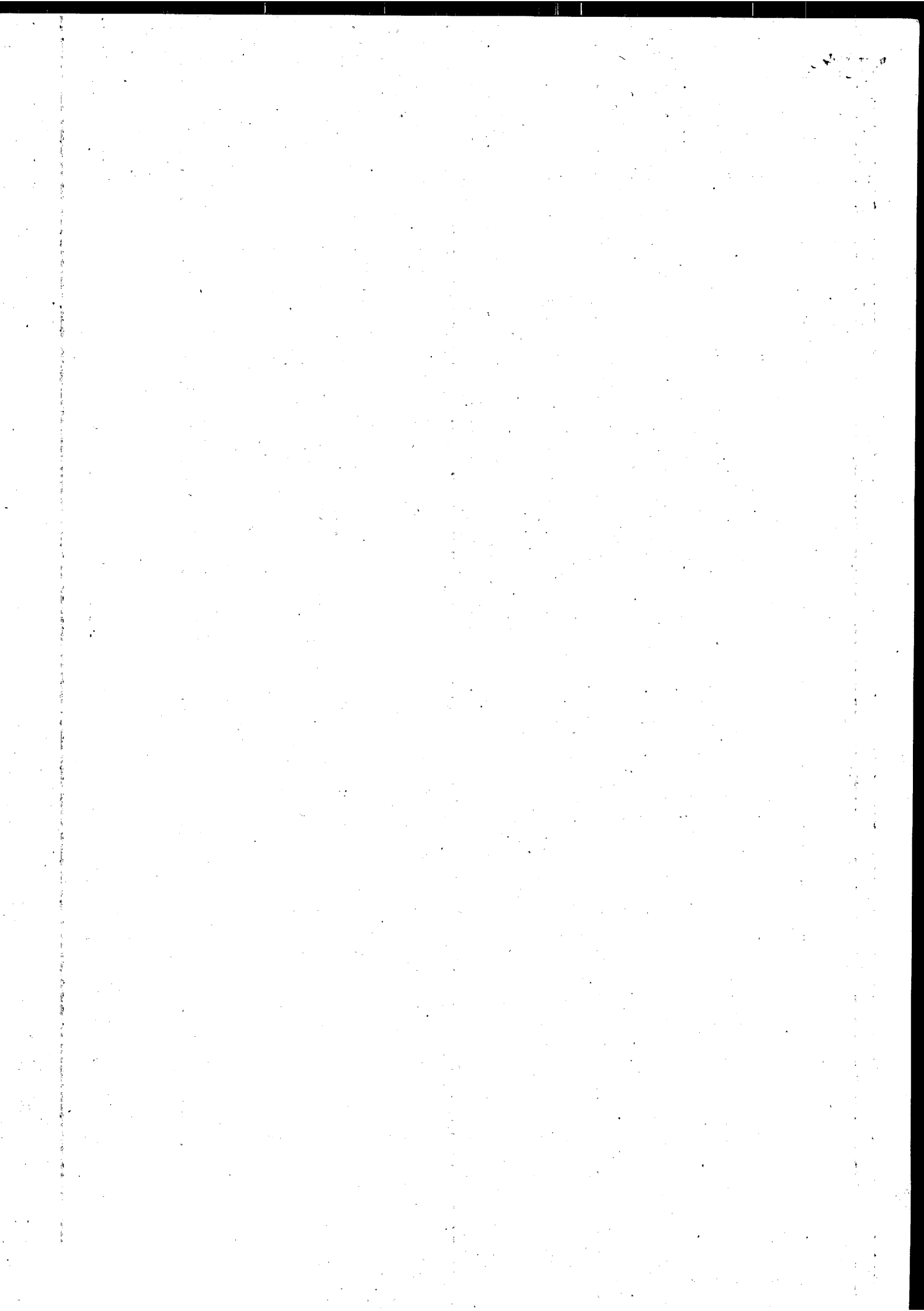
**for the year ended 31 March 2011**



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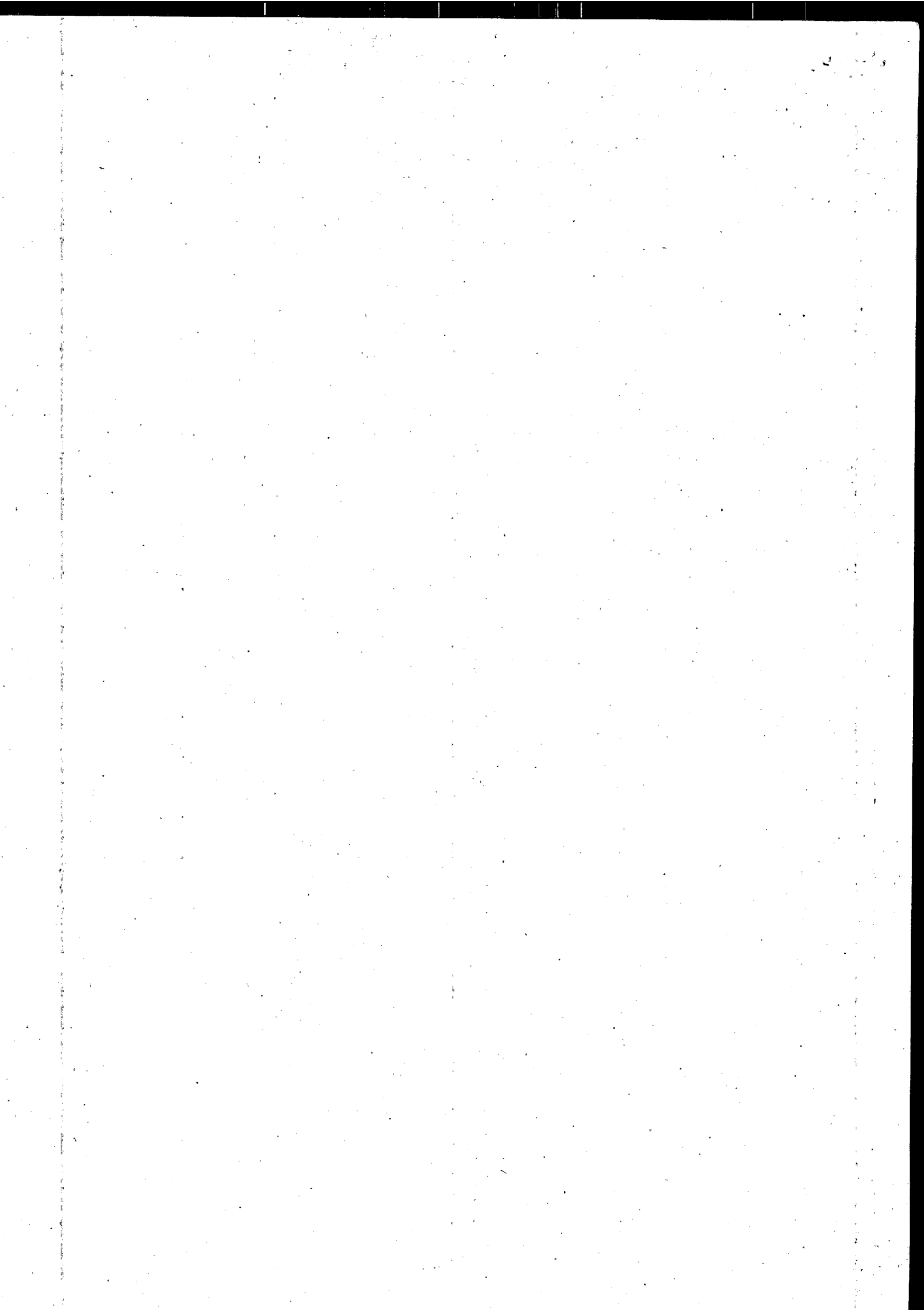
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**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Contents**

	<b>Page</b>
Legal and administrative information	<b>1</b>
Trustees' report	<b>2</b>
Auditors' report to the trustees	<b>3</b>
Statement of financial activities	<b>4</b>
Balance sheet	<b>5</b>
Notes to the financial statements	<b>6 - 11</b>



**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Legal and administrative information**

**Charity number** XN72720

**Company registration number** NI031478

**Business address** 32 Meenan Square  
Bogside  
Derry  
BT48 9EX

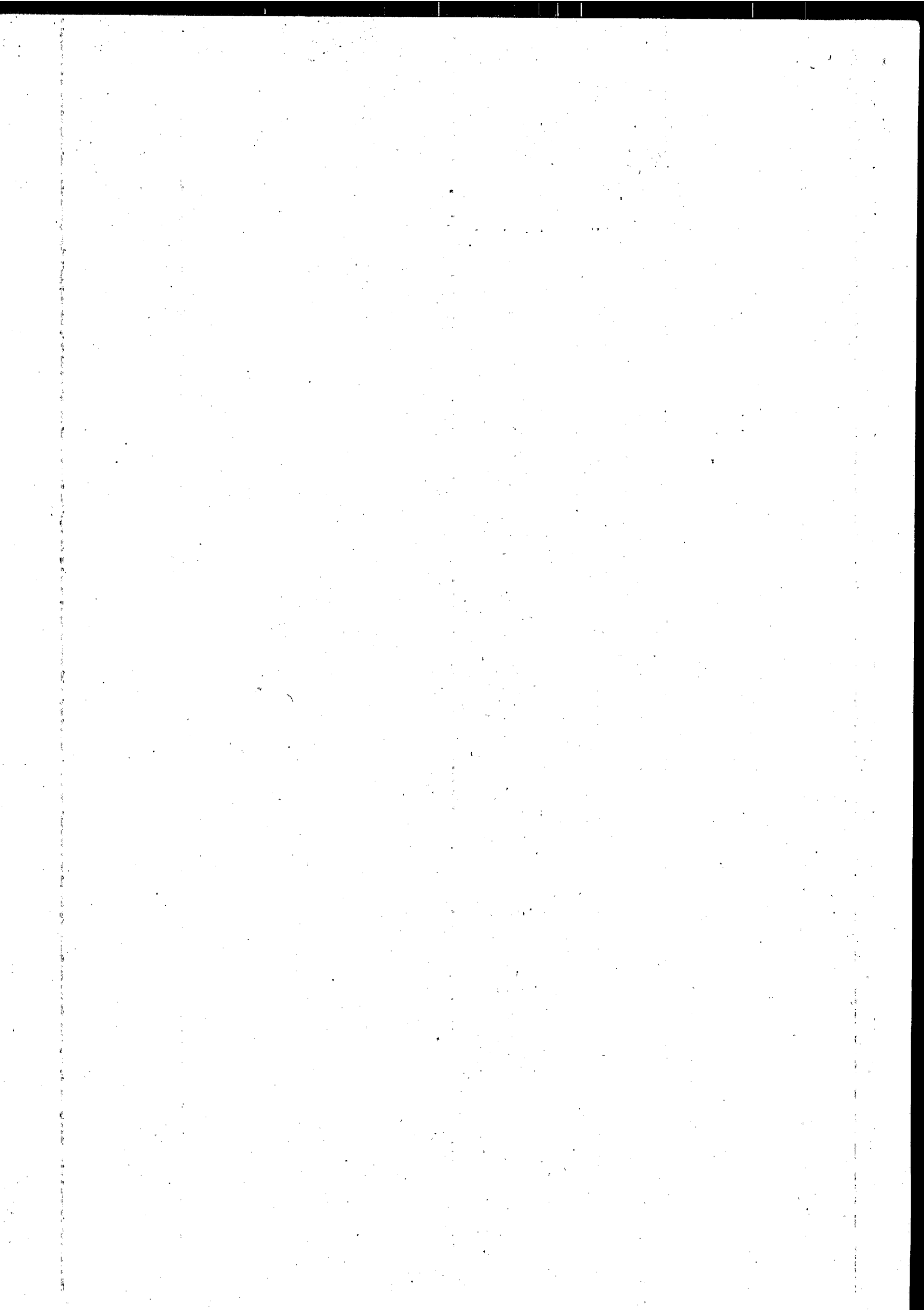
**Registered office** 32 Meenan Square  
Bogside  
Derry  
BT48 9EX

<b>Trustees</b>	Tony Doherty	Chairperson
	Catherine Rush	Co-Chairperson
	Donncha MacNiallais	Treasurer
	James Kelly	Secretary
	Ann Doherty	Training Director
	Maureen Gallagher	
	Ann Marie McSheffrey	
	Michelle Toland	
	Missie Divine	
Colm Barton		

**Secretary** James Kelly

**Auditors** Paul Green Accountancy and Taxation  
Limited  
PO Box 167  
7c Messines Terrace  
Pennuburn  
Derry  
BT48 7TD

**Bankers** Bank of Ireland  
15 Strand Road  
Derry  
BT48 7BT



## **DOVE HOUSE COMMUNITY TRUST**

**(A company limited by guarantee)**

### **Report of the trustees (incorporating the directors' report) for the year ended 31 March 2011**

The trustees present their report and the financial statements for the year ended 31 March 2011. The trustees, who are also directors of DOVE HOUSE COMMUNITY TRUST for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

#### **Objectives and activities**

##### *Charitable objectives*

Dove House Community Trust exists to promote the benefit of the inhabitants of the Bogside and wider area of Derry City, Strabane and Limavady council areas without distinction of sex, race or political, religious or other opinion by relieving poverty, sickness, distress and disablement, advancing education and providing facilities in the interest of social welfare for recreation and other leisure time occupation with the object of improving the conditions of life for the said inhabitants.

#### **Statement as to disclosure of information to auditors**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **Statement of trustees' responsibilities**

The trustees (who are also directors of DOVE HOUSE COMMUNITY TRUST for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

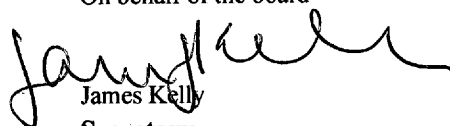
#### **Auditors**

Paul Green Accountancy and Taxation Limited were appointed auditors to the charitable company and are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006.

#### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



James Kelly  
**Secretary**

17 November 2011





## DOVE HOUSE COMMUNITY TRUST

(A company limited by guarantee)

### Independent auditor's report to the trustees of DOVE HOUSE COMMUNITY TRUST

We have audited the financial statements of DOVE HOUSE COMMUNITY TRUST for the year ended 31 March 2011 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the company's members, as a body, in accordance with Section 495 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the trustees and auditors

The trustees' (who are also directors for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006, and whether the information given in the Trustees' Annual Report is not consistent with the financial statements. We also report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. This other information comprises only the Trustees' Annual Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### Basis of audit opinion

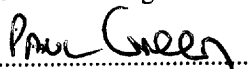
We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charity's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 2006; and
- the information given in the trustees' report is consistent with the financial statements.



Paul Green

For and on behalf of Paul Green Accountancy and Taxation Limited  
Chartered Accountants and  
and Registered Auditors  
17 November 2011

PO Box 167  
7c Messines Terrace  
Pennuburn  
Derry  
BT48 7TD

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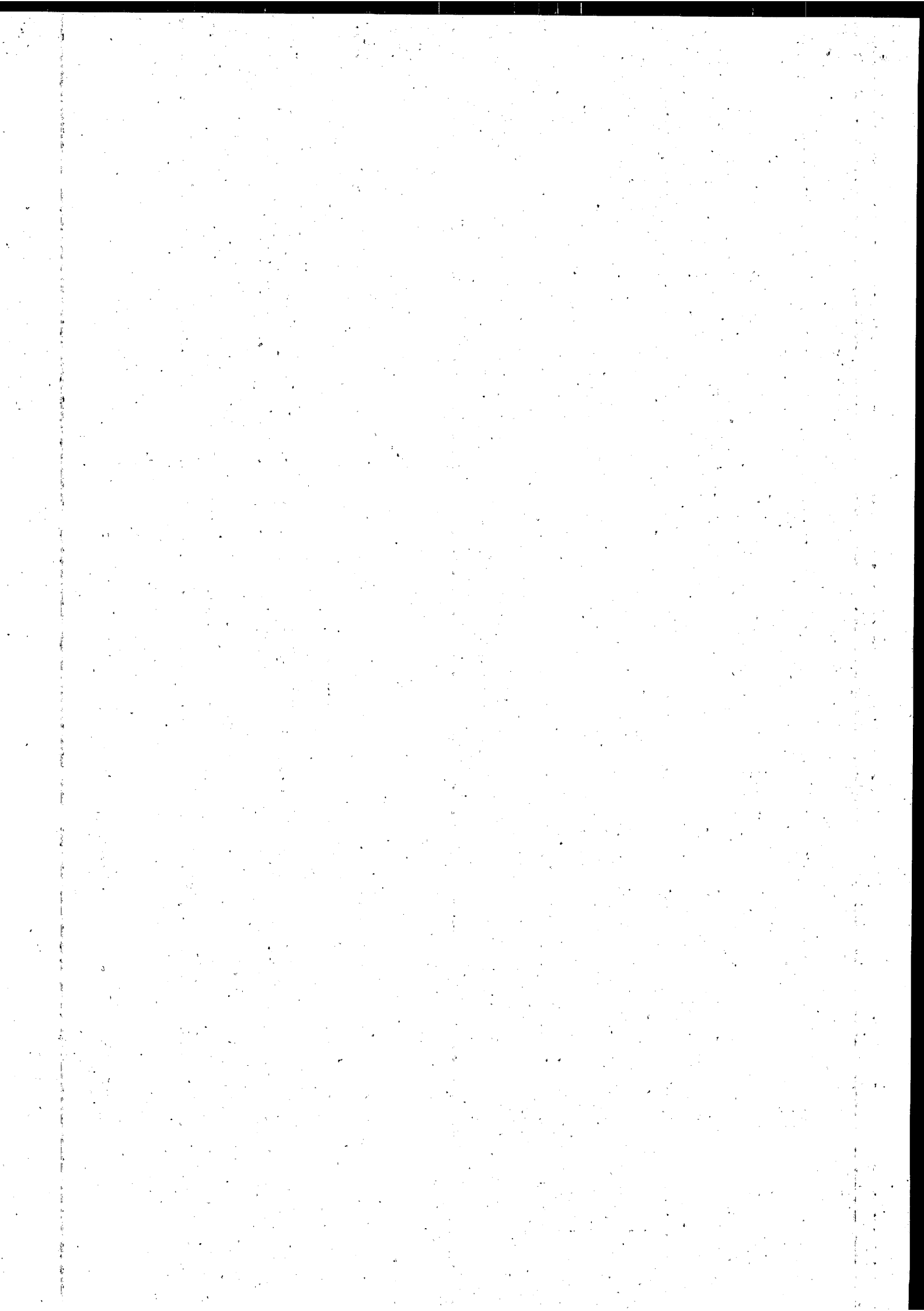
**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2011**

	Notes	Unrestricted funds £	Restricted funds £	2011 Total £	2010 Total £
<b>Incoming resources</b>					
Incoming resources from generating funds:					
Voluntary income	2	10,509	806,243	816,752	685,924
Investment income	3	28	-	28	42
<b>Total incoming resources</b>		<u>10,537</u>	<u>806,243</u>	<u>816,780</u>	<u>685,966</u>
<b>Resources expended</b>					
Staff costs	5	4,821	643,305	648,126	520,645
Programme Expenses		-	81,511	81,511	72,384
Staff Training		-	3,683	3,683	1,849
Tutor and Education Costs		-	-	-	1,373
Rent and Service charges		-	9,485	9,485	9,506
Advertising		-	1,031	1,031	4,881
Insurance		-	9,230	9,230	7,249
Repairs and Maintenance		-	3,941	3,941	8,437
Light and Heat		-	5,756	5,756	7,568
Staff Travel and subsistence		-	6,227	6,227	5,113
Printing, postage and stationery		-	7,073	7,073	11,347
Transport Costs		-	9,466	9,466	7,474
Auditors' remuneration		-	3,143	3,143	3,220
Telephone		-	6,074	6,074	4,459
Volunteer expenses		-	1,794	1,794	460
Creche Facilities		-	1,440	1,440	3,450
Bank Charges ,Interest and Leasing charges		5,986	-	5,986	4,334
Cleaning		-	1,068	1,068	569
Capital Grants Released		(3,894)	-	(3,894)	(4,262)
Depreciation and amortisation		5,476	-	5,476	6,351
General Expenses		-	2,408	2,408	4,138
Subscriptions		-	880	880	332
<b>Total resources expended</b>		<u>12,389</u>	<u>797,515</u>	<u>809,904</u>	<u>680,877</u>
<b>Net incoming/(outgoing) resources for the year /</b>					
<b>Net income/(expense) for the year</b>		(1,852)	8,728	6,876	5,089
Total funds brought forward		<u>7,337</u>	<u>-</u>	<u>7,337</u>	<u>2,248</u>
<b>Total funds carried forward</b>		<u>5,485</u>	<u>8,728</u>	<u>14,213</u>	<u>7,337</u>

The notes on pages 6 to 11 form an integral part of these financial statements.



**DOVE HOUSE COMMUNITY TRUST**  
(A company limited by guarantee)

**Balance sheet**  
**as at 31 March 2011**

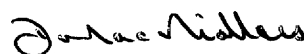
	Notes	£	2011 £	£	2010 £
<b>Fixed assets</b>					
Tangible assets	7		87,209		90,731
<b>Current assets</b>					
Debtors	8	137,219		171,778	
Cash at bank and in hand		14,829		2,590	
		<u>152,048</u>		<u>174,368</u>	
<b>Creditors: amounts falling due within one year</b>	9	<u>(145,786)</u>		<u>(174,610)</u>	
<b>Net current assets/(liabilities)</b>			<u>6,262</u>		<u>(242)</u>
<b>Total assets less current liabilities</b>			93,471		90,489
<b>Accruals and deferred income</b>	10		<u>(79,258)</u>		<u>(83,152)</u>
<b>Net assets</b>			<u>14,213</u>		<u>7,337</u>
<b>Funds</b>	11				
Restricted income funds			8,728		-
Unrestricted income funds			<u>5,485</u>		<u>7,337</u>
<b>Total funds</b>			<u>14,213</u>		<u>7,337</u>

The financial statements were approved by the board on 17 November 2011 and signed on its behalf by

**Tony Doherty**  
**Director**



**Donncha MacNiallais**  
**Director**



The notes on pages 6 to 11 form an integral part of these financial statements.

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**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Notes to financial statements**  
**for the year ended 31 March 2011**

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

**1.2. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

**1.3. Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

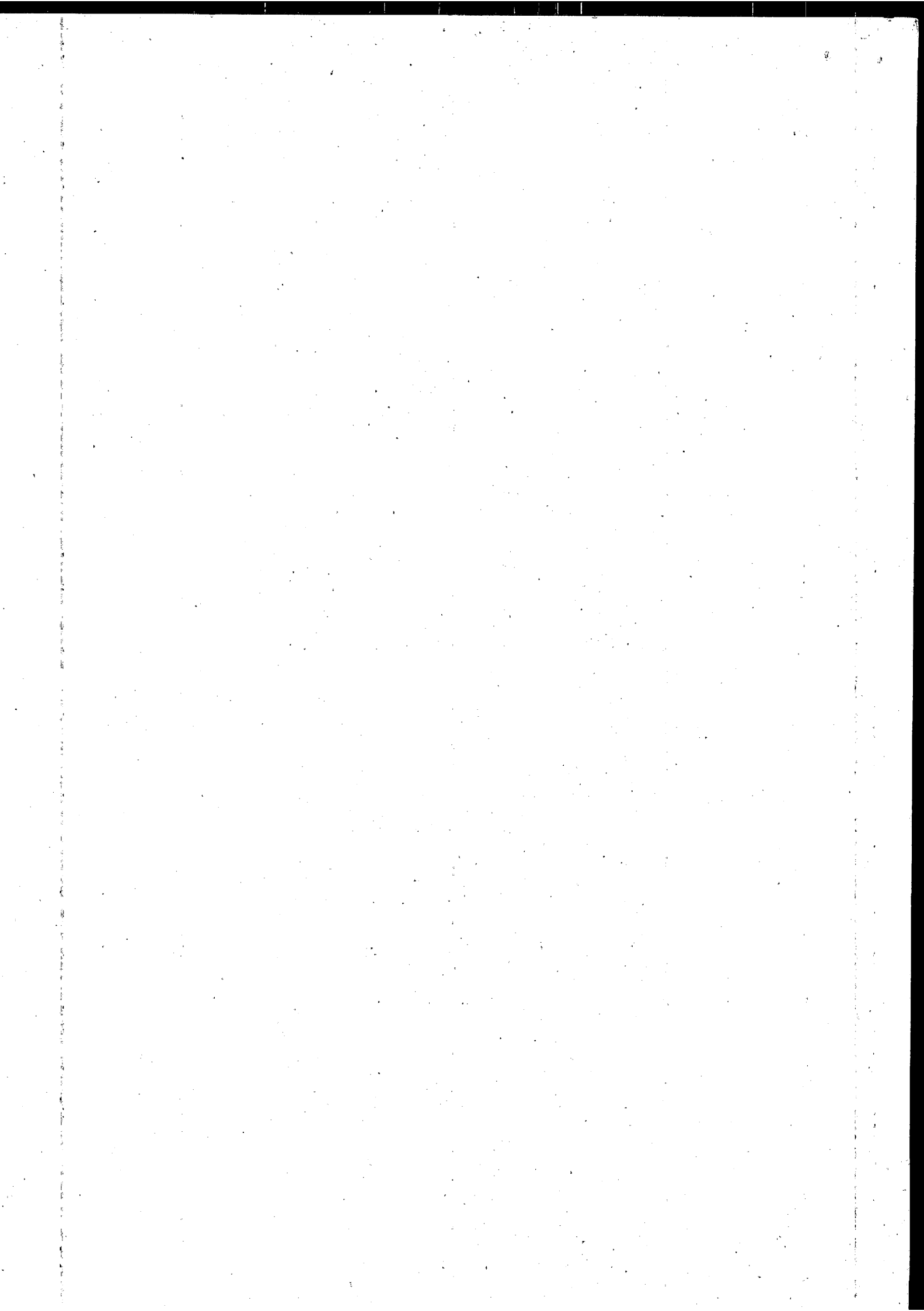
Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**1.4. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	Straight line over fifty years
Fixtures, fittings and equipment	-	20% Reducing Balance
Motor vehicles	-	25% Straight line





**DOVE HOUSE COMMUNITY TRUST**  
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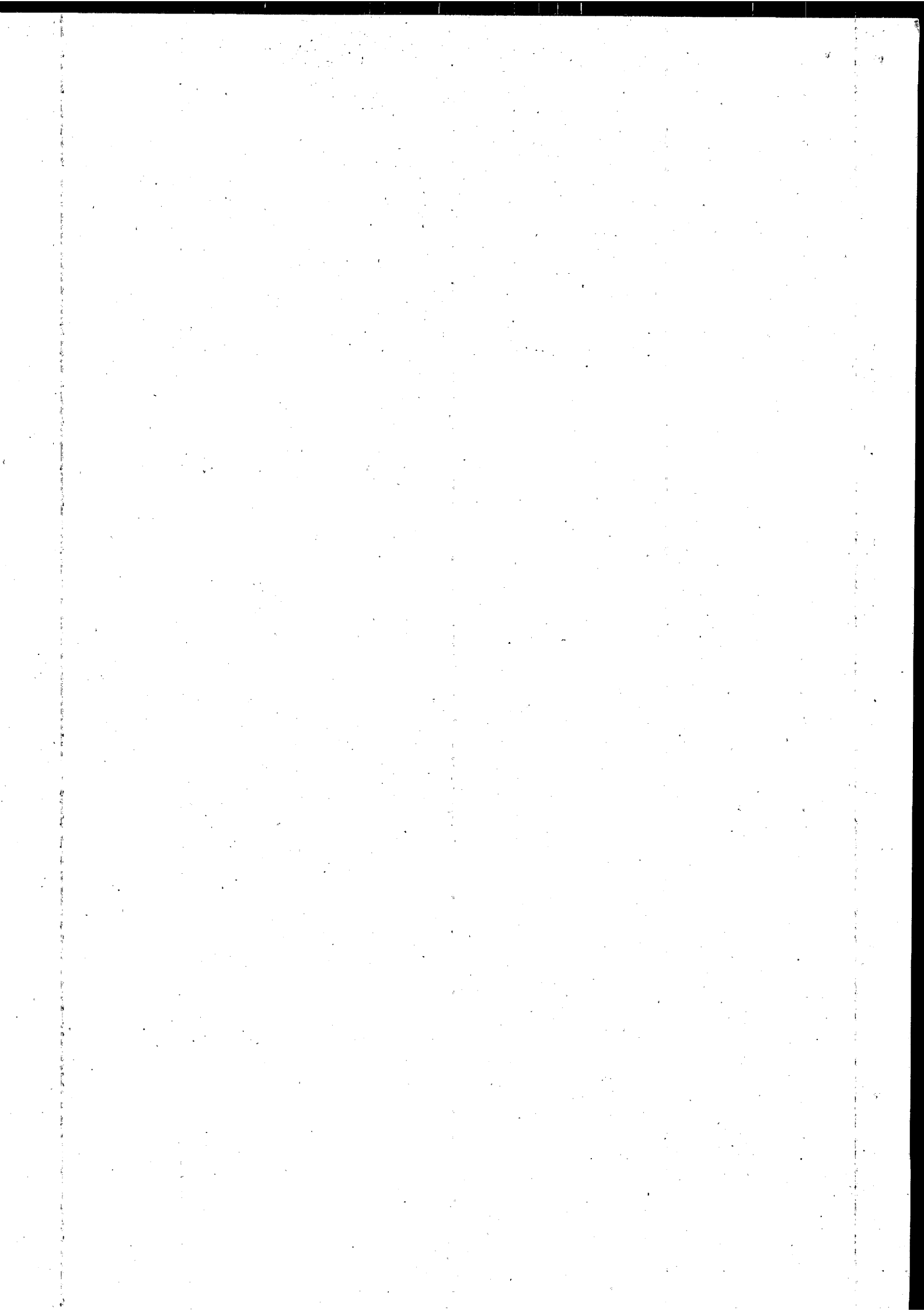
**Notes to financial statements**  
**for the year ended 31 March 2011**

**1.5. Leasing**

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

**2. Voluntary income**

	Unrestricted funds £	Restricted funds £	2011 Total £	2010 Total £
Derry Youth and Community Workshop	-	85,484	85,484	12,465
Irish Dept of Foreign Affairs	-	9,876	9,876	12,835
Big Lottery Fund	-	9,225	9,225	48
Surestart Edenballymore	-	56,574	56,574	62,981
NWRC	-	19,942	19,942	35,564
Tudor Trust	-	25,000	25,000	25,000
Peace III	-	69,978	69,978	37,763
John Moores Foundation	-	4,250	4,250	4,250
Inishowen Development Partnership	-	-	-	4,783
WELB	-	5,836	5,836	5,138
DHSSPS - WDACT	-	-	-	2,282
DSD Youthfirst	-	-	-	24,036
HSC Public Health Agency	-	208,380	208,380	211,494
DSD	-	102,918	102,918	81,940
Advice NI	-	30,476	30,476	7,386
DCC - Advice Services/NA	-	125,800	125,800	136,418
DEL	-	1,250	1,250	-
Derry Health Cities	-	300	300	-
BBHF	-	3,480	3,480	-
CSP	-	13,336	13,336	-
NSPCC	-	1,000	1,000	-
Children in Need	-	33,138	33,138	-
Sundry Income Main Account	9,830	-	9,830	21,021
Sundry Income Youthfirst Project	-	-	-	120
Sundry Income NA (BBIAC)	-	-	-	400
Sundry Income Voluntary	230	-	230	-
Sundry Income Divert	449	-	449	-
	<u>10,509</u>	<u>806,243</u>	<u>816,752</u>	<u>685,924</u>



**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Notes to financial statements**  
**for the year ended 31 March 2011**

**3. Investment income**

	<b>Unrestricted funds</b>	<b>2011 Total</b>	<b>2010 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Main Account Interest Received	1	1	19
Divert Account Interest Received	10	10	12
Youthfirst Account Interest Received	7	7	9
NA BBIAC Account Interest Received	-	-	2
F/R Account Interest Received	10	10	-
	<u>28</u>	<u>28</u>	<u>42</u>

**4. Net incoming resources for the year**

	<b>2011 £</b>	<b>2010 £</b>
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	5,476	6,351
Auditors' remuneration	<u>3,143</u>	<u>3,220</u>

**5. Employees**

<b>Employment costs</b>	<b>2011 £</b>	<b>2010 £</b>
Wages and salaries	<u>648,125</u>	<u>520,645</u>
No employee received emoluments of more than £60,000 (2010 : None).		

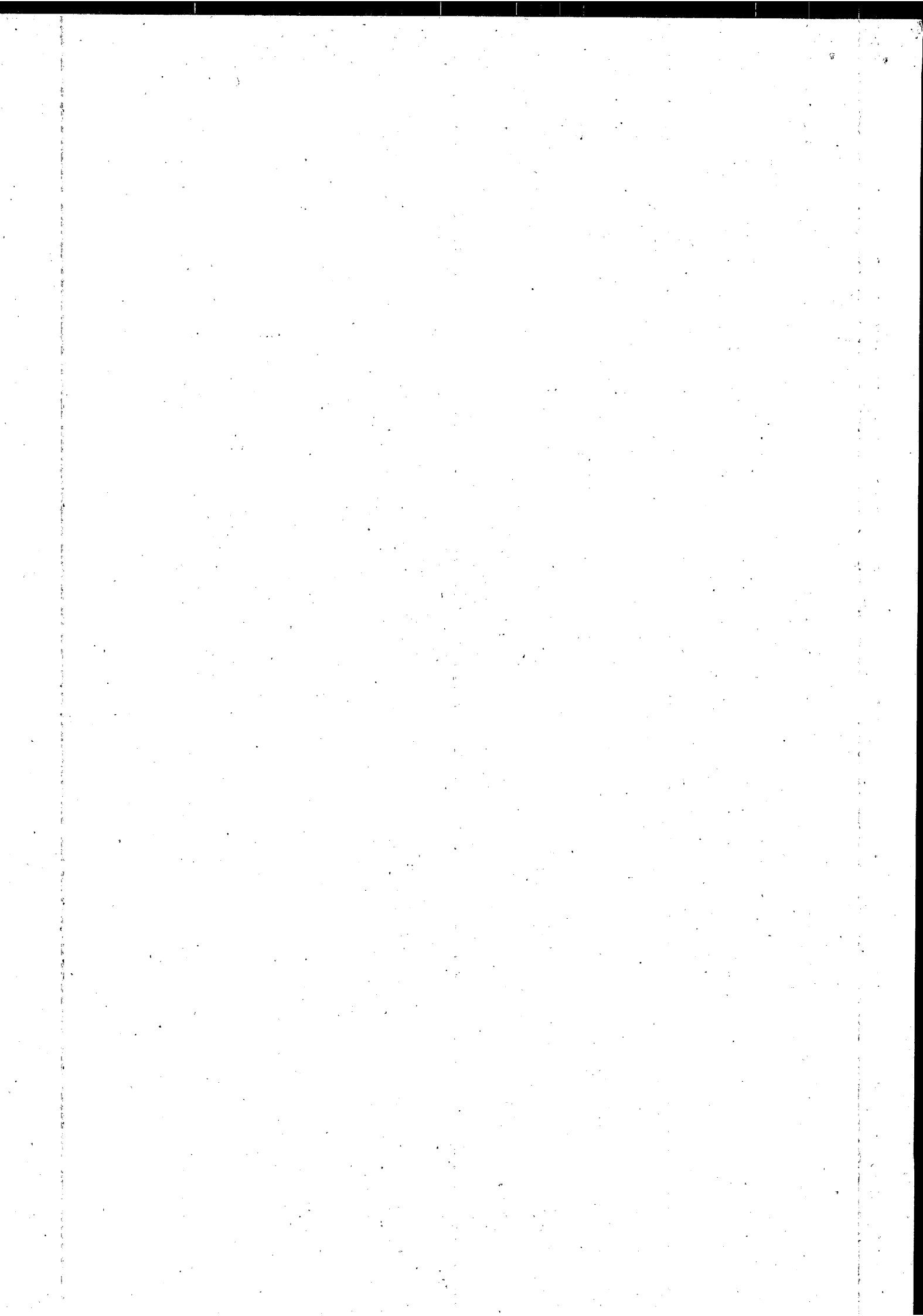
**Number of employees**

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	<b>2011 Number</b>	<b>2010 Number</b>
Management and Admin	4	4
Projects	<u>50</u>	<u>27</u>
	<u>54</u>	<u>31</u>

**6. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.



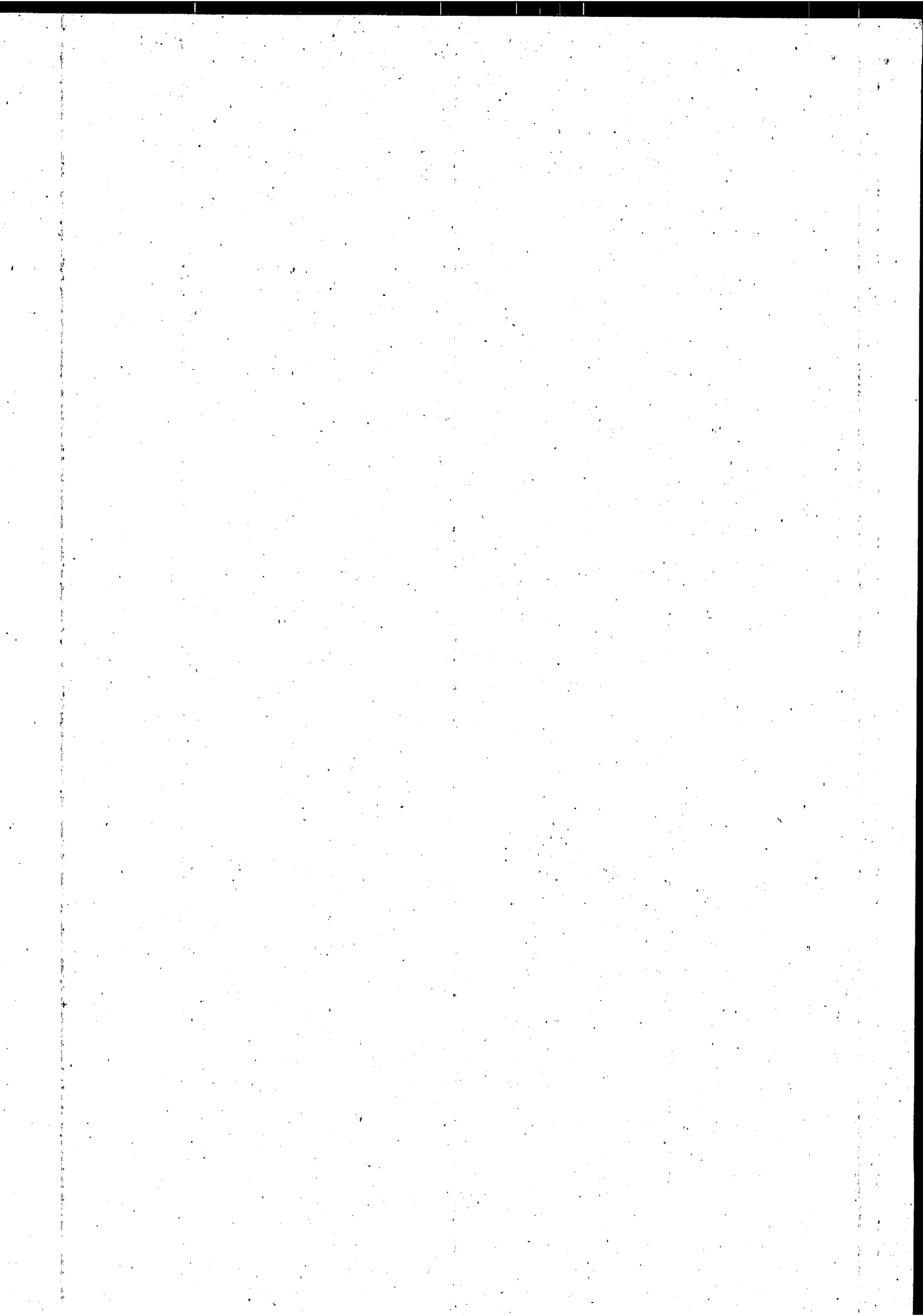
**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Notes to financial statements**  
**for the year ended 31 March 2011**

<b>7. Tangible fixed assets</b>	<b>Land and buildings freehold</b>	<b>Fixtures, fittings and equipment</b>	<b>Motor vehicles</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>				
At 1 April 2010	95,878	81,893	9,500	187,271
Additions	-	1,954	-	1,954
At 31 March 2011	<u>95,878</u>	<u>83,847</u>	<u>9,500</u>	<u>189,225</u>
<b>Depreciation</b>				
At 1 April 2010	20,981	66,060	9,499	96,540
Charge for the year	1,918	3,558	-	5,476
At 31 March 2011	<u>22,899</u>	<u>69,618</u>	<u>9,499</u>	<u>102,016</u>
<b>Net book values</b>				
At 31 March 2011	<u>72,979</u>	<u>14,229</u>	<u>1</u>	<u>87,209</u>
At 31 March 2010	<u>74,897</u>	<u>15,833</u>	<u>1</u>	<u>90,731</u>

<b>8. Debtors</b>	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Trade debtors	136,807	170,192
Other debtors	412	1,586
	<u>137,219</u>	<u>171,778</u>

<b>9. Creditors: amounts falling due within one year</b>	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Bank overdraft	14,280	34,326
Short Term Loan BBI and Feile	7,500	7,500
Other taxes and social security	82,195	74,538
Other creditors	25,800	18,548
Accruals and deferred income	16,011	39,698
	<u>145,786</u>	<u>174,610</u>



**DOVE HOUSE COMMUNITY TRUST**  
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**Notes to financial statements**  
**for the year ended 31 March 2011**

<b>10. Accruals and deferred income</b>	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
<b>Deferred income</b>		
At 1 April 2010	(83,152)	(87,414)
Released in year	3,894	4,262
At 31 March 2011	<u>(79,258)</u>	<u>(83,152)</u>

**11. Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2011 as represented by:			
Tangible fixed assets	5,485	-	5,485
Current assets	-	8,728	8,728
	<u>5,485</u>	<u>8,728</u>	<u>14,213</u>

**12. Unrestricted funds**

	<b>At 1 April 2010 2010 £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2011 2011 £</b>
General Unrestricted Fund	<u>7,337</u>	<u>(1,852)</u>	<u>5,485</u>

**Purposes of unrestricted funds**

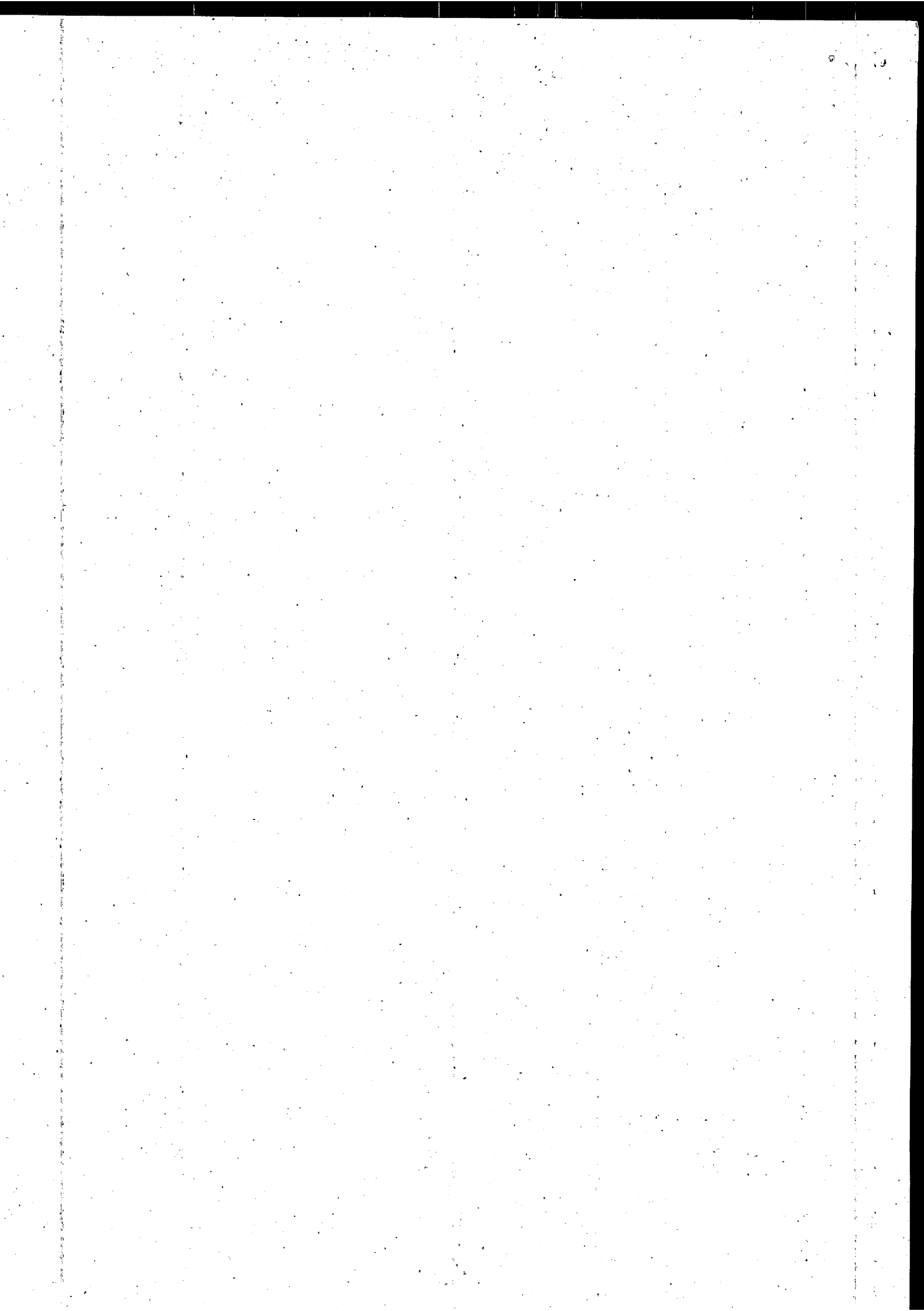
For use in the administrative department.

**13. Restricted funds**

	<b>At 1 April 2010 2010 £</b>	<b>Incoming resources £</b>	<b>At 31 March 2011 2011 £</b>
Restricted Fund	<u>-</u>	<u>8,728</u>	<u>8,728</u>

**Purposes of restricted funds**

Agreed projects





**DOVE HOUSE COMMUNITY TRUST**  
**(A company limited by guarantee)**

**Notes to financial statements**  
**for the year ended 31 March 2011**

**14. Controlling interest**

The company is a registered charity limited by guarantee. The members of the charity elect a committee of directors/trustees to run the affairs of the charity. The directors/trustees are collectively considered to be the charity's ultimate controlling party. There were no beneficial transactions on behalf of the directors during the year under review.

**15. Company limited by guarantee**

DOVE HOUSE COMMUNITY TRUST is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

