

The Insolvency (Northern Ireland) Order 1989

Administrator's progress report

Name of Company Williams Industrial Services Limited	Company Number NI028974
In the High Court of Justice in Northern Ireland Chancery Division (Company Insolvency) (full name of court)	Court case number 22636 of 2018

(a) Insert full name(s) and
address(es) of
administrator(s)

We (a) Graham Frost of PricewaterhouseCoopers LLP, Atria One, 144 Morrison Street, Edinburgh EH3 8EX and Toby Underwood of PricewaterhouseCoopers LLP, 8th Floor Central Square, 29 Wellington Street, Leeds, LS1 4DL

administrator(s) of the above company attach a progress report for the period

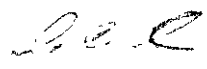
from

to

(b) 6 August 2019

(b) 5 February 2020

(b) Insert dates

Signed 
Joint / Administrator(s)

Dated 4 March 2020

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Syed Shah	
PricewaterhouseCoopers LLP, 8 th Floor Central Square, 29 Wellington Street	
Leeds, LS1 4DL	Tel 0113 289 4314
DX Number	DX Exchange

Companies House receipt date barcode

When you have completed and signed this form please send it to the Registrar of Companies in Northern Ireland

FRIDAY



J918ZWQG

JNI

20/03/2020

#8

COMPANIES HOUSE

Joint administrators' progress report
from 6 August 2019 to 5 February
2020

***Williams Industrial Services
Limited - in administration***

High Court of Justice in Northern Ireland, Chancery
Division, Companies Court

Case no. 22636 of 2018

4 March 2020

Contents

Abbreviations and definitions	2
Key messages	3
Overview of what we've done to date	4
Progress since we last reported	5
Appendix A: Receipts and payments	8
Appendix B: Expenses	9
Appendix C: Remuneration update	10
Appendix D: Other information	17

Abbreviations and definitions

The following table shows the abbreviations and insolvency terms that may be used during this report

Abbreviation or definition	Meaning
Company	Williams Industrial Services Limited
Administrators	Graham Douglas Frost and Toby Scott Underwood
Firm	PricewaterhouseCoopers LLP
IO89	The Insolvency (Northern Ireland) Order 1989
IR91	The Insolvency Rules (Northern Ireland) 1991
Sch.B1	Schedule B1 to the Insolvency (Northern Ireland) Order 1989
HMRC	HM Revenue & Customs
Professional indemnity	PI
Prescribed Part	The amount set aside for Unsecured Creditors from floating charge funds in accordance with article 150A IO89 and the Insolvency (Northern Ireland) Order 1989 (Prescribed Part) Order (Northern Ireland) 2006
the Bank	AIB Group (UK) PLC trading as First Trust Bank
Secured Creditor	Creditors with security in respect of their debt, in accordance with IO89
Preferential Creditors	Primarily employee claims for unpaid wages earned in the four months before the insolvency up to £800, holiday pay and unpaid pension contributions in certain circumstances
RPS	Redundancy Payments Service, an executive agency sponsored by the Department for the Economy, which authorises and pays the statutory claims of employees of insolvent companies
Unsecured Creditors	Creditors who are neither Secured nor Preferential
Our proposals	The Administrators' proposals for achieving the statutory purpose of administration, circulated to creditors on 28 March 2018 and approved on 10 April 2018

Key messages

Why we've sent you this report

I'm writing to update you on the progress of the administration of the Company since our last report dated 16 August 2019.

You can still obtain copies of our earlier reports by contacting Syed Shah on 0113 289 4314.

How much creditors may receive

The following table summarises the possible outcome for creditors*, based on what we currently know.

Class of creditor	Current estimate (p in £)	Previous estimate (p in £)
Secured Creditors	Final amount uncertain	Final amount uncertain
Preferential Creditors (paid)	100p in the £	100p in the £
Unsecured Creditors	nil	nil

**Please note this guidance on dividends is only an indication and should not be used as the main basis of any bad debt provision or debt trading.*

Secured Creditor

As you may recall from our earlier reports, we don't think the Secured Creditor will be fully repaid its lending of £6.35 million out of its security over the Company's assets. Funds of £300,000 have been distributed to the Secured Creditor from assets realised to date, however the level of final recovery remains uncertain and will be dependent on the final outcome of asset realisations.

Preferential Creditors

A first and final preferential dividend of 100p in the £ was paid on 15 March 2019 and a total of £144,571 was distributed between 117 employees and the Redundancy Payments Service. Preferential Creditors should note that we are in the process of paying all unclaimed dividend cheques that are over 6 months' old to the Insolvency Service. Therefore, Preferential Creditors would need to contact the Insolvency Service directly to recover funds if their cheques remain uncashed.

Unsecured Creditors

The Prescribed Part is a fund that has to be made available for Unsecured Creditors. It's paid out of "net property". Net property is floating charge realisations after costs, and after paying - or setting aside enough to pay - Preferential Creditors in full. However, the Prescribed Part is only made available where the floating charge was created on or after 27 March 2006.

In this case the Prescribed Part doesn't apply because the first floating charge registered against the Company pre dates the coming into force of the IO89 (Prescribed Part) Order (Northern Ireland) 2006.

Given the level of realisations expected at this stage, and the sizeable quantum of secured debt, we do not think there will be any funds available for the Unsecured Creditors.

What you need to do

This report is for your information and you don't need to do anything.

Overview of what we've done to date

As explained in our earlier reports, the Company specialised in environmental engineering services, undertaking subcontracted work on water treatment plants, and designing and installing anaerobic digestion waste treatment facilities across UK and ROI. We have been realising assets in the administration with the objective of achieving a better outcome for creditors as a whole than would have been the case had the Company gone into liquidation.

We remain in office to continue negotiations in relation to the realisation of construction related contract assets (book debts, WIP, retentions) and await repayment of a loan made by the Company to a third party that has not fallen due. We have also been liaising with Company insurers around a number of professional indemnity claims.

When we last reported, the key outstanding matters in the administration were as follows:

- Conclusion of the book debts, WIP and retentions matters;
- Assisting with legal action regarding balances owed to the Company and PI claims on contracts;
- Recovery of a loan payment from a third party;
- Liaising with the Secured Creditor and distributing funds to the Secured Creditor;
- Sale of part of a property owned by the Company and
- Conclude Tax/VAT matters and seek clearance.

Progress since we last reported

Realisation of assets

Property

The Company part owns a freehold unit at Hydepark Commercial Centre, which was leased by a third party. As previously reported, the property has been independently valued and the Administrators have finalised the lease position meaning the property can now be sold. We continue to have discussions with the part owner, a director of the Company who is the most likely buyer.

Book debts, Work in Progress and Retentions

We continue to engage with and pursue customers for amounts owed to the Company for work done prior to the administration, and this represents the area with the greatest potential for further recovery. Some of these debts are not straightforward, particularly where they relate to incomplete contracts.

Certain customers also had the benefit of performance bonds which have been called upon and factor into our settlement negotiations with debtors. At this stage it is not possible to predict accurately the realisation from book debt collection. Most customers with contracts in progress at the date of administration chose to invoke insolvency termination clauses to bring the contracts to an end and, when appropriate, employ alternative contractors to complete the works. We have liaised with customers to protect and recover monies for the Company for work already undertaken.

The majority of simple/completed contract related assets (book debts, WIP and retentions) have now been settled, leaving a number of higher value but more complex contract assets to recover.

The Administrators will continue to robustly pursue amounts owed from book debts, work in progress and retentions. We will seek commercial settlements, where possible, however legal action is being considered and will be taken to recover amounts due on a number contracts, where appropriate settlements cannot be agreed.

To date, recoveries from customer contracts total £836,986, no further funds have been realised in the period of this report.

Loan recovery

We continue to hold discussions with the borrower of the Company loan. The funds loaned remain fully repayable with interest, but the terms for repayment have not yet been reached. We continue to liaise with the borrower to confirm expected timings of repayment. The Administrators continue to take legal advice on this matter.

Pre appointment insurance refund

We received a refund of a credit balance held by the pre appointment insurer of the Company, which amounted to funds of £12,994 coming into the administration estate in the period of the report.

PI claims

Over the period of this report, a significant amount of time has been spent liaising with insurers and legal advisors in relation to a number of claims made against the Company's pre-existing professional indemnity insurance policies.

Bank Interest

We have received £1,145 of interest on funds held in our account in the period covered by this report.

Statutory and compliance

During the period covered by this report we have:

- Finalised and distributed the progress report for the period 6 February 2019 to 5 August 2019;
- Prepared this report and
- Prepared and submitted quarterly VAT returns.

Connected party transactions

As you may recall from the proposals, the Administrators identified a number of transactions or potential transactions to related parties, which we have a duty to disclose to provide Creditors with full transparency. Further details can be found in our previous report dated 30 August 2018.

Any connected party transactions carried out by the Administrators will be done with full transparency and any updates will be provided in the next report to Creditors.

Investigations and actions

Nothing has come to our attention during the period under review to suggest that we need to do any more work in line with our duties under the Company Directors' Disqualification Act 1986 and Statement of Insolvency Practice No.2.

Our receipts and payments account

We set out in Appendix A an account of our receipts and payments in the administration from 6 August 2019 to 5 February 2020.

Our expenses

We set out in Appendix B a statement of the expenses we've incurred to the date covered by this report and an estimate of our future expenses.

The statement excludes any potential tax liabilities that we may need to pay as an administration expense in due course because amounts due will depend on the position at the end of the tax accounting period.

Our fees

We set out in Appendix C an update on our remuneration which covers our fees, disbursements and other related matters in this case.

Creditors' rights

Any request for further information about the Administrators' remuneration or disbursements should be made in writing. In addition, should you consider the Administrators' remuneration excessive and this is supported by 25% in value of the Creditors, you have the right to challenge the amounts in accordance with rule 2.110 IR91.

A copy of the Statement of Insolvency Practice 9 (NI) Appendix 3 "A Creditors' guide to administrators' fees Northern Ireland" is available on the ICAEW or R3 website:

https://www.r3.org.uk/media/documents/technical_library/SIPS/SIP9-Remuneration-of-Insolvency-Officerholders-Northern-Ireland.pdf

Please contact Syed Shah on 0113 289 4314 or at syed.s.shah@pwc.com if you'd like a paper copy free of charge or have any questions in this regard.

Next steps

As confirmed in our previous report, a two year extension of the administration to 5 August 2021 was granted by the court to enable the Administrators to conclude their work for the benefit of Creditors. Once all assets have been realised, we will then be in a position to distribute additional funds to the Secured Creditor. We'll provide an update on this in our next report.

The Administrators currently envisage that once the objective for the administration has been achieved, we will file notice under Paragraph 85 of Sch. B1 to IO89 with the Registrar of Companies, following registration of which the Company will be dissolved 3 months later.

If you've got any questions, please get in touch with Syed Shah on 0113 289 4314 or at syed.s.shah@pwc.com

Yours faithfully
For and on behalf of the Company

Graham Frost
Joint Administrator

Graham Douglas Frost and Toby Scott Underwood have been appointed as Joint Administrators of Williams Industrial Services Limited to manage its affairs, business and property as its agents and act without personal liability. Toby Scott Underwood is licensed in the United Kingdom to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England & Wales and Graham Douglas Frost is licensed in the United Kingdom to act as an Insolvency Practitioner by the Institute of Chartered Accountants of Scotland.

The Joint Administrators may act as controllers of personal data as defined by UK data protection law depending upon the specific processing activities undertaken. PricewaterhouseCoopers LLP may act as a processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrators' appointment. Further details are available in the privacy statement on the PwC.co.uk website or by contacting the Joint Administrators.

*The Joint Administrators are bound by the Insolvency Code of Ethics which can be found at:
<https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>*

Appendix A: Receipts and payments

Williams Industrial Services Limited - in administration

Statement of Affairs	6 February 2018 to 5 August 2019	6 August 2019 to 5 February 2020	Total as at 5 February 2020
(£)	(£)	(£)	(£)
Fixed charge			
Receipts			
100,000 Freehold property	-	-	-
nil Patent	833	-	833
Rent	5,667	-	5,667
Rent received due back to the joint owner	11,333	-	11,333
100,000	17,833	-	17,833
Payments			
Fixed charge balance	17,833	-	17,833
Floating charge			
Receipts			
Uncertain Recoveries under customer contracts	836,986	-	836,986
5,000 Plant & machinery	98,059	-	98,059
1,000 Fixtures & fittings	10,978	-	10,978
12,000 Office equipment	-	-	-
75,000 Motor vehicles	96,050	-	96,050
Insurance refund	647	12,994	13,641
Stock	4,595	-	4,595
Bank interest received gross	3,476	1,145	4,621
Refund	60	-	60
Utilities recharge for Hydepark Commercial Centre	248	-	248
Insurance recharge for Hydepark Commercial Centre	1,017	-	1,017
93,000	1,052,116	14,139	1,066,255
Payments			
Heat & light	(4,169)	-	(4,169)
Utilities	(1,487)	(171)	(1,659)
Repairs and maintenance	(150)	-	(150)
IT	(3,000)	-	(3,000)
Mail redirect	(490)	-	(490)
Legal fees and expenses	(22,822)	(1,197)	(24,019)
Office costs and posting	(4,099)	-	(4,099)
Rent	(4,815)	-	(4,815)
Storage costs	(4,595)	-	(4,595)
Bank charges	(6)	-	(6)
Insurance	-	(15,545)	(15,545)
Irrecoverable VAT	-	(35)	(35)
Agents' fees and disbursements	(11,251)	(720)	(11,971)
Distribution to floating charge holder	(300,000)	-	(300,000)
Administrators' fees	(153,250)	-	(153,250)
	(510,133)	(17,668)	(527,801)
Floating charge balance	541,983	(3,529)	538,454
Distribution to Preferential Creditors 15 March 2019 100p in the £	(144,571)	-	(144,571)
VAT Control Account	3,380	(3,613)	(233)
Funds in hand**	418,625	(7,142)	411,483

*Funds held in interest bearing bank account

Appendix B: Expenses

The following table provides details of our expenses. Expenses are amounts properly payable by us as Administrators from the estate and includes our fees, but excludes distributions to Creditors. The table also excludes any potential tax liabilities that we may need to pay as an administration expense because amounts becoming due will depend on the position at the end of the tax accounting period.

The table should be read in conjunction with the receipts and payments account at Appendix A, which shows expenses actually paid during the period and the total paid to date.

	Brought forward from preceding period	Incurred in the period under review	Cumulative	Estimated future	Anticipated total
	£	£	£	£	£
Utilities (including heat, light and telephones)	5,961	246	6,207	250	6,457
IT	3,000	-	3,000	-	3,000
Repairs and maintenance	150	-	150	-	150
Mail redirect	490	-	490	-	490
Insurance	-	15,545	15,545	15,545	31,090
Legal fees and expenses	47,885	26,300	74,185	20,000	94,185
Office costs and posting, document shredding	4,099	-	4,099	-	4,099
Rent	4,815	8,500	13,315	8,500	21,815
Storage costs	4,595	-	4,595	2,000	6,595
Bank charges	6	-	6	30	36
Office holders' fees	331,875	55,231	387,106	66,000	453,106
Office holders' expenses	6,939	3,494	10,433	5,000	15,433
Irrecoverable VAT	-	35	35	-	35
Agents' fees	11,251	720	11,971	5,000	16,971
Total	421,066	110,071	531,137	122,325	653,462

Appendix C: Remuneration update

Our fees were approved on a time costs basis by the Secured and Preferential Creditors. To date we have drawn fees of £153,250 in line with the approval given, as shown on the enclosed receipts and payments account.

The time cost charges incurred in the period covered by this report are £55,231. This amount does not necessarily reflect how much we will eventually draw as fees for this period.

We set out later in this Appendix details of our work to date, anticipated future work, disbursements, subcontracted work and payments to associates.

Our hours and average rates

Analysis of time costs for the period from 6 August 2019 to 5 February 2020

	Partner	Director	Senior Manager	Manager	Senior Associate	Associate	Total Hours	Total Cost	Average Hourly Rate
Accounting & Treasury	-	-	0.10	1.60	5.05	5.25	12.00	1,705.50	142.13
Creditors	-	-	22.30	1.50	4.70	2.35	30.85	8,690.00	281.69
Employees & Pensions	-	1.00	5.75	0.65	1.15	2.05	10.60	6,188.50	583.82
Statutory & Compliance	1.00	0.90	5.55	5.15	40.45	5.00	58.05	10,811.25	186.24
Strategy & Planning	-	1.00	0.60	3.70	4.90	1.55	11.75	2,418.00	205.79
Tax & VAT	-	-	1.05	2.90	2.00	5.70	11.65	2,913.25	250.06
Contract realisations (Book debts, WIP and retentions)	-	0.20	14.50	-	23.55	-	38.25	8,631.00	225.65
Property	-	-	-	0.20	0.60	0.75	1.55	212.50	137.10
PI Claims	-	0.20	37.50	0.50	6.50	0.50	45.20	13,660.50	302.22
Total	1.00	3.30	87.35	16.20	88.90	23.15	219.90	55,230.50	251.16

	Cost (£)	Hours
Brought forward from last report	331,874.50	1,919.55
Total from appointment	387,105.00	2,139.45

Our time charging policy and hourly rates

We and our team charge our time for the work we need to do in the administration. We delegate tasks to suitable grades of staff, taking into account their experience and any specialist knowledge that is needed and we supervise them properly to maximise the cost effectiveness of the work done. Anything complex or important matters of exceptional responsibility are handled by our senior staff or us.

All of our staff who work on the administration (including our cashiers, support and secretarial staff) charge time directly to the case and are included in any analysis of time charged. Each grade of staff has an hourly charge out rate which is reviewed from time to time. Work carried out by our cashiers, support and secretarial staff is charged for separately and isn't included in the hourly rates charged by partners or other staff members. Time is charged in six minute units. The minimum time chargeable is three minutes (i.e. 0.05 units). We don't charge general or overhead costs.

We set out below the maximum charge-out rates per hour for the grades of our staff who already or who are likely to work on the administration. We call on colleagues in our Tax, VAT, Real Estate and Pensions departments where we need their expert advice. Their specialist charge-out rates vary but the following are the maximum rates by grade per hour.

Grade	Maximum rate per hour to 30 June 2019 (£)	Maximum rate per hour from 1 July 2019 (£)	Specialist maximum rate per hour (£)
Partner	445	455	1385
Director	380	390	1275
Senior Manager	295	330	975
Manager	220	245	710
Senior Associate	140	160	520
Associate	70	90	285
Support staff	81	95	230

In common with many professional firms, our scale rates may rise to cover annual inflationary cost increases

Payments to associates

We have made no payments to associates during the reporting period.

Our work in the period

Earlier in this section we have included an analysis of the time spent by the various grades of staff. Whilst this is not an exhaustive list, in the following table we provide more detail on the key areas of work

Area of work	Work undertaken	Why the work was necessary	What, if any, financial benefit the work provided to creditors OR whether it was required by statute
Accounting and treasury	<ul style="list-style-type: none"> Regular reconciliations of the bank account Entering receipts and payments into the accounting system Preparing and reviewing the receipts and payments reports 	<ul style="list-style-type: none"> To manage and realise funds available for creditors Proper stewardship of funds for creditors 	<ul style="list-style-type: none"> To realise maximum funds for creditors
Creditors	<ul style="list-style-type: none"> Corresponding with creditors regarding dividend prospects Responding to creditor enquiries regarding the appointment of the Administrators Holding regular calls with the Secured Creditor on case strategy Reviewing, sorting and responding to post received Liaising with utility supplier to arrange invoice for the correct period 	<ul style="list-style-type: none"> To inform creditors of any updates 	<ul style="list-style-type: none"> To ensure correct distribution of funds to creditors

	<ul style="list-style-type: none"> Drafting, reviewing and distributing reports to the Secured Creditor 		
Employees and pensions	<ul style="list-style-type: none"> Discussing protective award claims with our Employee Service Team Responding to queries regarding pension benefits of former employees Completing, reviewing and submitting pension contribution forms to the Insolvency Service Responding to queries from RPS 	<ul style="list-style-type: none"> To provide all creditors with information 	<ul style="list-style-type: none"> Statutory duties of the Administrator
Statutory and compliance	<ul style="list-style-type: none"> Ensuring all compliance tasks are completed on time in line with IO89, IR91 and Sch.B1 Drafting, reviewing and distributing the third progress report to Creditors Preparing this report Dealing with various statutory, and other regulatory and internal compliance procedures in the administration Filing of statutory documentation relating to the administration 	<ul style="list-style-type: none"> To provide creditors with an update of the administration To meet all statutory duties 	<ul style="list-style-type: none"> Statutory duties of the Administrator
Strategy and planning	<ul style="list-style-type: none"> Team meetings to discuss case strategy Six monthly reviews of case progress Review of budgets and monitoring time costs 	<ul style="list-style-type: none"> To ensure orderly management and progression of the case in a cost effective manner 	<ul style="list-style-type: none"> Ensure efficient case progression
Tax and VAT	<ul style="list-style-type: none"> Drafting, reviewing and submitting quarterly VAT returns Arranging recovery of VAT due to the Company Liaising with the tax team regarding tax matters Preparing corporation tax computations 	<ul style="list-style-type: none"> To ensure recoverable amounts are realised To meet all statutory duties 	<ul style="list-style-type: none"> Statutory duties of the Administrator
Contract realisations (Book debts, WIP and retentions)	<ul style="list-style-type: none"> Liaising with debtors via telephone, email and post to collect all outstanding debt due to the Company Drafting, reviewing and distributing letters to third party debtors Liaising with legal advisors in relation to rights and obligations under live/terminated contracts 	<ul style="list-style-type: none"> To ensure all funds available are realised 	<ul style="list-style-type: none"> To realise maximum funds for creditors

	<ul style="list-style-type: none"> • Preparing for legal action on unpaid amounts owed to the Company • Reviewing contracts signed by the Company to understand legal position • Holding meeting with our lawyers to discuss strategy and recovery options • Receiving options and preparing for legal action in relation to unpaid book debtors, WIP and retentions 		
Property	<ul style="list-style-type: none"> • Negotiating a sale of the Company's property • Liaising with the landlords and utility providers of the leased properties 	<ul style="list-style-type: none"> • To ensure all funds available are realised • To meet all statutory duties 	<ul style="list-style-type: none"> • To realise maximum funds for creditors
PI Insurance	<ul style="list-style-type: none"> • Provision of Company records to insurance company • Administration of incoming claims • Discussions with lawyers and insurance company regarding insurance cover 	<ul style="list-style-type: none"> • To meet all statutory duties • To ensure all funds available are realised 	<ul style="list-style-type: none"> • Statutory duties of the Administrator

Our future work

We still need to do the following work to achieve the purpose of administration.

Area of work	Work we need to do	Estimated cost £	Whether or not the work will provide a financial benefit to creditors
Accounting and treasury	<ul style="list-style-type: none"> • Entering receipts and payments into the accounting system • Conducting bank reconciliations 	• 2,000	• To realise maximum funds for creditors
Creditors	<ul style="list-style-type: none"> • Liaising with the Secured Creditor and distributing funds to the Secured Creditor as they are available • Responding to Creditors queries 	• 2,000	• To ensure correct distribution of funds to creditors
Employees and pensions	<ul style="list-style-type: none"> • Dealing with ad hoc employee and pension related enquiries 	• 1,000	• Statutory duties of Administrator
Statutory and compliance	<ul style="list-style-type: none"> • Preparation, review and delivery of progress reports to creditors • Final report and move to dissolution • Dealing with various statutory, other regulatory and internal compliance procedures in the administration • Ensuring all compliance tasks are completed on time in line with IO89, IR91 and Sch.B1 	• 10,500	• Statutory duties of the Administrator
Strategy and planning	<ul style="list-style-type: none"> • Case management and review of the progress of the administration • Planning for the most efficient route for closure • Maintaining fee budgets & monitoring costs 	• 3,000	• Ensure efficient case progression & statutory duties of the Administrators
Tax and VAT	<ul style="list-style-type: none"> • Submission of quarterly VAT returns • Preparing and submitting corporation tax computations • Liaising with the tax team regarding tax matters • Requesting tax clearance • De registration for VAT purposes 	• 5,000	• Statutory duties of Administrator
Contract realisations (Book debts, WIP and retentions)	<ul style="list-style-type: none"> • Further negotiations and realisations of book debts, WIP and retentions • Assisting with legal action regarding balances owed to the Company and PI claims on contracts • Recovery of Company loan from borrower when due 	• 33,000	• To realise maximum funds for creditors

Property	<ul style="list-style-type: none"> • Sale of property part owned by the Company 	• 2,500	• To realise maximum funds for creditors
PI Insurance	<ul style="list-style-type: none"> • Continuing to liaise with PI insurers and claimants 	• 5,000	• Statutory duties of the Administrator
Closure	<ul style="list-style-type: none"> • Settling final costs and reviewing costs to closure • Closing internal systems and databases • Preparing closure documents and filing the notice of move to dissolution with the Registrar 	• 2,000	• Statutory duties of the Administrator

Disbursements

We don't need to get approval to draw expenses or disbursements unless they are for shared or allocated services provided by our own firm, including room hire, document storage, photocopying, communication facilities. These types of expenses are called "Category 2" disbursements and they must be directly incurred on the case, subject to a reasonable method of calculation and allocation and approved by the same party who approves our fees.

Our expenses policy allows for all properly incurred expenses to be recharged to the administration and has been approved by the Secured and Preferential where required.

The following disbursements arose in the period of this report.

Category	Policy	Costs incurred £
2	Photocopying - at 10 pence per sheet copied, only charged for circulars to creditors and other bulk copying.	nil
2	Mileage - At a maximum of 67 pence per mile (up to 2,000cc) or 80 pence per mile (over 2,000cc)	nil
1	All other disbursements reimbursed at cost	3,494.19
Total		3,494.19

Our relationships

We have no business or personal relationships with the parties who approve our fees or who provide services to the administration where the relationship could give rise to a conflict of interest.

Details of subcontracted work

There has been no subcontracted work during the period.

Legal and other professional firms

We've instructed the following professionals on this case:

Service provided	Name of firm / organisation	Reason selected	Basis of fees
Legal services	<ul style="list-style-type: none">• Arthur Cox	<ul style="list-style-type: none">• Industry knowledge and expertise	<ul style="list-style-type: none">• Time costs
Vehicle recovery, asset valuation, and auction of plant & equipment	<ul style="list-style-type: none">• Wilsons Auctions	<ul style="list-style-type: none">• Expertise	<ul style="list-style-type: none">• Time basis + auction commission
Insurance	<ul style="list-style-type: none">• IRS	<ul style="list-style-type: none">• Expertise	<ul style="list-style-type: none">• Fixed Fee
Storage	<ul style="list-style-type: none">• Iron Mountain	<ul style="list-style-type: none">• Expertise	<ul style="list-style-type: none">• Fixed Fee
Property valuation and potential sale	<ul style="list-style-type: none">• Savills	<ul style="list-style-type: none">• Expertise	<ul style="list-style-type: none">• Time basis + sales fee %

Appendix D: Other information

Court details for the administration:	High Court of Justice in Northern Ireland Chancery Division (Company Insolvency) <i>Case 22636 of 2018</i>
Company's registered name:	Williams Industrial Services Limited
Registered number:	NI028974
Registered address:	C/O PricewaterhouseCoopers LLP, Waterfront Plaza, 8 Laganbank Road, Belfast, BT1 3LR
Date of the Administrators' appointment:	6 February 2018
Administrators' names and addresses:	Graham Frost of PricewaterhouseCoopers LLP, Atria One, 144 Morrison Street, Edinburgh EH3 8EX and Toby S Underwood of PricewaterhouseCoopers LLP, 8th Floor Central Square, 29 Wellington Street, Leeds, LS1 4DL
Extension to the initial period of appointment:	6 month extension to 5 August 2019 approved by the Secured and Preferential Creditors. 24 month extension to 5 August 2021 approved by the Court
Appointor's / applicant's name and address:	The Directors of the Company, Hydepark Commercial Centre, Mallusk, Co Antrim, BT36 4PY
Division of the Administrators' responsibilities:	In relation to paragraph 101(2) Sch B1 IO89, during the period for which the administration is in force, any function to be exercised by the persons appointed to act as Administrators may be done by any or all of the persons appointed or any of the persons for the time being holding that office.
Regulation (EU) 2015/848 of the European Parliament and of the Council of 20 May 2015 on Insolvency Proceedings (recast)	The European Regulation on Insolvency Proceedings applies to this administration and the proceedings are main proceedings.
