ADCO DISTRIBUTORS (NI) LIMITED
ABBREVIATED ACCOUNTS
30 SEPTEMBER 2002

DEPARTMENT OF ENTERPRISE

DEPARTMENT OF ENTERPRISE

TRADE AND INVESTMENT

REGISTERED

3 0 JUL 2003

COMPANIES REGISTRY

NORTHERN IRELAND





### GENERAL INFORMATION

#### **DIRECTORS**

I Copeland H Copeland

#### **SECRETARY**

H Copeland

#### **REGISTERED OFFICE**

16 Seagoe Industrial Estate PORTADOWN Co Armagh BT63 5QD

#### **ACCOUNTANTS**

Moorhead Hall & Co 52 Bridge Street Portadown Craigavon Co Armagh

#### **BANKERS**

First Trust Bank 10-12 Church Street Portadown Craigavon Co Armagh BT62 3LQ

#### **SOLICITORS**

John Johnson & Son 36 Arthur Street Belfast BT1 4GG

#### **REGISTERED NUMBER**

NI 3735



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#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies (Northern Ireland) Order 1986. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# ACCOUNTANT'S REPORT TO THE DIRECTORS OF ADCO DISTRIBUTORS (NI) LIMITED

We have compiled the financial statements set out on pages 4 to 7 of Adco Distributors (NI) Limited for the year ended 30 September 2002.

#### Respective responsibilities of directors and the reporting accountant

The directors are responsible for the financial statements. It is our responsibility to compile the financial statements of Adco Distributors (NI) Limited from the accounting records, information and explanations supplied to us by the directors.

#### Scope of work

We have compiled the financial statements in accordance with the Institute of Chartered Accountants in Ireland Miscellaneous Technical Statement "Compiling and Reporting on Financial Statements not subject to Audit" (M14) from the accounting records, information and explanations supplied to us by the directors.

We have not audited or otherwise attempted to verify the accuracy or completeness of such records, information and explanations and accordingly express no opinion on the financial statements.

Reporting Accountants
52 Bridge Street, Portadown

24 July 2003



# BALANCE SHEET - 30 SEPTEMBER 2002

	<u>Notes</u>		2002	<u>2001</u>
		£	£	£
FIXED ASSETS				
Tangible assets	1, 3		70,151	<u>78,784</u>
CURRENT ASSETS				
Stocks Debtors Cash at bank and in hand		22,080 75,395 _76,540		27,321 69,259 <u>81,059</u>
CREDITORS: amounts falling due within one year		174,015 <u>(32,924</u> )		177,639 <u>(28,300</u> )
NET CURRENT ASSETS			141,091	149,339
TOTAL CURRENT ASSETS LESS CURRENT LIABILITIES			211,242	228,123
PROVISIONS FOR LIABILITIES AND CHARGES			<del></del>	
NET ASSETS			211,242	228,123
CAPITAL AND RESERVES				
Called up share capital Other reserves Profit and loss account	4		2,000 1,954 <u>207,288</u>	2,000 1,954 <u>224,169</u>
TOTAL SHAREHOLDERS' FUNDS			211,242	228,123

These abbreviated accounts have been prepared in accordance with the special provisions relating to small companies within Part VIII of the Companies (Northern Ireland) Order 1986.

Approved by the Board on 24 July 2003

**DIRECTOR** 

Jan Copeland.

The notes on pages 5 to 7 form part of these accounts.



#### NOTES TO THE ACCOUNTS - 30 SEPTEMBER 2002

#### 1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the company's accounts:

#### (a) Accounting convention

The accounts have been prepared under the historical cost convention.

#### (b) Fixed assets and depreciation

Fixed assets are stated in the balance sheet at cost.

Depreciation is provided on the cost of the assets, calculated at annual rates, estimated to write off each asset over the term of its useful life. The rates in use are as follows:

Long leasehold property

- 2% straight line

Plant and machinery

- written off over seven years on a straight line basis

Office equipment Motor vehicles - 20% straight line

- 25% reducing balance

#### (c) Government grants

Capital grants received and receivable are credited to profit and loss account over the expected useful lives of the related assets.

#### (d) Stocks

Stock has been valued at the lower of cost and net realisable value. Cost is that expenditure incurred in bringing stocks to their present location and condition, while net recognisable value is the marketable value of the asset at the year end.

#### (e) Debtors

Debts known to be bad are written off and a specific provision is made against those considered doubtful of collection.

#### (f) Deferred taxation

Provision has been made for deferred tax in respect of corporation tax liabilities that are considered likely to arise in the foreseeable future.

#### (g) Pensions

The pension cost charge represents contributions payable by the company for certain employees to external funds, under a defined contributions scheme.

#### 2 DIVIDENDS

<u>2002</u> <u>2001</u>

£ £

Dividends proposed on ordinary shares Final dividend at £9 (2001 - £13 per share)



<u>18,000</u>

10,452

# NOTES TO THE ACCOUNTS - 30 SEPTEMBER 2002 (CONTINUED)

#### 3 TANGIBLE FIXED ASSETS

			Totai
			£
	Cost		
	At 1 October 2001 Additions Disposals		376,292 13,687 <u>(64,860</u> )
	At 30 September 2002		<u>325,119</u>
	Depreciation		
	At 1 October 2001 Charge for period Disposals		297,508 6,939 <u>(49,479</u> )
	At 30 September 2002		<u>254,968</u>
	Net book amount		
	At 30 September 2002		70,151
	At 30 September 2001		<u>78,784</u>
3	CALLED UP SHARE CAPITAL		
		2002	<u>2001</u>
		£	£
	Allotted and fully paid Ordinary shares of £1 each	<u>2.000</u>	<u>2,000</u>
	Authorised Ordinary shares of £1 each	<u>2,000</u>	2,000
	TRANSACTIONS WITH DIPLOTORS		

#### 4 TRANSACTIONS WITH DIRECTORS

Mr I Copeland and Mrs H Copeland, directors of the company, operate current accounts with the company. The movements during the year were as follows:

	Mrs H Copeland	Mr I Copeland	2002	<u>2001</u>
	£	£	£	£
Opening balance Receipts Payments	7,182 ( <u>6,708</u> )	(3,981) 10,818 <u>(5,456</u> )	(3,981) 18,000 ( <u>12,164</u> )	2,087 - ( <u>6,068</u> )
Closing balance	<u>474</u>	<u>1,381</u>	<u>1,855</u>	( <u>3,981</u> )

## NOTES TO THE ACCOUNTS - 30 SEPTEMBER 2002 (CONTINUED)

#### 5 RELATED PARTIES

Mr I Copeland, a director of the company, is a partner in Advert NI. A management charge of £4,000 (2001 - £6,000) was made to Advert NI for use of this company's staff and facilities. This is included in other operating income.

The amount owing at the year end by Advert NI to the company was £8,000 (2001 - £6,000). This is included in other debtors (note 9).

#### 6 PENSION SCHEME

The company makes contributions to external funds which are defined contribution in nature for certain employees. The amount paid in 2002 was £5,000 (2001 - £5,000).

