

OS TM01

Termination of appointment of director of an overseas company



Companies House

☒ **What this form is for**
You may use this form
to terminate the appointment of a
director (individual or corporate)
of an overseas company.

☒ **What this form is NOT for**
You cannot use this form to
terminate the appointment of a
secretary. To do this, please use
form OS TM02 'Termination of
appointment of secretary of
overseas company.'

WEDNESDAY



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A4

03/01/2024

#260

COMPANIES HOUSE

1 Overseas company details

Company number

Company name in full
or alternative name as
registered in the UK

→ Filling in this form

Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Current details on the Register

Please give us the current appointment details of this director held on the
public register.

Month/year of birth* ☒ ☒

Title *

Full forename(s)

Surname/Corporate
name

① Month and year of birth

Providing a month and year of birth
will help us identify the correct
person on the public record. This
is voluntary information and if
completed it will be placed on the
public record.

3 Termination date ②

Date of termination of
appointment

② Only one director appointment can
be terminated per form.

4 UK establishments

A return must be delivered in respect of any alteration to the company
particulars by each UK establishment. If, however, a company has more than
one UK establishment, it may deliver only one form in respect of all those UK
establishments, provided it completes the table below.

UK establishment name

Registration number

5 Signature

I am signing this form on behalf of the overseas company. ③

Signature

Signature

☒ *Ruby D*
for and on behalf of
Merrill Lynch Corporate Services Limited

③ This form may be signed by:
Director, Secretary,
Permanent representative.

☒

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
Company Secretary's Office

Company name
Merrill Lynch Corporate Services Ltd

Address
2 King Edward Street

Post town
London

County/Region

Postcode
E C 1 A 1 H Q

Country
United Kingdom

DX

Telephone

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address:

England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number as registered in the UK match the information held on the public Register.
- ☐ You have correctly entered the name of the director being terminated.
- ☐ You have included the date of termination of appointment.
- ☐ You have completed Section 4, if applicable.
- ☐ You have signed the form.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



Do not cover this barcode